

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS - MINUTES

September 13, 2016

District Administration Center, 3083 NE 49th Place, Hillsboro, OR

1. WORK SESSION

Board Present:

Wayne Clift, Chair
Glenn Miller, Vice Chair
Monte Akers
Lisa Allen
Erik Seligman
Janeen Sollman
Kim Strelchun

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Kona Lew-Williams, Chief Human Resources Officer
Adam Stewart, Chief Financial Officer
Casey Waletich, Executive Director, Facilities, Safety, Operations
Ted Zehr, Executive Director, Secondary Education
Beth Graser, Director, Communications
Gregg O'Mara, Director, Alternative Education
Val Bokma, Assistant to the Board
Laurie Boyd, Assistant to the Superintendent
Diana Kleintob, Technology Support

Others Present:

Jill Golay, HEA
Devin Hunter, HCU

Board Chair Wayne Clift called the meeting to order at 5:19 PM.

a. Discuss Healthy and Safe Facilities Plan

Casey Waletich, Executive Director of Facilities, Safety, and Operations, explained that Oregon Administrative Rule (OAR) 581-022-2223 requires every school district to develop a Healthy and Safe Schools Plan that includes the following elements:

- A plan for testing district-owned buildings for radon (per ORS 332.167)
- A plan for testing for and reducing exposure to lead in water that is used for drinking or food preparation
- A plan for reducing exposure to lead paint (United States Environmental Protection Agency's Renovation, Repair, and Painting Program Rule)
- A plan for implementing integrated pest management practices (per ORS 634.700 through 634.750)
- A plan for communicating results for all testing required under the Healthy and Safe Schools Plan

Preliminary plans must be submitted to the Oregon Department of Education (ODE) by October 1, 2016, and final plans must be submitted by January 1, 2017. Annual reports will be required thereafter.

Executive Director Waletich discussed the steps the District is taking to fulfill these new requirements. Hillsboro School District's Safe and Healthy Schools Plan will be submitted to the Board for approval on September 27, 2016.

b. Discuss Citizens' Curriculum Advisory Committee Applications

Assistant Superintendent of Academic Services Travis Reiman explained that there are ten open positions (including four student positions) on the Citizens' Curriculum Advisory Committee (CCAC), and 17 applications (including five student applications, and one request for reappointment) were received before the application deadline. The Board, in consultation with the CCAC chair and District staff, annually determines the number of participants that is sufficient to fulfill the responsibilities of the committee. Assistant

Superintendent Reiman asked that the Board consider appointing all of the applicants, increasing the number of committee members to 26, which would include six student positions.

Board members discussed the optimum number of committee members needed to efficiently fulfill the charge of the CCAC, and clarified that students should serve on the committee as voting members, rather than advisors only. Staff will review the relevant Board policies to determine whether policy revisions are needed.

CCAC members will be appointed by the Board on September 27.

- c. Science Adoption Update
Assistant Superintendent Travis Reiman reported on the progress of the Science Study Team, and presented a timeline for the curriculum adoption process. Materials are currently being piloted in selected classrooms. It is anticipated that a recommendation will be presented to the Board in February.
- d. Internship Portal Update
Assistant Superintendent Travis Reiman presented a virtual tour of an online portal where community partners can post internship opportunities for students. District staff are working to increase the number of student internship opportunities, with a goal of eventually establishing a community network that will allow every student to participate in an internship of at least 15 hours.
- e. Community Engagement / Program Development Update
Assistant Superintendent Travis Reiman presented an update on the process of engaging the community in developing shared goals regarding educational outcomes for students. He discussed opportunities (including meetings, surveys, and email contacts) for students, parents, staff, and community members to provide input, and discussed the District's timeline for developing next year's course catalog. The input that is being gathered will be used by District leaders to inform their decisions regarding course and program offerings, in order to meet all students' needs and ensure students' success beyond high school.
- f. Update on Citizens' Bond Advisory Committee Format, Draft Timeline, and Action Plan
Chief Financial Officer Adam Stewart presented an update on the Citizens' Bond Advisory Committee formation, draft timeline, and action plan. Information regarding committee representation, the proposed timeline for committee work, and the draft capital bond program timeline are included in the Board packet. After the November election, the committee is expected to present a recommendation to the Board regarding the timing of the bond issue and what should be included in the bond package.
- g. Discuss Working Agreements / Goal-Setting
Board members discussed their 2016-17 working agreements, the 360° feedback they received as part of their self-evaluation process, and strategies for improving their effectiveness.
- h. Strategic Plan 2016-2021 Vision Summary
Director of Communications Beth Graser presented a draft vision summary that was requested by Board members to accompany the District's 2016-2021 Strategic Plan. Board members provided feedback. The draft document is included in the Board packet.

i. Alternative Programs

1) Review of Programs and Measures of Success

Executive Director of Secondary Education Ted Zehr reported on the District's alternative education programs, including program goals, participation data, and funding information.

2) Vision for Future Programs

Director of Alternative Education Gregg O'Mara presented a report on "Big Picture Learning," a high school education model that incorporates small advisory groups and internships (two days per week) related to students' areas of interest. District staff have been communicating with leaders of existing big picture schools, and are taking steps to begin implementing this program with two teachers for freshmen students next year. Board members discussed ideas for expanding the number of internships that are available for students, and increasing the number of students that the District can serve in this program.

j. Board Discussion Time

Board members viewed an Oregon School Boards Association "Promise of Oregon" video, featuring Glencoe High School's robotics team, *Shockwave*.

Adjourn Board Meeting

The meeting was adjourned at 8:56 PM.



Approved October 25, 2016