

February 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
5	6 X TEACHER PREP	7 B FIRST DAY OF NEW SEMESTER Dept chair meeting	8 A	9 B	10 A Print shop transcripts and forecast forms	11
12	13 B	14 A 10TH 4-YEAR COURSE PLANNING (STEPHANIE & ANITA) (CHEM, 60 MIN) (IN LIBRARY)	15 B 10TH 4-YEAR COURSE PLANNING (STEPHANIE & ANITA) (CHEM, 60 MIN) (IN LIBRARY)	16 A 9TH 4-YEAR PLANNING (RALPH & MARLA) (W STUD, 60 MIN)	17 B 9TH 4-YEAR PLANNING (RALPH & MARLA) (W STUD, 60 MIN)	18
19	20 X NO SCHOOL	21 A 9TH 4-YEAR PLANNING (RALPH & MARLA) (W STUD, 60 MIN)	22 B 9TH 4-YEAR PLANNING (RALPH & MARLA) (W STUD, 60 MIN) SPED, ELD, AVID, DLP & MATH RECS DUE	23 A 11TH 4-YEAR PLANNING (ANITA & CARL) All staff forecasting meeting?	24 B 11TH 4-YEAR PLANNING (ANITA & CARL)	25
26	27 A 11TH 4-YEAR PLANNING (ANITA & CARL) (BIO CLASSES)	28 B 11TH 4-YEAR PLANNING (ANITA & CARL) (BIO CLASSES) CCP Fair @HHS	1 A 9TH FORECAST PRESENTATIONS (RALPH & MARLA) (W. STUD CLASS, 45 MIN)	2 B 9TH FORECAST PRESENTATIONS (RALPH & MARLA) (W. STUD CLASS, 45 MIN)	3 A 9TH FORECAST PRESENTATIONS (RALPH & MARLA) (W. STUD CLASS, 45 MIN)	4

April 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3 A START COLLECTING MISSING FORMS AND ENTERING	4 B SMMS FORECASTING PRESENTATIONS (B) (RALPH & CARL)	5 A	6 B	7 A SMMS FORECASTING PICK-UPS (B) (RALPH, CARL, DULCE, ALE)	8
9	10 B	11 A	12 B	13 A LAST DAY OF QTR 3	14 X GRADE PREP TARGET DAY TO HAVE ALL MISCELLANEOUS ENTERING DONE	