

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
May 26, 2020  
District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

1. **WORK SESSION**

Board Present:

Erika Lopez, Chair  
Martin Granum, Vice Chair  
Lisa Allen  
See Eun Kim  
Yadira Martinez  
Jaci Spross  
Mark Watson

Staff Present:

Mike Scott, Superintendent  
Travis Reiman, Assistant Superintendent, Academic Services  
Dayle Spitzer, Assistant Superintendent, School Performance  
Beth Graser, Chief Communications Officer  
Kona Lew-Williams, Chief Human Resources Officer  
Michelle Morrison, Chief Financial Officer  
Casey Waletich, Chief Operations Officer  
Jordan Beveridge, Chief Information Technology Officer  
Rose Roman, Executive Assistant to the Board of Directors  
Kelli Waibel, Technology Support  
Justin Arey, Web Specialist/Designer  
Greg McKenzie, Consultant

Student Representatives Present:

Danny Adzima  
Maria Isabel Aguilar Alvarado  
Andrew Goodwin

A. Call to Order

Board Chair Erika Lopez called the meeting to order at 5:59 PM.

B. Board Self-Evaluation Orientation

Consultant Greg McKenzie discussed the Board self-evaluation process. The Board expressed interest in continuing with the 360 degree evaluation, including surveying community members, elected officials and HSD committees - CCAC, PAC, and the Budget Committee. Greg requested a revised calendar and an updated list of community members to survey.

C. Discuss Board Leadership

Board Chair Erika Lopez expressed interested in continuing as the Board Chair. Director Lisa Allen gave an overview of responsibilities of the Board Chair and Vice Chair. Director Jaci Spross expressed interest in the Vice Chair position. Vice Chair Martin Granum expressed his interest in continuing in his current role.

D. Discuss 2020-2021 Board Meeting Schedule

Superintendent Mike Scott presented the proposed 2020-2021 Board Meeting schedule.

E. COVID-19 Update

Superintendent Mike Scott lead a discussion on the effects of the COVID-19 pandemic on the Hillsboro School District. Assistant Superintendent Dayle Spitzer discussed the forthcoming guidance from the Oregon Department of Education and the planning for the start of school in Fall 2020. Assistant Superintendent Travis Reiman discussed planning around summer school. Chief Technology Officer Jordan Beveridge gave an update on the current availability of technology and the plan to allow students to keep District issued hardware over the summer. Chief Information Officer Beth Graser discussed graduation ceremony plans. Chief Financial Officer

Michelle Morrison spoke on the budget, potential funding levels, the work with building administrators on potential staffing levels and Current Service Levels (CSL). Executive Director of Schools Francesca Sinapi gave an update on Kindergarten enrollment and registration efforts throughout the District.

F. Recess Board Meeting

The Board recessed at 7:03 PM.

## 2. REGULAR SESSION

### Board Present:

Erika Lopez, Chair  
Martin Granum, Vice Chair  
Lisa Allen  
See Eun Kim  
Yadira Martinez  
Jaci Spross  
Mark Watson

### Student Representatives Present:

Danny Adzima  
Maria I. Aguilar Alvarado  
Andrew Goodwin

### Staff Present:

Mike Scott, Superintendent  
Travis Reiman, Assistant Superintendent, Academic Services  
Dayle Spitzer, Assistant Superintendent, School Performance  
Beth Graser, Chief Communications Officer  
Kona Lew-Williams, Chief Human Resources Officer  
Michelle Morrison, Chief Financial Officer  
Casey Waletich, Chief Operations Officer  
Jordan Beveridge, Chief Information Technology Officer  
Rose Roman, Executive Assistant to the Board of Directors  
Kelli Waibel, Technology Support  
Justin Arey, Web Specialist/Designer

#### A. Call to Order and Flag Salute

Board Chair Erika Lopez reconvened the meeting at 7:03 PM and led the Pledge of Allegiance.

#### B. Proclamations

Board Chair Erika Lopez read the LGBTQ Pride Month proclamation. Vice Chair Martin Granum commended the District for issuing its first LGBTQ proclamation.

#### C. Approval of Agenda

Director Mark Watson MOVED, SECONDED by Director Jaci Spross, to approve the agenda as printed.

The MOTION CARRIED (7-0).

#### D. Audience Time

One audience member requested to address the Board regarding non-agenda items. Hailey Gessford, student and senior class president at GHS, submitted a question regarding the possibility of drive thru neighborhood parades and allowing additional cars at the graduation ceremonies. Superintendent Mike Scott explained that one car per family is the request, that traffic control is a huge issue and the need to limit the number of vehicles.

#### E. Consent Agenda

*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Director Jaci Spross MOVED, SECONDED by Director See Eun Kim, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0).

Consent Agenda items were as follows:

1. Approve Minutes of April 29, 2020, Board Meeting
2. Approve Minutes of May 12, 2020, Board Meeting
3. Approve Routine Personnel Matters

F. Action Items

1. Approve Lease Financing and Resolution for School Bus Purchase

Chief Financial Officer Michelle Morrison discussed the leasing of buses, to eliminate gross polluters.

Director Martin Granum MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors approve the financing of 10 vehicles on a four-year lease, with an annual payment not to exceed \$332,466.60, and adopt a resolution for reimbursement, as required by U.S. Bank Government Leasing.

The MOTION CARRIED (7-0).

No further discussion took place.

2. Elect NWRES D Board Member

Superintendent Mike Scott explained the process of NWRES D nominations and provided background information on candidate Lisa Poehlitz. Lisa Poehlitz, who has served in position for 8 years, introduced herself.

Director Jaci Spross MOVED, SECONDED by Director Martin Granum, that the Board of Directors endorse the Zone 3 candidate application as presented.

The MOTION CARRIED (7-0).

Vice Chair Martin Granum thanked Lisa for her services and asked her to keep diversity, equity and inclusion at the forefront of the NWRES D planning.

3. Ratify Agreement with Hillsboro Classified United

Chief Human Resources Officer Kona Lew-Williams discussed the bargaining process and agreement reached with Hillsboro Classified United on article 4 of the current bargaining agreement, around HB2016.

Director Mark Watson MOVED, SECONDED by Director Jaci Spross, that the Board of Directors approve the updated bargaining agreement language with Hillsboro Classified United, effective for the remainder of the current agreement which is through June 30, 2021, as tentatively agreed to by the District bargaining team.

The MOTION CARRIED (7-0).

No further discussion took place.

G. Reports and Discussions

1. Financial Report (see written report)

Chief Financial Officer Michelle Morrison gave an overview of the financial reports. Beth Graser noted that Hillsboro School Foundation has raised over \$60,000, and highlighted the donation of senior yard signs. Superintendent Mike Scott thanked HSD partners that have pulled together quickly in support of HSD families.

H. HCU / HEA Reports

HEA President Jill Golay gave a shout out to all members for working diligently through all the current challenges and looking forward to June 13, looking forward to what summer and next fall will look like.

HCU President Melody Hansen thanked the Board for voting to approve the bargaining agreement, gave a shout out to the classified employees many of whom are working outside of their roles, for stepping up and being flexible, and their compassion for others.

I. Discussion Time

1) Student Representatives' Time

Maria I. Aguilar Alvarado expressed her pride in the Board, and her appreciation for the graduation plans that have been made. Andrew Goodwin thanks HSD staff and other frontline workers, and spoke to his gratitude for the opportunity to celebrate graduation in some way. Danny Adzima congratulated her fellow student reps who are both seniors, and thanked the Board for making difficult decisions.

2) Superintendent's Time

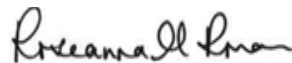
Superintendent Mike Scott spoke about the ongoing work in the District regarding Fall 2020, budgeting and potential cuts. Superintendent Scott commended the staff response to the COVID-19 crisis, and looking forward to celebrating graduation.

3) Board of Directors' Time

Director Jaci Spross reminded everyone to stay safe, stay healthy, and be kind. Director Mark Watson spoke about participating in the HSD virtual retirement ceremony, and the Valedictorians/Salutatorians luncheon. Vice Chair Martin Granum highlighted the senior yard signs that he has seen and thank union representatives Jill Golay and Melody Hansen. Director Yadira Martinez spoke of attending her son's graduation and her pride in the HSD community for coming together to celebrate graduates. Director See Eun Kim attended the Valedictorians/Salutatorians luncheon, and being grateful to be a part of the HSD community. Director Lisa Allen spoke on her excitement about HSD's first Pride month and Asian American pride month proclamations. She thanked teachers for the extra work they put in during the pandemic. Board Chair Erika Lopez thanked for community partners and the Hillsboro Schools Foundation for helping and taking on the challenges of supporting HSD families and students.

J. Adjourn Meeting

The meeting was adjourned at 8:06 PM.



Approved June 23, 2020