



## Hillsboro School District Citizens' Bond Oversight Committee

### Minutes - April 19, 2018

**Present:** Sonja Ackman, Danny Adzima, Peter Brandom, Matthew Buckingham, Matthew Costigan, William Caleb Ford, Sharon McCarty, Patrick Preston, Holly Robison, Jeff Sarafa, Jane Siguenza, Adam Stewart, Mia Tognoli, Kevin Zuercher

**Absent:** Maureen Barnhart

#### Welcome and Introductions by Committee Members

##### Citizen Bond Oversight Committee Charter - Matthew Buckingham

- Discussed [Charter](#) and responsibilities of the Committee.
- Committee will report to the School Board quarterly
- Committee to be advocates to help promote bond projects and to assure that the Bond Promise is being met.
- Committee meetings are open to the public.
- Committee members were appointed by the School Board

##### Bond Promise - Adam Stewart

- General overview of the [Bond Promise](#) projects.

##### Bond Planning & Implementation Materials - Adam Stewart

- Discussed [Bond Program Goals](#) which were adopted by the School Board
- Discussed [Bond Contingency](#) on how funds can be moved within the budget and how the Bond premium has been allocated. Contingency A is allocated for new projects and expanding scope on current projects. Contingency B is allocated for escalation costs. Bond funds will be audited yearly.
- Discussed the [Health & Safety Requirements](#) for contractors.

##### 2017 Bond Project Schedules - Adam Stewart

- Shared the [project schedules](#) for the bond and reviewed the 2018 summer projects. Discussed the benefits of having a Construction Manager/General Contractor (CM/GC) on large construction projects.

##### Miscellaneous / Future Discussions - Committee Members

- Computer replacement should be on a rotating schedule.
- Forward thinking on project commissioning could save bond funds.
- How does selling bonds work?
- What did the District learn on past bond projects?
- Have site plan for Brookwood and Reedville projects at next meeting.
- Provide tours of projects during construction, dedications and groundbreaking

##### Next Meeting:

Thursday May 17, 2018 5:30 p.m.-7:00 p.m.

Hillsboro City Library located at 2850 NE Brookwood Parkway, Hillsboro