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### Media Release

## **Inter-District Transfer Window Now Open**

*Parents have until June 13, 2014\* to request a transfer for their non-resident student to attend a Hillsboro school or to request a release for their Hillsboro student to attend a non-resident district for the 2014-15 school year*

**May 16, 2014, Hillsboro, OR** – Hillsboro School District has announced its plan for participating in the inter-district student transfer process for the 2014-15 school year.

Oregon House Bills 2747 and 4007 have modified laws around the inter-district transfer process, so please read the District's [Transfer Requests](#) webpage (Inter-District Transfers tab) to get the most current information.

If your student is **currently on an approved inter-district transfer** and wishes to remain in the same non-resident district for 2014-15, **you only need to fill out a transfer request with the non-resident district**—you do **not** need to obtain consent from your resident district.

If, however, your student is **not currently on an approved inter-district transfer**, **you need to fill out two forms**: one with your **resident district**, requesting a release; and one with the **non-resident district**, requesting to attend.

Hillsboro School District is running a “time-certain” process (as opposed to a “rolling” process), which means that we will be collecting requests through June 13. At that time, if we have received more requests than we have slots available, we will conduct an equitable lottery to determine who will receive the incoming slots and releases. If we do not have more requests than slots available, all requests will be granted.

Families will be contacted after June 13 to update them on their status:

- If a **release has been granted**, paperwork will be sent to the family indicating the release. The family can then share this information with their requested district once that district has let them know they have been granted acceptance.
- If **acceptance has been granted to a student currently on an inter-district transfer to Hillsboro**, paperwork will be sent to the family indicating the acceptance and its terms.
- If **acceptance has been granted to a student not currently on an inter-district transfer to Hillsboro**, the family will be contacted and asked to provide release paperwork from their resident district. Once the release has been verified, the transfer will be finalized and paperwork will be sent to the family indicating the acceptance and its terms.
- If a **release or acceptance is denied** due to the lottery process, the family will be contacted.

Again, please refer to the details of Hillsboro's process and look for the appropriate forms on the District's [website](#). ***It is very important that you also research the timelines of either your resident district or the district your student wishes to attend to ensure you get all paperwork submitted on time. The new legislation does not allow much flexibility outside of stated windows.***

For questions about Hillsboro's process, contact Marleen Zytniowski: 503-844-1771 or [zytniowm@hsd.k12.or.us](mailto:zytniowm@hsd.k12.or.us).

*\*Please note that students who were previously granted transfers through House Bill 3681 Open Enrollment are unaffected by this legislation and do not need to take action.*

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***Engage and challenge all learners to ensure academic excellence***

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