

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS – MINUTES

December 8, 2015

District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. EXECUTIVE SESSION

ORS 192.660(2)(b)—Consider Employee Discipline or Dismissal

Board Present:

Wayne Clift, Chair
Glenn Miller, Vice Chair
Monte Akers
Lisa Allen
Erik Seligman
Janeen Sollman
Kim Strelchun

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Debbie Ashley, Chief Human Resources Officer
Saideh Haghighi, Director, Equity and Human Resources
Carol Hatfield, Director, Transportation Services
Val Bokma, Assistant to the Board

Others Present:

Dan Brizendine
Devin Hunter, HCU
Dean Pfaender, HCU
Debra Mayo-Kelly, AFT
Brian Hungerford, Attorney

Board Chair Wayne Clift called the meeting to order at 5:19 PM, and moved the Board into executive session under ORS 192.660(2)(b)—consider employee discipline or dismissal. The Board conducted a hearing on employee discipline or dismissal. The meeting was recessed at 6:04 PM, while the former employee, his union representatives, and District Human Resources and Transportation department administrators left the meeting. The meeting was reconvened at 6:04 PM, and the Board conducted deliberations with their attorney. No action was taken during the executive session. Board Chair Clift recessed the meeting at 6:16 PM.

ORS 192.660(2)(d)—Labor Negotiator Consultation

Board Present:

Wayne Clift, Chair
Glenn Miller, Vice Chair
Monte Akers
Lisa Allen
Erik Seligman
Janeen Sollman
Kim Strelchun

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Debbie Ashley, Chief Human Resources Officer
Adam Stewart, Chief Financial Officer
Beth Graser, Director, Communications
Val Bokma, Assistant to the Board

Others Present:

Brian Hungerford, Attorney

Board Chair Wayne Clift reconvened the executive session at 6:16 PM under ORS 192.660(2)(d)—labor negotiator consultation. The Board discussed labor negotiations; no action was taken. Board Chair Clift moved the Board out of executive session, and recessed the meeting at 6:42 PM.

2. WORK SESSION

Board Present:

Wayne Clift, Chair
Glenn Miller, Vice Chair
Monte Akers
Lisa Allen
Erik Seligman
Janeen Sollman
Kim Strelchun

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Debbie Ashley, Chief Human Resources Officer
Adam Stewart, Chief Financial Officer
Don Wolff, Chief Information Officer
Beth Graser, Director, Communications
Val Bokma, Assistant to the Board
Laurie Boyd, Assistant to the Superintendent
Sev Flores, Technology Support

Others Present:

Manuel Loredó
Joey O'Rourke
Barbara Wickham
Devin Hunter, HCU
Maureen Barnhart, HEA
Jill Golay, HEA
Kathy Fuller, Hillsboro Tribune

Board Chair Wayne Clift reconvened the meeting at 6:43 PM.

a. Budget Process and Priorities

Due to time constraints, this item was postponed until January.

b. Legislative Priorities Overview

Director of Communications Beth Graser presented a summary of the Board's adopted 2015 legislative priorities, and provided information regarding anticipated 2016 legislative issues. Board members discussed the value of providing impact information regarding legislative changes during the January 21 Washington County Schools Legislative Summit. Director Graser will provide a draft position paper to the Board during the January 12 Board meeting.

c. Board Discussion Time

1) Oregon School Boards Association (OSBA) Annual Convention Reports

Board members who attended the 2015 OSBA Annual Conference will provide their reports to the Board secretary to be posted electronically.

2) National School Boards Association (NSBA) Annual Conference Planning

Board members reviewed the estimated cost of attending the NSBA 2016 Annual Conference in Boston, Massachusetts, and agreed that the three members who plan to attend the conference will be permitted to exceed the annual professional development expense limit specified in the Board / Superintendent Working Agreements.

3) Board Discussion

This item was postponed, due to time constraints.

Recess Board Meeting

The meeting was recessed at 6:58 PM.

REGULAR SESSION

Board Present:

Wayne Clift, Chair
Glenn Miller, Vice Chair
Monte Akers
Lisa Allen
Erik Seligman
Janeen Sollman
Kim Strelchun

Others Present:

Faith Allen
Jim Dunlop
Adrienne Galvez
Evan Lee
Manuel Loredo
Joey O'Rourke
Martin Pfeiffer
Barbara Wickham
Devin Hunter, HCU
Dean Pfaender, HCU
Maureen Barnhart, HEA
Jill Golay, HEA
Kathy Fuller, Hillsboro Tribune

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Debbie Ashley, Chief Human Resources Officer
Adam Stewart, Chief Financial Officer
Don Wolff, Chief Information Officer
Grant Corliss, Executive Director, Elementary Education
Elaine Fox, Executive Director, Student Services
Casey Waletich, Executive Director, Facilities, Safety, Operations
Olga Acuña, Director, Federal Grants
Beth Graser, Director, Communications
Carol Hatfield, Director, Transportation Services
Martha Guise, Principal, Century High School
Michelle Brady, Manager, Safety / Emergency Preparedness
Val Bokma, Assistant to the Board
Laurie Boyd, Assistant to the Superintendent
Sindy AvilaGutierrez, Parent and Community Engagement Liaison
Martha Mendez Bolanos, Migrant Home School Consultant
Sev Flores, Technology Support

3. Call to Order and Flag Salute
Board Chair Wayne Clift reconvened the meeting at 7:07 PM, and led the Pledge of Allegiance.

4. **RECOGNITION / STUDENT PRESENTATION**

Student Presentation: Century High School Jazz Combo

The Century High School Jazz Combo performed two musical numbers.

5. Approval of Agenda
Director Kim Strelchun MOVED, SECONDED by Director Janeen Sollman, to approve the agenda with the following amendment: Move item 9b, "Take Action on Executive Session Topic," forward on the agenda, prior to "Reports and Discussion." The MOTION CARRIED (7-0).

6. Audience Time

Four requests were received to address the Board on agenda items. Audience comments were heard during the time scheduled for these agenda items.

9b. Take Action on Executive Session Topic

This item was moved forward on the agenda.

Director Kim Strelchun MOVED, SECONDED by Director Erik Seligman, to uphold the personnel decision made by the Superintendent's designee, as discussed in the executive session earlier in the evening. The MOTION CARRIED (7-0).

7. REPORTS AND DISCUSSION

a. Thoughtexchange Report

Director of Communications Beth Graser presented a report on the District's third Thoughtexchange process, discussing common themes and key data points related to the District's goals for student success and strategic planning. She also provided follow-up information on feedback that was received during the first two processes.

b. Pathways to College and Career: Exploration Report

Assistant Superintendent Travis Reiman reported on information gathered during recent visits of District teams to career and technical education sites, including the Clark County Skills Center in Vancouver, Washington, and the "College for All" conference at the Pharr – San Juan – Alamo Independent School District in McAllen, Texas. Director Janeen Sollman, who also attended the "College for All" conference, discussed the importance of providing support and opportunities for students in career / certification pathways, as well as college.

c. Division 22 Assurances

Assistant Superintendent Travis Reiman presented the required annual report on compliance with the Division 22 Standards for Public Elementary and Secondary Schools, stating that the Hillsboro School District assures compliance in the specified categories. He noted that materials in several content areas have not been adopted on cycle, but curriculum has been updated annually to align with the required standards.

d. First Reading—2015-16 Drug, Alcohol, and Tobacco Prevention Plan

Executive Director Casey Waletich presented the District's 2015-16 Drug, Alcohol, and Tobacco Prevention Plan for first reading.

e. Annual Safety Report (see written report)

Executive Director Casey Waletich and Manager of Safety and Emergency Preparedness Michelle Brady presented the Annual Safety Report. This report is included in the Board packet.

f. Financial Report (see written report)

Chief Financial Officer Adam Stewart presented the monthly financial report, explaining that month-end cash flow information was not included in the report, due to the early timeline for December Board meeting packet materials, and that the District's revenues and expenditures are on-track. The report is included in the Board packet.

8. CONSENT AGENDA

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Glenn Miller MOVED, SECONDED by Director Lisa Allen, to approve the Consent Agenda as printed. The MOTION CARRIED (7-0).

Consent Agenda items were as follows:

- a. Approve Minutes of November 17, 2015, Board Meeting
- b. Approve Routine Personnel Matters
- c. Accept Donations
- d. Approve Parent Organization Activities for Liability Insurance Coverage
- e. Adopt Planning Calendar for 2016-17 Budget
- f. Approve Policy Revisions

The following policies were presented for first reading on November 17, 2015

- 1) Policy GBEC: Drug-Free Workplace; and Policy GBK/JFCG/KGC: Prohibited Use, Possession, Distribution, or Sale of Tobacco Products and Inhalant Delivery Systems
- 2) Policy JHCD: Nonprescription Medication, and Policy JHCDA: Prescription Medication

9. ACTION ITEMS

a. Vote on Letter of Support for North Hillsboro Industrial Renewal Area

Audience member Barbara Wickham expressed concern regarding the potential impact of the North Hillsboro Industrial Renewal Area on school funding.

Board members discussed the potential advantages and disadvantages of the North Hillsboro Industrial Renewal Area.

Director Erik Seligman MOVED, SECONDED by Director Glenn Miller, to send a letter to the Hillsboro Mayor and City Council, in support of the North Hillsboro Industrial Renewal Area. The MOTION CARRIED (6-1, with Director Monte Akers opposed).

b. Take Action on Executive Session Topic

This item was moved forward on the agenda (prior to Reports and Discussions).

c. Approve 2016-17 School Calendar

Audience members Devin Hunter (HCU President) and Maureen Barnhart (HEA President) urged the Board to approve a school calendar that allows staff members to participate in statewide in-service days.

Audience member Jill Golay (HEA Vice President) expressed concerns about scheduling conferences during the week of Thanksgiving.

Director Kim Strelchun MOVED, SECONDED by Director Janeen Sollman, to approve draft 1 of the 2016-17 school calendar. The MOTION CARRIED (7-0).

d. Ratify Agreement with Hillsboro Education Association (HEA)

Assistant Superintendent Debbie Ashley presented the tentative agreement with HEA for Board approval.

Director Janeen Sollman MOVED, SECONDED by Director Lisa Allen, to approve the three-year collective bargaining agreement with Hillsboro Education Association,

effective July 1, 2015, through June 30, 2018, as tentatively agreed to by the District bargaining team. The MOTION CARRIED (7-0).

e. Adopt Boundary Adjustment Resolution

Board Chair Wayne Clift presented for approval the boundary adjustment recommendation of the Hillsboro and Beaverton school districts' joint boundary adjustment work group. The recommendation was presented for first reading on November 17. Board members discussed potential advantages and disadvantages of the recommendation, as well as concerns regarding aspects of the process.

Director Glenn Miller MOVED, SECONDED by Director Erik Seligman, that the Board adopt the boundary adjustment proposal. The MOTION CARRIED (5-2, with Directors Lisa Allen and Janeen Sollman opposed).

f. Elect Member to the OSBA Board of Directors

Director Kim Strelchun MOVED, SECONDED by Director Janeen Sollman, that the Board elect Maureen Wolf for position 16 on the OSBA Board of Directors. The MOTION CARRIED (7-0).

g. Elect Members to the OSBA Legislative Policy Committee (LPC)

Director Janeen Sollman MOVED, SECONDED by Director Monte Akers, that the Board vote for Kim Strelchun for position 15 on the OSBA LPC, and Fred Marble for position 16 on the OSBA LPC. The MOTION CARRIED (6-1, with Director Erik Seligman opposed).

10. NWRESA/HCU/HEA Reports

HEA President Maureen Barnhart expressed her support for the new bargaining agreement, and appreciation for all District staff, who worked together to maintain District programs during years of reductions.

HCU President Devin Hunter emphasized the importance of ensuring that classified staff members have adequate computer equipment to perform their work efficiently.

11. Superintendent's Time

Superintendent Mike Scott discussed District programs and events.

12. Board of Directors' Time

Board members discussed District events, and provided brief summaries of their recent and upcoming activities.

13. Follow-Up Items

Request	Action

14. Adjourn

The meeting was adjourned at 9:37 PM.

Approved January 26, 2016