

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS – MINUTES

January 26, 2016

District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. EXECUTIVE SESSION

ORS 192.660(2)(d)—Labor Negotiator Consultation

Board Present:

Wayne Clift, Chair
Glenn Miller, Vice Chair
Lisa Allen
Erik Seligman
Janeen Sollman
Kim Strelchun

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Debbie Ashley, Chief Human Resources Officer
Adam Stewart, Chief Financial Officer
Beth Graser, Director, Communications
Val Bokma, Assistant to the Board of Directors
Laurie Boyd, Assistant to the Superintendent

Board Chair Wayne Clift called the meeting to order at 5:16 PM, and moved the Board into executive session under ORS 192.660(2)(d)—labor negotiator consultation. Director Monte Akers was unable to attend. The Board discussed labor negotiations; no action was taken. Board Chair Clift moved the Board out of executive session, and recessed the meeting at 5:25 PM.

2. WORK SESSION

Board Present:

Wayne Clift, Chair
Glenn Miller, Vice Chair
Lisa Allen
Erik Seligman
Janeen Sollman
Kim Strelchun

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Debbie Ashley, Chief Human Resources Officer
Adam Stewart, Chief Financial Officer
Don Wolff, Chief Information Officer
Beth Graser, Director, Communications
Michelle Morrison, Director, Business Services
Jeff Jones, Finance Manager
Val Bokma, Assistant to the Board of Directors
Laurie Boyd, Assistant to the Superintendent
Devin Hunter, Technology Support

Budget Committee Present:

Chris Barry
Nina Carlson
Cathy Clark Thomas
Angie Ellis
Betsy Julian
Jaime Rodriguez

Others Present:

Larry Grant
Jason Keezel
Greg McKenzie
Dean Pfaender, HCU

Maureen Barnhart, HEA
Jill Golay, HEA
Kathy Fuller, Hillsboro Tribune

Board Chair Wayne Clift reconvened the meeting at 5:31 PM. Director Monte Akers was unable to attend.

a. Presentation of Board Evaluation Tool / Process

Board Chair Wayne Clift and consultant Greg McKenzie (Window to Leadership, LLC) presented a draft Board evaluation tool for Board members' feedback, explaining that the purpose of the tool is to gather 360° feedback from community and District leaders and the public, to help identify standards and best practices to increase the Board's efficiency, and to assist in planning. The complete set of evaluation tools is intended to include the Superintendent evaluation tool (already implemented), the new proposed Board evaluation tool, and a District evaluation tool, which has not yet been developed, but is expected to utilize the new Strategic Plan indicators / measurements. The Board evaluation tool will be presented to the Board for adoption in February, and will then be implemented as a pilot project.

b. Budget Committee Workshop

Superintendent Mike Scott and Chief Financial Officer Adam Stewart presented the most recent information regarding the District's 2015-16 budget, explaining that the budget for the 2015-2017 biennium was developed using assumptions regarding certain factors (e.g., Gainshare, enrollment, PERS rates), which have since changed. As a result of these changes, the District's estimated 2015-16 ending fund balance has decreased, and the estimated 2015-2017 biennial shortfall has increased. Steps to assist in reducing expenditures have been identified, and new budget information from the state is expected in March.

c. Consider Local Option Levy as a Future Agenda Item

In response to a Board members' suggestion, during the January 12 Board meeting, that discussion of a local option levy be added to a future Board meeting agenda, Chief Financial Officer Adam Stewart provided information regarding property tax structures. Board members discussed the District's need for construction / facility funds, as well as operational funds to reduce class sizes; the importance of gathering community input; the cost of market research and a property analysis; and the most effective timing for conducting research and submitting a tax measure.

District staff will gather additional information to present to the Board during the February 9 Board work session.

d. Board Discussion Time

Due to time constraints, no additional topics were discussed.

Recess Board Meeting

The meeting was recessed at 7:02 PM.

REGULAR SESSION

Board Present:

Wayne Clift, Chair
Glenn Miller, Vice Chair
Lisa Allen
Erik Seligman
Janeen Sollman
Kim Strelchun

Others Present:

Ashley Bardales
David Carlson
Michael Dale
Larry Grant
Jeff Grider
John Grueschow
Gaspar Lopez Lopez
Scott Oldham
Jamie Partridge
Jaime Rodriguez
Nabil Zerizef
Rob Saxton, NWRESA
Dean Pfaender, HCU
Maureen Barnhart, HEA
Jill Golay, HEA
Kathy Fuller, Hillsboro Tribune

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Debbie Ashley, Chief Human Resources Officer
Adam Stewart, Chief Financial Officer
Don Wolff, Chief Information Officer
Grant Corliss, Executive Director, Elementary Education
Ted Zehr, Executive Director, Secondary Education
Beth Graser, Director, Communications
Michelle Morrison, Director, Business Services
Jeff Jones, Finance Manager
Val Bokma, Assistant to the Board of Directors
Laurie Boyd, Assistant to the Superintendent
Martha Mendez Bolanos, Migrant Home School Consultant
Devin Hunter, Technology Support

3. **Call to Order and Flag Salute**

Board Chair Wayne Clift reconvened the meeting at 7:06 PM, led the Pledge of Allegiance, and noted that Director Monte Akers was unable to attend.

4. **RECOGNITION / STUDENT PRESENTATION**

Recognition: School Board Recognition Month – Proclamation

Superintendent Scott expressed appreciation for the important work of the Board, and read the following proclamation into the record:

*Whereas school boards create a vision for what students should know and be able to do;
and*

Whereas school boards establish clear standards for student performance; and

*Whereas school boards ensure that student assessments are tied to established
standards; and*

*Whereas school boards are accountable to the community for operating schools that
support student achievement; and*

Whereas school boards align school district resources to ensure that students meet standards; and

Whereas school boards create a climate that supports the philosophy that all children can learn at high levels; and

Whereas school boards build collaborative relationships based on trust, teamwork, and shared accountability; and

Whereas school boards are committed to continuous education and training on issues related to student achievement;

Now, therefore, I, Mike Scott, hereby declare my appreciation to the members of Hillsboro School District's Board of Directors and proclaim the month of January 2016 to be School Board Recognition Month.

I urge all citizens to join me in recognizing the dedication and hard work of local school board members in preparing today's students for tomorrow's world.

Board members were honored with tokens of appreciation from District students and staff.

5. Approval of Agenda

Director Glenn Miller MOVED, SECONDED by Director Janeen Sollman, to approve the agenda. The MOTION CARRIED (6-0).

6. Audience Time

The following audience members expressed disapproval of the Board's January 12 vote to oppose a minimum wage increase, discussed the impact of poverty on students and their families, and requested that Board members reconsider their decision:

- John Grueschow
- Jamie Partridge
- Scott Oldham
- Jaime Rodriguez
- Michael Dale
- David Carlson
- Ashley Bardales

7. REPORTS AND DISCUSSION

a. Northwest Regional Education Service District (NWRES D) Annual Report

Superintendent Mike Scott introduced NWRES D Superintendent Rob Saxton, and explained that in February, based on changes that have occurred in the value and relevance of the services that NWRES D is providing, the Board will reconsider its decision to opt out of NWRES D services.

NWRES D Superintendent Rob Saxton presented the NWRES D 2014-15 annual report, and discussed the 2016-17 local service plan, and the ESD's new strategic initiatives.

b. Inter-District Transfers Overview and Input - Open Enrollment Update

Director of Communications Beth Graser provided information regarding the two processes that are available for inter-district student transfers, and the impact of recent

legislation on the way school districts can manage and process these transfers. Director Graser will present a proposal of the number and location of openings to the Board for approval in February.

c. Strategic Plan Performance Update

District administrators reported on Strategic Plan focus area accomplishments for November and December 2015. The report is available on the District's website.

d. Financial Report (see written report)

Chief Financial Officer Adam Stewart presented the monthly financial report. The report is included in the Board packet.

8. CONSENT AGENDA

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Kim Strelchun MOVED, SECONDED by Director Janeen Sollman, to approve the Consent Agenda as printed. The MOTION CARRIED (6-0).

Consent Agenda items were as follows:

- a. Approve Minutes of December 8, 2015, Board Meeting
- b. Approve Routine Personnel Matters
- c. Accept Donations
- d. Adopt 2015-16 Drug, Alcohol, and Tobacco Prevention Plan
(The 2015-16 Drug, Alcohol, and Tobacco Prevention Plan was presented for first reading on December 8, 2015)

9. ACTION ITEMS

a. Accept 2014-15 Audit Report

Chief Financial Officer Adam Stewart introduced Larry Grant of Grove, Mueller & Swank, PC, the District's financial auditor. Mr. Grant presented the 2014-15 Comprehensive Annual Financial Report, and explained that there were no findings, but that two deficiencies were noted in the areas of teacher experience reporting, and over-expenditures of appropriations for specific line items. Mr. Grant explained that deficiencies in these areas are not uncommon, and that recent legislation requires the Board to approve a plan of action to address these items.

Director Erik Seligman MOVED, SECONDED by Director Janeen Sollman, to accept the 2014-15 audit report as presented. The MOTION CARRIED (6-0)

b. Ratify Agreement with Hillsboro Classified United (HCU)

Assistant Superintendent Debbie Ashley presented the tentative agreement with HCU for Board approval.

Director Janeen Sollman MOVED, SECONDED by Director Lisa Allen, to approve the three-year collective bargaining agreement with Hillsboro Classified United, effective July 1, 2015, through June 30, 2018, as tentatively agreed to by the District bargaining team. The MOTION CARRIED (6-0).

10. NWRESA/HCU/HEA Reports

HCU Vice President of Bargaining Dean Pfaender expressed appreciation for the HSD bargaining team, for completing a comprehensive review of the entire classified contract, with a goal of clarity and fairness; the District, for also embracing that goal; and the Board for

ratifying the contract.

HEA President Maureen Barnhart congratulated HCU, the District, and the Board on completing the classified bargaining process; and stated that, in acknowledgement of the shared goal of supporting students toward success, HEA is contributing \$100, in honor of the Hillsboro School Board, to the Oregon Education Association (OEA) Foundation, to help provide items for children in need.

11. Superintendent's Time

Superintendent Mike Scott discussed District programs and events.

12. Board of Directors' Time

Board members discussed District events, and provided brief summaries of their recent and upcoming activities.

13. Follow-Up Items

Request	Action
Provide additional information regarding research / strategies for potential tax measures	Added to a future meeting agenda

14. Adjourn

The meeting was adjourned at 8:35 PM.



Approved February 23, 2016