

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

June 9, 2015

District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

Board Present:

Kim Strelchun, Chair
Wayne Clift, Vice Chair
Monte Akers (on speaker phone)
Adriana Cañas (arrived at 5:30)
Glenn Miller
Erik Seligman (on speaker phone)
Janeen Sollman

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Beth Graser, Director, Communications
Val Bokma, Assistant to the Board
Laurie Boyd, Assistant to the Superintendent

1. EXECUTIVE SESSION 5:15 P.M.

ORS 192.660(2)(d)—Labor Negotiator Consultation

Board Chair Kim Strelchun called the meeting to order at 5:20 p.m., and moved the Board into executive session under ORS 192.660(2)(d)—labor negotiator consultation. Directors Monte Akers and Erik Seligman attended via speaker phone. The Board discussed labor negotiations; no action was taken. Board Chair Strelchun moved the Board out of executive session and recessed the meeting at 5:36 p.m.

Board Present:

Kim Strelchun, Chair
Wayne Clift, Vice Chair
Monte Akers (on speaker phone)
Adriana Cañas
Glenn Miller
Erik Seligman (on speaker phone)
Janeen Sollman

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Travis Reiman, Executive Director, School Performance
Dayle Spitzer, Executive Director, Elementary Education
Beth Graser, Director, Communications
Michelle Morrison, Director, Business Services
Val Bokma, Assistant to the Board
Laurie Boyd, Assistant to the Superintendent
Sev Flores, Technology Support

Budget Committee Present:

Nina Carlson
Angie Ellis
Betsy Julian
Jaime Rodriguez

Others Present:

Lisa Allen, Board member-elect	Greg Ellis	Kathy Fuller, Hillsboro Tribune
Michael Brown, City of Hillsboro	Devin Hunter, HCU	Luke Hammill, The Oregonian
Mark Clemons, City of Hillsboro	Maureen Barnhart, HEA	

2. WORK SESSION 6:15 P.M.

Board Chair Strelchun reconvened the meeting at 5:36 p.m. Directors Akers and Seligman attended via speaker phone.

City of Hillsboro Urban Renewal Discussion

Mark Clemons, Hillsboro's Economic Development Director, and Michael Brown, Hillsboro's City Manager, presented information regarding the City's urban renewal plan for north Hillsboro, explaining that goals of development in this area include job growth, creating opportunities for new private investments and local businesses, increasing tax revenues for public services and schools, and meeting regional goals by supporting redevelopment inside the urban growth boundary (UGB). They explained that Hillsboro's industrial district is the "high tech" center of Oregon, with 32,000 employees and wages that are 216% higher than the metropolitan average. There is a potential in this area for more than 10,000 additional jobs, \$2 billion in annual payroll, and \$153 million in annual state income tax; but there is international competition for industrial businesses, and investments are necessary in order to attract these businesses.

Under Oregon Revised Statutes (ORS) 457, property taxes from new businesses in a specific area can be used to fund infrastructure in that area. Investments are phased with new development, and the new property taxes are restored to the tax rolls after the projects have been built and paid for. This "tax increment financing" has been identified as potentially the best tool to meet the north Hillsboro development objectives.

The timeline for developing the north Hillsboro urban renewal plan includes a planning and reporting phase (scheduled for April through August 2015), and an adoption phase (scheduled for September through December 2015). The focus of the global marketing strategy that is being created includes research and development companies, corporate headquarters, and manufacturing companies related to electronics, silicon, and semi-conductors.

Board members asked clarifying questions about the urban renewal plan and its impact on the District. Board Chair Strelchun requested that the District be given an opportunity to provide information regarding the implications of decisions that could impact schools (e.g., decisions that would lead to boundary adjustments), as these changes can result in significant expenditures of staff time and impact the focus on student achievement.

Budget Update – Reinvestment Discussion

The Budget update discussion was moved forward on the agenda, in consideration of the schedules of Budget Committee members.

Superintendent Mike Scott and Chief Financial Officer Adam Stewart explained that on May 7, 2015, the Budget Committee voted to approve the proposed Hillsboro School District budget for 2015-16, with \$820,000 in reinvestments, and requested an opportunity to participate in future discussions regarding funding priorities, if the District received additional funds for the 2015-2017 biennium. The June 2015 state quarterly revenue forecast indicates that an estimated additional \$3.6 million will be distributed to Hillsboro School District for the second year of the biennium (2016-17). Based on the District's Five-Step Reinvestment plan, Superintendent Scott and Chief Financial Officer Stewart proposed the following additional reinvestments:

- PE / Music at the Elementary Level – additional investment of \$393,354
 - Increase the number of PE / Music sections at elementary school from 10 to 11 (4.2 additional licensed FTE)
- Increase Classified Hours / Days – additional investment of \$321,788
 - Extend calendars for select classified positions; increase the number of classified discretionary hours at the building level
- Lower Class Size / Reduce Staffing Ratio at the Middle School Level – additional investment of \$406,411
 - Increase licensed FTE to reduce staffing ratio in middle schools (4.34 additional licensed FTE)
- PERS Reserve Fund – additional investment of \$500,000
 - Bank a portion of the funds to help offset PERS increases in 2017-2019

Budget Committee members discussed various aspects of the reinvestment recommendations. Budget Committee members Nina Carlson, Angie Ellis, Betsy Julian, and Jaime Rodriguez expressed support for the recommended reinvestments. Board member Erik Seligman requested an increase in the amount set aside for PERS reserves.

The budget hearing is scheduled to take place during the June 9 regular session, prior to the Board's adoption of the District's 2015-16 budget. Two sets of budget resolutions will be available for Board action: one version includes the recommended reinvestments, and the other reflects the budget approved by the Budget Committee on May 7.

Assistant Superintendent Steve Larson provided an update on the plans that are being developed for the \$200,000 reinvestment to support talented and gifted (TAG) / advanced students, and the \$200,000 reinvestment in athletics and activities that were approved by the Budget Committee on May 7, 2015. He clarified that the District's reinvestment in TAG / advanced students would serve as "seed money," and there is a possibility that additional funds might be received from the state. The ideas being developed to support TAG students and their parents and teachers have received positive feedback at the schools.

The athletics / activities reinvestment plan that is being developed divides the additional approved \$200,000 reinvestment between athletics and activities, with \$130,000 budgeted for athletics, and \$70,000 budgeted for activities. (A performing arts investment of \$130,000 was included in the 2014-15 budget.) In order to maximize opportunities for students to participate in athletic programs, benefit the greatest number of students, and decrease the need for fundraising and the strain on principals' discretionary budgets, the athletics reinvestment plan focuses on Oregon School Activities Association (OSAA) recognized programs, and includes funding for an additional coaching position for several of these programs.

Director Sollman discussed the impact of budget cuts on student participation in non-OSAA programs (e.g., tennis, swimming, and lacrosse), and the burden that falls on students, parents, and booster clubs involved in these programs, including the responsibilities for providing and/or funding coaching, transportation, and the cost of facility rentals, when school budgets are reduced.

Board Chair Strelchun said that the details of the athletics / activities reinvestment plan are not essential for the Board's approval of the budget, and postponing further discussion would allow input to be received from additional stakeholders.

Discuss Nonunion and Superintendent Compensation

Assistant Superintendent Debbie Ashley explained that the Board is scheduled to take action during the regular session regarding compensation for nonunion employees and the Superintendent. Based on the need for consistent, competitive salaries, and the fact that the District is still bargaining with both classified and licensed employee groups, Assistant Superintendent Ashley recommended that the Board approve the following resolution, which was discussed during the April 28 Board work session:

The Hillsboro School District 1J Board of Directors hereby resolves that, for 2015-16, the District will increase its total expenditures on the salary and employee benefits of the Superintendent, Cabinet members, administrators, confidential, supervisory, and technical / specialist personnel by the same percentage as it ultimately increases its expenditures on licensed personnel as a result of the collective bargaining process, including in this expenditure the same District insurance contribution that is bargained for licensed employees.

Board Chair Strelchun reported that, as of last year, the Superintendent's compensation and benefits package was not competitive with the compensation and benefits of superintendents in smaller surrounding districts.

Thoughtexchange Report

The Thoughtexchange report was moved to the regular session.

Board Discussion Time

Board members shared the following thoughts:

- National Association of Student Councils (NASC) 2016 annual conference
 - Board Chair Strelchun announced that an additional action item was being added to the regular session agenda. She explained that Century High School has been selected to host the NASC 2016 annual conference, and verification of Board approval must be received by the organization prior to June 19. She also said that the majority of the cost is expected to be the in-kind provision of facility use.
 - Director Janeen Sollman emphasized the honor that this selection represents for the District, and the tremendous opportunities this event provides for students.
 - Director Graser shared that this is a significant commerce opportunity for Hillsboro and surrounding areas.
 - Director Adriana Cañas discussed the student leadership opportunities presented by this event.
- Confucius Institute
 - Director Sollman expressed her excitement about the Confucius Institute at Ladd Acres Elementary School.
 - Board Chair Strelchun said that the Confucius Institute is also in progress at Jackson Elementary School.

- Proud to be HSD festival
 - Board Chair Strelchun commended Director Graser and her team for their many hours of work, and the tremendous success of the Proud to be HSD festival.
 - Director Sollman discussed the opportunities the festival provided for community members to learn about the programs available in District schools.
- Graduation ceremonies
 - Board Chair Strelchun commended the District facilities crew for their attention to the many details that made graduation a special event for students and their families.
- Oregon School Board Association (OSBA) summer conference
 - Board members were asked to confirm their OSBA summer conference attendance plans with the Board secretary by June 11, if they had not already done so.

The meeting was recessed at 7:14 p.m.

Board Present:

Kim Strelchun, Chair
Wayne Clift, Vice Chair
Monte Akers (speaker phone)
Adriana Cañas
Glenn Miller
Erik Seligman (speaker phone)
Janeen Sollman

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Elaine Fox, Executive Director, Student Services
Travis Reiman, Executive Director, School Performance
Olga Acuña, Director, Federal Grants
Beth Graser, Director, Communications
Val Bokma, Assistant to the Board
Laurie Boyd, Assistant to the Superintendent
Sindy AvilaGutierrez, Parent and Community Engagement Liaison
Martha MendezBolanos, Migrant Home School Consultant
Gaspar LopezLopez, Hispanic Community Outreach Worker
Sev Flores, Technology Support
Diana Kleintob, Technology Support

Others Present:

Ladd Acres students and families	Lana Pratt	Devin Hunter, HCU
Lisa Allen, Board member-elect	Jaime Rodriguez	Maureen Barnhart, HEA
Julie Kasper	Fran Sinapi	Kathy Fuller, Hillsboro Tribune
Gavin Mannen		

3. REGULAR SESSION 7:30 P.M.

Call to Order and Flag Salute

Board Chair Strelchun reconvened the meeting at 7:34 p.m., and led the Pledge of Allegiance. Directors Akers and Seligman attended via speaker phone.

4. RECOGNITION / PRESENTATION

Student Presentation: Ladd Acres Elementary School – Astro Advisory Team and Honor Choir

The Ladd Acres Elementary School Astro Advisory Team introduced the Ladd Acres Honor Choir. The choir performed two musical selections for the Board.

Recognition: Outgoing Board Member – Adriana Cañas

Board members, Superintendent Scott, and Director of Federal Grants Olga Acuña recognized outgoing Board member Adriana Cañas for her six years of service to the District, presenting her with a certificate of appreciation, an engraved school bell, a step stool signed by Cabinet members, and flowers. Director Acuña was commended for her work as a Latina community leader, her commitment to quality education for District students, and her willingness to be a voice for students who often do not have a voice.

Director Cañas spoke about her journey, and shared that her work on behalf of students will continue, with a focus on inspiring them with excitement about the United States of America, the Constitution of the United States, and the importance of voting. She thanked her fellow Board members for their work, and for allowing her to serve students.

5. APPROVAL OF AGENDA

Director Sollman MOVED, SECONDED by Director Cañas, to approve the agenda with the following amendments: addition of Action Item (f) Student Council Conference. The MOTION CARRIED (7-0).

The Thoughtexchange report was moved from the work session to the regular session, as agenda item 12d (Reports and Discussion).

6. AUDIENCE TIME

Board Chair Strelchun explained the procedure for addressing the Board according to policy BDDH: Public Participation in Board Meetings. No audience members requested to address the Board.

7. ***Recess Board meeting, convene budget hearing***

8. Hold Budget Hearing

Board Chair Strelchun announced the final public hearing prior to Board adoption for the 2015-16 budget. She declared the Budget Hearing open at 8:04 p.m., and asked for public testimony. Hearing no requests to comment, Board Chair Strelchun closed the Budget Hearing.

9. ***Adjourn budget hearing, reconvene Board meeting***

Board Chair Strelchun reconvened the Board meeting at 8:05 p.m.

10. CONSENT AGENDA

Director Miller MOVED, SECONDED by Director Clift, to approve the Consent Agenda as printed. The MOTION CARRIED (7-0).

Consent Agenda items were as follows:

- a. Approve Minutes of May 7, 2015, Budget Committee Meeting
- b. Approve Minutes of May 12, 2015, Board Meeting
- c. Approve Minutes of May 26, 2015, Board Meeting
- d. Approve Routine Personnel Matters
- e. Accept Donations

11. ACTION ITEMS

- a. Adopt Resolutions to Adopt 2015-16 Budget, Appropriate 2015-16 Budget, and Impose 2015-16 Taxes and Categorize Tax Levy

Chief Financial Officer Stewart presented the resolutions to adopt and appropriate the 2015-16 budget and to impose and categorize the tax levy. Two versions of the resolutions were presented. The first version included recommended increases above the budget approved on May 7 by the Budget Committee. These recommended increases were based on revenue increases recently announced by the state, and were discussed with the Budget Committee during the June 9 work session. The second version reflected the budget as it was approved on May 7 by the Budget Committee. The administration recommended that the version of the budget containing the increased expenditures be adopted by the Board of Directors.

Board Chair Strelchun added that, although Budget Committee members did not vote on the revisions, they were supportive of the amended version of the budget.

Director Sollman MOVED, SECONDED by Director Miller, that the Board of Directors of Hillsboro School District 1J adopt the budget for fiscal year 2015-16 in the total amount of \$286,795,298 now on file at the District Administration Center, Hillsboro, Oregon. The MOTION CARRIED (6-1), with Director Seligman opposed.

Director Miller MOVED, SECONDED by Director Sollman, that the Board of Directors of Hillsboro School District 1J appropriate the funds for fiscal year 2015-16, as described on page 33 of the June 9, 2015, Board meeting packet. The MOTION CARRIED (7-0).

Director Miller MOVED, SECONDED by Director Sollman, that the Board of Directors of the Hillsboro School District 1J impose the taxes provided for in the Adopted Budget at the rate of \$4.9749 per \$1,000 of assessed value for operations, and in the amount of \$31,662,107 for bonds; and that these taxes be imposed and categorized for tax year 2015-16 upon the assessed value of all taxable property within the District, as described on page 34 of the June 9, 2015, Board meeting packet. The MOTION CARRIED (7-0).

- b. Review Superintendent's Performance and Approve Performance Evaluation

Board Chair Strelchun explained that the Board has completed a review of Superintendent Scott's performance, and she read his evaluation letter into the record.

Director Sollman MOVED, SECONDED by Director Clift, to approve the Superintendent's evaluation letter, as printed in the June 9, 2015, Board meeting packet. The MOTION CARRIED (7-0).

Board members thanked Superintendent Scott for his hard work, and commended him for his leadership, honesty, and integrity; his commitment to students and their futures; his dedication to building relationships that include staff, students, community members, and city officials; and the District's accomplishments, including national recognition for the College and Career Pathways (CCP) program, participation in the AdvancEd accreditation process, high school graduation rates, and scholarships awarded to students. Board Chair Strelchun added that the Superintendent's evaluation letter reflects not only his performance, but also the quality of his Cabinet.

Superintendent Scott's evaluation letter was printed in the Board meeting packet, and will be placed in his personnel file.

c. Approve Compensation for Nonunion Employees and the Superintendent for 2015-16

Compensation for the Superintendent, Cabinet members, administrators, confidential, supervisory, and technical / specialist personnel is authorized annually by the Board. Assistant Superintendent Debbie Ashley presented the following resolution for the Board's approval:

The Hillsboro School District 1J Board of Directors hereby resolves that, for 2015-16, the District will increase its total expenditures on the salary and employee benefits of the Superintendent, Cabinet members, administrators, confidential, supervisory, and technical / specialist personnel by the same percentage as it ultimately increases its expenditures on licensed personnel as a result of the collective bargaining process, including in this expenditure the same District insurance contribution that is bargained for licensed employees.

Director Clift MOVED, SECONDED by Director Cañas, to adopt the resolution. The MOTION CARRIED (7-0).

d. Approve Extension of the Superintendent's Contract

Director Miller MOVED, SECONDED by Director Sollman, to approve the following resolution:

Be it resolved that the Hillsboro School District Board of Directors approves the 2015-16 individual contract with the Superintendent, with a one-year extension through June 30, 2018. The MOTION CARRIED (7-0).

e. Approve Board Meeting Dates for 2015-16

Director Sollman MOVED, SECONDED by Director Miller, to approve the Board meeting dates for the 2015-16 school year. The MOTION CARRIED (7-0).

The August 17 Board summer retreat is currently scheduled for 8:30 a.m to 6:00 p.m.

Director Akers left the meeting at 8:29 p.m.

f. National Association of Secondary School Principals' and National Association of Student Councils' 2016 Conference Hosting Agreement

Century High School Leadership Advisor Julie Kasper explained that the District has been notified that Century High School has been selected as the site of the National Association of Student Councils' (NASC's) June 2016 annual conference. Conference host responsibilities include securing hotel accommodations for out-of-town attendees, arranging for meeting space, providing security, transportation, general logistics, etc. The cost of hosting the conference is currently estimated to be \$77,300; however, it is anticipated that the cost will be offset by support from partnerships, donations, volunteers, corporate sponsorships, and fundraising.

More than 935 students and advisors are expected to attend the conference. Travel expenses prevent many students from attending conferences in other states; therefore, hosting this event will provide a unique opportunity for local students to participate in a national conference. Furthermore, serving on conference committees will provide valuable leadership opportunities for students.

It is staff's recommendation that the Board authorize signature of the Conference Hosting Agreement between the National Association of Student Councils and the Hillsboro School District. Assistant Superintendent Steve Larson informed the Board that being selected to host this conference is an honor for the District, and a valuable experience for students, and that the Office for School Performance is prepared to assist with funding, if necessary.

Director Sollman MOVED, SECONDED by Director Miller to agree to the terms of hosting the National Association of Student Councils' 2016 Conference at Century High School. The MOTION CARRIED (6-0)

12. REPORTS AND DISCUSSION

a. Announce Budget Committee Vacancies

Chief Financial Officer Stewart announced that there will be two vacancies on the Budget Committee, since the terms of two committee members will expire on June 30, 2015. The positions are currently held by Nina Carlson (position 3) and Rebecca Lantz (position 4). Chief Financial Officer Stewart said that Ms. Carlson has confirmed her interest in reapplying, but he has not yet had an opportunity to speak with Ms. Lantz. Budget Committee applications will be accepted through September 4, 2015.

b. Announce Citizens' Curriculum Advisory Committee (CCAC) Vacancies.

Executive Director Travis Reiman announced that there will be eight vacancies on the CCAC, effective June 30, due to a combination of resignations and expiring terms, and based on the fact that there are currently 15 committee members. He explained that the Board, in consultation with the CCAC chair and District officials, will determine the number of committee members annually, as they consider the quality of the applications received, and the size of the

applicant pool. He added that Kim Thayer, whose term is ending, plans to reapply for committee membership.

Recruitment strategies were discussed. CCAC Chair Lisa Allen spoke about the importance of diversity on the CCAC in order to ensure that the committee adequately represents the District's students and families. She also emphasized the value of the perspectives and classroom experiences shared by student committee members.

Ms. Allen was commended for her professional, fair, and organized leadership of the committee; committee members were commended for their dedication and hard work.

c. Financial Report

Chief Financial Officer Stewart presented the monthly financial report. The report is included in the Board meeting packet.

d. Thoughtexchange Report

The Thoughtexchange report was moved from the work session to the regular session.

Director of Communications Beth Graser shared the results of the District's recent Thoughtexchange process, and answered Board members' questions.

13. NWRESD / HCU / HEA Reports

HCU President Devin Hunter shared the following thoughts:

- He enjoyed the Proud to be HSD festival, student performances, and graduation ceremonies.
- He commended students and staff for their hard work and accomplishments.
- He expressed excitement about the District's planned reinvestments.
- He suggested that additional training on management issues (e.g., personnel development, labor laws, contractual issues, conflict resolution, and complaint procedures) be offered to administrators.
- He wished everyone a wonderful summer.

HEA President Maureen Barnhart said she is honored to represent Hillsboro teachers, who continue to work on behalf of students, despite inadequate state support.

14. Superintendent's Time

Superintendent Scott shared the following thoughts:

- Thanked Director Graser for the incredible amount of effort invested in the Proud to be HSD festival
- Thanked the facilities crew for their hard work and dedication, and their role in the success of the Proud to be HSD festival and the graduation ceremonies
- Thanked Cabinet members for their energy, passion, and hard work in support of students
- Thanked Director Cañas for her many years – and hundreds of hours – of service

15. Board of Directors' Time.

Board members shared the following thoughts:

- Director Seligman
 - Expressed appreciation for the opportunity to attend the meeting remotely
- Director Cañas
 - Did not share any additional comments
- Director Clift
 - Thanked Director Cañas for her years of service
 - Thanked the District for a great year
 - Said he is proud to serve the Hillsboro School District
- Director Sollman
 - Shared her excitement about the Proud to be HSD Festival
 - Spoke about her appreciation for the unique tone of each graduation celebratory ceremony, and the teamwork demonstrated by staff and students
 - Expressed her appreciation for the investments of staff members, programs, and partnerships in creating success for students
 - Said that she will miss working with Director Cañas
 - Expressed her passion for the District's work of educating well-rounded children, and said she is "proud to be HSD"
- Director Miller
 - Thanked Director Cañas for her years of service, and said he looks forward to seeing her journey continue
 - Said he appreciated the opportunity to attend all six graduations and congratulate students on their work and accomplishments
- Director Strelchun
 - Spoke about the unsurpassed fulfillment of handing out graduation diplomas (and, especially, handing a diploma to her own child)
 - Thanked everyone for their work in making the Proud to be HSD festival a success, and spoke about the opportunity it provided for community members to glimpse the magic moments that happen every day in District schools
 - Commended the facilities crew for their amazing work in support of the graduation ceremonies
 - Said she is excited to watch what Director Cañas does next, and to see her children continue their education

16. Follow-Up Items

Request	Action
<ul style="list-style-type: none"> • 	

17. Executive Session. No executive session was called.

18. Adjournment. The meeting was adjourned at 9:34 p.m.

D. Wayne Cliff

Valerie J. Bakema

Approved July 21, 2015