

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
January 28, 2020
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. **WORK SESSION**

Board Present:

Erika Lopez, Chair
Martin Granum, Vice Chair
Lisa Allen
See Eun Kim
Yadira Martinez
Jaci Spross
Mark Watson

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Beth Graser, Chief Communications Officer
Kona Lew-Williams, Chief Human Resources Officer
Michelle Morrison, Chief Financial Officer
Casey Waletich, Chief Operations Officer
Rose Roman, Assistant to the Board
Debra Kleintob, Technology Support

Student Representatives Present:

Danny Adzima
Maria Isabel Aguilar Alvarado
Andrew Goodwin

Budget Committee Present:

Nina Carlson
Kevin Murphy
Michael Smith
Kim Strelchun
Kyle Taylor

Board Chair Erika Lopez called the meeting to order at 5:17 PM.

- A. Public Comment at Board meetings policy review
Superintendent Mike Scott reviewed the policy changes proposed for policy BDDH and BDDH-AR. Board members provided recommended updates and asked questions about the policy and administrative regulation.
- B. CCP Presentation
Brooke Nova, Kelly Purdy, and Troy Hall updated the Board on the current work to further expand messaging and programming in relation to Career & College Pathways since the passage of Measure 98, the passage of the Hillsboro School District capital construction bond, and the broadening of partnerships with industry and higher education partners.
- C. Budget Development Process
Chief Financial Officer Michelle Morrison, Superintendent Mike Scott, Assistant Superintendent of School Performance Dayle Spitzer and Assistant Superintendent of Academic Services discussed the process being used to develop the 2020-21 budget and how Student Success Act dollars will come into play. Board members and budget committees listened and asked questions.
- D. Discussion Time
Due to time constraints, no separate discussion took place prior recessing the work session.
- E. Recess Board Meeting
The Board recessed at 6:58 PM.

a. **REGULAR SESSION**

Board Present:

Erika Lopez, Chair
Martin Granum, Vice Chair
Lisa Allen
See Eun Kim
Yadira Martinez
Jaci Spross
Mark Watson

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Beth Graser, Chief Communications Officer
Kona Lew-Williams, Chief Human Resources Officer
Michelle Morrison, Chief Financial Officer
Casey Waletich, Chief Operations Officer
Rose Roman, Assistant to the Board
Gaspar Lopez Lopez, Bilingual Interpreter / Translator

Student Representatives Present:

Danny Adzima
Maria Isabel Aguilar Alvarado
Andrew Goodwin

A. Recognition / Student Presentation

R.A. Brown Middle School Choir - Student Performance Martin Granum introduced.

B. Call to Order and Flag Salute

Board Chair Erika Lopez reconvened the meeting at 7:25 PM and led the Pledge of Allegiance.

C. Board Recognition and Appreciation

Superintendent Mike Scott thanked the Board members for their work, service on the Board and to the community of Hillsboro. Superintendent Scott read a proclamation declaring January School Board Recognition Month.

D. Approval of Agenda

Director Jaci Spross MOVED, SECONDED by Director Yadira Martinez, to approve the agenda as printed.

The MOTION CARRIED (7-0).

E. Audience Time

No audience members requested to address the Board regarding non-agenda items.

F. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

No discussion

Director Lisa Allen MOVED, SECONDED by Director Jaci Spross, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0).

Consent Agenda items were as follows:

1. Approve Minutes of December 10, 2019, Board Meeting

2. Approve Drug, Alcohol, Tobacco Prevention Plan
3. Approve High School Courses
 - a. Aerospace
 - b. Biomechanics
 - c. Unified PE
4. Approve Routine Personnel Matters

G. Action Items

1. Award Contract for Roofing Projects

Chief Operations Officer Casey Waletich presented the bids for roofing projects scheduled for the summer of 2020.

Director Mark Watson MOVED, SECONDED by Director Lisa Allen, that the Board of Directors award Contract for Roofing Projects.

The MOTION CARRIED (7-0).

No discussion or questions.

2. Award Contract for Indian Hills Elementary School Interior Improvements

Chief Operations Officer Casey Waletich presented the bids for the contract for interior improvements at Indian Hills Elementary.

Director Lisa Allen MOVED, SECONDED by Director Jaci Spross, that the Board of Directors award Contract for Indian Hills Elementary School Interior Improvements listed in the Board meeting packet.

The MOTION CARRIED (7-0).

No discussion or questions.

3. Accept Gifts and Donations

Chief Financial Officer Michelle Morrison presented the gift and donations made to the Hillsboro School District.

Director Jaci Spross MOVED, SECONDED by Director See Eun Kim, that the Board of Directors accept the gifts and donations listed in the Board meeting packet.

The MOTION CARRIED (7-0).

No discussion or questions.

4. Award Bid for the Purchase of School Buses

Chief Financial Officer Michelle Morrison presented the bids for the purchase of school buses.

Director Martin Granum MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors award bid for the purchase of school buses listed in the Board meeting packet.

The MOTION CARRIED (7-0).

No discussion or questions.

H. Reports and Discussions

1. NWRES D Update

Lisa Poehlitz, who represents the Hillsboro School District on the Northwest Regional Education Service District (NWRES D) Board of Directors provided an update on the work of the ESD. Board members listened to the report and asked questions.

2. Financial Report (see written report)

Chief Financial Officer Michelle Morrison presented the monthly financial report. The Board members listened to the presentation and had no questions.

3. First Reading - High School Course Approval

Assistant Superintendent of Academic Services Travis Reiman and Becky Kingsmith facilitated the discussion about two proposed high school courses. Glencoe High School teacher Dr. Bob Bizjak presented the course Topics and Issues in Literature. Ashley Clemens and Ben Noyes from Hillsboro High School presented on the course IB DP Music SL. Board members asked listened and questions about the proposed courses.

4. Division 22 Assurances

Assistant Superintendent of Academic Services Travis Reiman made a report to the Board of Directors on the District's compliance with the Division 22 Standards for Public Elementary and Secondary Schools. Assistant Superintendent Reiman informed the Board that the Hillsboro School District is compliant in every area of Division 22, with the exception of materials adoption. He provided an explanation and share talking points with the Board regarding the area of non-compliance. The Board of Director did not have any follow-up questions.

I. Policies – First Reading

Superintendent Mike Scott introduced the policies that were included for the first reading review. Board members discussed the policies and provided feedback on their recommended changes.

J. Information - Administrative Regulation Updates

Superintendent Mike Scott introduced the Administrative Regulation included in the meeting packet.

K. HCU / HEA Reports

HEA Vice President Joe Vermiere, HEA President Jill Golay, and HCU President Melody Hansen presented Board members autographed copies of Hillsboro School District fifth-grader Brigette Harrington's book *My Oregon*.

L. Discussion Time

1) Student Representatives' Time

Student Representatives Danny Adzima, Andrew Goodwin, and Maria Isabel Aguilar Alvarado each discussed programs and events at their high schools. Board members discussed District events and programs, and provided brief summaries of their recent and upcoming activities.

2) Superintendent's Time

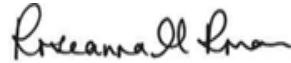
Superintendent Mike Scott discussed upcoming event around the Hillsboro School District and thanked the Board members for their service to the Board.

3) Board of Directors' Time

Board members discussed District events and programs, and provided brief summaries of their recent and upcoming activities. Board members expressed appreciation for the recognition throughout the month of January.

M. Adjourn Meeting

The meeting was adjourned at 08:41 PM.



Approved February 25, 2020