

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
December 10, 2019
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. **WORK SESSION**

Board Present:

Erika Lopez, Chair
Martin Granum, Vice Chair
Lisa Allen
See Eun Kim
Yadira Martinez
Jaci Spross
Mark Watson - phone

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Beth Graser, Chief Communications Officer
Kona Lew-Williams, Chief Human Resources Officer
Michelle Morrison, Chief Financial Officer
Casey Waletich, Chief Operations Officer
Jordan Beveridge, Chief Information Technology Officer

Student Representatives Present:

Danny Adzima
Maria Isabel Aguilar Alvarado
Andrew Goodwin

Rose Roman, Assistant to the Board
Debra Kleintob, Technology Support
Jeff Jones, Manager of Business Services

Others Present:

Jill Golay, HEA President
Joe Vermeire HEA Vice President

Board Chair Erika Lopez called the meeting to order at 5:17 PM.

A. Recognitions and Proclamations

Superintendent Mike Scott provided an overview of the recommended Recognitions and Proclamations for 2020. Director Yadira Martinez recommended the addition of Mental Health Awareness Month in May. With that edition, the Board of Directors agreed to the recommendation.

B. Continuous Improvement Plan (CIP) and Student Success Act (SSA) Update

Assistant Superintendent Travis Reiman provided an update on the Continuous Improvement Plan and the Student Success Act. The Board of Directors asked questions and commented on the presentation made.

C. Public Comments at Board meeting policy review

Superintendent Mike Scott lead a discussion on public comments at Board meetings. The Board discussed consistency of time allotments for audience members, the formalized procedure for hearing multiple points of view that took place at the October 29th Board meeting, and the process for interrupting speaker comments. The Board agreed that all speakers should have the same time allotment and that HSD parents and students should have priority in speaking. The Directors also discussed removing the address line from Intent to Speak cards.

D. 2020-2021 School Calendar Discussion

Chief Human Resources Officer Kona Lew-Williams lead the discussion on the upcoming first read of the 2020-2021 school year calendar. Due to planned construction over the summer months, an after Labor Day start is being targeted.

E. Equity work

Superintendent Mike Scott discussed recent Equity work throughout the District and asked for feedback from the Board around their expectations regarding Equity. The Directors agreed that hiring an outside consultant to look at the District's equity work. They also discussed the hiring of an Equity Officer.

F. First Reading - Drug, Alcohol, Tobacco Prevention Plan

Chief Operations Officer Casey Waletich discussed curricular programs and activities provided for students as part of the Hillsboro School District's comprehensive Drug, Alcohol and Tobacco Prevention Plan. The Board asked questions and highlighted the progress made.

G. Discussion Time

Student Reps/Superintendent/Board Discussion

Student Representatives Danny Adzima, Andrew Goodwin, and Maria Isabel Aguilar Alvarado each discussed programs and events at their high schools. Board members discussed District events and programs, and provided brief summaries of their recent and upcoming activities.

H. Recess Board Meeting

The Board recessed at 6:57 PM.

a. **REGULAR SESSION**

Board Present:

Erika Lopez, Chair
Martin Granum, Vice Chair
Lisa Allen
See Eun Kim
Yadira Martinez
Jaci Spross
Mark Watson - phone

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Beth Graser, Chief Communications Officer
Kona Lew-Williams, Chief Human Resources Officer
Michelle Morrison, Chief Financial Officer
Adam Stewart, Capital Projects Officer
Casey Waletich, Chief Operations Officer
Jordan Beveridge, Chief Information Technology Officer

Student Representatives Present:

Danny Adzima
Maria Isabel Aguilar Alvarado
Andrew Goodwin

Rose Roman, Assistant to the Board
Diana Kleintob, Technology
Mariana Roman, Bilingual Interpreter / Translator

A. Call to Order and Flag Salute

Board Chair Erika Lopez reconvened the meeting at 7:08 PM and led the Pledge of Allegiance.

B. Approval of Agenda

Director Lisa Allen MOVED, SECONDED by Director Martin Granum, to approve the agenda as printed.

The MOTION CARRIED (7-0).

C. Audience Time

Two audience members requested to address the Board regarding the following non-agenda items.

Jeff and Jeremy from 5 Star Guitars. Gave information about a community education award fund available to music programs.

April Davis, parent, regarding Policy JFI-Student Demonstrations and Petitions.

D. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Lisa Allen MOVED, SECONDED by Director See Eun Kim, to amend the Consent Agenda to TABLE Policy JECE and Policy JFI.

The MOTION TO AMEND CARRIES (7-0).

Director Lisa Allen MOVED, SECONDED by Director Martin Granum, to approve the amended Consent Agenda.

The MOTION CARRIED (7-0).

Consent Agenda items were as follows:

- a. Approve Minutes of November 19, 2019, Board meeting

- b. Approve Budget Planning Calendar
- c. Approve Routine Personnel Matters
- d. Approve Policy Revisions

E. Action Items

1. Accept Fiscal Year 2018-19 Audit Report

Michelle Morrison provided a brief overview of the 2018-19 Audit Report and introduced auditor Larry Grant, who made himself available for questions.

Director Martin Granum MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors accept the audit report for 2018-19.

The MOTION CARRIED (7-0).

2. Accept Gifts and Donations

Chief Financial Officer Michelle Morrison gave an overview of the donations received that were valued at \$5,000 or more.

Director See Eun Kim MOVED, SECONDED by Director Lisa Allen, that the Board of Directors accept the gifts and donations listed in the Board meeting packet.

The MOTION CARRIED (7-0).

3. Authorizing Resolution

Capital Projects Officer Adam Stewart provided an overview of the authorizing resolution and offered to answer any questions that the Board might have.

Director Jaci Spross MOVED, SECONDED by Director Yadira Martinez that the Board of Directors approve Resolution 12-10-2019 authorizing the issuance, sale and delivery of general obligations bonds; designating an Authorized Representative; delegating the negotiation and approval of financial documents and related matters.

The MOTION CARRIED (7-0).

4. Proposed Legislative Priorities

Chief Communication Officer Beth Graser presented two Legislative Priorities to the Board.

Director Martin Granum MOVED, SECONDED by Director Yadira Martinez that the Board of Directors adopt the above-mentioned Legislative Priorities for the 2020 session with pending wording updates.

The MOTION CARRIED (7-0).

The Board discussed the effect of current calculation of Current Service Level and how that calculation affected the Hillsboro School District.

F. Reports and Discussions

1. NWRES D Update

Lisa Poehlitz

Due to illness, this agenda item was tabled for a later meeting.

2. Financial Report (see written report)

Chief Financial Officer Michelle Morrison reviewed the November financial report, highlighted the changes in head bump reporting and the decrease in overall incidents because of this change.

3. Support Services Report

Chief Operations Officer Casey Waletich presented the annual Support Services Report, highlighting the essential work done by primarily classified employees. Board members thanks the Support Services employees for their hard work and asked questions.

4. Summer School Program Report

Director of Federal Programs Olga Acuña presented the various summer programs that took place during the summer of 2019. Board members asked questions and praised the programs.

5. Safety Department Report

Chief Operations Officer Casey Waletich discussed the Safety Department Report. The Safety Department's goal is to hold another District drill, headed by Security Supervisor Alex Oh. Board members discussed monthly drills, and active shooter scenarios and preventions.

G. Information

1. Administrative Regulation Update

No action taken, information only.

H. HCU / HEA Reports

Melody Hansen of the HCU thanked Chief Operations Officer Casey Waletich for the acknowledgement of classified staff in his report. Melody also discussed the need for addition collaboration and professional development opportunities for classified staff.

Jill Golay of the HEA agreed with HCU on needing classified collaboration on a weekly basis and about the book delivery program HEA has in place.

I. Discussion Time

1) Student Representatives' Time

Student Representatives Danny Adzima, Andrew Goodwin, and Maria Isabel Aguilar Alvarado discussed programs and events at their high schools.

2) Superintendent's Time

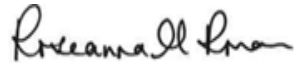
Superintendent Mike Scott spoke of touring the new Brookwood Elementary, the opportunity to honor a Glencoe High School teacher, and his continued appreciation for the staff of the Hillsboro School District.

3) Board of Directors' Time

Board members discussed District events and programs, and provided brief summaries of their recent and upcoming activities.

J. Adjourn Meeting

The meeting was adjourned at 9:15 PM.



Approved January 28, 2020