GHS Course Syllabus

General Course Information

Subject: Yearbook   **Year:** 2018-19

Department: _____ **Room #:** 209   **Periods Taught:** _____

Course Title: Yearbook

Course Description: This course will introduce students to the online design software by learning basic tools and techniques, as well as encourage their creativity through photography and writing . This is a year long class.

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Office Hours: Call or e-mail to make an appointment. I am flexible and will make it a priority to meet.

Welcome/Introduction to Course: Yearbook requires participation in several different ways. At times you will be working with a partner or in small groups, doing independent reading, writing, researching or working on a computer. The workload of yearbook tends to go in cycles. You will have deadlines and mini-deadlines throughout the year. Your ability to meet these deadlines will have an impact on your grade. You will learn the basics of yearbook layout, design, copywriting, photography and Adobe InDesign, which is a great skill to have in Graphic Design and Journalism. You will be required to report on events and people outside of class. For example, the student who writes about a school play, will actually have to watch it. The same goes for sports and other activities and classes. You will be assigned a variety of tasks and leadership roles. Working together in an efficient and open manner is important to the success of the yearbook. Communication is essential, we are a team! Yearbook is not about taking pictures of your friends or yourself. It is a lot of work and dedication. You are documenting the year in pictures and in writing.

Note to Parents: This course requires out of class work. Students are expected to cover after school events such as games, performances and competitions. Students are expected to have their own transportation to those events. Students will also be using school equipment such as cameras and computers. Before checking those out for use, both you and your student will be required to sign a use agreement. Training will be provided to your student.

Learning Outcomes
Course Objectives:

A. Be able to recognize and implement various tools and techniques in the online Design software.
B. Be able to respond critically to layout, design, and composition of a page.
C. Be able to use a digital camera.
D. Be able to work and play well with others.

Common Core Standards (CCCS) • CCSS.ELA-Literacy.RST.11-12.3 // Follow precisely a complex multistep procedure when carrying out experiments, taking measurements, or performing technical tasks; analyze the specific results based on explanations in the text.

• CCSS.ELA-Literacy.RST.11-12.4 // Determine the meaning of symbols, key terms, and other domain-specific words and phrases as they are used in a specific scientific or technical context relevant to grades 11-12 texts and topics.
• CCSS.ELA-Literacy.RST.11-12.7 // Integrate and evaluate multiple sources of information presented   in diverse formats and media (e.g., quantitative data, video, multimedia) in order to address a question or solve a problem.
• CCSS.ELA-Literacy.RST.11-12.9 // Synthesize information from a range of sources (e.g., texts, experiments, simulations) into a coherent understanding of a process, phenomenon, or concept, resolving conflicting information when possible.

Readings
Required Text: In class handouts

Grading & Plagiarism
Grading Categories & Percentages:

- Students will be graded on the projects they complete and the events they cover. Projects will include design, photography and writing.
- The majority of your grade (80%) will be based on summative assessments (tests and final drafts of papers/projects). The other 20% of your grade will be based on formative assessment (in-class practice, and homework). All assignments will be graded using the 5-point scale (see below) and be weighted as follows:
- Tests/Quizzes, Writing Assignments, Projects=80%
- Daily, formative assessments=20%
- Total points will be added at the end of the grading period. The total accumulated points over the entire semester determine semester grades.
- You will lose points if you miss deadlines.

Grading Scale:

Grading Scale for Individual Assignments	Grading Scale for Overall Grade
4-5=A	80-100%=A
3-3.9=B	60-79%=B
2-2.9=C	40-59%=C
1-1.9=D	20-39%=D
0-.9=F	0-19%=F

Deadlines
- There will be MANY deadlines over the course of the year and you are expected to meet ALL deadlines. Not meeting a deadline could delay delivery of our yearbook, cause other students to do your work, and/cost the school additional money for each yearbook. If you are having trouble meeting deadlines come speak with me right away so I can assist.
- A missed deadline costs us (Glencoe) money and hurts our contract with our yearbook publisher. It will effect your grade if you miss a deadline.

Late Work Policy:

Late Work Policy
Work that is past a deadline will not be accepted.
Other work that is not deadline sensitive will be accepted 7 days after it was assigned, at teacher discretion.

Re-Take Policy
Students will be given an opportunity to re-take tests, completion of a study guide or additional practice may be required in order to qualify for a retake to demonstrate the student's commitment to improving their grade.. Any students who receive lower than a C on a test are highly encouraged to use the testing center.

Cheating/Plagiarism Policy: Cheating/plagiarism will not be tolerated. Any student caught cheating will receive a behavioral consequence and must conference with the teacher on how to make up that credit.

Classroom Conduct:
1. Respect yourself and others at all times.
2. Respect the space and classroom environment.
3. Create a positive work atmosphere.
4. You get out of it what you put into it, bring your best to class.

Electronic Devices: You will be expected to use computers, digital camera and the internet on a daily basis. Those items need to be used for Yearbook purposes only, if they are not, the privilege of using school equipment could be revoked.