

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

April 28, 2015

District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

Board Present:

Kim Strelchun, Chair
Wayne Clift, Vice Chair
Adriana Cañas
Glenn Miller
Erik Seligman
Janeen Sollman

Staff Present:

Mike Scott, Superintendent
Val Bokma, Assistant to the Board

Others Present:

Greg McKenzie, Consultant

EXECUTIVE SESSION: 5:15 P.M.

ORS 192.660(2)(i)—Evaluation of the Superintendent

Board Chair Kim Strelchun called the meeting to order at 5:16 p.m., and moved the Board into executive session under ORS 192.660(2)(i)—evaluation of the Superintendent. Director Akers was unable to attend the meeting.

The Board discussed the Superintendent's evaluation. Consultant Greg McKenzie from Window to Leadership, LLC, facilitated the discussion. Superintendent Mike Scott left the meeting at 5:19 p.m. No action was taken. Board Chair Strelchun moved the Board out of executive session and recessed the meeting at 5:40 p.m.

Board Present:

Kim Strelchun, Chair
Wayne Clift, Vice Chair
Adriana Cañas
Glenn Miller
Erik Seligman
Janeen Sollman

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Elaine Fox, Executive Director, Student Services
Matt Smith, Executive Director, Secondary Education
Dayle Spitzer, Executive Director, Elementary Education
Beth Graser, Director, Communications
Michelle Morrison, Director, Business Services
Laurie Boyd, Assistant to the Superintendent
Val Bokma, Assistant to the Board
Zaida Rosa, Bilingual Interpreter and Translator
Sindy Avila, Parent and Community Engagement Liaison
Martha MendezBolanos, Migrant Home School Consultant
Diana Kleintob, Technology Support

Budget Committee Present:

Chris Barry
Nina Carlson
Cathy Clark Thomas
Angie Ellis
Betsy Julian
Jaime Rodriguez

Others Present

Irma Alonso
Lisa Allen
Heriberta Diaz
Carina Delgado
Noah Froblick

Laura Gomez Martinez
Christian Honl
Javier Leon
Bart Rask
Christian Tunnell

Devin Hunter, HCU
Jill Golay, HEA
Maureen Barnhart, HEA
Kathy Fuller, Hillsboro Tribune

1. **WORK SESSION: 6:00 P.M.**

Board Chair Kim Strelchun called the meeting to order at 6:01 p.m. Director Akers was unable to attend the meeting.

Migrant / English Language Learner – Parent Advisory Council Report

Parent Advisory Committee (PAC) president Irma Alonso, co-vice president Javier Leon, and co-vice president Laura Gomez shared information regarding the PAC's purpose, membership, and activities. Their report included information on how parent engagement benefits students, parent training opportunities that PAC members have engaged in at the District and state levels, and progress toward increasing parent leadership development. They thanked Superintendent Scott and Olga Acuña for their support, offered their continued assistance in identifying ways to improve the delivery of information to parent members, and invited the Superintendent and Board members to attend PAC meetings.

Superintendent Scott and Board members commended PAC members for their commitment to the education of students, and their inspirational level of involvement.

Discuss Compensation for Nonunion Employees and the Superintendent

Superintendent Mike Scott and Assistant Superintendent Debbie Ashley explained that the Board is scheduled to take action regarding compensation for nonunion employees and the Superintendent on June 9, 2015, but the District is still bargaining with both classified and licensed employee groups. Based on the need for consistent, competitive salaries in all employee groups, Superintendent Scott and Assistant Superintendent Ashley recommended that on June 9 the Board approve the following resolution:

The Hillsboro School District 1J Board of Directors hereby resolves that, for 2015-16, the District will increase its total expenditures on the salary and employee benefits of the Superintendent, Cabinet members, administrators, confidential, supervisory, and technical / specialist personnel by the same percentage as it ultimately increases its expenditures on licensed personnel as a result of the collective bargaining process, including in this expenditure the same District insurance contribution that is bargained for licensed employees.

Director Erik Seligman asked what the cost savings to the District would be if non-union salaries were frozen. Superintendent Scott said that staff will provide this information, but shared that the District's salaries for these employees are no longer competitive, and for this reason the District is at risk of losing valuable employees. Chief Financial Officer Stewart expressed his support for the proposal presented by Superintendent Scott and Assistant Superintendent Ashley, and explained that, during the past several years, when represented employees have experienced reductions in compensation, the administrative team's compensation level has been subject to the same reductions.

Budget Update

Superintendent Scott and Chief Financial Officer Stewart presented the most recent State budget information, and a preview of the elements of the proposed 2015-16 budget.

Highlights of the discussion included:

- The State Legislature passed a \$7.255 billion budget for education for 2015-16, and approved a 50/50 split between the first and second years of the biennium (historically, the split has been 49/51)
- The Legislature also made adjustments to the assumptions and elements used in the State School Fund (SSF) calculation, and agreed to allocate 40 percent of any additional revenue from the June 2015 revenue forecast (to be released in mid-May) to the SSF
- There are likely to be additional changes to the State budget for education; since SSF estimates are based on projections, and adjusted after actual numbers become available, school districts generally receive six to eight budget estimates for each school year
- The District's five-step (ten-year) reinvestment plan was based on a State education budget of \$7.875 billion; since this level of funding is not available, it will be necessary to prioritize reinvestments
- Because a 50/50 split was approved, there is a projected budget surplus in 2015-16, and a projected shortfall in 2016-17; options for balancing funding between the first and second years of the biennium were discussed; it was recommended that a portion of the 2015-16 surplus be spent in 2015-16 on targeted reinvestments, aligned with the five-step reinvestment plan
- Other areas for reinvestment were suggested, in case additional revenue is received
- Board / Budget Committee members suggested adjustments to the recommended reinvestment amounts
- Next steps include the Budget Committee meeting to approve the proposed budget (May 7), and the budget hearing / Board approval on June 9

Board Discussion Time

Board discussion time was moved to the regular session, due to time constraints.

The meeting was recessed at 7:31 p.m.

Board Present:

Kim Strelchun, Chair
Wayne Clift, Vice Chair
Adriana Cañas
Glenn Miller
Erik Seligman
Janeen Sollman

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Elaine Fox, Executive Director, Student Services
Travis Reiman, Executive Director, School Performance
Matt Smith, Executive Director, Secondary Education
Dayle Spitzer, Executive Director, Elementary Education
Olga Acuña, Director, Federal Grants
Beth Graser, Director, Communications
Brooke Nova, Coordinator, College and Career Pathways
Laurie Boyd, Assistant to the Superintendent
Val Bokma, Assistant to the Board
Zaida Rosa, Bilingual Interpreter and Translator
Sindy Avila, Parent and Community Engagement Liaison
Martha MendezBolanos, Migrant Home School Consultant
Diana Kleintob, Technology Support

Others Present

Jessica Ackerman	Rebecca Griffo	Richard Rice
Scott Ackerman	Damon Heer	Emma Ross
Tami Albertine	Christian Honl	Jacob Sanford
Lisa Allen	Christopher Hoskins	Ashley Schneider
Garth Attaway	Aimee Jones	Butch Self
Ash Bailey	Jacy Jukkala	Bill Smith
Chris Barry	Katie King	Marna Stalcup
Linden Becker	Taylor Loftus	Emily Stonier
Tatum Becker	Theresia Loftus	Briana Vega
Meredith Berry	Tom Luba	Jacob Vice
McKenna Bocanegra	Shelleen McAlister	Jessica Vice
Nancy Brink	Vanessa Merriman	Joe Villa
Kristen Buffaloe	Kathy Mikitka	Ginny Watson
Devlin Burgess	Beth Molenkamp	Mark Watson
Abbi Bushong	Kathi Nees	Kathy Wiechelmann
Taylor Butterfield	Sunnie Ochoa	McKenna Wilson
Tim Carlisle	Hayley O'Leary	Brucinda Wisshack
Marla Crowell	Sheila O'Leary	Henry Wisshack
Cristina Delgado	Araceli Ortiz	Joey Wisshack
James Dunlop	Allie Orton	Emily Wisshack
Janamarie Elison	Cynthia Orton	Paul Peterson, NWRES
Dave Erickson	Emma Orton	Devin Hunter, HCU
Cynthia Fabris	Brittany Parks	Maureen Barnhart, HEA
Teresa Fasciana	Bart Rask	Jill Golay, HEA
Kim Fox-Moran	Krista Reiman	Luke Hammill, The Oregonian
Jessica Garcia	Ian Reynoso	Kathy Fuller, Hillsboro Tribune
Cecilia Girón		

REGULAR SESSION **7:30 P.M.**

Call to Order and Flag Salute. Board Chair Strelchun reconvened the meeting at 7:41 p.m. and led the Pledge of Allegiance. Director Akers was unable to attend the meeting.

4. **RECOGNITION / PRESENTATION**

Recognition: Briana Vega – Community Service and Leadership

Hillsboro High School student Briana Vega discussed her recent service trip to the Dominican Republic, and was recognized by the Board for her exceptional, ongoing community service and leadership.

3. **APPROVAL OF AGENDA**

Director Sollman **MOVED**, **SECONDED** by Director Cañas, to approve the agenda. The **MOTION CARRIED** (6-0).

4. **AUDIENCE TIME**

Board Chair Strelchun explained the procedure for addressing the Board according to policy BDDH: Public Participation in Board Meetings. Seven audience members requested to address the Board on nonagenda items.

Board Chair Strelchun stated that many audience members were in attendance because of their concerns regarding the budget – specifically related to arts, athletics, and activities.

Superintendent Scott provided a summary of the most recent budget information, explaining that the budget passed by the Legislature does not include adequate funding for the District's five-step reinvestment plan, but the District's proposed budget carries forward investments that were included in the 2014-15 budget. He explained that increasing the investment in one area requires decreasing funding in another area because of the District's budget restrictions, and he urged audience members to appeal to their legislators for increased school funding. He also thanked audience members for attending, encouraged their continued attendance and involvement, and invited them to attend the May 7 Budget Committee meeting. He assured them that, although the Board's process for audience time does not include responses from the Board, their input is being heard.

Kathy Mikitka (resident)

Kathy Mikitka reminded the Board that parents are the experts on their children, expressed concern that parents might not receive the District's communications, and urged the District to implement an "opt in" process for health education.

Richard Rice (parent)

Richard Rice discussed his concerns regarding his son's ninth grade assignment to write a paper on race, using only specific source material. Mr. Rice described the source material as one-sided and racist, and said that it represents the United States as a nation based on institutional racism, with whites benefiting. Mr. Rice explained that Liberty High School teachers and administrators have been responsive to his concerns, and he will work with them to ensure that balanced material is provided for the assignment next year.

Linden Becker and Vanessa Merriman (staff members)

Linden Becker and Vanessa Merriman shared their concerns regarding the lack of licensed librarians in the schools, explaining that these staff members are vital to student success.

Ms. Becker described the reductions in library staff that she has observed in the District over the past several years, and explained that middle school students arrive at high school severely lacking in research skills. She urged the Board to restore teacher librarians, initially to the middle schools, and eventually to all schools.

Ms. Becker also shared that April 30 is “Poetry in Your Pocket” Day, and distributed print-outs of poems to Board members.

Ms. Merriman, a trained librarian who is working in a classified position, shared that students are lacking in data base skills, explained that her classified role limits the assistance she can provide to students, and emphasized the need for licensed librarians, who can teach students and collaborate with other faculty members.

Devlin Burgess (student)

Devlin Burgess spoke about the importance of new media, and encouraged the District to incorporate new media into the curriculum, and develop an understanding of its value and significance for students.

James Dunlop (staff) and Joey Wisshack (student)

James Dunlop and Joey Wisshack addressed the Board regarding the need for increased, dependable funding for music.

Mr. Dunlop shared that student participation in band at Century High School has significantly increased, while the District’s music budget has significantly decreased; Century High School does not have enough instruments for the students; and most of the school’s instruments are at least 15 years old, and have been used by many students during those years. He also explained that high school bands serve as ambassadors of their school districts.

Mr. Wisshack stated that he was speaking on behalf of all District band students, and described his passion for music, and the benefits of participation in band, including academic success, physical fitness, team membership, and opportunities to travel and compete.

7. CONSENT AGENDA

Director Sollman MOVED, SECONDED by Director Seligman, to approve the Consent Agenda as printed. The MOTION CARRIED (6-0).

Consent Agenda items were as follows:

- a. Approve Minutes of March 17, 2015, Board Meeting
- b. Approve Routine Personnel Matters
- c. Accept Donations

8. ACTION ITEMS.

a. Inter-District Transfers

Director of Communications Beth Graser provided information regarding the inter-district transfer process and timeline, and the slots that are available at specific schools. She recommended that the District open 40 slots to non-resident students, and approve the release of 40 District students to attend schools in other districts. She also recommended that approvals be granted through the student's 12th grade year (or graduation), subject to meeting stated attendance and behavior expectations.

Director Sollman MOVED, SECONDED by Director Miller, to adopt the plan presented for inter-district transfers for the 2015-16 school year.

Director Seligman MOVED, SECONDED by Director Miller, to increase the number of students released to attend schools in other districts to 100.

Board and staff members discussed the number of outgoing transfers that were requested last year; legislative changes in the transfer process; the number of students being released by surrounding districts; the Board's ability to take future action to release additional students, if it chooses to do so; and the importance of being flexible, accommodating, and responsible stewards of the District's resources.

The AMENDED MOTION (to release up to 100 students) FAILED (2-4), with Directors Miller and Seligman voting in favor; and Board Chair Strelchun, and Directors Cañas, Clift, and Sollman voting in opposition.

The original motion (to release up to 40 students) CARRIED (5-1), with Director Seligman voting in opposition.

b. Adopt Resolution for Reimbursement from Lease Proceeds

Chief Financial Officer Stewart requested that the Board approve a resolution that would enable the District, as it is purchasing new school buses, to pay for the buses as they arrive (rather than after the final bus is received), and receive reimbursement from lease proceeds. He explained that, for prior leases, lease proceeds have been held in escrow and paid directly to the vendors, and that, in some cases, this process has caused payments to be delayed. The proposed change would improve timely processing without compromising controls.

Director Miller MOVED, SECONDED by Director Sollman, to approve the resolution for reimbursement of lease proceeds. The MOTION CARRIED (6-0).

c. Approve Policy Revisions

1. Policy IE: Organization of Instruction

Assistant Superintendent Steve Larson presented policy IE: Organization of Instruction for approval. The policy was presented for first reading on March 17, and no public questions or comments were received during the review period.

Assistant Superintendent Steve Larson explained that the policy change will accommodate the K-8 configuration that the Board approved at Groner

Elementary School, and allow flexibility for future configuration adjustments, if needed. Future configuration adjustments would be recommended by the Superintendent, and presented to the Board for approval.

Director Sollman MOVED, SECONDED by Director Cañas, to approve the revisions to policy IE: Organization of Instruction. The MOTION CARRIED (6-0).

9. REPORTS AND DISCUSSION

a. College and Career Pathway Update – Health Services

Executive Director Travis Reiman, College and Career Pathways (CCP) Coordinator Brooke Nova, Liberty High School instructor Ramona Toth, and District students shared information regarding classroom and internship experiences within the Health Services Career Learning Area (CLA).

b. Adelante Chicas.

Adelante Chicas' director Cecilia Girón and youth site facilitator Cristina Delgado presented information about the school-based youth empowerment program. The program, which is offered at seven Hillsboro schools, focuses on education, community service, and personal growth; and helps ensure academic success for Latina girls, grades 3 through 12.

Hillsboro students Jessica Garcia and Araceli Ortiz discussed the benefits they have experienced as a result of their participation in Adelante Chicas, including developing confidence, learning to recognize opportunities, participation in university visits, and involvement in community and service programs.

c. First Reading – High School Course Proposal: Early Childhood Development Associate (CDA) Certificate

Executive Director Travis Reiman, Liberty High School teacher Jessica Ackerman, Portland Community College (PCC) Dual Credit Manager Beth Molenkamp, and Citizens' Curriculum Advisory Committee (CCAC) Chair Lisa Allen presented the first reading of a new course proposal, entitled "Introduction to the CDA (Child Development Associate)." They explained that the CDA is an internationally recognized credential, and adding the proposed course will allow students to begin working toward this credential in their sophomore years. (This is the first of a series of three courses that are designed to enable high school students to complete the requirements of the Child Development Associate (CDA) certificate, a national credential, upon high school graduation. The other two courses are already approved and in place in Ms. Ackerman's program.) Ms. Allen reported that the CCAC voted unanimously to recommend that the course proposal be presented to the Board for consideration.

d. Right Brain Institute Report

Executive Director Dayle Spitzer and Right Brain Initiative Program Manager Marna Stalcup presented a report on the Right Brain Initiative, which currently has programs in 12 District schools. The program provides professional development for teachers, and enables students to become agents of their own learning, owners of their own education, and active thinkers. The report included information regarding the program's vision, goals / focus, implementation, funding, and benefits / impact.

e. Smarter Balanced Assessment Consortium (SBAC) Update

Tom Luba, the District's Coordinator of Testing and Evaluation, provided an update on the District's process and progress with the new Smarter Balanced Assessment Consortium (SBAC) testing, and answered Board members' questions. Key points of the discussion included:

- Overview of the required assessments and their components
- Supports and communication tools that have been implemented for students, parents, and staff members
- Scheduling challenges
- Opt out requests
- Current progress toward the completion of testing (6 weeks into the 12-week window, approximately half of the testing has been completed)
- Summary of feedback received from students and staff members
- Perspectives on test scores / suggestions for alleviating stress / maintaining a focus on student achievement and identified metrics
- Importance of communications regarding test scores
- One-year reprieve on accountability because the test is new

f. Achievement Compact Update

Assistant Superintendent Larson explained that by May 1 of each year, districts must inform their governing boards of their plans for the Achievement Compact, which must be submitted to the Oregon Education Investment Board in October. Although the Achievement Compact might be going away by the end of June, the May 1 requirement currently remains in place. In accordance with this requirement, Assistant Superintendent Larson reported that the committee's intention is to comply with the new rules; set three-year goals, using the same metrics that were previously established; and continue using the same calculator that was presented to the Board in the past, but apply to it to three-year goals, rather than an annual goal.

g. Boundary Adjustment Update

Key points of the boundary adjustment discussion included the following:

- Director Glenn Miller's boundary adjustment request involves an exchange of property between Hillsboro and Beaverton School Districts
- The property is located in South Cooper Mountain and South Hillsboro
- Chief Financial Officer Stewart provided information that was gathered in accordance with the District's boundary adjustment discussion process, including:
 - The number of acres involved in the proposed boundary adjustment
 - The number of students and families living in these areas
 - Anticipated future growth in these areas
 - Potential impact on:
 - Local communities and other portions of the District
 - Schools within and adjacent to the areas
 - Debt service bonded debt associated with the boundary adjustment request areas
 - The District's long-range plan
 - The District's budget

- Actions that have been taken to date
 - Director Miller provided the Board with his calculations of the potential cost if the District chooses not to engage in the proposed boundary adjustment (including an estimate of school construction costs), and an April 23 news article indicating that Beaverton School District is willing to consider a proposal; he requested that the Board authorize District staff to negotiate with Beaverton School District on behalf of the Board
 - Board Chair Strelchun said that Beaverton School District has not responded to Hillsboro School District's telephone calls to schedule a meeting
 - Board members discussed the merits of the proposal
 - Potential cost savings
 - Concerns regarding:
 - Whether the proposal is in the best interest of students
 - Whether the areas of land in the proposal are the best choices
 - The history of boundary adjustment requests for larger pieces of land in this area, and concern that future requests will be made
 - The roles of Board members
 - The importance of complying with the Board's boundary adjustment discussion process
 - The need for adequate communication
 - The need for additional information, including:
 - Input from impacted Beaverton School District students and families
 - Input from Beaverton School District officials
 - Whether the cost of additional students was calculated into Beaverton School District's construction bond
 - Public input from city officials
 - Estimated impact on construction excise taxes
 - Per-student expenses, and their impact on the calculated cost / benefit analysis
 - Superintendent Scott observed that the majority of Board members appear to be interested in pursuing the matter in some way; therefore, he will work with staff to draft a statement to present to the Board for approval, with language that will not lock in a specific proposal, but will allow a conversation to begin, exploring possibilities, if approved by the Board
- h. Financial Report
Chief Financial Officer Stewart presented the monthly financial report. The report is included in the Board meeting packet.
- i. Policies—First Reading
1. Policy BFD: Availability of Policy Manual
Superintendent Scott presented policy BFD: Availability of Policy Manual for first reading. He explained that school districts are no longer required to

maintain policy manuals in every building, and that the District's online policies are searchable.

The policy will be presented for approval on May 26.

10. NWRESD/HCU/HEA Reports

HEA President Maureen Barnhart reminded everyone to register for the May 16 5K fun run and walk (TeamUpForStudents.com).

HCU President Devin Hunter explained that the annual salaries of classified staff members are based on their hourly pay rates, their hours worked per day, and their days worked per year; and many ten-month classified employees earn only \$19,000 per year, which is less than the \$20,000 federal poverty rate for a family of three. He urged Board members to consider reinvesting in classified staff.

11. Superintendent's Time

Superintendent Scott invited everyone to the coffee chat scheduled for the morning of April 29.

12. Board of Directors' Time. Board members shared the following thoughts:

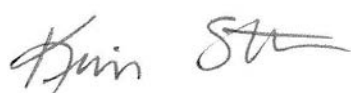
- Directors Miller, Seligman, and Cañas did not share additional comments
- Director Sollman thanked staff and students for their presentation, and said that she was looking forward to the April 29 wax museum event at Free Orchards Elementary School
- Director Cliff encouraged everyone to attend the Hillsboro School District Science Fair on April 30
- Board Chair Strelchun invited everyone to attend high school drama events

13. Follow-Up Items

Request	Action
<ul style="list-style-type: none">• Cost savings the District would experience if non-union salaries were frozen for 2015-16• Estimated impact of the boundary adjustment proposal on construction excise taxes• Per-student expenses, and how this impacts the calculated cost/benefit analysis of the boundary adjustment proposal	Items to be provided in a future update

14. Executive Session. No executive session was called.

15. Adjournment. The meeting was adjourned at 11:20 p.m.



Approved May 26, 2015

A videotape of the Board meeting regular session is posted on the District's website at:
<http://www.hsd.k12.or.us/AboutHSD/Governance/BoardofDirectors.aspx>
(Click on "Meeting Video.")

The Board meeting agenda and packet materials are also available on this link. (Click on "Meeting Schedule.")