

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS – MINUTES

March 15, 2016

District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. WORK SESSION

Board Present:

Wayne Clift, Chair
Glenn Miller, Vice Chair
Monte Akers
Lisa Allen
Erik Seligman
Janeen Sollman
Kim Strelchun

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Debbie Ashley, Chief Human Resources Officer
Adam Stewart, Chief Financial Officer
Don Wolff, Chief Information Officer
Beth Graser, Director, Communications
Saideh Haghighi, Director, Equity and Human Resources
Michelle Morrison, Director, Business Services
Debra Giles, Manager, Technology Services
Val Bokma, Assistant to the Board
Laurie Boyd, Assistant to the Superintendent
Sev Flores, Technology Support

Budget Committee Present:

Nina Carlson
Cathy Clark Thomas
Martin Granum
Betsy Julian
Jaime Rodriguez

Others Present:

Hailey Bourassa
Devin Hunter, HCU
Maureen Barnhart, HEA
Jill Golay, HEA
Kathy Fuller, Hillsboro Tribune

Board Chair Wayne Clift called the meeting to order at 5:16 PM.

a. Substitute Services Cost Analysis: Fiscal Years 2016-2019

Chief Financial Officer Adam Stewart presented to the Board a cost analysis report for substitutes as a contracted service, and answered Board members' questions. He explained that a cost analysis report for this service was presented to the Board in September, and a Request for Proposals (RFP) was issued, but no contract was awarded because the proposals received by the District did not reflect savings. However, the new cost analysis report includes information that was not previously available regarding PERS expenses, costs related to the new sick leave requirements, and other operational data. After presenting the cost analysis report to the Board, District staff will initiate a new RFP process. If the new proposals that are submitted reflect the projected savings, the Board may be asked to award a three-year contract for substitute services to the successful candidate.

b. Technology Plan Update

Chief Information Officer Don Wolff presented an update on the District's current technology infrastructure, as it relates to the technology-enhanced classroom five-year plan, which was developed in 2012 by the District's Technology Study Team. The premise of the five-year plan included bond support, which did not materialize; and

funding restrictions have been creating significant challenges, with equipment aging out more quickly than the District can afford to replace it. Chief Information Officer Wolff suggested new ways of offering technology-related tools, training, and support to students and teachers, including implementing a “sufficiency” model (encouraging students to utilize the tools they bring with them to the learning environment), rather than the traditional “replacement” model for updating classroom technology. He emphasized the necessity of ensuring equitable access for students to relevant tools and information, and providing professional development for teachers with a focus on integrating new tools and processes.

c. 2016-17 Strategic Plan – Discuss Draft Work Plans and Smart Goals

Director of Communications Beth Graser presented the following documents: the most recent draft of the District’s 2016-2021 strategic plan; a draft version of the 2016-17 Smart Goals and Implementation Plan; and the 2014-15 Report of Student Achievement. She explained the advantages of transitioning the presentation of implementation plans and goals from the traditionally-scheduled summer retreat discussion to an annual late winter or early spring report, including the opportunity to align the previous year’s student achievement data with goals and budget discussions for the coming year. Director Graser also explained that the top ten system objectives listed as smart goals do not constitute an all-inclusive list of important work that is being performed in the District. She requested Board members’ input, and discussed next steps in the process, which include responding to Board members’ questions and feedback, and conducting another open house for public input. The Strategic Plan is scheduled to be presented for first reading on May 24.

d. Budget Update

Superintendent Mike Scott and Chief Financial Officer Adam Stewart presented a report on the most recent estimates of the 2015-16 and 2016-17 budgets, discussing the State School Fund (SSF) update that was received on March 4, and explaining steps that are being taken to reduce 2016-17 expenditures. They explained that there are serious concerns about the budget for the 2017-2019 biennium, with significant increases in PERS costs, new physical education requirements, and other anticipated expenses.

The next 2015-16 SSF estimate is expected during the first week in April, and the Board and Budget Committee will receive a budget update during the April 26 Board meeting. The Proposed Budget will be presented during the Budget Committee meeting on May 5.

Board and Budget Committee members requested information to facilitate communicating with legislators and the public regarding the need for additional school funding. Director Beth Graser will prepare a summary of relevant information.

Budget Committee members also asked about the potential for a local option levy. Director Graser explained that market research will be conducted, and a report will be presented to the Board this summer.

e. Board Discussion Time

Board members discussed District events and processes, and provided brief summaries of their recent and upcoming activities.

Recess Board Meeting

The meeting was recessed at 6:52 PM.

REGULAR SESSION

Board Present:

Wayne Clift, Chair
Glenn Miller, Vice Chair
Monte Akers
Lisa Allen
Erik Seligman
Janeen Sollman
Kim Strelchun

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Debbie Ashley, Chief Human Resources Officer
Adam Stewart, Chief Financial Officer
Don Wolff, Chief Information Officer
Grant Corliss, Executive Director, Elementary Education
Elaine Fox, Executive Director, Student Services
Beth Graser, Director, Communications
Jon Pede, Principal, Poynter Middle School
Val Bokma, Assistant to the Board
Laurie Boyd, Assistant to the Superintendent
Martha Méndez Bolaños, Bilingual Interpreter / Translator
Sev Flores, Technology Support

Others Present:

Poynter Middle School students
Hannah Ahluwalia
Tami Albertine
Kylie Bayer-Fertterer
Lacey Beatty
Nancy Brink
Barbara Burr
Elizabeth Christian
Gary Christian
Kimberly Classon
Kimberly Culbertson
Veronica Davila
April Davis
Ron Davis
Janamarie Elison
Barbara Glazer
Rachel Gowland
Martin Granum

Bronwyn Grover
Nancy Hursh
Javier Leon
Nora O'Brien
Georgia Perry
Katie Riley
Jaime Rodriguez
Daniel Smith
Kimberly Scott
Reverend Joan Stoneking (Joni)
Nicole Thompson
Peter Wedlake
Nabil Zerizef
Devin Hunter, HCU
Maureen Barnhart, HEA
Jill Golay, HEA
Kathy Fuller, Hillsboro Tribune

2. **Call to Order and Flag Salute**

Board Chair Wayne Clift reconvened the meeting at 7:03 PM, and led the Pledge of Allegiance.

3. RECOGNITION / STUDENT PRESENTATION

Student Presentation: Poynter Middle School Musical Cast

The cast of the Poynter Middle School musical production, “The Trials of Alice in Wonderland,” performed a selection from the musical.

4. Approval of Agenda

Director Glenn Miller MOVED, SECONDED by Director Janeen Sollman, to approve the agenda. The MOTION CARRIED (7-0).

5. Audience Time

No requests to address the Board on non-agenda topics were received. Several audience members requested to address the Board regarding agenda item 6a: Public Input Regarding Providing Family Planning Services at the School-Based Health Center. Their comments were received during the time scheduled for that agenda item.

6. REPORTS AND DISCUSSION

a. Public Input Regarding Providing Family Planning Services at the School-Based Health Center (SBHC)

Board Chair Wayne Cliff explained that Virginia Garcia’s School-Based Health Center (SBHC) at Century High School offers medical, dental, and mental health services to students, staff, and community members. However, based on an informal agreement that was reached with the Hillsboro School District Board of Directors prior to the opening of the clinic, contraceptives are not offered. Lacey Beaty, the SBHC Manager, recently informed the Board that students and their families request contraceptives from the SBHC for purposes related not only to family planning, but also other medical issues, and that the closing of local county clinics, which previously offered contraceptives, and the lack of a documented decision regarding this service, places SBHC management and staff in an increasingly difficult position.

Board Chair Cliff also explained the ground rules for the discussion, and the timeline for reaching a decision regarding this agenda item. This information is included in the Board packet.

The following audience members addressed the Board:

- Hannah Ahluwalia spoke in support of dispensing contraceptives
- Georgia Perry, representing a group of District residents, spoke in opposition to prescribing contraceptives
- Rachel Gowland spoke in support of prescribing / dispensing contraceptives
- Jaime Rodriguez urged Board members to provide the best opportunities for students to succeed, and keep in mind that Hillsboro is a community of citizens with many different beliefs
- Daniel Smith spoke in support of dispensing contraceptives
- Kimberly Scott spoke in opposition to prescribing contraceptives
- Reverend Joan Stoneking (Joni) spoke in support of dispensing contraceptives
- Nora O’Brien spoke in opposition to dispensing contraceptives
- Barbara Glazer spoke in support of prescribing / dispensing contraceptives
- April Davis spoke in opposition to prescribing / dispensing contraceptives
- Kimberly Culbertson spoke in support of prescribing / dispensing contraceptives
- Veronica Davila spoke in opposition to prescribing / dispensing contraceptives
- Katie Riley spoke in support of prescribing / dispensing contraceptives
- Tami Albertine spoke in opposition to prescribing contraceptives

- Peter Wedlake spoke in support of dispensing contraceptives
- Bronwyn Grover spoke in support of dispensing contraceptives
- Kylie Bayer-Fertterer spoke in support of prescribing / dispensing contraceptives

Board Chair Wayne Clift thanked the community members who provided input, and assured them that the Board will consider their opinions while making their decision. He also clarified that the SBHC at Century High School is led by an on-site doctor; does not currently provide any family planning services, with the exception of counseling regarding options; does not distribute condoms on-site; and does not distribute any form of pharmaceuticals, with the exception of the traditional single-use Afrin, Tylenol, etc. He asked audience members to encourage other District residents to provide their input to the Board, as well.

Board Chair Clift recessed the meeting at 8:25 PM.

b. Financial Report (see written report)

Board Chair Clift reconvened the meeting at 8:28 PM.

Chief Financial Officer Adam Stewart presented the monthly financial report. The report is included in the Board packet.

c. Board Policies – First Reading

If no public comments or questions are received regarding these policies during the review period, they will be placed on the consent agenda for approval during the next regular meeting.

1) Policy GBM: Staff Complaints

Chief Human Resources Officer Debbie Ashley presented the first reading of policy GBM: Staff Complaints, explaining that Oregon School Boards Association (OSBA) has recommended revisions to this policy to ensure that it aligns with changes in legal requirements. The draft policy is included in the Board packet.

2) Policy GBDA: Mother-Friendly Workplace

Chief Human Resources Officer Debbie Ashley presented the first reading of policy GBDA: Mother-Friendly Workplace, explaining that the minor revisions will align the policy with changes in legal requirements. The draft policy is included in the Board packet.

7. CONSENT AGENDA

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Erik Seligman MOVED, SECONDED by Director Kim Strelchun, to approve the Consent Agenda as printed. The MOTION CARRIED (7-0).

Consent Agenda items were as follows:

- Approve Minutes of February 9, 2016, Board Meeting
- Approve Minutes of February 10, 2016, Board Meeting
- Approve Minutes of February 23, 2016, Board Meeting
- Approve Routine Personnel Matters
- Authorize 2016 Migrant Summer School Application
- Approve New Course Proposal – Financial Algebra
(This course proposal was presented for first reading on February 23, 2016)

8. ACTION ITEMS

a. Approve Proposal Regarding Inclement Weather Day

On January 4, 2016, the District was closed due to inclement weather. Chief Human Resources Officer Debbie Ashley presented a proposal that this day not be made up. Factors that were considered in this recommendation include instructional seat time requirements, contractual obligations with bargaining units, and the decisions of neighboring districts. Chief Human Resources Officer Ashley explained how licensed and classified staff would be impacted by the decision to make up or not make up the missed day, and explained that a communication plan will be developed in collaboration with the classified union to explain options that are available for classified staff.

Board members requested that District administrators examine the possibility of creating guidelines that could be used in future years for determining whether or not to make up missed days (e.g., the number of days to be made up, the weekday(s) that would need to be added to the calendar, etc.).

Director Kim Strelchun MOVED, SECONDED by Director Janeen Sollman, to approve the proposal to not make up the January 4, 2016, inclement weather day. The MOTION CARRIED (7-0).

b. Approve Resolution Amendment for Energy Project Financing

Chief Financial Officer Adam Stewart explained that the energy project financing resolution approved by the Board on February 23 did not specifically reference the full list of project items (although the full list of items was provided to the Board for review), and he presented an amendment to the February 2016 Qualified Energy Conservation Bonds (QECB) financing resolution for Board approval. The resolution is included in the Board packet.

Director Glenn Miller MOVED, SECONDED by Director Lisa Allen, to approve the amended resolution that includes the reference to the project. The MOTION CARRIED (7-0).

9. NWRESD/HCU/HEA Reports

HCU President Devin Hunter thanked Payroll staff for their hard work in successfully completing retro pay; and commended the Board for focusing on what is best for students, as they work toward a decision regarding services at the SBHC.

HEA President Maureen Barnhart invited everyone to participate in the Washington County Educators' Team Up for Students fundraiser on May 14; thanked Board members for listening to community concerns regarding services at the SBHC; and expressed appreciation on behalf of licensed staff for the decision to not make up the inclement weather day, since seat time requirements are being fulfilled, and this decision communicates to staff that the extra hours they work throughout the year are appreciated.

10. Superintendent's Time

Superintendent Mike Scott discussed District programs and events.

11. Board of Directors' Time

Board members discussed District events, programs, and processes; and provided brief summaries of their recent and upcoming activities.

12. Follow-Up Items

Request	Action
<ul style="list-style-type: none">• Board and Budget Committee members requested information they can use to facilitate communications with legislators and the public regarding the need for additional school funding.• Board members requested that staff explore the idea of defining guidelines to use in future years for determining whether to make up inclement weather days	<ul style="list-style-type: none">• Information provided• Information to be provided

13. Adjourn

The meeting was adjourned at 8:57 PM.



Approved April 26, 2016