

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
September 10, 2013
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

Board Present:

Kim Strelchun, Chair
Monte Akers, Vice Chair
Adriana Cañas
Wayne Clift
Glenn Miller
Erik Seligman
Janeen Sollman

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Olga Acuña, Director, School Performance
Beth Graser, Director, Communications
Saideh Haghighi, Director, Human Resources
Laurie Boyd, Assistant to the Superintendent
Marva Wiebe, Assistant to the Board

Others Present:

Jerry Willey, Hillsboro Mayor
Andy Duyck, County Commissioner
Jonathan Schleiter
Kathy Hall
Steve Callaway, Principal
Eric Weyrauch, HCU
Maureen Barnhart, HEA
Luke Hammill, The Oregonian

Board Chair Kim Strelchun called the meeting to order at 6:00 p.m. and announced that the Board would hold an executive session on legal matters at the end of the meeting.

Work Session

1. Gain Share Overview. Superintendent Mike Scott introduced Hillsboro Mayor Jerry Willey and Washington County Commissioner Andy Duyck. Superintendent Scott explained that, earlier in the summer, the District had received a verbal commitment from the city and county that the District would receive a portion of Gain Share funds amounting to \$1.2 million this year and \$1.2 million next year. The District plans to use those funds to restore three budget reduction days each year. Superintendent Scott thanked Mayor Willey and Commissioner Duyck for their efforts to provide the funds, adding that they represent a significant add back for the District. Commissioner Duyck explained that the funds are a voluntary contribution with no strings attached, and that each school district would be signing a memorandum of agreement to that effect. Mayor Willey commented that the city was proud to be able to contribute this amount of money; he expressed his appreciation of the planned use of the funds to restore cut days. Mayor Willey and Commissioner Duyck signed a giant ceremonial check and presented it to Board Chair Strelchun. Director Monte Akers expressed the Board's appreciation for the contribution.
2. Ratify Agreement with Hillsboro Classified United (HCU). Assistant Superintendent Debbie Ashley explained that the District began negotiating a two-year reopener on financials only with HCU in March, and the bargaining teams reached a tentative agreement on August 14. Assistant Superintendent Ashley shared some of the key changes in the contract, which include no cost-of-living allowance (COLA) increase for the next two years, step increases for all eligible employees, and creation of a new step 11 equal to step 10 plus 2 percent in year one, and an increase of step 11 to equal step 10 plus 4 percent in year two. In addition, the insurance cap would remain the same for year one, and increase by \$25 per month in year two. Director Wayne Clift asked for clarification on the cost of the new step. Board Chair Strelchun thanked members of the bargaining teams for the time invested in the process. Director Janeen Sollman moved to approve the collective bargaining agreement with HCU, effective July 1, 2013, through June 20, 2015, as tentatively agreed to by the District bargaining team. Director Adriana Cañas seconded the motion. The motion carried by a vote of 7-0.

3. Approve Revisions to BDDH-AR: Board Agenda Card. Board Chair Strelchun reminded the Board they had discussed moving audience time for non-agenda items to the beginning of the meeting during the August 13 work session. Director Sollman commented that she is very excited about the change, and feels it will be very good for the community. Board Chair Strelchun clarified that there would still be a total limit of 30 minutes for audience comments. Director Cliff moved to approve the revisions to BDDH-AR: Board Agenda Card. Director Sollman seconded the motion. The motion carried by a vote of 7-0.
4. Strategic Plan Sharing. Superintendent Scott explained that the Board reviewed the Strategic Plan action steps for year three during their summer work session, and developed a list of evidence that would indicate success in achieving the action steps. He asked each member of the Superintendent's cabinet to report on the action plans, metrics, and success indicators developed for the strategies for which they are responsible. Board members discussed the performance indicators and asked questions. Superintendent Scott reported on plans to measure stakeholder perception and solicit feedback for continuous improvement. Staff meetings are scheduled at each school, and 16 listening sessions, including sessions with employee groups, are scheduled. In addition, the number of evaluations following professional development trainings will be increased. Assistant Superintendent Larson distributed a calendar of academic reports that will be shared with the Board throughout the year. In addition, a web-based Performance Report "dashboard" is being developed where the Board and community can check the District's progress on its goals. Director Sollman recommended promoting the website on social media and in *Hot News*.
5. Discuss Draft Board Goals for 2013-14. Superintendent Scott asked the Board to review their draft goals 2013-14. Board Chair Strelchun liked the fact that the Board had a group goal and each Board member had individual goals tied to a Strategic Plan area. Director Sollman liked the individual goals, but expressed concern at having them as their adopted goals for the year. She felt that the Board is a team and should be focused as learning together. Director Cliff liked the balance of having a group goal and individual goals. Director Akers suggested having some kind of plan for meeting the group goal, such as five action steps. Director Cañas commented that she understood Director Sollman's feelings about having individual goals, but liked the idea of Board members going out individually and coming back to share their experiences. Board Chair Strelchun liked the idea of strengthening their group goal, and laying out a plan to revisit and implement the ideas. She directed Board members to send any suggestions for revisions to their goals to Superintendent Scott. He will also send the goals out again in an update.
6. Grants Update. Assistant Superintendent Steve Larson reported that House Bills 3232 and 3233 would provide a variety of grant opportunities for school districts to accelerate student achievement. Each grant will have a short timeline for development and submission. The grant applications are expected to be posted at any time. A link to the website is included in the packet. Assistant Superintendent Larson explained that he will work with HEA President Maureen Barnhart on the grants, and will have teachers on the development teams. Board Chair Strelchun's signature may be required on some of the grant applications.
7. Board Discussion Time. Board members discussed their attendance at the upcoming OSBA regional meeting and annual convention.

Director Erik Seligman reported that some parents are not clear about the process for opting out of schoolwide dual language programs. He suggested that the information be more readily available on the District website, and that front office staff receive training to ensure they are sensitive to parents who ask for the information.

Board Chair Strelchun shared that she was invited to participate in a web chat with *The Oregonian*.

Director Cliff commented that some of the class syllabi he has received this fall have conflicting messages regarding grading policies and the use of personal technology devices. It was explained that principals are in the process of evaluating syllabi according to a rubric, but that process will take some

time. Director Clift also asked about the new software schools will be using. Superintendent Scott explained that information on Synergy and ParentVue will be shared at the next work session.

Director Glenn Miller requested additional information on the economics of charter school funding and PERS funding. Chief Financial Officer Adam Stewart will provide information in a Board update. Director Miller also requested an update on the south Hillsboro boundary issue; that topic will be on a meeting agenda in late October or November. In addition, Director Miller asked about the timeline for beginning to videotape Board meetings. Superintendent Scott explained that a plan was in place to begin with the next meeting.

Director Seligman distributed copies of a proposed resolution in regard to charter schools, and asked that the topic be added to a future Board meeting for discussion. Board members discussed their views on charter schools and whether they would like to add the draft resolution to a future meeting agenda. Director Clift moved to add the resolution to a future Board meeting for additional conversation. Director Miller seconded the motion. The motion carried by a vote of 5-2, with Directors Sollman and Strelchun voting against.

Director Sollman noted that when parents have concerns about staff, they can go to the principal, but if the issue is with the principal they are not clear who to contact. She recommended the District clarify that process for parents.

Director Akers asked whether a process is needed for making decisions on boundary change requests. Chief Financial Officer Stewart explained that the District does have a process that was used in the south Hillsboro boundary change request. Superintendent Scott explained that the process is being further refined. Board members asked additional questions regarding the mediation process with Beaverton School District in regard to the south Hillsboro boundary issue. The Board will discuss the issue in work session following the next mediation session.

Director Cañas shared that she looks forward to reading the book, *The Five Dysfunctions of a Team*, and sees it as an opportunity to grow as a Board.

Board Chair Strelchun gave an update on the bond campaign. This week is the deadline for voter pamphlet statements. She felt very excited about the number of elected officials supporting the campaign.

Board Chair Strelchun announced that, following a brief recess, the Board would be moving into executive session for legal counsel with their attorney. The meeting was recessed at 8:37 p.m.

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Janeen Sollman

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Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Beth Graser, Director, Communications
Laurie Boyd, Assistant to the Superintendent
Marva Wiebe, Assistant to the Board

Others Present:

Eli Van Camp, attorney
Luke Hammill, The Oregonian

Executive Session

8. ORS 192.660(2)(h)—Legal Counsel. Board Chair Strelchun reconvened the meeting at 8:43 p.m. and moved the Board into executive session under ORS 192.660(2)(h)—legal counsel. Representatives of the media were specifically directed not to report on any of the deliberations during the executive

session except to state the general subject of the session as previously announced. The Board discussed legal matters with their attorney; no action was taken. Board Chair Strelchun adjourned the meeting at 9:01 p.m.

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Marva Wiebe

Approved October 22, 2013