

# HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

October 27, 2015

District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

## 1. WORK SESSION 5:30 PM

### Board Present:

Wayne Clift, Chair  
Glenn Miller, Vice Chair  
Monte Akers  
Lisa Allen  
Erik Seligman  
Janeen Sollman

### Staff Present:

Mike Scott, Superintendent  
Travis Reiman, Assistant Superintendent, Academic Services  
Dayle Spitzer, Assistant Superintendent, School Performance  
Debbie Ashley, Chief Human Resources Officer  
Adam Stewart, Chief Financial Officer  
Don Wolff, Chief Information Officer  
Beth Graser, Director, Communications  
Val Bokma, Assistant to the Board  
Laurie Boyd, Assistant to the Superintendent  
Diana Kleintob, Technology Support

### Others Present:

Martin Granum  
Jason Keezel  
Kristen Martin  
Alexander (Charlie) Keene  
Devin Hunter, HCU  
Maureen Barnhart, HEA  
Jill Golay, HEA  
Kathy Fuller, Hillsboro Tribune

Board Chair Wayne Clift called the meeting to order at 5:32 p.m., and explained that Director Kim Strelchun would be unable to attend, due to an urgent family matter.

#### a. Introduction of Budget Committee Applicants

Jason Keezel and Martin Granum, the two applicants for position 4 on the District's Budget Committee, introduced themselves and discussed their qualifications and reasons for applying to serve on the committee.

#### b. Math / Science Update

Assistant Superintendent Travis Reiman presented updates on the implementation of the math curriculum that the Board adopted last year (a combination of technology and paper materials), the accomplishments of the Science Study Team, and the science adoption timeline and process.

#### c. Elementary Report Card Update

Assistant Superintendent Dayle Spitzer presented information regarding the improved report cards that elementary students' families will receive this year, the use of the online gradebook by elementary school teachers, and the resources that have been developed to assist staff and parents, as they utilize these new tools for improved student achievement.

d. OSBA Conference Planning

Board members discussed their plans for attending the OSBA annual convention.

e. Board Discussion Time

Board members provided brief summaries of their recent activities, and discussed District events and processes.

The meeting was recessed at 6:51 p.m.

**REGULAR SESSION** **7:00 PM**

Board Present:

Wayne Clift, Chair  
Glenn Miller, Vice Chair  
Monte Akers  
Lisa Allen  
Erik Seligman  
Janeen Sollman

Staff Present:

Mike Scott, Superintendent  
Travis Reiman, Assistant Superintendent, Academic Services  
Dayle Spitzer, Assistant Superintendent, School Performance  
Debbie Ashley, Chief Human Resources Officer  
Adam Stewart, Chief Financial Officer  
Grant Corliss, Executive Director, Elementary Education  
Elaine Fox, Executive Director, Student Services  
Casey Waletich, Executive Director, Facilities, Safety, Operations  
Ted Zehr, Executive Director, Secondary Education  
Don Wolff, Chief Information Officer  
Beth Graser, Director, Communications  
Cindy Longway, Director, Nutrition Services  
Debra Giles, Manager, Technology Services  
Val Bokma, Assistant to the Board  
Laurie Boyd, Assistant to the Superintendent  
Sindy AvilaGutierrez, Parent and Community Engagement Liaison  
Martha Mendez Bolanos, Migrant Home School Consultant  
Diana Kleintob, Technology Support

Others Present:

Martin Granum  
Kristen Martin  
Nabil Zerizef  
Devin Hunter, HCU  
Maureen Barnhart, HEA  
Jill Golay, HEA

2. Call to Order and Flag Salute

Board Chair Wayne Clift reconvened the meeting at 7:01 p.m., and led the Pledge of Allegiance. He explained that Director Kim Strelchun would be unable to attend, due to an urgent family matter.

3. STUDENT PRESENTATION - Title VII Indian Education Program

Technology Services Manager Debra Giles provided information regarding the Title VII Indian Education Program. Students in the program demonstrated native drumming, using drums that they made and decorated.

4. APPROVAL OF AGENDA

Director Glenn Miller MOVED, SECONDED by Director Lisa Allen, to amend the agenda to move the Budget Committee appointment forward to an earlier time; and to remove the first reading of policy JHCD: Nonprescription Medication, and policy JHCDA: Prescription Medication, which will be rescheduled for November. The MOTION CARRIED (6-0).

5. AUDIENCE TIME

Board Chair Wayne Clift explained the procedure for addressing the Board according to policy BDDH: Public Participation in Board Meetings. Two requests to address the Board were received.

- a. Kristen Martin discussed concerns regarding the displacement of the after-school Champions Enrichment program at Imlay Elementary School by the BLAST program, and requested that the Champions Enrichment program be moved back to Imlay from Tobias Elementary School.
- b. Maureen Barnhart discussed the proposed policy revisions, emphasizing that reasonable schedules are essential for employee wellness, and asking for information regarding the medication policy revisions.

8b. ACTION ITEMS: Appoint Budget Committee Member

*This item was moved forward on the agenda.*

Two qualified candidates, Jason Keezel and Martin Granum, applied for the position 4 vacancy on the District's Budget Committee. Board Chair Wayne Clift declared nominations open.

Director Lisa Allen nominated applicant Martin Granum.

Director Glenn Miller nominated applicant Jason Keezel.

Each Board member cast one vote for the position. After deliberation, the final votes were as follows:

- Martin Granum, 4 votes (Directors Monte Akers, Lisa Allen, and Janeen Sollman, and Board Chair Wayne Clift)
- Jason Keezel, 2 votes (Directors Glenn Miller and Erik Seligman)

Martin Granum was appointed to position 4 on the Budget Committee for a three-year term.

6. REPORTS AND DISCUSSION

a. October 1 Enrollment Report

Assistant Superintendent Debbie Ashley presented the annual October 1 enrollment report. The enrollment report is included in the Board packet.

b. Financial Report

Chief Financial Officer Adam Stewart presented the monthly financial report. The financial report is included in the Board packet.

c. Policies – First Reading

*If no public comments or questions are received regarding these policies during the review period, they will be placed on the consent agenda for approval during the next regular meeting.*

- 1) Executive Director Casey Waletich presented policy GBE: Staff Health and Safety for first reading. The policy revisions are included in the Board packet, and are scheduled for Board approval on November 17.

- 2) Chief Financial Officer Adam Stewart presented policy EFA: Local Wellness Program; policy EFAA: District Nutrition and Food Services; and EFAA-AR: Reimbursable School Meals for first reading. These policy revisions are included in the Board packet, and are scheduled for Board approval on November 17.
- 3) The first reading of policies JHCD: Nonprescription Medication, and JHCDA: Prescription Medication were moved to the November 17 Board meeting.

7. CONSENT AGENDA

*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Director Erik Seligman MOVED, SECONDED by Director Lisa Allen, to approve the Consent Agenda as printed. The MOTION CARRIED (6-0).

Consent Agenda items were as follows:

- a. Approve Minutes of September 8, 2015, Board Meeting
- b. Approve Minutes of September 22, 2015, Board Meeting
- c. Approve Routine Personnel Matters
- d. Accept Donations
- e. Approve Policy Revisions

*The following policies were presented for first reading on September 22, 2015:*

- 1) Policy JFCG/JFCH/JFCI - Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems; and Policy KGB - Public Conduct on District Property
- 2) Policy KG: Community Use of District Facilities (revise to include previous KGC text); and Policy KGC: Community Use of District Facilities – Private Gain (delete)

8. ACTION ITEMS

a. Proclaim American Education Week

Director Janeen Sollman MOVED, SECONDED by Director Glenn Miller, to proclaim November 16 - 20, 2015, as American Education Week in the Hillsboro School District. The MOTION CARRIED (5-1), with Directors Glenn Miller, Monte Akers, Lisa Allen, Janeen Sollman, and Board Chair Wayne Clift in favor; and Director Erik Seligman opposed.

Board Chair Wayne Clift read the following proclamation into the record:

PROCLAMATION

*WHEREAS public schools are the backbone of our society, providing young people with the tools they need to maintain our nation's precious values of freedom, civility, and equality; and*

*WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and*

*WHEREAS education employees, be they licensed, classified and technical support staff, or administrators, work tirelessly to serve our children and communities with care and professionalism; and*

*WHEREAS our nation is celebrating the week of November 16-20, 2015, as American Education Week;*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Hillsboro School District does proclaim the week of November 16-20, 2015, as American Education Week in Hillsboro School District, with the theme “Great Public Schools: A Basic Right and Our Responsibility.”*

*The Board of Directors further encourages all citizens to extend their commitment to public education and to the future of our children by supporting our community’s schools through the contribution of time and energy.*

b. Appoint Budget Committee Member

This item was moved forward on the agenda (prior to Reports and Discussions).

c. Approve Education Service District Level of Participation

Superintendent Mike Scott presented to the Board a resolution requesting that 75 percent of NWRES State School Fund (SSF) revenues received on behalf of the Hillsboro School District for the 2016-17 school year be distributed directly to the Hillsboro School District. He explained that the level of participation is approved annually by the Board of Directors.

Director Janeen Sollman MOVED, SECONDED by Director Erik Seligman, to approve the resolution to request that 75 percent of NWRES State School Fund (SSF) revenues received on behalf of the Hillsboro School District for the 2016-17 school year be distributed directly to the Hillsboro School District. The MOTION CARRIED (6-0).

d. Authorize the Increase of Construction Excise Tax Rates

Chief Financial Officer Adam Stewart presented to the Board a resolution authorizing the increase of Construction Excise Tax rates in accordance with the Oregon Department of Revenue. Board members discussed potential effects of the proposed tax rate increase.

Director Janeen Sollman MOVED, SECONDED by Director Lisa Allen, to adopt the resolution authorizing the increase of Construction Excise Tax rates in accordance with the Oregon Department of Revenue. The MOTION CARRIED (4-2), with Directors Glenn Miller, Lisa Allen, Janeen Sollman, and Board Chair Wayne Clift in favor; and Directors Erik Seligman and Monte Akers opposed.

e. Approve Revised 2015-16 Board Meeting Dates

Board Chair Wayne Clift presented a revised Board meeting schedule for approval, explaining that the previously approved Board meeting date of June 7 is in conflict with one of the District’s graduation ceremonies and, therefore, a revised Board meeting date of June 14 is being proposed.

Director Monte Akers MOVED, SECONDED by Director Glenn Miller, to approve the revised Board meeting dates for the 2015-16 school year. The MOTION CARRIED (6-0).

9. NWRESD / HCU / HEA Reports

HCU President Devin Hunter discussed staff and student wellness and safety.

HEA Vice President Jill Golay discussed scheduled HEA events, including networking opportunities for teachers.

10. Superintendent's Time

Superintendent Scott discussed recent District events, and District priorities.

11. Board of Directors' Time

Board members provided brief summaries of their recent and upcoming activities, and discussed District events and processes.

12. Follow-Up Items

Request	Action
<ul style="list-style-type: none"><li>• Invite Budget Committee and Citizens' Curriculum Advisory Committee members on a field trip in the spring to see how math and science changes are being implemented</li><li>• Provide information regarding the Oregon Department of Revenue's method of determining tax limits</li></ul>	<ul style="list-style-type: none"><li>• Planning in process</li><li>• Provided in a Board update</li></ul>

The meeting was adjourned at 8:17 p.m.



Approved November 17, 2015