



Hillsboro School District Form

2011-2012 RESIDENT INTER-DISTRICT TRANSFER REQUEST

Submit to: Communications Department ♦ 3083 NE 49th Place, #201, Hillsboro, OR 97124-6008 ♦ or Fax: (503) 844-1557

*This form is to be used by Hillsboro School District residents to request transfers to schools that are **not in the Hillsboro School District**. Please complete one form per student and print clearly.*

Student's Legal Last Name _____

Parent / Guardian Name _____

Legal First Name _____ Legal Middle Name _____

Primary Phone _____ Home Work Cell

Male Female _____

Other Phone _____ Home Work Cell

Date of Birth _____

Home Address _____

Is student currently on an IEP? No Yes

Apartment Complex _____ Apt. No. _____

Is student involved in OSAA activities? No Yes

City / State / Zip _____

Transfers will not be granted solely for athletic/activity consideration. A transfer does not guarantee eligibility to participate in competitive activities/athletics at the receiving school. Competitive eligibility is determined by OSAA rules.

Mailing Address (if different from home address) _____

Has student been suspended? No Yes

Has student been expelled? No Yes

Is an expulsion still in force? No Yes

City / State / Zip _____

If yes to any of these answers, please attach a page explaining the reason, date and length of the suspension or expulsion.

Latest Report Card: Attached

Resident School in the Hillsboro School District _____ Grade* _____

Please attach a copy of the latest report card from the student's current school (not needed for kindergartners or first-graders who are enrolling in school for the first time). Academic and attendance history will be a factor in the consideration of this transfer.

School Choice Confirmation: Attached

Non-Resident District _____ Requested Non-Resident School _____

If your student has been selected for a school choice lottery slot at the other district, please attach the letter of confirmation. Selection does not guarantee release by HSD; the request will still be evaluated against transfer criteria.

*please enter the grade the student will be entering for the 2011-2012 school year

REASON FOR REQUEST (attach additional page as needed): _____

IF APPROVED BY BOTH DISTRICTS, the transfer is valid for **ONE SCHOOL YEAR ONLY** and the **PARENT IS RESPONSIBLE FOR TRANSPORTATION**. Both districts must approve this request before the student may enroll at the requested school. The non-resident district shall reserve the right to revoke this transfer if the student's behavior, attendance, or achievement violates non-resident district guidelines. The transfer shall expire if the student moves from the Hillsboro School District or withdraws from the non-resident school. Renewals for subsequent school years are not guaranteed.

By signing below, I hereby certify that I have read the Hillsboro School District and non-resident district policies and timelines related to inter-district transfers; the information I have provided is true and correct; and I understand that falsely responding to any of the questions herein will result in denial and/or revocation of this request. I also understand that missing or incomplete information may result in delays in processing and/or return of this application without consideration and that the Hillsboro School District and non-resident district will exchange student educational records and other educationally-relevant information about my student.

Signature of Parent/Guardian _____ Parent Guardian _____ Date of Application _____

FOR DISTRICT USE ONLY

Final action of Special Programs (as needed):

Approved Denied Reason for Denial: _____

HSD ID Number _____ not registered in HSD

Executive Director of Special Programs _____ Date _____

Primary reason for transfer _____

Final action of HILLSBORO SCHOOL DISTRICT:

Approved Denied Reason for Denial: _____

Final action of NON-RESIDENT DISTRICT:

Approved Denied Reason for Denial: _____

Superintendent/Designee _____ Date _____

Superintendent/Designee _____ Date _____

Effective term of transfer: Beginning _____ through _____