

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
January 9, 2018
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. **WORK SESSION**

Board Present:

Lisa Allen, Chair
Martin Granum
Erika Lopez
Jaci Spross
Mark Watson

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Kona Lew-Williams, Chief Human Resources Officer
Michelle Morrison, Chief Financial Officer
Adam Stewart, Capital Projects Officer
Casey Waletich, Chief Operations Officer
Elaine Fox, Executive Director, Student Services
Grant Corliss, Executive Director of Schools
Audrea Neville, Executive Director of Schools
Olga Acuña, Director, Federal Programs
Beth Graser, Director, Communications
Wendy Ramos, Director, Student Services
Sarah Walker, Coordinator, Student Services
Matt Nova, Coordinator, Student Services
Val Bokma, Assistant to the Board
Diana Kleintob, Technology Support

Others Present:

Kristen Miles, OSBA
Lindsay David,
Virginia Garcia
Memorial Health Center

Board Chair Lisa Allen called the meeting to order at 5:16 PM. Director Kim Strelchun was unable to attend the meeting.

a. **Student Services Department Update**

The Student Services Department's administrative team (Executive Director Elaine Fox, Director Wendy Ramos, and Coordinators Sarah Walker and Matt Nova) presented an overview of the social, emotional, and behavioral supports that are currently available for students and their families, and the District's future support goals.

b. **Middle School Redesign Update**

Executive Director of Schools Audrea Neville presented an update on the work of the Middle School Redesign Committee, which has been reviewing available research and information regarding best practices for middle school design. Next steps include developing a process and timeline proposal for the possible redesign of middle schools in the Hillsboro School District.

c. **Update Regarding the District's Graduation Rate and Programs Designed to Improve the Graduation Rate**

Assistant Superintendent Dayle Spitzer presented an overview of the work that is being done at the district and school levels to improve graduation rates and address existing barriers.

State graduation data for the 2016-17 school year will be released to the public near the end of January.

- d. Teaching and Learning Report – Instructional Framework
Assistant Superintendent Dayle Spitzer presented an overview of the instructional framework used by administrators and teachers throughout the District.
- e. Discuss Budget Process
This discussion was postponed due to time constraints, and will be scheduled on a future Board meeting agenda.
- f. Discuss Revisions to Policy JHC: Student Health Services and Requirements
Board members discussed possible revisions to policy JHC: Student Health Services and Requirements. The discussion focused on legal requirements regarding services that must be provided by school-based health centers, and the language in policy JHC that prohibits school-based health center staff from prescribing contraceptives. Board members discussed different possibilities for revising this language, and reached a consensus that the following revised policy language be presented for first reading on January 23: “School-based health clinics will provide all health services in accordance with Oregon laws and the most current version of the Oregon School-Based Health Centers Standards for Certification.”

The meeting was recessed at 7:24 PM, and reconvened at 7:27 PM.

- g. OSBA Board Development Workshop Series – Promise Scholarship Program
Oregon School Boards Association (OSBA) Board Development Specialist Kristen Miles facilitated a discussion regarding the development and planning of the Board’s project for the OSBA Promise Scholarship program. The project will focus on improving the accessibility of District-level information, Board policies, and Board activities for parents who traditionally have not been able to access the information and activities. Details of the project will be determined after additional input is gathered regarding specific challenges and effective supports.
- h. Discuss Superintendent / Board / District Evaluation Processes and Timelines
Board members reviewed the draft timelines for the 2017-18 evaluations of the Superintendent, the Board, and the District. Superintendent Scott clarified that, although the District process complements the Superintendent and Board evaluation processes, the District process is in the format of a school-year-end summary, rather than an evaluation.
- i. Review Legislative Priorities Talking Points
Director of Communications Beth Graser presented talking points for the Board’s legislative priorities, based on the Board’s consensus during the December 12 Board work session to continue supporting the legislative priorities approved in January 2017 for the 2017-2019 biennium. The talking points are included in the January 9 Board meeting packet.

Board members reviewed the taking points and discussed new legislation that may impact school districts.

- j. Discuss Interview Questions for School Board Candidates
Board members discussed possible interview questions to use during the upcoming Board candidate interviews, and agreed on the following questions:

1. Why are you interested in filling the open school board seat?
2. What does “stable and adequate funding” mean to you?
3. How will you help this board and this district close the achievement gap?
4. Where do you think your strengths and weaknesses fit in with the current board?
5. What are your top three priorities for the Hillsboro School District?
6. One of our top board priorities is equitable community engagement across diverse groups. Board members must be passionate about community outreach and engagement. Please tell us about your experience with community engagement and communicating across cultures.

Board members also discussed the selection and interview process, and the protocol for communicating with applicants. It was agreed that the interview questions would be available to all candidates, and that the number of applicants to be interviewed would be based not only on the number of applications received, but also on the qualifications of the applicants.

- k. Board Discussion Time
Board members provided brief summaries of their recent and upcoming activities.

- l. Adjourn Board Meeting
The meeting was adjourned at 9:21 PM.



Approved February 27, 2018