

Hybrid Learning

A Guide for Families/Caregivers

Below is our PK-12 Hybrid Learning Plan, we ask that everyone reviews this guide as there are some changes that affect all learners and families at all grade levels. Our goal is to begin the return to an in-person schedule starting with PK-2 on March 29th. We will reinstate a transportation schedule that will adjust each school's start and end times for Hybrid learning. This document will provide guidance to families and caregivers about supporting the learning of your student(s).

Glossary

Term	Definition	Abbreviation
Hybrid Learning	The Hybrid instructional model has unique elements at different grade levels, but in its simplest terms it involves a continuation of distance learning with in person learning opportunities.	
Interactive Livestream	Interactive Livestream is when students who are in 100% CDL, students in person with the teacher, and students on their "home rotation" day all engage in instruction together via a multimedia approach utilizing Google Meet and other digital tools.	
Limited in-person instruction	Schools can offer the opportunity for limited in-person instruction to small groups of students based on educational, relational, curricular, instructional, and/or assessment needs.	LIPI
Comprehensive Distance Learning	Comprehensive Distance Learning is an instructional model consciously selected in advance, with time to plan and make preparations to better ensure quality and accessibility of the learning experience for students who chose to learn from home.	CDL
Applied Learning	Applied learning activities are intentionally designed experiences that allow for students to apply knowledge and skills that extend from the teacher-facilitated learning. Students have access to instructional support during applied learning activities, provided by educational assistants, teachers, and/or related service providers.	
CDL Support Hours	A time when the teacher is available through email and/or Google Meet to meet with CDL students. Meetings during this time have been prioritized to support students in CDL.	

What I Need/ Interventions/ Support	This is specifically designated time in which students receive additional support or learning based on their specific needs. This is likely to happen in small groups via Google Meet or in-person.	WIN Time
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Due to the class size and social distancing requirements, this will be the adjustments in hybrid learning at each grade level band:

Grades PreK-2: Students in grades PreK-2 that choose the hybrid option will attend school in person four days per week for approximately four hours per day. Start times will be staggered by school, as they are during a regular school year, roughly encompassing the 8 a.m. hour. Projected to begin on March 29, 2021.

Grades 3-6: Students in grades 3-6 that choose the hybrid option will attend school in person two days per week (Monday and Thursday or Tuesday and Friday) with the same start times and length of day as PreK-2. Projected to begin in person on April 5, 2021.

Grades 7-8: Students in grades 7-8 that choose the hybrid option will attend school in person two days per week, with a later start time than elementary, for approximately four hours. Projected to begin on April 19, 2021.

Grades 9-12: Students in grades 9-12 that choose the hybrid option will attend school in person at least one day per week, with a later start time than elementary, for approximately four hours. Projected to begin on April 19, 2021.

Hybrid Learning:

Same	Different
Students will continue to utilize Google Classroom with the established district-wide template.	Chromebooks will travel with the students in order to access digital content both at school and home.
Announcements will come through the Remind app, Parent Vue, Google Classroom, and HSD email.	
Curriculum in hybrid will be teacher paced and based on the state grade level priority standards.	Live stream occurs during key parts of whole group instruction. Small groups may be conducted online or in person depending on groups.
Learning will continue to include a mix of synchronous and asynchronous learning opportunities throughout the week.	Synchronous learning will include students in-person, students on their "on home" days and students who continue in CDL and those that need to quarantine.

Instructional needs of students will be met in a variety of ways including:

- Curriculum adjustments
- Opportunities for in-person or livestream small group or one-on-one instruction with teachers and paraprofessionals to meet needs
- Specialists conferencing with counselors
- English learner/Special education teachers
- Acceleration or enhancement options

Expectations of Students:

- Engage in synchronous learning opportunities in class and at home based on the school schedule as frequently as possible.
- Complete all asynchronous and applied learning assignments (posted in Google Classroom) by their due dates or communicate with their teacher.
- Attend What I Need/Intervention/Support time as designated by teacher(s).
- If in-person, follow safety protocols at all times. (e.g. washing hands, wearing masks)

How Families/Caregivers Can Support Student(s):

- **In-Person Students:**
 - Be aware of their schedule to get to school on time or at their bus stop.
 - Evaluate your student's health each day before sending them to school using guidance from: bit.ly/toosickforschoolflyer
 - Encourage your student to follow all safety protocols including washing hands and wearing a mask at all times.
 - Support your student in creating and following positive distance learning habits and routines.
 - Help students to find a consistent spot to charge their chromebooks when they get home from school so they are ready for school each day.
- **Students in CDL or on their "home rotation" day:**
 - Be aware of their schedule and, if necessary and possible, support them in engaging in synchronous learning opportunities.
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- **All Students:**
 - Frequently engage with your student by asking questions about their learning, like:
 - What are you learning right now in _____? What did you learn at school today in _____?
 - Can you show me some of your recent assignments in Google Classroom?
 - What big projects are you working on?
 - Are you getting all of your questions answered? Do you understand what is expected of you in class?
 - Families who speak a language other than the language of instruction (e.g. Spanish or English) are not expected to teach the second language to their students. Families/caregivers should support their students by encouraging them to complete the independent assignment to the best of their ability. Students will benefit from explaining what the activity or skill is in their home language. Encourage your student to attend their teacher's office hour or support time for extra help.

- Students Experiencing Disability: Students in special education or on 504 plans have the same rights as all other students have. They are entitled to general education access and the services as listed on their IEP or 504, whether in CDL, in person, or in hybrid. Reach out to your child’s case manager with any questions.

Schedule:

Students will be provided with a school schedule that may be slightly different than before including the specific times class starts in order to get to school or login to the computer to engage in synchronous learning (times when their teacher is also online to work with them). Asynchronous learning will also be part of this schedule; however, this time is more flexible for students and families to adjust because the teacher is not online at that time and instruction is not happening in real time.

Students can access lessons asynchronously as they have done in the fall. Please contact your child's teacher if you need assistance or have questions.

Attendance:

In order for students to be considered “present” for the day, they must have interaction or engagement in learning at least once per 24 hour period for elementary, and once per class period for middle and high school. Interaction can be evidenced by any of the following or reasonable equivalents:

- Participating in-person or a live video class;
- Communicating with the teacher via chat, text message, communication app, or email;
- Posting completed coursework to a learning management system or web-based platform or via email;
- Turning in completed coursework on a given day; or
- A phone call between the teacher or educational assistants/paraprofessionals and the student, or, for younger students, with the parent or guardian of the student.

You can check attendance in ParentVue. Below are the codes used for recording a student as present.

ParentVUE Attendance Codes
Check-in Person (CP): This code is new and will be used when a student is physically attending in the school building.
Check-in Asynchronously (CA): This code is used when a student is participating independently and remotely.
Check-in Synchronously (CS) -This code is when a student is participating in LIVE learning with their class and remotely.

Grading:

Students will be earning grades during Hybrid Learning. Parents can stay informed of their student’s grades through Parent Vue and regular grade reporting periods.

Family/Parent Communication:

Throughout Hybrid learning, schools will be prioritizing frequent communication between school staff and families. This could include:

- Connections through office hours and email.
- A newsletter from your neighborhood school sent weekly to families.
- Phone calls or texts from staff using Google Voice (ES/MS/HS) and Remind (ES/MS/HS).

If you find your student(s) is struggling with any of the schoolwork and/or not attending frequently, please reach out to your school. School staff will also be reaching out to families in order to collaborate on providing support for the student and family/caregiver.

Health and Safety Logistics for In-Person Learning

Health Checks

Parents will be encouraged to screen their student at home and have their child remain home with signs of illness. Visual screening will be done as students get on the school bus. Screening will also occur as students enter the building, as logistically feasible so that students are not put at additional risk by having them to congregate in clusters outside. Screening may also occur in the classroom once students are with their daily cohort. Any student identified as having Covid-19-like symptoms will be evaluated by a nurse or designated staff person in the isolation room.

Isolation Rooms

Students exhibiting COVID-19-like symptoms at school will be asked to stay in a designated room, supervised by a trained staff member, until caregivers can pick them up from school. Information will be provided by the school to the family or caregiver regarding COVID-19 testing and quarantining protocols.

Mask Enforcement

All K-12 students and staff must wear a mask at all times. Students who do not wear a mask will be offered education and support, including communication with their family or caregiver regarding our expectations. If a student is unable to wear a mask, they will likely be asked to access learning via CDL. Schools may designate outdoor areas for mask breaks. Students will be able to remove masks and practice physical distancing in these areas, under adult supervision. PK students are not required to wear masks but encouraged. [HSD Mask Guidance](#)

Handwashing

Students and staff will have access to handwashing and hand sanitizer. Students are expected to wash and/or sanitize upon entry to the building, as well as after recess, after using the bathroom, before and after lunch, and any time equipment or materials are shared.

Square Footage Requirements

Students will sit at desks spaced 6 feet apart. This will result in 35 square feet of space surrounding students in class.

Eating Protocols for Staff and Students

During in-person hybrid learning, meals will be eaten in classrooms, at students' own desks.

Students will wash hands before meals, remove masks only while eating, and wash hands after disposing of meals or returning containers to their backpacks. Desks and tables will be cleaned between cohorts.

As available, staff will be able to access open spaces like gyms and cafeterias to eat at tables adequately spaced. Staff may choose to have students eat outside of the building as well.

Visitors

Visitors and parents will have limited access to the school building. All visitors and parents who do enter will be asked to take a health screening which will include a temperature check.

Response to Outbreak

Following guidance from Washington County Public Health, and in collaboration with local health authority liaisons, we will notify families on confirmed COVID-19 cases within cohorts of students. It is possible that cohorts will be asked to quarantine for 14 days if multiple students in a cohort are infected with COVID-19. Families may choose to keep their students home to access learning through CDL if they do not feel comfortable sending their students to school.

Connection to Support & Resources:

- Technology Support: Students and families can receive technology support by calling the help desk at 503-886-8956 between 7:30 a.m. and 4 p.m. Monday through Friday. Help can also be accessed by emailing techhelp@hillsboro.incidentiq.com
- Supplies & Resources to Support Learning: If you are in need of school supplies or resources for your student's learning please complete this form: [HSD Google Form for Student/Family Resources](#)
- Family & Community Engagement Liaison Support: If you are in need of additional resources to support your family and student, you can reach out directly to one of our Family and Community Engagement Liaisons. Visit this page of our district website to find a list of our district and school based liaisons: <https://www.hsd.k12.or.us/Page/712>