

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
July 11, 2017
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. **WORK SESSION**

Board Present:

Wayne Clift, Chair
Lisa Allen
Martin Granum
Erika Lopez
Jaci Spross
Kim Strelchun
Mark Watson

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Kona Lew-Williams, Chief Human Resources Officer
Beth Graser, Director, Communications
Michelle Morrison, Director, Business Services
Val Bokma, Assistant to the Board
Sev Flores, Technology Support

Director Kim Strelchun called the meeting to order at 5:24 PM and announced that Board Chair Wayne Clift would be arriving late. (Board Chair Clift arrived at 5:30 PM.)

a. **Bond / Budget Update**

Superintendent Mike Scott, Director of Business Services Michelle Morrison, and Assistant Superintendent of Academic Services Travis Reiman presented information regarding State funding for education, including Measure 98 funding. Although the District's 2017-18 budget was based on an anticipated State budget of \$8.15 billion, the State released a K-12 budget of \$8.2 billion. At this time, District administrators do not recommend restoring areas of the District's budget that were reduced, because the State budget for the biennium currently reflects at 50/50 split, and legislators are discussing adjusting this to a 49/50 split, in order to avoid deeper cuts in the second year of the biennium, when inflation is expected to result in higher costs.

Although the legislature has only approved a portion of the funding for Measure 98, District administrators hope that legislators will find a way to fully fund this measure in the future.

b. **Review Summer Retreat Agenda**

Superintendent Mike Scott presented a draft agenda for the July 31 Board retreat. Board members provided feedback and suggestions.

c. **Board / Superintendent Advisory Team (BSAT) Update and Proposal – Student Representatives on the School Board**

Superintendent Scott presented an update on the history and recent activity of the Board / Superintendent Advisory Team. Board members discussed the importance of hearing from students who have a broad range of perspectives, and several Board members expressed support for establishing a student representative position on the Board, in addition to continuing to meet with groups of students and receive their input on matters that are important to them. The discussion included questions regarding the processes established by other school districts regarding the length of a student representative's term and the extent of the students' commitment / involvement.

Superintendent Scott will draft a proposal that will include continuing to receive input from a diverse group of students and creating a student representative position for the Board. The selection of a Board representative may need to occur in the spring, depending on the process that is established.

d. Superintendent's Committee Opportunities

Superintendent Scott and Cabinet members provided information regarding 2017-18 committee opportunities for Board members. Board members were asked to notify Director of Communications Beth Graser of their interest in serving on the committees.

e. Discuss 2017-18 and 2018-19 Board Meeting Dates

Board members reviewed proposed revisions to the approved Board meeting schedule for the 2017-18 school year, including the following changes:

- Combining the Budget Committee meeting, previously scheduled for May 3, with the April 24 Board meeting
- Combining the second Budget Committee meeting (if needed) with the May 8 Board meeting
- Moving the June regular session, previously scheduled for June 12, to June 26

Board members expressed support for these changes. Therefore, the revised 2017-18 Board meeting schedule will be presented to the Board for approval on July 31.

Board members also reviewed a proposed Board meeting schedule for the 2018-19 school year. They expressed support for this proposed schedule, which will be presented to them for approval in June 2018. Since this proposed schedule does not include a July meeting, Board members requested additional information regarding the scheduling of business that is usually conducted by the Board during the July regular session.

The proposed Board meeting schedules are included in the Board meeting packet.

f. Board Discussion Time

Board members discussed District events and processes, and provided brief summaries of their recent and upcoming activities. New members were welcomed to the Board and expressed their appreciation for this opportunity to serve.

g. Recess Board Meeting

The meeting was recessed at 6:41 PM.

REGULAR SESSION

Board Present:

Wayne Clift, Chair
Lisa Allen
Martin Granum
Erika Lopez
Jaci Spross
Kim Strelchun
Mark Watson

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Kona Lew-Williams, Chief Human Resources Officer
Don Wolff, Chief Information Officer
Beth Graser, Director, Communications
Michelle Morrison, Director, Business Services
Val Bokma, Assistant to the Board
Martha Méndez Bolaños, Bilingual Interpreter / Translator
Gaspar Lopez Lopez, Bilingual Interpreter
Sev Flores, Technology Support

Others Present:

Steve Callaway, Mayor,
City of Hillsboro
Devin Hunter, HCU

2. Call to Order and Flag Salute

Board Chair Wayne Clift reconvened the meeting at 7:00 PM and led the Pledge of Allegiance.

3. Administer Oath of Office

Board Chair Wayne Clift administered the oath of office to newly elected Directors Erika Lopez, Mark Watson, Martin Granum, and Jaci Spross. The new directors received certificates from the Washington County Elections Office.

4. Approval of Agenda

Director Kim Strelchun MOVED, SECONDED by Director Martin Granum, to approve the agenda. The MOTION CARRIED (7-0).

5. Audience Time

Steve Callaway, Mayor of the City of Hillsboro, welcomed new school Board members, expressed support on behalf of the City for the work of the District, and thanked all of the Board members for their service to the community.

6. REPORTS AND DISCUSSION

a. Curriculum Adoption Cycle: Postpone Selection of Instructional Materials

Assistant Superintendent Travis Reiman reported on the District's intention to notify the Oregon Department of Education of the need to continue to postpone the adoption of instructional materials for the following academic content areas, as a result of multiple years of budget reductions: World Languages, Health and Physical Education, Social Science, and Art. He explained that the District is currently implementing a high school math adoption, and is engaged in a K-12 science adoption.

Assistant Superintendent Reiman explained that, although the District is not on cycle with the purchase of instructional materials in the specified content areas, the District is fulfilling the requirements of teaching to the adopted standards in each of these content areas by utilizing strategies that include developing instructional materials, accessing open source materials, etc. He anticipates that the increasing availability of technology and digital resources may eventually result in changes to the curriculum adoption requirements.

There is no penalty for postponing the adoption of instructional materials, and this necessity is not uncommon for Oregon schools, due to ongoing funding challenges. Board Chair Lisa Allen asked Assistant Superintendent Reiman to provide a current estimate of the cost of complying with the curriculum adoption requirements.

b. Financial Report

Director of Business Services Michelle Morrison presented the monthly financial report. The report is included in the Board meeting packet.

7. CONSENT AGENDA

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Lisa Allen MOVED, SECONDED by Director Martin Granum, to approve the Consent Agenda as printed. The MOTION CARRIED (7-0).

Consent Agenda items were as follows:

- a. Approve Minutes of June 13, 2017, Board Meeting
- b. Approve Routine Personnel Matters
- c. Accept Gifts and Donations
- d. Establish Tuition Rates for Nonresident Students
- e. Approve Annual Depository, Auditor, Legal Counsel, Newspaper, and Agent Designations
- f. Approve Annual Clerk/Officer Designations
- g. Approve Annual Crime Policy Coverage Limits
- h. Readopt Policy DFAA: Capital Project Fund
- i. Establish Mileage Reimbursement Rate
- j. Approve Parent Organization Activities for Liability Insurance Coverage
- k. Award Contract for Commercial Food Products
- l. Approve Intergovernmental Agreement Between Hillsboro School District and the City of Hillsboro's Parks and Recreation Department

8. ACTION ITEMS

a. Elect Board Chair and Vice Chair

Board Chair Wayne Clift opened the floor to nominations for Board Chair for 2017-18. Director Martin Granum nominated Director Lisa Allen for the position of Board Chair. Director Allen accepted the nomination. Hearing no further nominations, Board Chair Clift closed the nominations. The vote in favor of Director Allen was unanimous (7-0).

Board Chair Wayne Clift then opened nominations for Board Vice Chair for 2017-18. Director Jaci Spross nominated Director Kim Strelchun for the position of Board Vice Chair. Director Strelchun accepted the nomination. Hearing no further nominations, Board Chair Clift closed the nominations. The vote in favor of Director Strelchun was unanimous (7-0).

b. Declare Surplus Equipment and Authorize Disposal by Public Auction

Director of Business Services Michelle Morrison requested that the Board declare surplus a 1994 Chevrolet courier box delivery van, and authorize its disposal by public auction, per Board policy DN: Disposal of District Property. The auction of surplus items (authorized for disposal by the Board on June 13, 2017) is scheduled to take place on July 29.

Director Kim Strelchun MOVED, SECONDED by Director Wayne Clift, that the Board of Directors declare the specified courier box delivery van surplus, and authorize its disposal by public auction. The MOTION CARRIED (7-0).

9. NWRESD/HCU/HEA Reports

HEA President Jill Golay was unable to attend the meeting.

HCU President Devin Hunter discussed his goals as HCU president, the summer work goals of the District’s technology support staff, the benefits of serving on the classified bargaining team, and the impact the classified bargaining team has on classified staff throughout the District. He also discussed the tremendous impact that the Board of Directors has on staff and students, and thanked all of the Board members for their service.

10. Superintendent’s Time

Superintendent Scott welcomed new Board members and commended them for their focus on serving students and staff. He also thanked Director Wayne Clift for his years of service as Board chair, and for presiding with grace and dignity over a number of challenging topics, with a focus on how best to serve the community.

11. Board of Directors’ Time

New Board members thanked the community and said they are honored to have the opportunity to serve on the Board. Continuing Board members welcomed new members and commended Director Clift for his outstanding work as Board chair for the past two years. Director Clift thanked all of the Board members for their service and respect.

12. Follow-Up Items

Agenda Item / Request	Action
<p><u>Curriculum Adoption Cycle: Postpone Selection of Instructional Materials</u> Board Chair Lisa Allen asked Assistant Superintendent Reiman to provide a current estimate of the cost of complying with the curriculum adoption requirements.</p>	<p>The information was provided.</p>
<p><u>Discuss 2017-18 and 2018-19 Board Meeting Dates</u> Board members requested additional information regarding the scheduling of business that is usually conducted by the Board during the July regular session.</p>	<p>Information to be provided.</p>

13. Executive Session

No executive session was called.

14. Adjournment

The meeting was adjourned at 7:36 PM.

A handwritten signature in cursive script, appearing to be the initials 'JA'.A handwritten signature in cursive script that reads 'Valeriej Bolma'.

Approved September 26, 2017