

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
January 28, 2014
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

Board Present:

Kim Strelchun, Chair
Monte Akers, Vice Chair
Wayne Clift
Glenn Miller
Erik Seligman
Janeen Sollman

Budget Committee Present:

Nina Carlson
Angie Ellis
Tim Farrell
Rebecca Lantz

Others Present:

Vianey Arellano
Otelio Zamudiz
Eric Weyrauch, HCU
Maureen Barnhart, HEA
Andrea Castillo, The Oregonian
Kathy Fuller, Hillsboro Tribune

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Travis Reiman, Executive Director, School Performance
Matt Smith, Executive Director, Secondary Education
Olga Acuña, Director, Federal Grants
Beth Graser, Director, Communications
Don Wolff, Director, Technology Services
Linda Harrington, Principal, Hillsboro Online Academy
Michelle Morrison, Manager of Business Services
Laurie Boyd, Assistant to the Superintendent
Val Bokma, Assistant to the Board
Zaida Rosa, Bilingual Interpreter and Translator

1. Work Session.

- a. Facilities Strategy Update. Board Chair Kim Strelchun called the meeting to order at 5:31 p.m. Director Adriana Cañas was unable to attend due to illness. Chief Financial Officer Adam Stewart presented a mid-year review of the Facilities Strategy. Highlights of the discussion follow:
- Action Area 1 – Utilize the Long Range Planning Committee to develop an equitable prioritization process for the update of all learning environments (e.g., technology, infrastructure, mechanical, square footage)
 - Information presented to the Board in support of Action Area 1 included:
 - List of artifacts
 - High Priority Facilities / Maintenance List with estimated costs
 - List of completed projects, including base bids and actual costs
 - Staff and student accident data
 - Online safety training information
 - A final accounting of funds spent on facilities improvements will be provided to the Board at the end of the year
 - Action Area 2 – Support facility needs necessary to effectively implement the Technology Enhancement Plan
 - Information presented to the Board in support of Action Area 2 included:
 - Description of work the Long Range Planning Committee is doing to define a standard equitable learning environment

- The Board asked questions regarding:
 - Code changes to bleachers and the possibility of partnering with groups for assistance with funding
 - Workers Compensation rates
 - The availability of online trainings in Spanish (Chief Financial Officer Stewart explained that this is a work in progress – for several languages)
 - The possibility of installing full walls in kindergarten classes that currently have half walls
 - Impact on test scores of open library testing labs (especially in level 1 schools) and possible solutions
 - The possibility of short-term solutions for room size issues at secondary schools
 - The availability of the following information for each item on the “Rolling Top 10” list
 - Cost
 - Required timeline / date scheduled / “drop dead” date
 - “Time on list”
 - Regular inspections of facilities / systems and long-term tracking of necessary updates (e.g., galvanized pipes that are at the end of their useful life)
 - Board members expressed appreciation for the Safety Committee’s contribution toward increased staff and student safety and reduced Workers Compensation costs (fewer and less severe accidents)
 - Board Chair Strelchun suggested looking at some projects in light of how they might make the current large class sizes more manageable (e.g., mounting a classroom projector)
 - Directors Monte Akers and Erik Seligman suggested reviewing the unfunded mandate list for items that should be added (e.g., bleacher replacement requirement due to revised codes)
 - Chief Financial Officer Stewart also provided an update on the boundary adjustment process:
 - The Boundary Adjustment Committee met for the first time on January 15; committee members were informed of the issues that need to be resolved
 - The second meeting took place on January 22; a draft proposal was presented to the committee for input
 - Meetings will continue until a proposal is ready to present to the public, and then community meetings will be scheduled and input gathered to revise the proposal as needed
 - Meetings will continue as needed until a plan is ready to present to the Board (the anticipated date for presenting the proposal to the Board is March 18)
 - The Boundary Adjustment Committee’s guiding principles and the minutes for the first two meetings are on the District’s website
- b. Budget Committee Workshop. Superintendent Mike Scott thanked Budget Committee member Rebecca Lantz for her years of service as a District Board member and her influence in developing the District’s long-range planning process.

Superintendent Scott and Chief Financial Officer Adam Stewart presented a budget update, and Budget Committee members asked questions. Highlights of the discussion follow:

- For the 2014-15 school year, the District, for the first time in several years, will not be in a reduction mode
- A list of anticipated expenditures and revenues was shared:
 - Agreements are in place with bargaining units regarding salaries
 - Calculations include two cut days, which have already been bargained
 - PERS rates have been set for the 2014-15 school year and the District is working with a true rate
 - The rates are in the process of being appealed, but this will not impact the 2014-15 school year
 - The District is anticipating an increase of approximately two percent in July 2015; this amount will change if any of the reforms are overturned
 - 2014-15 is the second year of the biennium
 - Revenue forecasts at the state level have been strong enough that reductions are not currently anticipated – although the District’s portion of state funding is based on a “per student” allocation
 - One-quarter additional weighting is used by the state to calculate funding for students on individual education plans (IEPs), students who are learning English as a second language, and students living in poverty
 - Revisions to the poverty factor calculation will result in approximately \$850,000 of additional revenue for the District
 - ❖ This calculation is not a zero-sum balance, but some districts will experience a decrease in state funding as a result of this calculation change
 - The “Grand Bargain” will result in approximately \$3.4 million for the District, to be received during the second year of the biennium; these funds might become part of the base for the next biennium
 - Gain Share funds are anticipated in the amount of approximately \$1.2 million
 - Continued receipt of Gain Share funds is contingent upon the law not changing and the City and County continuing their support
 - The District plans to continue with the transfer of \$2 million from the discretionary reserve fund to the general fund
 - The District is within three years of exhausting these funds
 - Last year the Board approved a transfer of \$2 million for 2013-14 and 2014-15
 - Recommendation – target \$1 million of the transferred funds for technology and infrastructure needs
 - The total anticipated revenue is approximately \$187 million.
 - The ending fund balance of \$3.5 million to be carried over into the new budget includes anticipated interest income, student fees, Educational Service District (ESD) revenue passed through to the District, etc.
- Funding decision makers will experience significant pressure in determining how to spend the funds, including a variety of pressures from many different perspectives
 - Decision-makers have an opportunity to be strategic and thoughtful

- Questions to consider: When we had more money...
 - ... were all of our students being successful?
 - ... were we improving instruction?
 - ... was student achievement improving?
- Different ways of measuring student success: individual student growth, meeting / exceeding standards compared with previous years, graduation rates
- Staying competitive requires: decent technology, early college opportunities, options (e.g., online school)
- Recommended priorities, based on feedback from District principals and administrators, include:
 - Targeted class size reductions (considering whether there might be a value in targeting a specific grade level)
 - Instructional coaches at secondary schools
 - Restoring hours for classified staff to allow time to meet with teachers and for professional development opportunities
 - District office staff hours for overseeing college and career planning / dual credit / AVID programs and developing them quickly
 - Targeted support for underachieving schools

Additional discussion included the following comments:

- Directors Wayne Clift and Glenn Miller suggested that it would be prudent to begin restoring the District's reserves. Chief Financial Officer Stewart explained that the District has different reserve funds, including a PERS reserve fund to offset PERS increases, and a reserve of bond interest revenue, and that the budget ending fund balance used to be much higher. He also explained that the Board has the authority to set money aside in a reserve fund and specify the purpose of the fund. Superintendent Scott asked that the Board carefully consider the significant needs of students in determining whether to restore reserves as this time, and said that additional information can be provided regarding the District's discretionary reserves and how they are targeted for the next three to five years.
- Director Janeen Sollman emphasized the need for the District to be competitive in technology, student achievement, class size, college and career options, and other areas, and to do its best to ensure student success in years ahead by working with partners in the community, local business organizations, and universities.
- Director Seligman requested estimated PERS costs for upcoming years, and suggested that savings in current expenditures be examined, including examining the ratio of teaching / non-teaching staff. Superintendent Scott offered to provide information regarding PERS costs and the recent reductions in teaching and non-teaching staff in the District at a future Board meeting.
- Budget Committee member Nina Carlson suggested that the District accept more incoming transfer students and provide more support for the Aspire program and the online academy as possible sources of revenue
- Budget Committee member Rebecca Lantz expressed concern regarding the transfer of discretionary reserve funds as a temporary funding source and the sustainability of the Grand Bargain and Gain Share funds. Chief Financial

Officer Stewart clarified that the numbers are projections and the data will be updated if the information changes. Ms. Lantz also asked questions about the availability of a team at every facility that can intervene when students begin to fail and help them succeed, and she spoke in support of increasing classified hours.

- Director Clift requested that all increases be documented for long range planning purposes, in the same way that all decreases and their impacts were documented over the past several years.
 - Board Chair Strelchun suggested that if the District is asking for additional funding, and then placing funds into reserves, it will cause additional funding requests to be unsuccessful. She added that the money the District has received from some sources came with specific expectations (e.g., days, class size). She also suggested that at secondary schools, in the core content areas where performance does not meet the District's goals, it might be helpful to determine whether results vary at different buildings, due to the different programs and processes offered (e.g., the Aspire program). She also shared that students who have earned credits from Portland Community College while in high school are much likelier to continue with college than those who have not already earned college credit.
 - Superintendent Scott shared a timeline with the Budget Committee of upcoming events relevant to the budget development process. Budget Committee member Tim Farrell requested that the dates be emailed to the Budget Committee members.
- c. Board Discussion Time. This item was moved to the end of the regular session portion of the meeting due to time constraints. The meeting was recessed at 7:26 p.m.

7:30 p.m. Regular Session

Board Present:

Kim Strelchun, Chair
Monte Akers, Vice Chair
Wayne Clift
Glenn Miller
Erik Seligman
Janeen Sollman

Others Present:

Bryan Drennen
Kim Thayer
Hunter Belch
Linda Springer
Tedd Sunner
Charles Hawkes
Jaime Rodriguez
Beach Pace
Charles Ashou
Jami Fordyce
Ivan Wang
Brett Rodhe
Jason Tinder
Rachel Molitor
Jeilene Hambly
Angeline Pekson
Jackie Brenne
Jenny Ho
Hilary Le
Kay Gebhart
Bonnie Snow
Linda Springer
Liz Gillespie
Katherine Smith
Allison Mudrick
Jill Golay, HEA
Andrea Castillo, The Oregonian
Kathy Fuller, Hillsboro Tribune

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Elaine Fox, Executive Director, Student Services
Travis Reiman, Executive Director, School Performance
Matt Smith, Executive Director, Secondary Education
Olga Acuña, Director, Federal Grants
Beth Graser, Director, Communications
Don Wolff, Director, Technology Services
Linda Harrington, Principal, Hillsboro Online Academy
Janelle Dansky, Assistant Principal, Century High School
Michelle Morrison, Manager of Business Services
Ann Ballard, Finance Manager
Laurie Boyd, Assistant to the Superintendent
Val Bokma, Assistant to the Board
Zaida Rosa, Bilingual Interpreter and Translator

2. Call to Order and Flag Salute. Board Chair Strelchun reconvened the meeting at 7:36 p.m. and led the Pledge of Allegiance. She announced that Director Cañas was unable to attend the meeting due to illness.
3. Recognition: School Board Recognition Month
 - a. Proclamation. Superintendent Scott expressed appreciation for the important work of the Board, and read the following proclamation into the record:

PROCLAMATION

WHEREAS: school boards create a vision for what students should know and be able to do; and

WHEREAS: school boards establish clear standards for student performance; and

WHEREAS: school boards ensure that student assessments are tied to established standards; and

WHEREAS: school boards are accountable to the community for operating schools that support student achievement; and

WHEREAS: school boards align school district resources to ensure that students meet standards; and

WHEREAS: school boards create a climate that supports the philosophy that all children can learn at high levels; and

WHEREAS: school boards build collaborative relationships based on trust, teamwork, and shared accountability; and

WHEREAS: school boards are committed to continuous education and training on issues related to student achievement.

NOW, THEREFORE, I, Mike Scott, hereby declare my appreciation to the members of Hillsboro School District's Board of Directors and proclaim the month of January 2014 to be SCHOOL BOARD RECOGNITION MONTH. I urge all citizens to join me in recognizing the dedication and hard work of local school board members in preparing today's students for tomorrow's world.

The Board viewed videos that were created by Ladd Acres Elementary School and Brookwood Elementary School students, expressing their appreciation.

- b. Operation School Bell. On behalf of the Assistance League of Greater Portland, the national Operation School Bell Award was presented to the Hillsboro School District administration, staff, and Board, for their continued support of Operation School Bell, the Assistance League's signature program that provides clothing to elementary school children in need. In 1998, the first year that Hillsboro School District participated in the program, coats were provided to 38 children in the District. By October 2013, clothing assistance had been provided to 7000 Hillsboro School District children. This spring, the program will expand to include seventh and eighth grade students by providing shopping trips to 255 students, enabling them to spend up to \$125 each on items they need in order to feel comfortable attending school.

Student Presentation: Liberty High School's a cappella group Falcon Phenomenon performed "I'm a Train" and "My Immortal" under the direction of instructor Anna Rikli.

4. Approval of Agenda. Director Miller moved to approve the agenda. Director Erik Seligman seconded the motion. The motion carried by a vote of 6-0.
5. Audience Time. Board Chair Strelchun explained the procedure for addressing the Board according to Policy BDDH: Public Participation in Board Meetings. One request was received to address the Board on an agenda-related item (inter-district transfers).

6. Consent Agenda. Director Sollman moved to approve the Consent Agenda as printed. Director Akers seconded the motion. The motion carried by a vote of 6-0. Consent Agenda items were as follows:
 - a. Approve Minutes of December 3, 2013
 - b. Approve Minutes of December 17, 2013
 - c. Approve Routine Personnel Matters, as included in the January 28, 2014, Board meeting packet
 - d. Accept Donations, as included in the January 28, 2014, Board meeting packet

7. Action Items

- a. Accept 2012-13 Audit Report. Chief Financial Officer Stewart introduced Brett Rhoades who presented the 2012-13 audit report. Mr. Rhoades reported that Pauly, Rogers and Co., the District's auditing firm, gave the District an unqualified, or "clean," opinion with no reservations. He reviewed the audit summary letter with the Board. Director Miller moved to accept the 2012-13 audit report. Director Seligman seconded the motion. The motion carried by a vote of 6-0.
- b. Adopt Resolution to Admit Nonresident Students. Director of Communications Beth Graser discussed the legislation relevant to inter-district transfers and explained that House Bill 3681 requires school boards to decide whether or not to participate in open enrollment, and to announce the number and location of openings prior to March 1, receiving applications during the month of March, and completing the process for filling spots. She stated that resident students can choose to leave even if their school board determines not to participate. During the past two years, the District participated in this process, based on understandings with surrounding districts regarding limiting the number of students that would be accepted. Recent legislation, however, prohibits school districts from entering into such agreements.

Because previous discussions with the Board indicated that Board members are interested in making slots available where possible, the recommendation presented to the Board was to authorize the District to participate in open enrollment and to direct staff to identify the number and location of openings.

Jaime Rodriguez submitted a request to speak to the Board regarding inter-district transfers. He expressed concern regarding students whose parents live in different districts and have joint custody, and the difficulties that result from one parent moving the student to another district without the other parent's knowledge. He asked that District policy be developed to prevent such situations from occurring. He also thanked Board members for their leadership and thanked the schools for their remarkable work.

Superintendent Scott explained that principals face similar situations on a daily basis, and that these situations are incredibly challenging. He explained that legal documents on file in the schools identify the decision-maker for educational purposes, and that the District follows these legal documents. He also

emphasized the importance of parents ensuring that the most recent documents are on file with the District.

Board members discussed the decisions being made by other districts regarding open enrollment, and concerns regarding staffing and boundary adjustment timelines. Board Chair Strelchun suggested estimating more students than anticipated to move into the area when determining open slots, in order to avoid the possibility of overcrowding later in the school year. Director Clift thanked Director Graser and other staff involved in the process for their hard work and diligence. Director Clift moved to adopt the resolution to admit nonresident students for the 2014-15 school year under the provisions of Oregon HB 3681, and to direct administration to determine and announce the number and location of available transfer slots, and to devise an equitable process by which students will be selected for the slots. Director Seligman seconded the motion. The motion carried by a vote of 6-0.

- c. Approve Revisions to Policy IKAB: Student Progress Reports to Parents. Assistant Superintendent Steve Larson explained that this policy was presented for first reading in October, and that there was an interest in further addressing the policy, specifically to maintain more of the current language in the proposed draft. Board and Cabinet members discussed the possibility that further revisions may be needed in the future, since the legislature is proposing additional changes, to be discussed in the February session. Superintendent Scott advised that it would be prudent to take steps to meet the District's current timelines, since there is no clear indication of what will happen with that legislation. Director Clift moved to approve revisions to Policy IKAB: Student Progress Reports to Parents, with the proposed modifications. Director Miller seconded the motion. The motion carried by a vote of 6-0.
 - d. Appoint Citizens' Curriculum Advisory Committee Member. Executive Director Travis Reiman explained that the Citizens' Curriculum Advisory Committee (CCAC) consists of 14 citizens who advise the Board and the District on matters related to curriculum. Each Board member appoints two members to the committee in staggered terms. When a member is unable to serve and resigns the position, Board members have the opportunity to appoint a new member. As a result of a recent resignation, Director Clift has the opportunity to publicly nominate a new candidate to the committee. Director Clift moved to appoint Kim Thayer to the CCAC. Director Miller seconded the motion. The motion carried by a vote of 6-0.
8. Reports and Discussion
- a. School-Based Health Center Update. Chief Financial Officer Stewart explained that the School-Based Health Center (SBHC) at Century High School opened its doors a year ago. Ivan Wang, Charles Ashou, and Jami Fordyce, representatives of Virginia Garcia, the District's medical sponsor for the SBHC, shared the following information:
 - The SBHC offers preventive and restorative holistic health care on-site, including medical, dental, and mental health care

- Patients from every high school and middle school and many elementary schools have been assisted; many of these patients would not have otherwise been able to receive medical care
- Relationships are being built with schools and the community
- SBHC staff have been invited to speak to Century and Liberty High School science classes about obesity and things that students can do to improve their health; many students are making healthy changes as a result of interactions with the SBHC
- Plans to increase outreach, visibility, and accessibility are being discussed

Students from Century High School shared information regarding the health fair that they are planning as their senior project. The health fair will take place on Saturday, April 12, from 11:00 a.m. to 5:00 p.m., and will offer information regarding health services and screenings, healthy food alternatives, physical activities, and other resources. The purpose of this project is to increase health awareness and promote healthy habits for community members who otherwise would not have access to these resources.

Board members and Superintendent Scott discussed the impressive project, presentation, and teamwork demonstrated by the students, and the valuable opportunity they are providing for students and the community. Board members asked questions regarding the financial status of the SBHC and were informed that the center is still ramping up, financial results will not be apparent until the second or third year, the state has allocated more funds than originally anticipated, and grants have been funded through Kaiser, enabling the center to engage in outreach.

b. Strategic Plan Performance Update. Each member of Cabinet reviewed progress for their areas of responsibility on the District's Strategic Plan.

- Instruction – Assistant Superintendent Larson
 - Time spent with the Board during the January 14 work session was very helpful; conclusions about investments made in professional development and the results in student achievement are being drawn. Although it is difficult to isolate any one thing in schools that creates outcomes in student achievement, the deliberate focus on the bilingual program model (specifically, focused and integrated English Language Development) has certainly contributed significantly to the improvement in student achievement at Reedville Elementary School. Reedville principal Robin Farup-Romero is an expert in this area and has hired coaches who are experts to provide training and on-demand coaching. Other factors, including what teachers, parents, and students bring to this work, also contribute toward success. Performance at Reedville Elementary School prior to this investment was at 43 percent median growth percentile, and performance the following year was at 57 percent. This improvement is the reason Reedville moved from level 1 to level 3 status in only one year. The growth in English Language Learners' math is not expected to be quite as significant, but growth did occur in this area as well.

- Several artifacts have been posted on the District website, including artifacts on curriculum materials and resources being developed by OSP. As requested by the Board, a survey is being developed to analyze the degree to which teachers are accessing these resources.
- Office for School Performance executives met with the Latino Youth Advisory Council in a focus group to discuss how youth are doing in school.
- The goal for involvement in teacher, classified, and parent focus groups is 35 participants – one representative from each school. The parent focus group is up to 30 participants.
- More than 300 students from W. L. Henry and Lincoln Street Elementary Schools are receiving after-school tutoring in reading and math.
- Engagement – Director Graser
 - Downloads of the District’s mobile application are continuing to increase; business cards with the QR code have been created and distributed to all schools.
 - The Facebook story about Jesse Rojo, a Glencoe High School senior who received a full ride scholarship to the University of Chicago, was viewed by 2,400 people – supporting the theory that positive stories about District students are meaningful to the community.
 - On January 13, District webmaster Justin Arey trained 13 Intel volunteers to help schools maintain their websites. Great connections and partnerships are being made, and a model is being developed to replicate in the future.
 - In December, volunteer coordinators signed up 499 families to receive holiday baskets through the Elks holiday basket program.
 - The high schools did a wonderful job with their canned food drives.
 - The Assistance League is providing 255 seventh and eighth grade students with a shopping trip to Fred Meyer to purchase items they need to feel comfortable attending school. If the Assistance League can secure additional funding, there is hope that the program can be expanded to include high school students as well.
- Equity – Assistant Superintendent Debbie Ashley
 - Professional development opportunities offered during this reporting period:
 - Uniting to Understand Racism: 20 participants – Options for expanding capacity are being investigated, including training more trainers
 - Taking It Up: 80 participants (five parents and five City of Hillsboro employees joined District administrative, classified, and licensed staff); 95 percent of those surveyed see an impact on the students they work with and would like to continue with this type of training
 - Equity Seminary (follow-up for Center for Educational Equity – CFEE – training) – another session is being planned for February

- Equity-focused professional development session with John Lenssen (second of three sessions)
- Recruitment
 - Multiple job fairs are scheduled, including Western Oregon University – Western has a bilingual teacher training program
 - Reworking hiring and retention protocol
 - Applying for the Oregon Department of Education Minority Educator Retention Grant, while establishing and reigniting professional collaborative relationships with Adelante Mujeres, Latino Leadership Network, City of Hillsboro, Hillsboro Chamber of Commerce, and Portland State University
 - Human Resources will be participating on a panel at the Oregon Association of Latino Administrator (OALA) conference, discussing challenges and strategies related to recruiting and retaining minority staff
 - Board member / Cabinet questions and answers:
 - Recruitment numbers are determined by the budget (staff/student ratio), the rate of growth in the program, and predicted vacancies due to staff resignations / retirements; Human Resources works closely with the Office for School Performance and school principals to identify open positions; hiring for a pool of applicants is a good way to get highly trained staff who are in high demand
 - Director Sollman suggested exploring the idea of having an equity discussion that includes the Board, Cabinet, partners, staff, and key parents, and includes examples of the trainings that staff members are completing
- Facilities – Chief Financial Officer Stewart
 - The Long Range Planning Committee meeting included information in the following areas
 - Boundary adjustments
 - Technology enhancement plan (Director of Technology Don Wolff presented information)
 - High priority maintenance list
 - Technology innovation grants
 - Equipment purchased with allocated \$1,500,000
 - Server / storage space set-up
 - Safety
 - Anti-bullying / harassment campaign
 - Director of Safety and Operations Casey Waletich presented an update to the Board on December 17
 - The City of Hillsboro Mayor's Youth Advisory Council will produce its public service announcement on January 31
 - Marketing materials are being drafted
 - Schools began administering the 2013-14 student wellness survey used in the District's safety work
 - Emergency procedures

- The Safety Office held a planning meeting with the Hillsboro Police Department and Washington County Emergency Communication to address communication issues with first responders
- Plans are being developed with the Facilities Department to interface PA and intercom systems with telephone systems for emergency notifications
- Lock-in / lock-out incidents were reviewed
- December safety compliance tracking was completed to ensure that all schools are participating in regularly required safety drills
- Board member / Cabinet questions and answers
 - Concerns regarding the community's perception of technology expenditures after the failure of the bond – a communication plan is being developed for sharing information with the community; suggestions included utilizing the District's Facebook page, principals' connections with their communities, and the District's technology-enhanced classroom web page
 - The District's website has an area with current safety alerts (also an archived area) – parents need to be aware that this resource is available to them

c. Division 22, Standards for Public Elementary and Secondary Schools—2013-14 Assurance Form. Assistant Superintendent Larson explained that the Oregon Department of Education (ODE) requires all school district superintendents to annually report to their communities their district's standing regarding compliance with the Division 22 Standards for Public Elementary and Secondary Schools. This requirement, which was suspended for the past two years, is in effect for the 2013-14 school year, and districts must be in full compliance by April 15, 2014. In order to be in full compliance by the required date, the District needs to report to ODE its intention to postpone curriculum adoptions of specific materials. The postponement request form, identifying content areas to be postponed, will be presented for the Board's vote at the February 11 Board meeting. With the requirement reinstated after a two-year break, many districts are submitting requests to postpone materials adoptions.

- d. Financial Report. Chief Financial Officer Stewart highlighted the following items from the financial report in the Board packet:
- The systems review visit with Tyler Technology is completed; there will be ongoing discussions regarding opportunities to improve efficiencies with the District's current software
 - W2 Forms were sent out yesterday; 1099 Forms were sent out today

9. NWRESD/HCU/HEA Reports

NWRESD Chief Human Resources Officer Robyn Bean provided the Board with an opportunity to ask any questions they might have about the ESD. No questions were asked.

HEA President Maureen Barnhart was not present, so Free Orchards Elementary School second grade teacher Jill Golay spoke in her place. Ms. Golay invited the

Superintendent and Board members to visit her classroom at any time, saying that with 36 students, she appreciates another set of hands, and that any time a child can have undivided attention from an adult, it is very special to them. On behalf of Ms. Barnhart and HEA, and in honor of School Board Appreciation Month, Ms. Golay presented a card to the Board, recognizing the role of Board members in supporting student achievement, and their hard work, voluntarily assuming the enormous job of directing the school district. In honor of the Hillsboro School District Board of Directors, HEA has contributed \$100 to the Oregon Education Association Foundation, which provides funding to meet the urgent and immediate needs of children across the state of Oregon.

HCU President Eric Weyrauch was not present.

10. Superintendent's Time. Superintendent Scott said that he has had the opportunity to visit several schools over the past few weeks, that these visits are always the highlight of his week, and that he is always incredibly impressed by what he sees happening at the schools. He praised staff for their expertise and hard work, for their success in engaging students, for the incredible headway they are making, and for the productive relationships that have been developed between staff members and students. He also observed that the effective, targeted, relevant instructional strategies currently in place are very different than those in use five years ago, and he said that he is looking forward to more school visits. He added that he is thrilled that translation is now available at Board meetings, and he thanked Director of Federal Grants Olga Acuña and her friends for making this possible. He thanked the Parent Advisory Council for their authentic feedback at a recent meeting, and said that he appreciates the Board all year long.
11. Board of Directors' Time
 - Director Seligman announced that this is National School Choice week and invited anyone who would like additional information to go to the school choice website.
 - Director Clift spoke about his recent visit to Hillsboro High School with Superintendent Scott, and his opportunity to sit in the band and experience a different way to see the school. He also expressed appreciation for the opportunity to work with Directors Akers and Sollman in preparing for the Superintendent's evaluation, and described this as a productive experience.
 - Director Miller thanked District students for their expressions of appreciation, including the art work, videos, and treats, and he said that enjoys his work on the Board.
 - Director Sollman expressed appreciation for all of the presentations, representing the variety of enriching opportunities and choices that are available for students. She said that she is looking forward to the budget process and enriching conversations with the community.
 - Director Akers said that he recently visited two high schools, two middle schools, and Miller Education Center, and that he is impressed with the District's staff and students. He said that class size is a problem that needs to be addressed, as it is difficult for a teacher to work with 36 students and give individual attention to those who are struggling.

- Board Chair Strelchun reminded Board members of the upcoming Crystal Apple Dinner and Hillsboro Schools Foundation Auction. She spoke about two recent legislative events – the town hall meeting at Century High School and the Washington County forum for board members and legislators. She felt that the message of fully funding kindergarten was heard, and she appreciated the problem-solving discussions about physical education and other mandates. She said that Deputy Superintendent of Public Instruction Rob Saxton gave her a feeling of hope that it is possible to choose to find a way to be strategic and thoughtful in dealing with current challenges. Board Chair Strelchun also reminded Board members and the public that it is musical season and the local high schools have the best entertainment in town for the best price.

12. Follow-Up Items.

Request	Action
<ul style="list-style-type: none"> • Additional information on “Rolling Top Ten” list 	<ul style="list-style-type: none"> • Information will be provided in an update
<ul style="list-style-type: none"> • Information regarding estimated PERS costs 	<ul style="list-style-type: none"> • Information will be provided at a future Board meeting
<ul style="list-style-type: none"> • Information regarding staff reduction history (classified / licensed) 	<ul style="list-style-type: none"> • Information will be provided at a future Board meeting

13. Executive Session. No executive session was called.

14. Adjournment. The meeting was adjourned at 9:30 p.m.




Approved February 25, 2014