

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
September 10, 2019
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. **EXECUTIVE SESSION**

ORS 192.660(2)(e)—Real Estate

Board Present:

Erika Lopez, Chair
Martin Granum, Vice Chair
Lisa Allen
See Eun Kim
Mark Watson

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Michelle Morrison, Chief Financial Officer
Adam Stewart, Capital Projects Officer
Casey Waletich, Chief Operations Officer
Rose Roman, Assistant to the Board
Kathy Wilson, Assistant to the Superintendent
Val Bokma, Assistant to the Board, Retired

Board Chair Erika Lopez called the meeting to order at 5:19 PM, and moved the Board into executive session under ORS 192.660(2)(e)—real estate. Directors Yadira Martinez and Jaci Spross were unable to attend the meeting. The Board discussed real estate information provided by the District's Chief Operations Officer, including recommendations of the District's realtor and legal counsel; no action was taken. Board Chair Lopez moved the Board out of executive session and recessed the meeting at 5:40 PM.

2. **WORK SESSION**

Board Present:

Erika Lopez, Chair
Martin Granum, Vice Chair
Lisa Allen
See Eun Kim
Mark Watson

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Beth Graser, Chief Communications Officer
Kona Lew-Williams, Chief Human Resources Officer
Michelle Morrison, Chief Financial Officer
Adam Stewart, Capital Projects Officer
Casey Waletich, Chief Operations Officer
Jordan Beveridge, Chief Information Technology Officer
Rose Roman, Assistant to the Board
Kathy Wilson, Assistant to the Superintendent
Val Bokma, Assistant to the Board, Retired
Devin Hunter, Technology Support
Kelli Waibel, Technology Support

Student Representatives:

Danny Adzima
Maria I. Aguilar Alvarado
Andrew Goodwin

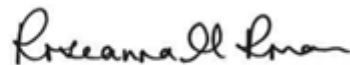
Board Chair Erika Lopez reconvened the meeting at 5:45 PM.

- A. Special Education Services and Processes
Executive Director of Student Services Elaine Fox provided an overview of the Individualized Education Plan (IEP) process, including Hillsboro School District statistics, IEP development, and the mediation process.
- B. Discuss Community Curriculum Advisory Committee (CCAC) Applications / Introduce Candidates
Assistant Superintendent Travis Reiman discussed the current status of the CCAC application process and the extension of the deadline to September 16, 2019, in order to allow more applicants to apply. Mr. Reiman introduced candidates Emily Gothard, Chris Conner, Rebecca Nelson, and Joe Everton, and read written statements from applicants Michelle Hardish and Luis Rodriguez.
- C. Comprehensive Sexuality Education Plan Update
Assistant Superintendent Travis Reiman provided an overview of the required elements of the plan and answered Board members questions.
- D. ACTION: Nominate Members to OSBA Board of Directors
Board Chair Erika Lopez declared the nominations open for OSBA Board of Directors positions 16 and 20.

Director Martin Granum MOVED, SECONDED by Director Mark Watson, that the Board of Directors nominate Erika Lopez for the OSBA Board of Director position 20. The MOTION CARRIED (5-0).
- E. ACTION: Nominate Members to OSBA Legislative Policy Committee
Board Chair Erika Lopez declared the nominations open for Oregon School Boards Association (OSBA) Legislative Policy Committee positions 15, 16, and 20.

Director Martin Granum MOVED, SECONDED by Director Lisa Allen, that the Board of Directors nominate Mark Watson for the OSBA Legislative Policy Committee position 15. The MOTION CARRIED (5-0).
- F. Recess Board Meeting
The meeting was recessed at 7:14 PM.
- G. Reconvene Meeting
Board Chair Erika Lopez reconvened the meeting at 7:25 PM.
- H. Review Boundary Adjustment Timeline and Process for Brookwood Elementary School
Superintendent Mike Scott reviewed the Brookwood Elementary School boundary adjustment timeline and process, and formulation of the committee. The process is scheduled to begin during the fall season, 2019, and be completed by February 2020. The timeline and process were included in the Board meeting packet.
- I. Local Option Levy Polling Update
The Board discussed at length their options regarding a potential local option levy, including information that is needed for decision making, and possible timelines. The topic will be addressed again at a future meeting.

- J. Discuss Budget Development Process
Superintendent Mike Scott and Chief Financial Officer Michelle Morrison discussed the District's budget development process and timelines, and received Board members' input.
- K. School-Based Health Center Expansion Opportunity
As a follow-up to previous Board discussions, Chief Communications Officer Beth Graser discussed the possibility of applying for a grant to expand the District's school-based health center program and add additional locations within the District. Board members expressed support for moving forward with the grant writing process.
- L. Board Self-Evaluation Process
Board members discussed their self-evaluation process and timeline for 2020, which is scheduled to begin in May.
- M. Discuss Board Goals
The Board reviewed a draft version of their proposed 2019-20 goals and provided additional input. The Board is scheduled to adopt their goals on September 24.
- N. Discuss Recognition and Proclamations
The Board discussed potential guidelines for issuing proclamations. They intend to continue this discussion at a future meeting.
- O. Discussion Time
Board members, Student Representatives to the Board, and the Superintendent discussed District events and processes, and provided brief summaries of their recent and upcoming activities.
- P. Adjourn
The meeting was adjourned at 9:01 PM.



Approved October 29, 2019