

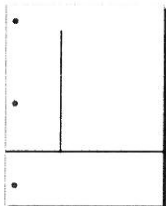


# Steps in the Tutorial Process



## Before the Tutorial

**1** Students take Cornell notes in their academic classes.



**2** Students complete the Tutorial Request Form (TRF), including two higher-level questions from their academic class, Cornell notes, homework, classwork, quizzes, and/or tests.



**3** As students enter the room, the teacher/tutor checks and/or collects the TRFs. The resources students bring to class to support their questions are also checked.



## During the Tutorial

**4** Students are divided into tutorial groups of 7 or fewer.



**5** One student begins the tutorial by presenting a higher-level question to the group. Tutor and group members ask questions to guide the student presenter through the inquiry process.

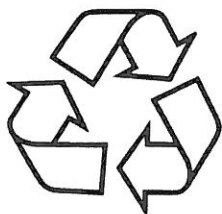


**6** Group members/tutor check the student presenter's understanding of the answer to his/her question by asking clarifying questions.



## After the Tutorial

**7** Steps 5 and 6 are repeated for all group members.



**9** Students turn in their TRFs to teacher/tutor for grading and feedback.



**8** Students complete a written reflection on their learning (content and/or process).



**10** Teacher/tutors/students debrief the tutorial process. Students verify their learning in their academic classes.

