

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
January 27, 2015  
District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

Board Present:

Kim Strelchun, Chair  
Wayne Clift, Vice Chair  
Monte Akers  
Adriana Cañas  
Glenn Miller  
Erik Seligman  
Janeen Sollman

Staff Present:

Mike Scott, Superintendent  
Debbie Ashley, Assistant Superintendent, Human Resources  
Steve Larson, Assistant Superintendent, School Performance  
Adam Stewart, Chief Financial Officer  
Beth Graser, Director, Communications  
Laurie Boyd, Assistant to the Superintendent  
Val Bokma, Assistant to the Board

Others Present:

Ed Hayden, realtor  
Hannah Leone, The Oregonian  
Kathy Fuller, Hillsboro Tribune

1. **EXECUTIVE SESSION: 5:15 P.M.**

ORS 192.660(2)(e)—Real Estate

Board Chair Kim Strelchun called the meeting to order at 5:16 p.m., and moved the Board into executive session under ORS 192.660(2)(e)—real estate. The Board discussed real estate matters with their realtor; no action was taken. Board Chair Strelchun moved the Board out of executive session and recessed the meeting at 5:27 p.m.

Board Present:

Kim Strelchun, Chair  
Wayne Clift, Vice Chair  
Monte Akers  
Adriana Cañas  
Glenn Miller  
Erik Seligman  
Janeen Sollman

Staff Present:

Mike Scott, Superintendent  
Debbie Ashley, Assistant Superintendent, Human Resources  
Steve Larson, Assistant Superintendent, School Performance  
Adam Stewart, Chief Financial Officer  
Travis Reiman, Executive Director, School Performance  
Matt Smith, Executive Director, Secondary Education  
Dayle Spitzer, Executive Director, Elementary Education  
Beth Graser, Director, Communications  
Michelle Morrison, Director, Business Services  
Audrea Neville, Principal, Patterson Elementary School  
Sandie Grinnell, TOSA / Science and STE(A)M Coach Leadership  
Laurie Boyd, Assistant to the Superintendent  
Val Bokma, Assistant to the Board

Budget Committee Present:

Angie Ellis  
Betsy Julian  
Jaime Rodriguez

Others Present:

Lisa Allen  
Audrey Burdick  
Sharon Elliott  
Laurie Marshall  
Usha Ramchandar  
Mariah McCarty  
Devin Hunter, HCU  
Maureen Barnhart, HEA  
Jill Golay, HEA  
Hannah Leone, The Oregonian  
Kathy Fuller, Hillsboro Tribune

**2. WORK SESSION: 5:45 P.M.**

Board Chair Kim Strelchun called the work session to order at 5:27 p.m., and circulated the focus group schedule. The schedule will also be provided to Board members electronically.

Board Discussion Time (moved forward on the agenda)

This item was moved forward on the agenda. Board members shared the following thoughts:

- Board members and Superintendent Mike Scott discussed the recent legislative summit, provided an update on state budget information presented during the event, and commended students for passionately and eloquently sharing their perceptions and experiences with legislators.
- Director Adriana Cañas shared that she will not be running for re-election

Science, Technology, Engineering (Art), Mathematics (STE(A)M) Update

The report presented by District staff included the following information:

- A description of the structures that have been established to design, launch, and ensure the sustainability of the District's investment in STE(A)M

- A breakdown of the \$250,000 investment in the STE(A)M program that was included in the approved 2014-15 District budget.
- Highlights of some exemplary STE(A)M extracurricular programs that are underway in Hillsboro schools (e.g., robotics, computer coding, applications development, gardening, chemistry, and forensic science, with art incorporated into science activities)
- The support of parents and community members, the overwhelming participation and enthusiasm of students, and the benefits that these opportunities create for students (e.g., critical thinking, problem solving, enjoyment of the learning process, increased confidence, team work)
- Plans for continuing to develop the program and increase communications with parents and community members regarding the opportunities that are being presented

Board members asked questions about the supports that the District is providing for staff members, and emphasized the importance of ensuring that these opportunities are available at all District schools. STE(A)M coaches and other staff members were commended for their leadership, shared passion, and hard work.

Board Discussion Time (continued)

Director Glenn Miller shared the following information:

- He has recently been involved in meetings where the Hillsboro / Beaverton school district boundaries in the South Cooper Mountain area were discussed
- He and Director Akers were invited by Ed Bartholemy to attend a meeting regarding these boundaries, which included Mr. Bartholemy and Washington County Commission Chairman Andy Duyck
- Director Miller has spoken informally with some members of the Beaverton School District regarding this matter
- Director Miller provided a report to Hillsboro School District's Long-Range Planning Committee
- Director Miller requested that the possibility of exchanging land with Beaverton School District be added to a future agenda for Board discussion

In response, Board members shared the following thoughts:

- Director Sollman expressed concern because the meeting and conversations mentioned by Director Miller occurred without the participation or knowledge of Board leadership or the Board as a whole; she also stated that the decision regarding Mr. Bartholemy's previous boundary revision request was based on the legislative process
- Board Chair Strelchun shared that she became aware of the discussions when a member of the Beaverton School Board contacted her to find out what was happening
- Board Chair Strelchun discussed the procedure for adding a topic to a Board meeting agenda, and emphasized that it is essential that community members be involved in conversations regarding boundary changes, explaining that when the boundary question was previously discussed, members of both Hillsboro and Beaverton school boards agreed that the matter required a community decision
- Board members provided input regarding an agenda item that will be planned for a future meeting to discuss the Board's procedures for responding to land

transfer proposals, including a thorough communication plan to be followed when land issues arise

- It was also suggested that the notes from the mediation meetings with Beaverton School District be reviewed

#### Introduce Citizens' Curriculum Advisory Committee Applicant

Melanie Davis was not present for the work session. Her introduction was moved to the regular session.

#### Budget Committee Workshop

Superintendent Mike Scott, Assistant Superintendent Steve Larson, and Chief Financial Officer Adam Stewart presented information regarding the 2015-16 budget. Highlights of the discussion included:

- A review of a draft 5-step (5-biennium) plan
- A discussion of the anticipated funding shortfall, based on current state budget forecasts and COSA's / OSBA's estimates of the state-wide funding level that is necessary to maintain current service levels and implement full-day kindergarten
- A review of positive factors, risk factors, and uncertainties associated with budget projections
- Overview of next steps
  - The District administrative team will provide input regarding their priorities on the 5-step plan
  - Stakeholder gatherings will be scheduled at school locations
  - Three funding tiers will be developed after additional budget information becomes available
  - Budget Committee members will participate in the reinvestment prioritization process
  - Funding decisions will be based on the District's identified values
- Discussion of effective ways to communicate with the community regarding the District's vision for students and financial challenges, including the decrease in education funding that has occurred over the past several years, and the low level of funding for education in Oregon, compared with other states
- Discussion of the importance of ensuring that community members understand the actual cost of effective strategies (e.g., reducing class size), and have an opportunity to provide input regarding areas where they are willing to invest
- Discussion of the importance of communicating to the legislature that the District is not adequately funded, that it is difficult to ensure student success when funding is not reliable, and that students deserve better

The meeting was recessed at 7:23 p.m.

Board Present:

Kim Strelchun, Chair  
Wayne Clift, Vice Chair  
Monte Akers  
Adriana Cañas  
Glenn Miller  
Erik Seligman  
Janeen Sollman

Staff Present:

Mike Scott, Superintendent  
Debbie Ashley, Assistant Superintendent, Human Resources  
Steve Larson, Assistant Superintendent, School Performance  
Adam Stewart, Chief Financial Officer  
Elaine Fox, Executive Director, Student Services  
Travis Reiman, Executive Director, School Performance  
Matt Smith, Executive Director, Secondary Education  
Dayle Spitzer, Executive Director, Elementary Education  
Beth Graser, Director, Communications  
Michelle Morrison, Director, Business Services  
Ann Ballard, Finance Manager  
Sandie Grinnell, TOSA / Science and STE(A)M Coach Leadership  
Laurie Boyd, Assistant to the Superintendent  
Val Bokma, Assistant to the Board  
Zaida Rosa, Bilingual Interpreter and Translator  
Sindy AvilaGutierrez, Parent and Community Engagement Liaison

Others Present:

City View Charter School:

Becky Mills  
Mark Needham  
Larry Thompson  
Todd Sanna  
Kristine Sullens  
Keenan Myers

Liberty High School students

Melanie Davis

Nancy Hursh

Kathy Mikitka

Grove, Mueller & Swank, PC:

Larry Grant  
Derek Ellerbrook

Irma Alonso

Heriberta Diaz

Laura Gomez

Betsy Julian

Mariah McCarty

Jaime Rodriguez

Devin Hunter, HCU

Maureen Barnhart, HEA

Jill Golay, HEA

Hannah Leone, The Oregonian

Kathy Fuller, Hillsboro Tribune

**REGULAR SESSION** **7:30 P.M.**

Call to Order and Flag Salute. Board Chair Strelchun reconvened the meeting at 7:33 p.m. and led the Pledge of Allegiance.

4. RECOGNITION / PRESENTATION

Recognition: School Board Recognition Month - Proclamation

Superintendent Scott expressed appreciation for the important work of the Board, and read the following proclamation into the record:

*Whereas school boards create a vision for what students should know and be able to do; and*

*Whereas school boards establish clear standards for student performance; and  
Whereas school boards ensure that student assessments are tied to established standards; and*

*Whereas school boards are accountable to the community for operating schools that support student achievement; and*

*Whereas school boards align school district resources to ensure that students meet standards; and*

*Whereas school boards create a climate that supports the philosophy that all children can learn at high levels; and*

*Whereas school boards build collaborative relationships based on trust, teamwork, and shared accountability; and*

*Whereas school boards are committed to continuous education and training on issues related to student achievement;*

*Now, therefore, I, Mike Scott, hereby declare my appreciation to the members of Hillsboro School District's Board of Directors and proclaim the month of January 2015 to be School Board Recognition Month. I urge all citizens to join me in recognizing the dedication and hard work of local school board members in preparing today's students for tomorrow's world.*

Board members were honored with cards, posters, and a video created by District students and staff.

Presentation: Liberty High School Falcon Phenomenon

Liberty High School's a cappella group Falcon Phenomenon performed two musical arrangements, under the direction of instructor Anna Rikli.

5. APPROVAL OF AGENDA

Director Sollman MOVED, SECONDED by Director Akers, to approve the agenda. The MOTION CARRIED (7-0).

6. AUDIENCE TIME

Board Chair Strelchun explained the procedure for addressing the Board according to policy BDDH: Public Participation in Board Meetings. Two requests were received to address the Board on a nonagenda item: Kathy Mikitka and Nancy Hursh expressed concerns about sexual education. Ms. Mikitka asked how the District determines what is age-appropriate for students. Ms. Hursh asked what actions the District will take in the future to be informed regarding individuals who are responsible for developing policies.

Superintendent Scott provided the following information, in response to Ms. Mikitka's and Ms. Hursh's concerns and questions:

- The District follows the instructional standards set by the State of Oregon
- The Citizens' Curriculum Advisory Committee (CCAC), which provides a broad representation of the community, has reviewed the District's sexual education curriculum, and will continue to be engaged in this process
- The District has renewed its commitment to ensuring that parents receive information regarding the process for reviewing materials and for exempting students from instructional activities

- Hillsboro School District staff have never participated in or attended the Adolescent Sexuality Conference in Seaside
- Given the complexity of the process of developing policy and standards, being personally aware of all of the individuals who participate in this work is not feasible
- District staff will contact Ms. Mikitka with additional information

7. CONSENT AGENDA

Director Sollman MOVED, SECONDED by Director Cañas, to approve the Consent Agenda as printed. The MOTION CARRIED (7-0).

Consent Agenda items were as follows:

- a. Approve Minutes of November 18, 2014
- b. Approve Minutes of December 9, 2014
- c. Approve Routine Personnel Matters
- d. Accept Donations

8. ACTION ITEMS.

a. Appoint Citizens' Curriculum Advisory Committee (CCAC) Member

Executive Director Reiman described the function of the CCAC, explained that a committee member's resignation has resulted in a vacancy, and introduced Melanie Davis, the applicant whose appointment to the vacated position, through June 30, 2016, has been requested by the committee.

Board members discussed the application and appointment process.

Director Akers MOVED, SECONDED by Director Sollman, to appoint Melanie Davis to the CCAC. The MOTION CARRIED (7-0).

b. Accept 2013-14 Audit Report

Chief Financial Officer Stewart introduced Larry Grant and Derek Ellerbrook of Grove, Mueller & Swank, PC, the District's financial auditor. Mr Grant and Mr. Ellerbrook presented the audit report.

Director Miller MOVED, SECONDED by Director Akers, to accept the audit report for 2013-14. The MOTION CARRIED (7-0).

c. Approve Issuance of Pension Obligation Bonds

Chief Financial Officer Stewart presented information regarding the District's opportunity to issue bonds to offset its current \$39.86 million unfunded actuarial liability (UAL).

Directors Seligman and Akers expressed concerns about the potential risks involved in this action. Director Seligman referenced a Boston College report regarding pension obligation bonds. Director Akers said that he would vote in favor of the motion, but that he struggled with the fact that the District would be borrowing the public's money to invest, with a risk of loss.

Chief Financial Officer Stewart acknowledged an element of risk, but explained that the District must invest the funds in a conservative manner, and that other

Oregon school districts that have taken this action have experienced savings. Based on a review of the potential risks and potential gains, he recommended that the Board approve the issuance and sale of these bonds. He added that if interest rates rise above 5 percent before this action is taken, then the District will not proceed.

Director Miller MOVED, SECONDED by Director Cañas, to adopt the resolution authorizing the issuance, sale, and delivery of its full faith and credit pension bonds. The MOTION CARRIED (6-1), with Director Seligman voting in opposition.

d. Approve Real Estate Purchase

Chief Financial Officer Stewart explained that a Purchase and Sale Agreement was signed by the District several years ago for ten acres of property in South Hillsboro, although the exact location of the property had not, at that time, been determined. The location of the property has now been identified, and the District can close on the sale. The land is intended to be the site of a future elementary school.

Board Chair Strelchun clarified that funding for this purchase was approved in a previous bond and has been held in reserve.

Director Akers MOVED, SECONDED by Director Cañas, to approve the purchase of ten (10) acres from Hagg Lane, LLC, in the South Hillsboro Urban Growth Expansion Area, per the January 2011 Purchase and Sale Agreement, including amendments and exhibits, and authorize staff to apply for a ten-acre Property Line Adjustment from Washington County. The MOTION CARRIED (7-0).

e. Adopt 2015 Legislative Priorities

Director of Communications Beth Graser presented the Board's legislative priorities for adoption, and explained that the document will be a useful tool for Board members in their conversations with legislators.

Director Sollman MOVED, SECONDED by Director Cañas, to adopt the 2015 legislative priorities. The MOTION CARRIED (7-0).

Board members suggested formatting changes to highlight the first priority: stable and adequate funding for K-12 education.

Director Strelchun thanked Chief Financial Officer Stewart for his presentation during the recent legislative summit (with information shared by other districts), and commended students who participated for their incredible articulation and powerful message.

f. Approve Policy Revisions

1. Policy DJC: Bidding Requirements

Chief Financial Officer Stewart presented policy DJC: Bidding Requirements for approval.



Director Sollman MOVED, SECONDED by Director Miller, to approve the recommended revisions to policy DJC: Bidding Requirements. The MOTION CARRIED (6-0). Director Akers was not present for the vote.

Board Chair Strelchun recessed the Board meeting at 8:21 p.m., and convened the City View Charter School Renewal Request Public Hearing.

Board Chair Strelchun reconvened the Board meeting at 8:31 p.m.

## 9. REPORTS AND DISCUSSION

### a. Discuss City View Charter School Renewal Request

Superintendent Scott expressed support for CVCS's request for a 10-year charter renewal and an enrollment cap increase to 432 students, but recommended that the Board not approve the request for additional funding. He emphasized that this recommendation is not a reflection of the quality of services at CVCS, but is related to the District's budget restrictions, and the need to reinvest in areas that have experienced many years of funding reductions.

Becky Mills, CVCS Office Manager (speaking on behalf of CVCS Principal Jeff Hayes, who was unable to attend the meeting), CVCS board member Larry Thompson, CVCS board president Mark Needham, and CVCS board member Todd Sanna discussed the charter school's role in the community, growth beyond the capacity of its current facility, current student waiting list, and funding needs. They also shared the following information and perspectives:

- Additional funding could provide a gym, a cafeteria and kitchen, an area for physical education, adequately sized classrooms, and salary increases for staff
- CVCS is attended by taxpayers' children, and should receive the same level of funding as other schools in Hillsboro
- If the request to increase CVCS's percentage of the State School Fund (SSF) to ninety percent is granted, the District will still retain a percentage of the SSF allocation for these students, as well as funding from other sources (e.g., Gain Share, bonds)
- CVCS struggles to provide technology services on a tight budget; the school does not have a paid technology support position, but functions with used equipment, which has required many volunteer hours to rebuild
- Suggested that, as options programs are being formed in Hillsboro schools, the District consider investing in a current program that has proven to be successful

Board members commended CVCS for the value of the program it provides, and expressed support for the ten-year renewal request and the request for an enrollment cap increase. Board members discussed the request for additional funding, and shared the following thoughts:

- Emphasized that CVCS students are District students
- Discussed the challenges involved in balancing support for students enrolled in CVCS with support for the needs of students in District schools

- Expressed concern regarding increasing funding to CVCS when District schools are struggling with large class sizes and many other funding concerns
- Asked whether it is possible to determine the value of services that the District already provides to CVCS, and the amount of additional funding that would be appropriate to provide
- Asked whether it is possible to negotiate the contract with CVCS with a funding line item, in addition to the percentage of SSF, and include this in the District's budget discussions
- Discussed finding ways to improve the District's partnership with CVCS and provide additional services (e.g., nutrition services)
- Clarified that:
  - The District currently has construction bonds, but no levies
  - The "average daily membership/weighted" (ADMw) is not based simply on the number of students, but is calculated using a formula that includes many elements, including the number English language learners, students in special education, students living in poverty, and other factors
  - All District schools are not equally funded (for example, a level 1 school might require the investment of more resources than a school where students are more successful)
- One Board member stated that CVCS students should automatically receive the same level of funding as students enrollment in the District

Ms. Mills said that partnering with the District in the areas mentioned during the Board discussion would be helpful. She shared that finding substitutes has been a challenge for CVCS, and partnering in this area would also be helpful.

Superintendent Scott explained that calculating a per-student cost is complicated by the many services that are not based on this type of formula (e.g., business office services, athletics, transportation), and that the suggestions of additional supports that might be provided will build on a previous conversation with CVCS regarding this matter.

Board Chair Strelchun requested that the possibility of providing additional supports be discussed further with CVCS. She reminded Board members that the charter renewal is an action item on the February 24 Board meeting agenda.

b. Announce School Board Election Process and Timeline

Director Graser provided information regarding the Board positions that will be on the 2015 ballot, and key dates for the election. She also invited anyone who is interested in candidacy to attend an information session at the District administration center.

Director Cañas announced that she will not run for re-election, as she is now a full-time student, working toward her teaching degree.

Board Chair Strelchun announced that she will run for re-election.

Director Cliff did not announce a decision regarding re-election.

c. Inter-District Transfers Overview and Input - Open Enrollment Update

Director Graser provided information regarding the open enrollment and inter-district transfer processes, and answered Board members' questions. Board members asked whether surrounding districts intend to release students who wish to transfer. If this is the case, there is no compelling need for the District to participate in open enrollment. However, if neighboring districts are not planning to release students for transfer, then students who wish to leave their districts can only do so during open enrollment – not during the inter-district transfer window. In this case, Board members would like a reasonable number of openings at specific schools to be identified, taking into consideration capacity limits and the recent boundary adjustment process.

d. Financial Report

Chief Financial Officer Stewart presented the monthly financial report and answered Board members' clarifying questions. The report is included in the Board meeting packet.

10. NWRESD/HCU/HEA Reports

HEA President Maureen Barnhart expressed appreciation for the Board members and their hard work; in their honor, HEA has donated \$100 to the Oregon Education Association (OEA) Foundation

HCU President Devin Hunter shared the following thoughts:

- Emphasized the value of the work performed by classified staff, explaining that they create an environment that makes it possible for good instruction and learning to occur
- Thanked Board members for their work
- Thanked Superintendent Scott for providing an opportunity for him and Ms. Barnhart to discuss the 5-step reinvestment plan

11. Superintendent's Time

Superintendent Scott's comments included the following highlights:

- Shared that he met with Ms. Barnhart and Mr. Hunter to discuss the 5-step reinvestment plan, and that he will continue to engage with them during the prioritization process
- Discussed the recent listening session with middle school parents
- Shared that next week is counselor appreciation week; discussed the importance and complexity of the work of school counselors, and thanked them for their efforts and the crucial work that they perform
- Thanked City View staff and board members for coming and sharing their thoughts
- Thanked Board members for all of their time and work

12. Board of Directors' Time

Board members shared the following thoughts:

- Director Seligman
  - Thanked everyone
- Director Cañas
  - Announced that she will not be running for re-election

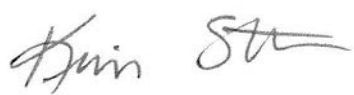
- Shared that in her position as a Board member, she has represented not just one community, but the many people with whom she interacts
- Expressed appreciation for her fellow board members, and their willingness to engage in conversation and share their different perspectives in order to accomplish what is best for children
- Director Clift
  - Spoke about the STE(A)M / STEM program, the unique and valuable opportunities that it creates for students, and the dedication of the staff members who are developing this program
  - Spoke about the recent chess tournament, and the benefits it presents for students
- Director Miller
  - Thanked City View staff and board members for attending, and expressed appreciation for all that they do to benefit students
- Director Sollman
  - Expressed appreciation for the opportunity to hear Dr. Ghandi speak at Century High School and the Hillsboro Civic Center
  - Expressed appreciation for the many opportunities to partner with the City of Hillsboro to develop internship opportunities for students
  - Spoke about her enjoyment of school visits, and the value of meeting staff and receiving their input and feedback
  - Referred to the recent Oregonian article regarding graduation rates in the state – and the final, positive paragraph about Hillsboro School District
  - Thanked everyone for their teamwork
- Director Akers
  - Spoke about the recent legislative summit, and the fact that the government and legislature wants 40-40-20 by 2025, while reducing school funding
  - Spoke about Representative Susan McLain’s depth and knowledge of the legislative process
- Board Chair Strelchun
  - Thanked everyone for their tokens of appreciation, and shared how much she enjoys the artwork and cards from students
  - Commended Glencoe High School for honoring diversity during Heritage Week, and giving a voice to students from different backgrounds

13. Follow-Up Items

Request	Action
<p><u>CVCS Renewal Request:</u> Discuss with CVCS the possibility of providing additional supports</p>	<p>Meetings will be scheduled</p>
<p><u>Open Enrollment:</u> Identify a reasonable number of openings at specific schools, taking into consideration capacity limits and the recent boundary adjustment process</p>	<p>Openings will be identified and shared at a future Board meeting</p>

14. Executive Session. No executive session was called.

15. Adjournment. The meeting was adjourned at 10:10 p.m.

Handwritten signature of Kevin St.Handwritten signature of Valeriej Bokema

Approved February 24, 2015