

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
April 28, 2020
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. **WORK SESSION**

Board Present:

Erika Lopez, Chair
Martin Granum, Vice Chair
Lisa Allen
See Eun Kim
Yadira Martinez
Jaci Spross
Mark Watson

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Beth Graser, Chief Communications Officer
Kona Lew-Williams, Chief Human Resources Officer
Michelle Morrison, Chief Financial Officer
Casey Waletich, Chief Operations Officer
Jordan Beveridge, Chief Information Technology Officer
Rose Roman, Assistant to the Board
Devin Hunter, Technology Support
Justin Arey, Web Specialist/Designer

Student Representatives Present:

Maria Isabel Aguilar Alvarado
Andrew Goodwin

Board Chair Erika Lopez called the meeting to order at 5:15 PM.

A. COVID-19 Update

Superintendent Mike Scott gave an update on HSD operations during the COVID-19 pandemic, including information on hotspots, internet accessibility, and graduation information.

B. Student Investment Account Update

Superintendent Mike Scott, Assistant Superintendent Travis Reiman and Chief Financial Officer Michelle Morrison presented information on the status of the Student Investment Act grant application outlook for the upcoming year, including the potential budgetary impacts that will result due to the possibility of decreased funding.

C. 2020-2021 Calendar Discussion

Chief Human Resources Officer Kona Lew-Williams discussed the proposed changes to the 2020-2021 calendar, returning to a 191 day contract and a change to the last day of school.

D. Discuss Student Rep Interview Committee Recommendation

Student reps Andrew Goodwin and Maria Aguilar discussed the student led meet up. Directors Jaci Spross, See Eun Kim and Erika Lopez thanked all the candidates, discussed the interviews, and explained their selections.

E. Facilities Naming Process

Chief Operations Officer Casey Waletich discussed the process for naming two new school buildings.

F. Public Safety Replacement and Library Renewal Levies

Chief John Bennett of the Washington County Sheriff's Department and Library Manager Lisa Tattersall each spoke on behalf of the Safety and Library Levies.

G. Healthy and Safe School Plan

Chief Operations Officer Casey Waletich gave a brief overview of the Healthy and Safe School Plan.

Director Jaci Spross MOVED, SECONDED by Director Mark Watson, to approve the Health and Safe School Plan.

The MOTION CARRIED (7-0).

No further discussion took place.

H. Budget Committee Candidate Review

Chief Financial Officer Michelle Morrison discussed the vacancy created by Alexander Diaz moving out of District and introduced the two applicants.

I. CCAC End-of-Year Plan

Assistant Superintendent Travis Reiman gave a summary of the CCAC year end plan and thanks the committee for their work over the last year.

Director Mark Watson MOVED, SECONDED by Director See Eun Kim, to approve the CCAC End-of-Year Plan.

The MOTION CARRIED (7-0).

No further discussion took place.

J. Recess Board Meeting

The Board recessed at 6:35 PM.

a.

REGULAR SESSION

Board Present:

Erika Lopez, Chair
Martin Granum, Vice Chair
Lisa Allen
See Eun Kim
Yadira Martinez
Jaci Spross
Mark Watson

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Beth Graser, Chief Communications Officer
Kona Lew-Williams, Chief Human Resources Officer
Michelle Morrison, Chief Financial Officer
Casey Waletich, Chief Operations Officer
Jordan Beveridge, Chief Information Technology Officer
Rose Roman, Executive Assistant to the Board of Directors
Gaspar Lopez Lopez, Bilingual Interpreter / Translator
Mariana Roman, Bilingual Interpreter / Translator
Devin Hunter, Technology Support
Justin Arey, Web Specialist/Designer

Student Representatives Present:

Maria Isabel Aguilar Alvarado
Andrew Goodwin

A. Call to Order and Flag Salute

Board Chair Erika Lopez reconvened the meeting at 7:04 PM and led the Pledge of Allegiance.

B. Recognition / Proclamations

Proclamation

Board Chair Erika Lopez read the Teacher Appreciation Week proclamation.

Proclamation

Director Jaci Spross read the National School Nurses Week proclamation.

Proclamation

Director See Eun Kim read the Asian Pacific American Heritage Month proclamation.

Proclamation

Director Yadira Martinez read the Mental Health Awareness Month proclamation.

C. Approval of Agenda

Director Mark Watson MOVED, SECONDED by Director Yadira Martinez, to approve the agenda as printed.

The MOTION CARRIED (7-0).

No further discussion took place.

D. Audience Time

No audience members requested to address the Board regarding non-agenda items.

E. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Jaci Spross MOVED, SECONDED by Director Mark Watson, to approve the Consent Agenda as printed.
The MOTION CARRIED (7-0).

No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of March 17, 2020, Board Meeting
2. Approve Minutes of April 14, 2020, Board Meeting
3. Approve Routine Personnel Matters
4. Approve Policies G, K/L

F. Action Items

1. Declare Surplus Equipment and Authorize Recycling of Technology Equipment
Michelle Morrison presented the Declaring of Surplus Property.

Director Jaci Spross MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors accept the gifts and donations listed in the Board meeting packet.

The MOTION CARRIED (7-0).

2. Accept Gifts and Donations
Michelle Morrison presented the donations received from Kroger and Ladd Acres.

Director See Eun Kim MOVED, SECONDED by Director Mark Watson, that the Board of Directors accept the gifts and donations listed in the Board meeting packet.

The MOTION CARRIED (7-0).

No further discussion took place.

3. Budget Committee Appointment
Michelle Morrison presented the candidate that received the highest votes.

Director Mark Watson MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors appoint Monica Uribe to position 6.

The MOTION CARRIED (7-0).

Board Chair Erika Lopez thanked the applicants, and expressed the Board's gratitude for community participation in our committees.

4. Approve Contract for Butternut Creek Elementary School Domestic Water Pipe System Replacement
Chief Operations Officer Casey Waletich presented the very close bids from three approved contractors.

Director Lisa Allen MOVED, SECONDED by Director Jaci Spross, that the Board of Directors award the contract for the Butternut Creek Elementary School to 5 star Builders.

The MOTION CARRIED (7-0).

5. Approve Recommendation Regarding Student Representatives to the Board of Directors for the 2020-2021 School Year

Director Jaci Spross MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors approve the recommendation of Mya Smith from Century High School, Ilhaam Ikramullah from Liberty High School, and Devlin Krill from Liberty High School (Member-at-Large)

The MOTION CARRIED (7-0).

Student representative Andrew Goodwin said that all three candidates of the recommended students were on the student rep google meet and I think all three will do a great job. Director SeeEun Kim pointed out that candidate Devlin Krill attended the Hillsboro Online Academy for five years and thinks he will be an excellent member-at-large.

6. Approve Amended Calendar 2020-2021

Kona Lew-Williams presented the changes to the amended 2020-2021 Calendar.

Director Yadira Martinez MOVED, SECONDED by Director Jaci Spross, that the Board of Directors approve the amended 2020-2021 Calendar.

The MOTION CARRIED (7-0).

No further discussion took place.

G. Reports and Discussions

1. Financial Report (see written report)

Chief Financial Officer Michelle Morrison expressed thanks to the Business Office staff, who are working very hard and are managing this new work environment.

Board Chair Erika Lopez, Director Lisa Allen and Director Martin Granum gave kudos to the Business Office staff making sure everyone is getting paid and running smoothly.

H. Information - Administrative Regulation Updates

Board Chair Erika Lopez stated the Board's appreciation of the process of identifying the staff member.

I. HCU / HEA Reports

HEA president Jill Golay gave a timeline of events for teachers.

HCU President Melody Hansen spoke to how hard the teachers are working and how Classified are doing very different jobs than they normally are doing. Board Chair

Erika Lopez thanked them for being front line workers during the pandemic.

J. Discussion Time

1) Student Representatives' Time

Student Representatives Andrew Goodwin and Maria Isabel Aguilar Alvarado discussed programs and events at their high schools.

2) Superintendent's Time

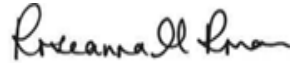
Superintendent Mike Scott celebrated the end of the policy rewrite process, discussed Bond progress, thanked the union representatives for their comments, and applauded the HSD staff for helping to keep instruction moving for students.

3) Board of Directors' Time

Board members each thanked HSD staff for their efforts during the school closure, expressed their pride in the HSD, and each other.

K. Adjourn Meeting

The meeting was adjourned at 8:15 PM.



Approved May 26, 2020