

## HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS - MINUTES

October 11, 2016

District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, OR

### WORK SESSION

#### Board Present:

Wayne Clift, Chair  
Glenn Miller, Vice Chair  
Monte Akers  
Lisa Allen  
Erik Seligman  
Kim Strelchun  
Janeen Sollman

#### Staff Present:

Mike Scott, Superintendent  
Travis Reiman, Assistant Superintendent, Academic Services  
Dayle Spitzer, Assistant Superintendent, School Performance  
Kona Lew-Williams, Chief Human Resources Officer  
Adam Stewart, Chief Financial Officer  
Beth Graser, Director, Communications  
Michelle Morrison, Director, Business Services  
Val Bokma, Assistant to the Board  
Devin Hunter, Technology Support

#### Others Present:

Jill Golay, HEA

Board Chair Wayne Clift called the meeting to order at 5:17 PM.

a. 2017-18 Budget Discussion

Superintendent Mike Scott, Chief Financial Officer Adam Stewart, and Director of Business Services Michelle Morrison presented information regarding the 2017-18 budget planning process. Challenges that the District may face include the potential for a significant increase or significant decrease in funding, due to combined factors, including PERS rate increases and the implications of multiple measures on the November 2016 ballot (Measures 97, 98, and 99).

District leaders are exploring a process for aligning funding priorities with the District's strategic plan goals, and a team of District representatives will participate in the Smarter School Spending for Student Success program, developed by the Government Finance Officers Association (GFOA) to assist school districts in creating a structure for developing sustainable plans for aligning student achievement goals with resource allocation, despite funding fluctuations.

Board members discussed the importance of identifying the most effective investments for improving student achievement, and the need for effective communication with community members.

b. HSD Assessment Update

Assistant Superintendent Dayle Spitzer provided an overview of the expected contents of the school and District report cards that are scheduled for release on October 13.

c. Discuss Inclement Weather Makeup Triggers

Chief Human Resources Officer Kona Lew-Williams explained the District's process for determining whether or not to recommend that school closure days related to inclement weather be made up. The criteria that are considered when developing these recommendations include the statutory requirements for instructional time, contractual obligations with bargaining units, year-end calendar days (days of the week), balancing instructional time for each semester, and the decisions of neighboring districts. Chief Human Resources Officer Lew-Williams recommended that when school is closed

because of inclement weather for two or more days during a school year, these criteria be used to develop a recommendation to present to the Board for approval in March.

Board members asked questions about the statutory requirements for instructional time. Staff will research and provide clarification.

Board members suggested that if school is closed for at least three days, a decision regarding makeup days be reached as early as possible (if possible, earlier than March), so that families can adjust their summer plans.

d. High School Academic Program Development – Community Values Update

Assistant Superintendent of Academic Services Travis Reiman presented an update on the process of gathering community input regarding high school academic program development, to ensure that the District's program direction is aligned with the community's shared values. He presented an overview of the input that was received in response to the "HSD Community Values in Education" survey, which was available in both English and Spanish. Citizens' Curriculum Advisory Committee (CCAC) Chair Elizabeth Moore described the process used by committee members to review stakeholders' input and identify trends. Assistant Superintendent Reiman discussed next steps, continuing opportunities for stakeholders to participate in program development, and the timeline for developing the new course catalog.

Upcoming events include a CCAC-hosted panel discussion regarding heterogeneous groupings versus ability groupings of students (October 17), and another community forum (October 24). In November, after the CCAC has analyzed and summarized all of the input, recommendations will be developed regarding instructional grouping. The course catalog will be drafted in November / December, and stakeholders will have an opportunity to review it and provide feedback, prior to its publication.

Board members discussed the survey responses; the need to ensure that high school graduates are prepared for career opportunities, as well as college entrance; and the importance of ensuring that all students are aware of the venue for suggesting additions to the course catalog.

e. Northwest Regional Education Service District (NWRES D) Update / Input

Superintendent Mike Scott explained that Hillsboro School District (HSD) has been participating this year as a full member of Northwest Regional Education Service District (NWRES D), and has benefited from the relationship because of the alignment between HSD and NWRES D focus areas, and because of the significant increase in HSD's access to grant opportunities. Superintendent Scott recommended that HSD continue to participate as a full NWRES D member in the 2017-18 school year.

f. Board Discussion Time

1) American Education Week Brainstorming

Board members discussed options for honoring staff during American Education Week (November 14-18), and agreed to send out notes of appreciation and baskets of apples, in addition to reading a proclamation during the October 25 Board meeting. Communications department staff will contact Board members to coordinate details of packing and delivering the baskets.

2) Board Discussion

Board members discussed District events and processes, staff accomplishments, and community partnerships; and provided brief summaries of their recent and upcoming activities.

Adjourn Board meeting

The meeting was adjourned at 7:41 PM.



Approved November 15, 2016