

# **GLENCOE HIGH SCHOOL**

**2700 NW Glencoe Rd. Hillsboro 97124**

Main office: 503-844-1900

Attendance office: 503-844-1906

Counseling center: 503-844-1904

Athletics office: 503-844-1905

[www.hsd.k12.or.us/glencoe](http://www.hsd.k12.or.us/glencoe)



**Parent-Student Handbook  
2019-2020**

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## Welcome Letter



August 2019

Dear Glencoe Parents and Students,

Welcome to the 2019-20 school year at Glencoe High School! We are ready to begin classes and activities and look forward to our campus being full of energy, students and staff once again. As we move into a new changing space we look forward to the tradition that GHS has built and what it will become in its redesigned space.

Registration is the first step in beginning the year. After that there needs to be a commitment by the student and parents for regular attendance. Regular attendance is the KEY to your student's success during high school. Glencoe High School has an excellent reputation for academic excellence and as a staff we strongly believe that attendance is paramount in student success and learning. Please review the attendance section in the Standards of Student Conduct for specific guidelines and policies for attendance and tardies.

Glencoe is committed to provide the best education for your child. In that regard we have committed ourselves to the pursuit of the following vision statement.

Glencoe High School desires to be for all students

- a caring and safe community
- that sets and achieves standards
- where learning is rigorous and engaging
- and students leave confident and prepared for college and career

Glencoe's staff is an outstanding group of professionals and we are excited about the school year and look forward to having a successful and productive year with each of our students.

Claudia Ruf  
Principal



## Mission and Vision

At Glencoe High School we embrace and celebrate the traditions of the Crimson Tide and set forth a vision and mission dedicated to serve all of our students. We embrace the ideal of ROLL TIDE in our daily interactions with students, staff, parents, and the community.

### **Mission**

Engage and challenge ALL learners to ensure academic success.

### **Vision**

Close the achievement gap while increasing the academic achievement of all students.

### **Values**

*At Glencoe, we have a long tradition of respectful academic-minded and focused students. We embrace the values of ROLL TIDE in our daily interactions with students and staff. We strive to create a culture and climate where all community, staff, and students feel safe, welcome, and able to succeed. We support the values of*

- **R** – Respect
- **O** – On-time and On-task
- **L** – Learning-focused
- **L** – Legacy
- **T** – Teamwork
- **I** – Integrity
- **D** – Diversity
- **E** – Engagement

**Respect** - Students and staff at GHS are expected to be respectful to each other and to the diversity, building, and traditions that make Glencoe High School. Respectful relationships mean that students follow and adhere to school and classroom rules and policies and teacher directions.

**On-Time and On-Task** - Timeliness and hard work are both important and necessary skills during and after high school. At GHS we expect students to be responsible with their time by attending regularly, being on-time and prepared in their classes, utilizing time provided to complete their work, turning in work and projects on-time, and taking responsibility for their actions when not done in a timely manner.

**Learning Focused** - School is for learning, and at Glencoe we support the work of our students and teachers in the classroom to create and offer challenging and meaningful opportunities for learning. Students who engage in meaningful learning opportunities see the relevance, meaning, and purpose of the work they are doing daily and extend this beyond the classroom.

**Legacy** - Legacy and tradition at Glencoe are an important part of who we are. We take great pride in the history of our school and the community surrounding it. Each individual (students, staff, and community members) at Glencoe plays an important role in helping to maintain and grow this legacy.

**Teamwork** - Teamwork and collaboration are essential skills for success in school and beyond. At GHS we work to support each other in all endeavors, especially in the learning that takes place in the classroom.

**Integrity** - At GHS we do what is right because it is the right thing to do. We take pride in continually seeking to do what is in the best interest of Glencoe and our school community. We act with integrity in the classroom, in the hallways, and in the community as representatives of the Crimson Tide.

**Diversity** - Our diversity is what makes the Glencoe community so special. Each individual in the community brings unique and interesting perspectives and contributions to our school. Because of each individual and their strengths the collective of Glencoe is better, and for this reason we celebrate our diversity.

**Engagement** - At Glencoe, both staff and students pride ourselves on being engaged in learning in the classroom; engaged in activities, sports, and clubs outside of the school day; and engaged with the community as active partners in ensuring our students' education.

## Who's Who at Glencoe High School

### Contacting Staff at GHS

Your student's education requires a partnership and on-going and open communication with families. For parents there are a number of ways to contact staff and be aware of your student's academic progress and attendance.

- To receive emails, announcements, weekly calendar, and phone calls from Glencoe please make sure that your name, email, and phone number are all accurate and up to date in our student information system.
- General announcements are shared via the following:
  - School webpage [www.hsd.k12.or.us/glencoe](http://www.hsd.k12.or.us/glencoe)
  - Auto-dialer to primary phone numbers in student information system
  - Mass email to primary email in student information system
  - During weekly advisory announcements
  - On school-wide television screens
- Student grades are regularly updated on parentVue – [www.hsd.k12.or.us/Page/2051](http://www.hsd.k12.or.us/Page/2051). This is an important tool for parents to track student progress and to connect with teachers.
- Inquiries about your student's progress should always be done through the teacher. At GHS there are a few ways that you may contact a teacher or staff member.
  - The easiest way is via email. Staff emails can be found on Glencoe's webpage
  - Call 503-844-1900 and ask for the teacher. You will likely be connected to their voicemail.
  - You can email teachers through parentVue.

### Who's Who ... Office - Administration and Counseling

<p><b>Front Office Staff</b>          Office Manager - Tricia Guerechit          Attendance - Grace Hernandez          Receptionist - Katie Aguilar          Bookkeeper - Suzanne Peacock          AP Secretary - TBD          Family Liaison - TBD          Health Asst. - Lorena Males</p> <p><b>Counseling Staff</b>          Secretary - Bianka Loreda          Wellness - Fernando Colondres          Youth Contact - Holly Rogers          Registrar - Marcia Rawls          Career Sec. - Carolyn Lanthrum          Career Coun. - Jennie Hall</p> <p><b>Activities and Athletics</b>          Athletics Sec. - Kori Messmer          Athletics Dir. - Matt York          Activities Dir. - Leigh Church</p>	<p><b>Administrators, Counselors, and Grad Coaches</b>          Head Principal - Claudia Ruf</p> <table border="1"> <thead> <tr> <th></th> <th>Administrator</th> <th>Counselor</th> <th>Grad Coach</th> </tr> </thead> <tbody> <tr> <td>9th</td> <td>Asst. Principal Janette Johns</td> <td>Michelle Buyas Jason Dortch</td> <td>Kassi Conditt</td> </tr> <tr> <td>10th</td> <td>Dean of Students Amy Schroeder</td> <td>Ali Velasco Matt Steele</td> <td>Ani Sanchez Sanchez</td> </tr> <tr> <td>11th</td> <td>Dean of Students Amy Schroeder</td> <td>Michelle Buyas Jason Dortch</td> <td>AnaMercedes Garibay</td> </tr> <tr> <td>12th</td> <td>Asst. Principal Joe Painter</td> <td>Ali Velasco Matt Steele</td> <td>Sammy Hodge</td> </tr> </tbody> </table>		Administrator	Counselor	Grad Coach	9th	Asst. Principal Janette Johns	Michelle Buyas Jason Dortch	Kassi Conditt	10th	Dean of Students Amy Schroeder	Ali Velasco Matt Steele	Ani Sanchez Sanchez	11th	Dean of Students Amy Schroeder	Michelle Buyas Jason Dortch	AnaMercedes Garibay	12th	Asst. Principal Joe Painter	Ali Velasco Matt Steele	Sammy Hodge
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**Who's who ... Teaching Staff**

<p><b>Arts and Communications</b> Lori Daliposon Megan Dunn Chris Hagerty Ian Reynoso Mary Brandenstein Ben Adams</p> <p><b>Academic Options</b> TBD</p> <p><b>Business Education</b> Kyle Tolzman Eric Walker</p> <p><b>English Language Development (ELD)</b> Kevin Brown Naomi Sunagawa</p> <p><b>Family &amp; Consumer Studies</b> Shellie DeWhitt</p> <p><b>Health</b> Troy Hall Lauren Hill Brianna Phelps Emily Stadelman</p> <p><b>Industrial Technology /Computer Science</b> David Williams Mike O'Connor Chris Steiner Todd Patterson</p> <p><b>Instructional Coach</b> Rebecca Clark Sami Hayden</p>	<p><b>Language Arts</b> Sarah Armitage Bob Bizjak Angela Bruhl Layton Fishback Lauren Hill Beth Morgan Denise Ready Tim Stewart Alice Zysett</p> <p><b>Mathematics</b> Lori Daliposon Chris Flores Neysa Hammond Jason Harless Scott Jackson Emily McGinley Barbara Scott Jory Shene Tom Stephens</p> <p><b>Physical Education</b> Mike Fanger Todd Sahlfeld Whitney Sahlfeld</p> <p><b>Engineering Technology</b> Troy Hall Chris Steiner</p> <p><b>Science</b> John Gibbs Drew Lanthrum Alison Prehn Richard Stanley Linda Wolf</p>	<p><b>Senior Seminar</b> TBD</p> <p><b>Social Sciences</b> Andy Ackerman Rebecca Clark Barbara Furstenberg Sami Hayden Jeff Meeuwssen Brooke Mowry Jonathan Mizuta Lisa Pearson Joe Rodrick</p> <p><b>Speech Pathologist</b> Melanie Peters</p> <p><b>Student Services</b> Tammy Bradley Jennifer Burger Cheryl Burnor Melinda Callahan Shannon Corbeau Marcus Glaze Avi Yerlick</p> <p><b>World Language</b> Jeff Johnston Ric Linnell Sam Miller</p>
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**Who's who ... Support Staff**

<p><b>Bilingual Assistant</b> Karen Pavon de Perez Kayla Pence Jazmin Valdez</p> <p><b>Campus Monitor</b> Nuria Pence Dan Staul</p>	<p><b>Student Services Assistant</b> Chris Allen Miriam Booze Kim Kilne Colin Stroup Kendra Barnett Justin Hayden</p> <p>Beann Atwood William Johnson Kathy Livingston Luci Shipley Taylor Miller</p>
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## Bell Schedules

<b>Rolling A/B Schedule Monday, Tuesday, Friday</b>	
Period 0	7:30-8:25
Period 1 A/B	8:30-10:02
Period 2 A/B	10:08-11:44
First Lunch Period 3 A1/B1	11:44-12:14 11:50-1:22
Period 3 A2/B2 Second Lunch	12:20-1:52 1:22-1:52
Period 4 A/B	1:58-3:30

<b>Rolling A/B Schedule Academic Seminar Wednesday</b>	
Academic Seminar	7:45-8:45
Period 1 A/B	9:00-10:25
Period 2 A/B	10:31-11:58
First Lunch Period 3 A1/B1	11:58-12:28 12:04-1:29
Period 3 A2/B2 Second Lunch	12:34-1:59 1:29-1:59
Period 4 A/B	2:05-3:30

<b>Rolling A/B Schedule Advisory / TIDE Time Thursday</b>	
Period 0	7:30-8:25
Period 1 A/B	8:30-9:50
Period 2 A/B	9:56-11:15
Advisory/TIDE time	11:21-12:07
First Lunch Period 3 A1/B1	12:07-12:37 12:13-1:33
Period 3 A2/B2 Second Lunch	12:43-2:03 1:33-2:03
Period 4 A/B	2:09-3:30

<b>Rolling A/B Schedule 2-Hour Delayed Start</b>	
Period 1 A/B	10:30-11:34
Period 2 A/B	11:38-12:42
First Lunch Period 3 A1/B1	12:42-1:12 12:46-1:50
Period 3 A2/B2 Second Lunch	1:16-2:20 1:50-2:20
Period 4 A/B	2:24-3:30

## Parent Information and School Visitors

### ***Communication to Parents***

Various forms of communication are shared with parents on a regular basis. These communications are sent via auto-dialer messages, mass emails, and on our school webpage. We also send regular communication through the mail. If you are not receiving any of these communications please call the school 503-844-1900.

- GHS/District Calendar list important events at [www.hsd.k12.or.us/glencoe](http://www.hsd.k12.or.us/glencoe) calendar tab
- Attendance Calls come daily when students are not in class via auto-dialer
- Daily Announcements are on the GHS webpage [www.hsd.k12.or.us/glencoe](http://www.hsd.k12.or.us/glencoe)
- Weekly Calendar is sent via mass email
- Monthly parent newsletter is sent via mass email

### ***Parent Information Nights***

At Glencoe we have 4 informational nights for parents. These events are intended to ensure parents are aware of the courses and activities offered at GHS, to encourage connections between GHS staff and parents, and of course to promote the success of our students. Please mark your calendars. The events are:

- Back to School Night on Thursday, September 26, 2019, 6:00-8:00 pm.
- Parent/Teacher Conferences on Wednesday, November 6, 2019 and Thursday, November 7, 5:00-8:00 pm both evenings.
- Academic Planning Night on Thursday, March 19, 2020, 6:00-8:00 pm.
- Senior Project Showcase on Wednesday, May 27, 2020, 6:00-8:00 pm.

### ***Safety at Glencoe***

With renovations and on-going work happening at Glencoe, we need to be extra cautious and vigilant with the security of our building and the safety of our staff and students. Parents and visitors are welcome in the building, but maintaining a secure campus is our primary concern. This year, the only entrance into GHS is the doors by the bus ramp. All parents and visitors are required check-in at the main office to sign in and must wear a nametag. **For security reasons, former students and other school-age students are not allowed on campus during the school day.**

### ***Scheduling Appointments***

Due to scheduling constraints, an administrator or counselor is generally not available for drop-in meetings. If you are seeking to meet in person with an administrator or counselor, we ask that you please schedule an appointment ahead of time. To schedule an appointment with your student's counselor please call the counseling secretary at 503-844-1904. To schedule an appointment with your student's administrator please call the assistant principal's secretary at 503-844-1900 ext. 3516.

### ***Visitor Badges and IDs***

To maintain a safe and secure campus where all students and staff are easily recognizable, any person on the Glencoe campus is required to have a visible form of identification. For teachers and students this is a school-provided ID card that is displayed between the shoulders and waist. For guests and visitors, a visitor ID sticker should be obtained in the front office.

### ***Building Hours and Adult Supervision***

Adult supervision is provided to students during regular school hours, while traveling on District-provided vehicles to and from school, and while engaged in District-sponsored activities. Supervision will be provided at 8:00 am before school and until 4:00 pm after school. The building will close at 4:00 pm each day and students who are unsupervised will be asked to leave the building. Students who are participating in activities before or after school are expected to be supervised by a school-sponsored adult.

### ***Emergency Contact Information***

Our ability to contact parents in case of an emergency depends on the accuracy current information. Notify the registrar immediately in the case of home and/or work telephone or address changes by calling the office at (503) 844-1907. Also, the school makes regular attendance calls to phone numbers that are listed in Synergy, please ensure that you have updated contact information so that you are receiving these calls. Please note that sometimes students block GHS numbers on their parents' phones in order to prevent these calls from going through. This is an



urgent situation that creates a safety concern. Please check your phones for blocked numbers if you worry this might be the case.

## **Volunteer Opportunities**

### ***Glencoe Parent Club***

The Glencoe Parent Club acts as a service group for the school by supporting and assisting with student activities and special events. The club sponsors a variety of events and activities such as meals for staff (BTSN, Staff Appreciation and Senior Breakfast). The Senior Grad Party Committee will be established each Spring to help support senior breakfast and grad party. A complete list of the committees will be sent home in the registration packet, and all parents are encouraged to be active on one or more of them. Meeting dates and times are available on the Glencoe website or by calling (503) 844-1900. Dates and additional information are also announced in the school's newsletter.

### ***Career Center Volunteers***

Glencoe has a successful parent volunteer program and would love for you to join the team. Our volunteers assist students in meeting their career credit requirements, work with students on their post high school plans, and assist youth with applying for financial aid, and chaperone college campus tours. The Glencoe Career Center is a member of Oregon's *ASPIRE* program, ([www.aspireoregon.org](http://www.aspireoregon.org)). Through *ASPIRE*'s support each volunteer is trained before working with our students, so bring your enthusiasm for interacting with students and the Career Center will supply the rest. Please contact the College/Career Counselor at (503) 844-1900 ext. 3555.

### ***Adult Volunteers***

When schools and the community work together for the common goal of school improvement, students ultimately benefit. There are many ways parents and other community members can help improve Glencoe by volunteering at school or helping with activities. Community members have tutored students, assisted in offices, landscaped the campus, aided teachers with research or preparation of materials, worked in concession stands, chaperoned students during activities and field trips, sewn costumes, planned and carried out recognition events, made telephone calls, translated for students and staff, and spoken on special topics to classes. If you have any of these special talents or others that would benefit Glencoe High School, please contact our main office receptionist at (503) 844-1900. Please refer to the District's section for information on how to proceed.

### ***ELD/Migrant Parents***

There will be informational meetings and activities for parents of ELD/Migrant students each semester. The dates for the meetings will be announced. Both meetings will take place in the Media Center. For more specific information please contact the Family Outreach Liaison at (503) 844-1900, ext. 3552.

## **Student Fees and Fines**

### ***Student Fees***

Please refer to the fee schedule posted in the District Section of this handbook.

### ***Unpaid Fees***

Seniors with an outstanding balance (school or activity fees) will not be allowed to participate in prom or commencement exercises. Additionally, seniors will not be able to pick up graduation tickets unless all fees are paid, are on track for graduation with required credits and passing all classes.

### ***Fines***

Fees not paid at the middle school level will follow students to high school. Fines may also be incurred for parking violations, lanyard violations, damage to school property, or failure to return books checked out from the library, this includes textbooks.

### ***Textbooks***

The District does not charge a rental fee for use of textbooks. However, students are responsible for textbooks checked out to them and are expected to exercise care in the treatment of the books. Please be aware of the following guidelines regarding textbooks:

- Students must return books to the library and turn in the same book(s) they checked out from the library.
- Students should check all books carefully when they are checked out to them.
- Students are required to pay for lost or damaged books, which will be inspected when they are turned in.

Charges will be based on the replacement cost of the lost or damaged book.

- All fees must be paid and all textbooks and library books returned prior to participation in prom and commencement activities. Diplomas will not be given to seniors who have outstanding balances.

### ***Student Body Cards***

All students will be issued a student body card. These ID cards need to be worn on the front of a student's torso between the shoulders and belt at all times. All students must have ID picture taken at registration or upon enrollment. All students must carry their ID card at all times while on campus or at school sponsored events; and must present the ID to district or building staff upon request. Students who are not wearing their ID card, need to get a printed sticker from the Assistant Principals' office. Students who lose or break their ID cards must get a replacement from the Assistant Principals' office. Students with repeated incidents of lost or forgotten ID cards may be charged \$5 for a replacement at the administrator's discretion.

### ***ASB Stickers***

Leadership strongly encourages students to pay student body dues. Dues provide operating funds for extra-curricular activities such as assemblies, athletics, publications, and dances, from which all students benefit. Students who pay ASB dues are entitled to free admission to home athletics events and reduced costs for dances other school sponsored events.

### ***Student Parking Pass***

Students who choose to drive to Glencoe must purchase a parking pass to be able to park on campus. There are 262 parking spaces that are available to students and students must purchase their parking pass at registration. Cost is \$30, with an additional cost for senior reserved parking. Students must present a valid license, proof of insurance, and parent approval in order to purchase a student parking pass.

## **Student Survival Information**

Students at Glencoe are expected to follow the principles outlined in ROLL TIDE by being Respectful in their actions and relationships, On-time and On-task, Learning-focused, Legacy-minded, Team-players inside and outside of the classroom, Integrity-minded in their actions and relationships, Diversity-minded and inclusive in their interactions with others, and Engaged in the classroom and Glencoe Community. Throughout the year expectations around these principles will be taught and revisited and students will be held accountable to the expectations of these values at all times while at Glencoe. All information below is in addition to the policies and rules as outlined in HSD Standards for Student Conduct linked here: [www.hsd.k12.or.us/Page/684](http://www.hsd.k12.or.us/Page/684).

### ***Advisory and Assemblies***

Advisory and assemblies happen after 2nd period every Thursday. This graded class is intended to provide students with time to hear announcements, learn and practice study skills, have extra time to complete assignments and get help, learn about career-related opportunities and requirements, and review plan for graduation requirements and forecasting. Student attendance to advisory is mandatory and expected.

Also advisory time is when assemblies happen. Assemblies are optional and an alternative space will be available to students who choose not to attend. The intent of school assemblies is to provide students with the opportunity to benefit educationally, acknowledge and recognize special contributions or accomplishments of members of our student body or staff, and to develop school spirit and unity. Positive, courteous, and cooperative behavior during all assemblies and school programs is expected and has become a tradition at Glencoe.

### ***Sporting Events***

The Hillsboro School District has a policy that was implemented during the 2018-2019 school year for attending and viewing sporting events. Students who do not follow these rules may not be admitted or may be removed from the event.

- Students are required to present school-issued student ID to enter event.
- Students are NOT allowed to bring bags or outside food or drink into any event.
- All school rules apply during sporting events.
- Students are expected to maintain positive attitudes and be good sports during events. Mean or derogatory chants directed towards individuals will not be tolerated.

### ***Students in Good Standing***

At GHS we recognize students who are ***in good standing*** with special privileges that include getting and maintaining a parking space, inviting guests from outside schools to dances, and attending dances of other HSD high schools as a guest. Students who are ***in good standing*** meet the following requirements. Students who are not in *good standing* may be denied any of the privileges mentioned above.

- Their attendance is 90% or better. Please note that this includes both excused and unexcused absences.
- They are passing all courses.
- They have no outstanding detentions
- They have no Class A discipline referrals in the last 30 days.

### ***Closed Circuit Cameras***

Closed circuit cameras are placed throughout Glencoe High School to monitor safety and security and run 24/7. Students should be aware that their actions may be monitored and recorded.

### ***Lanyards and IDs***

To maintain a safe and secure campus where all students and staff are easily recognizable, any person on the Glencoe campus is required to have a visible form of identification. For teachers and students this is typically an ID card attached to a lanyard or clip. This needs to be worn between the shoulders and waist at all times during the school day and while on campus. Students must also present ID as requested by district and school staff at any time, including sports events and after school activities.

- Replacement IDs - Students will receive a replacement ID if theirs is lost or broken. There may be a cost associated with this that will be charged to the student's account.
- Refusal to wear/properly display ID or continued failure to wear ID or bring ID to school - Students will be asked by staff members to put on ID or go get a printed badge from the AP office. Student refusal or repeated ID printing will result in discipline ranging from lunch detention to suspension.

### ***Hallway Supervision***

Class time is valuable and students are expected to be in class or supervised at ALL times. We follow a 20-20 rule, where students are not allowed to leave class during the first 20 minutes and last 20 minutes of class. Also, students who leave class are expected to have a hall pass. Students in hallways without a pass will be asked to return to class or escorted back to their classroom by campus monitor or another available adult. Student failure to return to class or failure to follow an adult request of returning to class may result in further consequences.

### ***Food & Drinks***

General guidelines relative to where food and drink are allowed on our campus are as follows:

- Food will be allowed in the Commons area and in the Courtyard, as long as the general cleanliness of those areas does not become a problem.
- No food or drink items of any kind are to be taken to gyms or Auditorium during school hours. Food may be allowed in classrooms, at the discretion of the staff.
- Students arriving late with food or drink will need to leave these items in the office; they can pick them up during lunch. Food and drinks may be consumed in classrooms with teacher permission.

### ***Lockers***

Students who want to be assigned a locker can be assigned one by request at the Assistant Principals office. Students are responsible for the condition and contents of their assigned lockers and may be charged for damage to lock or lockers. It is the student's responsibility to notify the attendance office if a locker is defective or damaged. Students should be aware that lockers are the property of the school district, and that school authorities have the right and the obligation to search lockers when it is suspected they may contain items which threaten student safety or welfare. Students are solely responsible for all property in their assigned lockers. Locker combinations will be given only to the student assigned to that locker with proper identification. Only school-provided locks are to be used.

### ***Appropriate Attire***

Student dress/grooming should not interfere with the health or safety of any student and should not contribute to a hostile or intimidating atmosphere for any student. Further information about student dress code can be found in the *Standards of Student Conduct* [www.hsd.k12.or.us/Page/684](http://www.hsd.k12.or.us/Page/684) or in the *Oregon NOW Model Student Dress*

Code <https://bit.ly/2GdBpWL>.

Initial referrals by staff in connection with these guidelines will be referred to an administrator. In cases of obvious inappropriateness, the student's parents will be contacted. When dress or grooming clearly disrupts learning or presents a health or safety hazard, the student will be required to change attire prior to returning to class. Such activity or repeated offenses may result in disciplinary action.

### **Valuable Personal Property**

Unfortunately, thefts occur in every school. **Please do not bring large sums of money or other valuable items to school.** P.E. students should turn in money and other valuables to the teacher during the class period. Don't share locker combinations! Report all thefts to the assistant principals' office immediately, where a theft report can be made. The school is **not** responsible for loss of personal items, including shop projects, PE clothes, cell phones, or other personal items in the building and in the parking lot. Be sure to pull on the lock to secure your locker and do not store valuable items in the outside pockets of your backpack.

### **Lost or Stolen Items**

The school is NOT responsible for lost or stolen items. Students should report lost or stolen items to the assistant principals' office so the loss can be investigated. Items that are turned in as lost will be held in the main office at the lost and found.

### **Cell Phone and Electronics Policy**

Frequent use of cell phones during instruction time is detrimental to student learning and to the culture of the classroom. Because of this, students are expected to have cell phones "off and away" or "out of sight out of mind" during instructional time at Glencoe High School. This means that the expectation during class time is that student's cell phones are turned off and in their bag or turned off and not visible.

Cell Phones/Electronic Devices are prohibited during academic school hours (8:30 am - 3:30 pm). Phones are allowed in the cafeteria, commons areas, and hallways only during lunch periods and passing times. Students are encouraged to use phones in respectful, responsible ways, especially with regard to social media.

These items include, but are not limited to, cell phones, iPods, speakers and all other communication or auditory devices. Cell phones and headphones/earbuds should be off and away during the academic school day. When possible, electronic devices should be left at home.

- **1<sup>st</sup> and 2<sup>nd</sup> Offense:** The student will be directed to take their phone to the office and can pick it up at the end of the day.
- **3<sup>rd</sup> Offense:** Parent pick up of the phone will be required.

The school is not responsible for the loss or theft of any electronic equipment.

Use of communication devices outside of school for disruptive or illicit purposes that impacts and disrupts our school learning environment is not permitted and disciplinary action may be taken.

Use of cameras or cell phones with cameras is forbidden in locker rooms and bathrooms and should not be used on campus. Parents needing to reach a student should call the main office. The office will contact the student immediately. A phone in the main office is available for students to contact their parents in the case of an emergency.

Parents please do not text or call students on their cell phones during the school day and do not expect text responses from your student. Again, please call the main office to communicate urgent information.

### **School Dances**

Attending school dances at Glencoe is a privilege. Students earn the right to attend dances and this right can be revoked at any time.

- A **valid Glencoe Student ID** must be shown to gain admittance to all dances.
- Students may bring one guest to school dances if a guest pass has been previously completed and approved, however, middle school students or students over the age of 20 are not allowed to attend GHS dances.
- GHS students must be **in good standing** in order to bring a guest to a dance. Additionally, the guest must also be in good standing.
- Students should be aware that administrators may use an alcohol detection devices (Breathalyzer) at all

school dances.

- No outside food or beverages are allowed, but sometimes food and drinks are sold during dances.
- Students who leave the dance will have their dance bracelet removed and will not be readmitted.
- All school rules are enforced at dances and other after-school activities and if students fail to follow these rules they will have their bracelet removed and be removed from the dance. Further consequences or school sanctions may apply.
- Students suspended from school at the time of the dance may not attend the dance.
- Inappropriate dancing will not be allowed. Violators will have their bracelet removed and be removed from the dance.

### ***Parking / Student Traffic***

District bus transportation is available to all students who do not live within walking distance of the school. As such, driving to school is considered a privilege and imposes a high degree of responsibility on student drivers and their parents. We insist upon safe vehicle operation at all times and reserve the right of the school to withdraw a student's parking privilege *at any time*. Please extend total cooperation to the parking lot supervisors. Failure to adhere to the rules outlined below or to maintain status of good standing could result in loss of parking privileges.

- 262 parking passes will be distributed to students during Crimson Days. There will be 100 specifically-assigned parking spots only for seniors who pay an additional fee. Additionally, seniors who are in good academic and behavioral standing and students with a zero-period class will be given priority when parking passes are issued.
- Students must have parent approval and are required to show a valid driver's license, Glencoe student ID, parent signature, proof of insurance, and parking space payment receipt prior to obtaining a parking pass. A parking form must be filled out and a new parking pass procured every school year.
- A \$30 fee will be assessed for each parking sticker issued. Vehicles not properly registered or displaying an inappropriate parking sticker may be fined. Replacement stickers may be obtained for a \$10 fee.
- Students are expected to be familiar with and obey the driving laws as they relate to teenage drivers.
- Student parking is designated only in the parking lot located on the north end of the campus. Students are not to park in either the staff or visitor parking lots, driveway, or along curbs or in fire lanes. Cars parked in a fire lane may be fined.
- Students who loan or sell their parking passes to other students will lose their parking privileges indefinitely.
- Students who speed or drive recklessly on the school grounds are subject to disciplinary action. *The speed limit in the lot is 10 m.p.h.* Students may be cited for reckless driving and their parking privilege may be revoked for a specified amount of time, including the rest of the school year.
- The parking lot is off-limits during the school day. Any student in the parking lot without authorization may receive a discipline referral.
- The school is not responsible for property damage or theft in the parking lot. Cars should be locked; leaving items of personal property in view within the car should be avoided.
- Students should be aware that the administration has the right and the obligation to search any vehicle on school grounds when there is reason to suspect it may contain items which threaten student safety and welfare.

### ***School-Provided Network and Technology Guidelines***

Glencoe has technological resources, and it is our mission to educate all students to be technologically literate. Students will have access to computers or Chromebooks where they can create both paper and digital projects and assignments. Students are subject to strict laws and school regulations when using school provided technology including wireless access. Students risk losing full computer or Internet access if these regulations are violated.

### ***After School Detention***

Many students with discipline incidents are in need of extra time to work on missing assignments and class work. Because of this need, we will be holding after school detentions Tuesday, Wednesday, and Thursday from 3:45-4:45 PM in the Library. Students will be assigned after school detention for skipping, truancy, irregular attendance, minor infractions during class time, and as deemed appropriate by the student's administrator. When after school detention is assigned, a parent will be contacted. The activity bus will be available for student transportation home.

## ***Student Expectations for Attendance***

We value attendance because of its influence on student academic success. It also develops and reinforces “soft skills” necessary for future employment. We expect that students are in classes on-time, responsible for their attendance and non-attendance, and aware that regular attendance positively impacts grades. Teachers will be making contact home when attendance becomes a concern in their class. When students begin to show patterns of irregular attendance parents will be contacted by an administrator and student/parent meeting will be scheduled and possible consequences assigned. Requirements and interventions for attendance are included in the *Standards of Student Conduct* linked here [www.hsd.k12.or.us/Page/684](http://www.hsd.k12.or.us/Page/684).

## ***Closed Campus***

This policy is in effect from the moment the student arrives on campus, regardless of the time of day. Glencoe High School is a **closed** campus. Once students arrive on campus, they may not leave the property without checking out through the attendance office, which is done with parent permission only. A parent or guardian must notify the Attendance Office or Health Office prior to the student’s release. Following parental notification, the student must check out through the Attendance Office or Health Office before leaving school property or they will be considered unexcused. Students found in off-limit areas will be assigned detention or suspended from school. Students who do not follow this policy will be considered as skipping and are subject to disciplinary action. An automated calling system makes phone calls to parents of students that are unexcused absent or unexcused tardy twice a day, at 11:00AM and 5:00PM. Leaving campus without parental permission is not safe under any circumstances.

### ***Off-Limit Areas***

The following campus areas are off limits to students during the school day.

- Any fenced-off construction area
- All parking lots (except with a pass from an administrator)
- All wooded areas east of the school
- The area directly behind the cafeteria
- The track and all P.E. fields west of the tennis courts (along Glencoe Road)
- The parking area between the shops and the greenhouse
- The exits west of the gym, auditorium and tennis courts
- Baseball and softball dugouts
- Seminary classroom except for seminary students

Off-limits areas are treated as closed campus. Students will be asked to return to appropriate areas of the school. Students refusing to follow requests to return to appropriate areas will be assigned detention or suspended from school.

## **Attendance**

### ***Late Arrival and Early Dismissal***

Students are best served by being in class all day. However, circumstances arise where students need to arrange a shortened school day. In these cases, students are given either late arrival or early release. Students with late arrival or early dismissal are expected to not be on campus during these periods and must provide their own transportation. Students who have late arrival are expected to arrive at school no earlier than 10 minutes prior to the beginning of their first class. Students who have early dismissal are expected to leave the campus immediately after their last class and not return until the next day. Students who do not follow this policy will either have a class added back to their schedule or are subject to disciplinary action.

### ***Appointments***

Students who need to leave campus for any reason during the school day (e.g. doctor’s appointment, sick, family emergency) must be excused by parents and need to check out in the attendance office. The process for student check-out is:

- Parent/guardian calls attendance office to excuse student.
- Attendance office delivers a pass to student’s classroom to leave at appropriate time.
- Student should take the pass to the attendance office and check out before leaving the building.

Please make appointments outside of instructional time. There are approximately 80 non-school days for

appointments. Students should avoid appointments during school hours. In the rare instance that an appointment is made, the office must be notified no later than 7:30 AM the day of the appointment.

In the rare instance that a last minute appointment or emergency requiring your student's release after 1:45 please feel free to come into the Main Office and fill out an appointment form for your student's release. Remember ALL pick up and drop off of students is to be done in the student parking area near the tennis courts.

### ***Excused Absences***

Early dismissal or late arrival is by parent approval only. It is the student's responsibility to have a parent or guardian call the Attendance Office (503-844-1906). Voicemail can be accessed twenty-four hours a day. When leaving a voicemail, or sending a note, please state reason for absence. If no reason is given the absence will be recorded as unexcused. The State of Oregon authorizes schools to excuse the following:

- Illness, injury for student and/or immediate family member;
- Bereavement;
- Accidents/Emergency;
- Medical/Dental/Counseling appointments;
- Religious Instruction;
- Legal/court issues;
- Education Experiences authorized by the Administration.

### ***Unexcused Absence/Skipping***

Regular and punctual attendance is a major contributing factor to a student's progress in school, and also helps the student develop habits of responsibility. An absence is considered unexcused if:

- A student is absent without an excuse by the parent/guardian;
- A student is absent and the parent/guardian excuse does not fall within state guidelines for attendance;
- A student leaves school or a class without permission from the teacher or administrator in charge.

### ***Tardies***

The expectation of Glencoe High School is that all students are punctual to all classes. If a student arrives to a classroom after the tardy bell they will be considered tardy.

Upon late arrival to Glencoe campus, **ALL students must check in with the Attendance Office**. An Admit Slip will be issued which will give students access to class. If the reason for tardy does not fall under the Oregon State guidelines listed in the Attendance section of this handbook the tardy will be considered unexcused. Because the Hillsboro School District provides reliable and daily transportation, attendance issues related to personal transportation (parent or student) are not considered excused other than for severe emergencies, or extreme weather.

### ***Irregular/Excessive Excused Absences***

Excessive absences negatively affect a student's academic progress. Please inform your student's counselor if there is an extenuating issue that is causing your student to be absent.

### ***Truancy***

Any student who shows a pattern of irregular attendance and or has multiple unexcused period absences or tardies may be considered truant. When excessive attendance issues inhibit a student's ability to get their education a truancy referral may be made. Truancy referrals could result in school discipline including attendance plans up to legal citations for non-attendance. Know that Glencoe's goal is to have students attend so they can learn, and we will seek to partner with families to make attendance improving prior to involving our SRO.

## **Academic Information**

### ***Graduation Requirements***

To earn a diploma, students need to successfully complete the credit requirements (24 credits), demonstrate proficiency in the Essential Skills, and meet the personalized learning requirements. Students will also have the option to earn credit for proficiency. Students will need to work closely with their assigned counselor in order to make sure they are on track to graduate. All graduation requirements, rules for schedule corrections, career and college pathway options, dual credit and AP courses, and course offerings are outlined in HSD *Course Catalog* linked here [www.hsd.k12.or.us/Page/684](http://www.hsd.k12.or.us/Page/684).

### **Academic Recognition - Chancellor's Diploma / Honors Program / Valedictorian**

The Chancellor's Diploma is designed to challenge students who are committed to a rigorous course of study during high school in preparation for admittance to a 4-year university. Glencoe Honors Program is designed to honor academically well-rounded students who have pushed themselves to excel in the most challenging of four-year educational programs. Students must apply for this distinction and provide confirmation they have accomplished each of the requirements. Requirements can be found in the *HSD Course Catalog*.

To be an Honors graduate, a senior must have met the requirements of the Chancellor's Diploma and maintained a cumulative GPA of 3.75 or higher. The requirements are listed below:

- Apply and confirm that student would like this honor
- Maintain an accumulated GPA of 3.75 or higher
- Completed all of the following courses by the end of Grade 12:
  - 4 credits of English
  - 3 Credits of Math (including Algebra 2)
  - 3 Credits of Social Studies
  - 3 Credits of Science
  - 2 Credits of same World Language
  - 4 Credits of AP or Dual-Credit Courses
  - Meet Senior Level Career and College Pathway requirements
- All courses listed on the transcript must be taken for a grade.

The valedictorian and salutatorian will only be chosen from students completing the Honors Program.

### **On-Track Meetings**

On-track status measures whether or not a student is likely to graduate on time. Students not on-track will have regular meetings with parent, counselor, graduation coach, and administrator to ensure that they are on-track to graduate. Students not on-track for graduation may need to take summer school or academic options courses in order to re-earn missed credit(s). On-track at the end of each grade is shown below:

9th Grade	10th Grade	11th Grade	12th Grade
6 credits 1 credit in science, world studies, english	12 credits 1 credit in math, science, world studies 2 credits in english	16 credits 2 credits in math, science, social studies, 3 credits in english	24 credits 3 credits in math, science, social studies 4 credits in english

### **Senior Accreditation and Graduation Ceremony**

By the end of the day on Senior Accreditation Day, Thursday May 28, 2020, senior students must have met and be passing all graduation requirements. Any senior who has not met or is failing any required course at this time may NOT be able to participate in the graduation ceremony on Thursday June 4, 2020.

### **Grading Periods and Report Cards**

Glencoe's academic year is divided into 2 semesters. At the conclusion of each semester students will receive their final grades. The final grades represent their achievement for the semester and are recorded permanently on the student's transcript. Each semester is partitioned by two quarters. First semester consists of quarters 1 & 2 while second semester contains quarters 3 & 4. At the end of each quarter students receive a grade that represents their academic progress. Quarter grades are combined during each semester to determine a student's final semester grade. Quarter grade reports and semester final grades will be mailed home. Typically parents will receive their student's grade report by mail the week following the end of the grading period.

- Semester 1
  - October 31, 2019 - Quarter 1 grades are due. These are mailed home.
  - November 6-7, 2019 - Parent - Teacher Conferences.
  - December 4, 2019 - Midterm grades are due.
  - January 30, 2020 - Semester 1 Final Grades are due. These are mailed home.



- Semester 2
  - March 4, 2020 - Midterm grades are due.
  - April 9, 2020 - Quarter 3 grades are due. These are mailed home.
  - June 11, 2020 - Semester 2 Final Grades are due. These are mailed home.

### **Grading and Reporting Parameters**

Class/course syllabi can be accessed on the school website [www.hsd.k12.or.us/domain/517](http://www.hsd.k12.or.us/domain/517). Where applicable, these syllabi include:

- Classroom Expectations
- Learning targets – content and skills covered in each class
- Grading process and performance criteria to be used
- A description of how academic and non-academic behaviors, not embedded in the learning targets, will be accessed and communicated.

### **Guidelines for Determining Grades**

Teachers will use a collection of evidence and professional judgment to ensure a student's grade is an accurate representation of what the student knows, understands, and is able to do in regard to the class/course learning targets.

- Student grades should be based on a collection of evidence that evaluates their proficiency level based on established performance criteria.
- Summative performance should constitute the primary evidence collection for a student's grade.
- By teacher discretion, a student may be allowed to retake any summative assessment. Students must work with their teacher to schedule a time and opportunity to complete this test retake. The teacher may also require evidence of learning/additional practice prior to the retake. See course syllabi for grading and retake policies.
- If a teacher does not have sufficient evidence to determine an accurate level of proficiency in regard to class/course learning targets, the grade may be recorded as an Incomplete, "I". Students will then have two weeks to finish up any missing work. After two weeks, a grade will need to be updated by the teacher.

### **Grading Scale**

Grading scales as percentages are determined by individual teachers and teacher teams. These scales are outlined in an individual teacher's syllabus. In general though the meaning of letter grades is described below:

- A = Work of such character as to merit special recognition
- B = Above-average performance
- C = Average work, meeting minimum requirements
- D = Below-average work that fulfills only the minimum expectations of the course
- F = Failing work which does not meet minimum requirements and demonstrates lack of competence

To allow for adequate transition of time and professional development around new standards and assessments, grading scales that are not standards/proficiency-based will reflect nationally acknowledged best practices in grading.

### **Additional Grade Reporting Codes**

- I INCOMPLETE Student is in an extension period from the grade reporting deadline in which they can produce evidence to demonstrate their level of proficiency.
- N NO GRADE For office use only. Indicates that the student took the class but received no grade for it. N is not used in the calculation of the GPA. No graduation credit is awarded.
- P PASSING Awarded to students with modified course objectives (e.g., IEP students). P is a final grade that is not used in the calculation of the GPA. Graduation credit is awarded.
- S/U SATISFACTORY/UNSATISFACTORY Assigned for non-credit classes and credit recovery.
- WF WITHDRAWN FAILING Administrative approval is required. Used to indicate that the student has withdrawn from class with an F. Like the F grade, WF (point value of 0) is a final grade, used in the calculation of the GPA. No graduation credit is awarded.
- WP WITHDRAWN PASSING Administrative approval is required. Used to indicate that, upon withdrawal, the student was passing the class, but is medically or unavoidably unable to

finish.

WP is a final grade and cannot be made up. It is not used in the calculation of the GPA. No graduation credit is awarded.

### **Grade Check**

Parents should check grades through ParentVue [www.hsd.k12.or.us/Page/2051](http://www.hsd.k12.or.us/Page/2051). Contact the school for help to register.

## **Services for Students**

### **Career and College Center**

The Career and College Center helps students with completing their career and senior project graduation requirements. Students will work with the career center to complete college applications, scholarship applications, job shadows and internships, and attend career days and various career-related field trips.

### **Counselors**

The Counseling Center provides assistance to students in a variety of ways. Students may seek help from a counselor for personal issues and for assistance in forecasting or college and career planning. Group and individual counseling is available upon request to deal with these issues. Appointments can be made in the counseling center. *For more information, call the Counseling Center (503-844-1900, ext. 3504).* Our wellness counselor, Fernando Colondres, and our Youth Contact counselor, Holly Rogers, are both available during the school day to provide mental and emotional health support to our students and their families.

### **Transcripts**

Transcripts will be provided free of charge for student withdrawal or for scholarship applications. Students will also be given three additional transcripts, without cost, for college, military, employment or other purposes. Any additional transcripts will cost one dollar.

### **Schedule Corrections**

The requirements for amending a student schedule or adding/dropping a course are outlined in the *HSD Course Catalog*. Students who meet one of the required reasons to have their schedule changed should follow the school process.

- Upon receiving schedule, the student should complete a *schedule correction form* and provide a reason for the change. This form should be submitted to the student's grade level administrator.
- If the reason falls within the guidelines for schedule changes, the administrator will sign off on the change.
- Administrator approved schedule changed forms will be given to counselor.
- The counselor will schedule a meeting with the student to confirm the schedule change and print the adjusted schedule.

Due to the timeliness of schedule changes, students should seek to complete the schedule change prior to class starting in September. Schedule changes after the third week of the semester could result in student receiving a 'withdraw fail' or 'WF' grade.

### **Media Center / Library**

The Media Center is a resource for all students. Students may use the library for study and research purposes. The Media Center will be open during passing times, both lunches, and before and after school.

In order to check out any materials, students must present their current student body card. Materials not returned on the date due are subject to fines ranging from 15 cents per item per day to 75 cents per item per day. The fine is determined by the length of time material circulates. All fines must be paid promptly or library privileges may be suspended. All fines must be paid or clear before a senior can participate in graduation.

### **Health Room**

The services of a health assistant for emergency care will be available to students in the health office. Students should observe the following guidelines regarding health care:

- Care of emergency illnesses and accidents occurring at school will be handled by the health assistant. The office is not a hospital or doctor's office and must only be used for first aid, referral for care, or to arrange

to go home when ill or injured. Re-bandaging or simple procedures requested by a doctor or parents may be done, if necessary, to enable the student to remain in school. Ill and injured students unable to attend class will be sent home with parental consent.

- Parents or guardians are responsible for student transportation home in case of illness and will be notified by the health assistant. **No ill students will be permitted to go home without parental consent.**
- **STUDENTS SHOULD REPORT TO CLASS** and obtain a pass before reporting to the health office except in cases of extreme emergency.
- Staff members will not dispense over-the-counter medication to students.
- Please keep your child home if they are experiencing any of the following:
  - Fever greater than 100.5F
  - Vomiting
  - Diarrhea

Your student must be free of fever (without the use of fever-reducing medication), vomiting and diarrhea for 24 hours before returning to school.

## **Athletic & Performance Activities**

### **Attendance**

Students must be in attendance at school for at least one-half of the regular academic school day before they are allowed to practice or compete on that day. Truancy automatically excludes a student from athletic participation.

### **Class Requirements**

Students must be on track to graduate. Students must pass 5 classes each semester. Students need to average 6 credits per year for a total of 24 credits to graduate from Glencoe. If a student is not on track, then they are ineligible to participate in OSAA athletics and activities.

### **Conduct**

All students must:

- Dress and appear as stipulated by the coach of each sport; and
- Abide by published expectations distributed by each coach.

### **Insurance**

Student athletes must show proof of medical insurance prior to athletic participation.

### **Medical**

Physical exams are required for all first-time participants, students entering ninth grade, and students entering the 11th grade.

These physicals are the responsibility of the family and the family physician. On years when physicals are not required, an athlete may continue participation on the appropriate form with a parent signature.

### **Travel**

All students are required to travel to and from all contests in school-sanctioned vehicles. Deviations from the above require prior approval of the coach.

### **User Fees and Method of Payment**

Students who participate in the interscholastic athletic program shall pay a participation fee to partially defray the expenses of the athletic programs.

Per sport/activity maximum participation fees are \$300 per student or \$600 per family for the current school year. Students who qualify for the free or reduced-price lunch program may be granted a fee waiver/reduction. Per sport/activity maximum amounts do not apply to Lacrosse, Golf, or Tennis.

All fees must be paid in full by the last day of the season for each sport. Your student will not be permitted to participate in any additional sport with an outstanding balance. If you are unable to meet the final payment date, you must call the school to make payment arrangements.

### **Waivers and Refunds**

Waivers will be handled by building athletic coordinators under the direction of the building principal. The waiver request in the Athletic-Activity Programs Participant Information form signed by the parents, will simply indicate the

family is unable to pay. Each request will be reviewed and acted upon by the building principal.

Prorated refunds will be available only when participation is ended due to no fault of the student. The district athletic director will establish refund schedules for each sport.

### ***Sportsmanship***

Glencoe High students and faculty are proud of the spirit and sportsmanship which have become part of the Crimson Tide “tradition.” The high standard of conduct which Glencoe students maintain at sporting events has been recognized several times at the state level. As a member of the Glencoe student body, you will be expected to abide by the standards of spirit and sportsmanship which earned Glencoe students these prestigious awards.

- Fans participate only in positive cheers which support the Crimson Tide. Cheers which demean members of the opposing teams, schools, or the officials are not tolerated.
- Students cooperate with the elected cheerleaders to demonstrate as much spirit as possible. Spontaneous chants and spell-outs which have little to do with team support are prohibited.
- Standards of student conduct outlined in this handbook apply at all school activities, including sporting events. Particularly note that vulgarity and/or suggestive language or gestures are prohibited.
- Glencoe is a member of the Pacific League Conference and the regulations of that governing body are enforced. These regulations include all of the above and also prohibit the use of noisemakers, the throwing of any object, and the posting of signs in the gymnasium.
- ***Students who leave the building during a contest will not be allowed to return.***

### **Clubs**

See the Activities Director Leigh Church, if you are interested in more information about the following clubs or if you’re interested in starting a new club

The following clubs have been active at Glencoe High School in recent years:

Bowling Club	German Club	Latino Dance Club
Boys Lacrosse Club	Girls Lacrosse Club	National Honor Society
Buddy Club	Glencoe RC Car Club	Psychology Club
Color Guard	Glencoe Democrats	Racial Equity Club
Cosmetology Club	Glencoe Rocket Club	Science Bowl Club
Craft Club	Glencoe Velo (Cycling)	Shockwave Robotics
Environmental Impact Club (EIC)	Good Friday	Ski Team
Equestrian Team	Green Club	Sparrow Club
Fellowship of Christian Students	HOSA	Speech & Debate
Fellowship of Christian Athletes	K-Pop	Theatre Club
Gay Straight Alliance	Key Club	YoYo Club



**HILLSBORO** SCHOOL DISTRICT  
**Information and Policies**