

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS
Administration Center, 3083 NE 49th Place, Hillsboro, OR

Board Meeting Agenda
September 22, 2020
5:15 PM

1. 5:15 PM - Work Session

- A. Call to Order
Presenter: Erika Lopez
Time: 5:15 PM
- B. Hillsboro Library Presentation
Presenter: Travis Reiman
Time: 5:15 PM, 20 minutes
- C. Facilities Naming Process
Presenter: Mike Scott
Time: 5:35 PM, 15 minutes
- D. Board Goals Discussion
Presenter: Mike Scott
Time: 5:50 PM, 15 minutes
- E. Fall 2020 Update
Presenter: Travis Reiman
Time: 6:05 PM, 20 minutes
- F. Discuss OSBA Board of Directors Nominations
Presenter: Erika Lopez
Time : 6:25 PM, 10 minutes
- G. Legislative Priorities
Presenter: Beth Graser
Time: 6:35 PM, 15 minutes
- H. Recess Board Meeting
Time: 6:50 PM

2. 7:00 PM - Regular Session

- A. Call to Order and Flag Salute
Presenter: Erika Lopez
Time: 7:00 PM, 5 minutes
- B. Proclamation: Latinx Heritage Month
Presenter: Yadira Martinez
Time: 7:05 PM, 5 minutes
- C. Approval of Agenda
SAMPLE MOTION: I move that the Board of Directors approve the agenda as printed.
Presenter: Erika Lopez
Time: 7:10 PM, 5 minutes
- D. Audience Time
Presenter: Beth Graser
Time: 7:15 PM, 5 minutes
- E. Public Testimony: Facilities Naming Process
Presenter: Beth Graser
Time: 7:20 PM, 5 minutes
- F. Action Items

1. Facilities Naming Process

SAMPLE MOTION: I move that the Board of Director's select [Insert Name here] as the name for ES28 to be placed on 30-day review.

Presenter: Mike Scott

Time: 7:25 PM, 5 minutes

2. Accept Gifts and Donation

SAMPLE MOTION: I move that the Board of Directos accept the donation of \$6,000 from Sonrise Church to Reedville Elementary and Witch Hazel Elementary.

Presenter: Michelle Morrison

Time: 7:30 PM, 5 minutes

3. OSBA Board of Directors Nomination

SAMPLE MOTION: I move that the Board of Directors nominate [insert candidate name] for the OSBA Board of Directors position 15.

Presenter: Erika Lopez

Time: 7:35 PM, 5 minutes

4. Resolution to Refinance Bonds

SAMPLE MOTION: I move that the Board of Directors approve Resolution 09-22-2020 authorizing the refinance of the 2012 General Obligation Bond (2006 Series A and B, original issue); designating an Authorized Representative; delegating the negotiation and approval of financial documents and related matters.

Presenter: Michelle Morrison

Time: 7:40 PM, 10 minutes

G. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

SAMPLE MOTION: I move that the Board of Directors approve the Consent Agenda as printed

Presenter: Erika Lopez

Time: 7:50 PM, 5 minutes

1. Approve Minutes of June 23, 2020, Board/Budget meeting

2. Approve Minutes of July 15, 2020, Board meeting

3. Approve Minutes of July 23, 2020, Board meeting

4. Approve Minutes of August 5, 2020, Board meeting

5. Approve Minutes of August 19, 2020, Board meeting

6. Approve Routine Personnel Matters

7. Readopt Board / Superintendent Working Agreements

8. Approve Policies A-B, D, G, I, J

a. A/B: Board Governance and Operations

1) BBAA: Individual Board Member's Authority and Responsibilities

Presenter: Mike Scott

2) BDC: Executive Sessions

Presenter: Mike Scott

- 3) BDDG: Minutes of Board Meeting
Presenter: Mike Scott

b. D: Fiscal Management

- 1) DFAA: Investment Policy – Capital Project Fund
Presenter: Michelle Morrison

c. G: Personnel

- 1) GBA: Equal Employment Opportunity
Presenter: Kona Lew-Williams
- 2) GBL: Personnel Records
Presenter: Kona Lew-Williams
- 3) GCA: License Requirements
Presenter: Kona Lew-Williams
- 4) GCAB: Personal Electronic Devices and Social Media - Staff**
Presenter: Kona Lew-Williams

d. I: Instruction

- 1) IICC: Volunteers
Presenter: Kona Lew-Williams

e. J: Students

- 1) JHH: Student Suicide Prevention
Presenter: Travis Reiman

H. Reports and Discussion

1. Superintendent Evaluation Letter
Presenter: Erika Lopez
Time: 7:55 PM, 10 minutes
2. Financial Report (*see written report*)
Presenter: Michelle Morrison
Time: 8:05 PM, 5 minutes

I. Policies - First Reading

Policies that are scheduled for first reading are included in the Board meeting packet. Staff members will not formally present the first reading of policies, unless the Board requests information that is not already included in the Board meeting packet. If no public comments or questions are received regarding these policies during the review period, they may be placed on the consent agenda for approval during the next regular meeting.

Presenter: Mike Scott

Time: 8:10 PM, 5 minutes

1. A/B: Board Governance and Operations
 - a. BBF: Board Member Standards of Conduct
Presenter: Mike Scott

b. BDDH: Public Comment at Board Meetings

Presenter: Mike Scott

c. BDDH-AR: Public Comment at Board Meetings

Presenter: Mike Scott

2. E: Support Services

a. ECACB: Use of Drones on District Property

Presenter: Casey Waletich

b. EEA: Student Transportation Services

Presenter: Casey Waletich

J. HCU / HEA Reports

Presenter: Erika Lopez

Time: 8:15 PM, 10 minutes

K. Discussion Time

Presenter: Erika Lopez

Time: 8:25 PM, 10 minutes

-Student Representative Time

-Superintendent Time

-Board of Director Time

L. Adjourn Regular Session

Presenter: Erika Lopez

Time: 8:35 PM

3. Next Meetings of the Board of Directors:

- October 13, 2020 Board Work Session
- October 27, 2020 Board Work / Regular Session

HILLSBORO SCHOOL DISTRICT 1J
September 22, 2020
YOUTH ACCESS LIBRARY ACCOUNT (YALA)

SITUATION

The Youth Access Library Account (YALA) is a partnership between the Hillsboro Public Library (HPL), Washington County Cooperative Library Services (WCCLS), and the Hillsboro School District (HSD). The intent for the YALA is introduce students to the public library and provide access to eBooks, electronic databases and resources, as well as print books. HSD students will be eligible to receive their YALA in November 2020.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to the presentation and ask any questions they might have.

HILLSBORO SCHOOL DISTRICT
September 22, 2020
FACILITIES NAMING PROCESS - ES28

SITUATION

After months of community feedback and ES28 Naming Task Force review, four names were presented to the Board of Directors at the September 8, 2020 work session for the new elementary school being constructed in the North Plains area - ES28.

These names are:

- Atfalati Ridge
- Ridgeview
- Sunset Ridge
- Sunset View

Board members present at the September 8 work session provided initial discussion regarding the names and decided to continue the discussion at the next Board meeting.

During tonight's work session, the Board of Directors will further discuss the presented names. Board members will be asked to provide their top one or two selections, with an explanation. After their discussion, the Board will select one or two finalists for further discussion later in the evening. During the regular session, the Board will discuss the selections from the work session and then select a lone finalist to be placed on 30-day review.

RECOMMENDATION

The Superintendent recommends the Board of Directors discuss the names presented and select one or two names to be further discussed during the Board regular session.

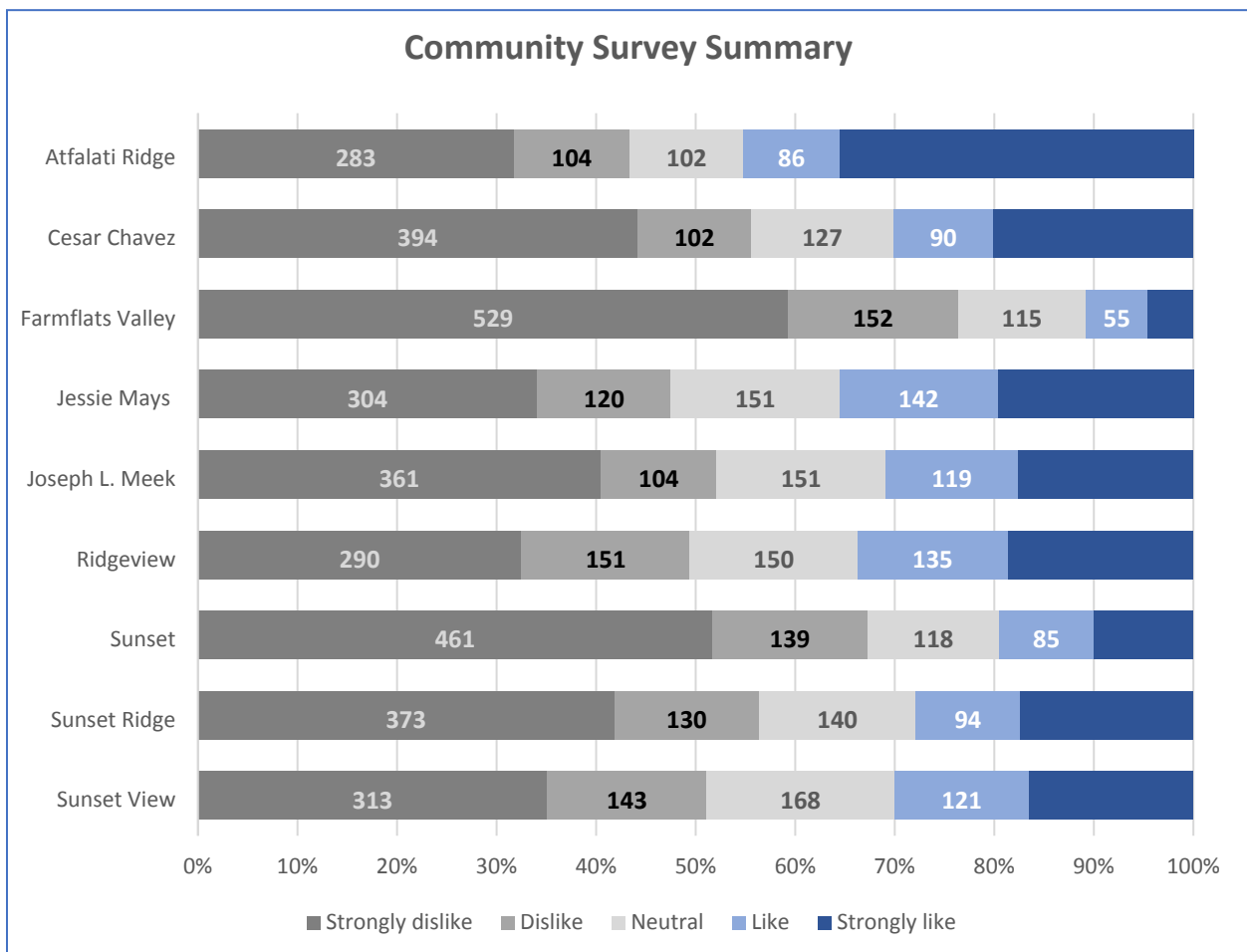
APPENDIX 2 Community Survey Results

Total responses: 892

Methodology

The survey was provided online as a Google Form survey as well as in a paper flyer. Name suggestions were randomly listed in the online survey to minimize ordering bias; names were alphabetically listed on the paper survey. Online respondents were required to enter a preference for each name. The 44 paper submissions were manually entered into the Google Form to compile all responses in one file; four of these surveys had names without a preference, which were assumed to be a response of “3” (neutral).

The survey was open to the entire community; however, North Plains Elementary families were the target of the direct phone, email and text messaging. Respondents were allowed to submit multiple responses, although, for the online survey, they were made to exit the survey and reload it to do so. Review of the data seems to show unique responses, with a couple exceptions.



Additional Metrics

The data were further summarized by applying two metrics to more clearly display the respondents’ relative preferences.

- **Like/dislike ratio** – for each name, the total counts of “strongly like” and “like” responses were divided by the total “strongly dislike” and “dislike” responses:

$$\frac{\text{Counts of (strongly like + like) responses}}{\text{Counts of (strongly dislike + dislike) responses}}$$

As an example, Farmflats Valley received 41 strongly like and 55 like responses, and 529 strongly dislike and 152 dislike responses. Using the calculation above, the like/dislike ratio is $(41 + 55) / (529 + 152) = 0.14$.

The lower the result, the less the name is liked by respondents.

- **Average score** – for each name, the total of the respondents’ scaled points was divided by the total responses, with a scale of 1 = strongly dislike, 2 = dislike, 3 = neutral, 4 = like, 5 = strongly like.

Using Farmflats Valley again as an example, the total points received were $(41*5) + (55*4) + (115*3) + (152*2) + (529*1) = 1603$. Dividing this by the 892 total responses results in an average score of 1.80.

As with the like/dislike ratio, the lower the result, the less the name is preferred by respondents.

These metrics resulted in the following:

	Atfalati Ridge	Cesar Chavez	Farmflats Valley	Jessie Mays	Joseph L. Meek	Ridgeview	Sunset	Sunset Ridge	Sunset View
Like/Dislike Ratio	1.04	0.54	0.14	0.75	0.59	0.68	0.29	0.50	0.59
Average Score	3.06	2.50	1.80	2.74	2.56	2.70	2.11	2.47	2.60

Summary of Comments

Respondents were allowed to provide short text comments at the end of the online survey. The 234 comments received can be classified in these general categories:

- Appreciated the opportunity to provide feedback
- Honor the history of the area, whether it is for the indigenous people or early city residents (although there also were many comments against naming for white colonizers)
- Select a name that would bring the community together
- Embrace inclusiveness and honor diversity

- Avoid using the name of a person and/or early colonizers/settlers
- Avoid a name that's already used or too similar to other schools in the metro area

Also, several comments were related to keeping the North Plains Elementary name for the new school; these respondents were under the misconception that ES28 would replace the existing school.

HILLSBORO SCHOOL DISTRICT 1J
September 22, 2020
DISCUSS 2020-21 BOARD GOALS

SITUATION

The ongoing duties of the Board include resource allocation, formulating policy, and interacting with the community in support of the District mission. During this work session, the Board will discuss goals for the 2020-21 school year.

A draft of potential Board goals for the 2020-21 school year include the following:

- The Board will be visible as community leaders through actively participating in District/Community virtual events. Visible and engagement opportunities include remote attendance at virtual listening sessions, virtual school activities/events, and district organized virtual events. When safe to do so, Board members will participate in in-person engagement opportunities.
- The Board will adopt legislative priorities for the next biennium and actively participate in advocacy on behalf of the District in regards to stable and adequate funding.
- The Board will work toward becoming an antiracist community through participation in professional development, policy review, and systemic analysis.

RECOMMENDATION

The Superintendent recommends that the Board of Directors discuss their goals for 2020-21.

HILLSBORO SCHOOL DISTRICT 1J
September 22, 2020
FALL 2020 UPDATE

SITUATION

The Board of Directors will receive an update regarding the start of school for Fall 2020, including information regarding attendance, strategies for connecting with students and families, helpdesk activity, and an overview of the eventual transition to a hybrid delivery model.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to the information and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
September 22, 2020
DISCUSS OSBA BOARD OF DIRECTORS NOMINATION - POSITION 15

SITUATION

Oregon School Boards Association (OSBA) is seeking nominations for positions on the OSBA board of directors. Washington County school districts (Banks, Beaverton, Forest Grove, Gaston, Hillsboro, Sherwood, and Tigard-Tualatin) are represented by positions 15, 16, and 20, which are staggered, two-year terms. Nominations are open for position 15 (currently held by LeeAnn Larsen).

Candidates for the OSBA Board of Directors must be nominated by official action of a member board within their region, using an official nomination form, within the timelines specified by OSBA, and based on the following provisions:

- Candidates must be active members of a local board that is a dues-paying member of OSBA within the represented area.
- The nomination must be an official action of the local board in the represented area.
- Candidates must complete an OSBA Board of Directors Candidate Questionnaire form and Candidate Resume form.

Nominations will close on October 2, 2020. On October 16, OSBA will distribute official ballots to member boards. Each member board shall have one vote for each open OSBA board position in their geographic area. Voting will open on November 16 and close on December 18. Newly elected members of the OSBA board will officially take office on January 1, 2021.

RECOMMENDATION

The Superintendent recommends that the Board of Directors discuss potential nominees for OSBA board service.

HILLSBORO SCHOOL DISTRICT 1J
September 22, 2020
LEGISLATIVE PRIORITIES INPUT/PLANNING

SITUATION

In February 2021, elected officials in Oregon will enter into a full legislative session. Within this session, they will determine the budget allocation for K-12 education over the 2021-23 biennium and will consider hundreds of changes to existing law, some of which will directly impact the Hillsboro School District.

So that Board Members can talk to elected officials and advocate for funding and other matters of importance to the District, a slate of Legislative Priorities will be created and acted upon in advance of the session.

A subcommittee of the Board is convening outside of existing work and regular session meetings to devote additional time to familiarizing themselves with District needs and priorities, as well as likely legislation that may surface during the session. Information gathered and discussed in these meetings will be used to create the set of Legislative Priorities that will be presented to the full Board for first reading in November and action in December.

The preliminary recommendations of the subcommittee will be shared at this meeting.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to this update and provide any input they have to the development of 2021-23 Legislative Priorities.

PROCLAMATION

The Hillsboro School District observes Latinx Heritage Month to honor the histories, cultures and contributions of Latinx Americans whose ancestors came from Spain, Mexico, the Caribbean and Central and South America.

The Hillsboro School District remembers that the observation started in 1968 as Hispanic Heritage Week under President Lyndon Johnson and was enacted into law on August 17, 1988 under President Ronald Reagan to cover a 30-day period starting on September 15 and ending on October 15.

The Hillsboro School District recognizes that people of Latinx descent contributed to our prosperity and culture throughout the history of the Hillsboro School District.

The Hillsboro School District honors the vibrant history and diverse cultures of Oregon's Latinx community as a central part of our state's story and shared across all Oregon communities.

The Hillsboro School District celebrates this year's theme, "Be Proud of Your Past, Embrace the Future," which encourages us to reflect on the legacy of Latinx people who have influenced our nation's history and serve today as leaders in all aspects of our national life from the Supreme Court and Congress to boardrooms across the United States.

The Board of Directors of the Hillsboro School District do hereby proclaim the month of September 15, 2020 to October 15, 2020 be:

LATINX HERITAGE MONTH

We urge all community members to join us in recognizing the many contributions and achievements of Latinx Americans to the development of prosperity of our community.



Erika Lopez, Board Chair

PROCLAMACIÓN

El Distrito Escolar de Hillsboro celebra el Mes de la Herencia Latina para honrar las historias, culturas y contribuciones de los latinoamericanos cuyos ancestros son de España, México, el Caribe, Centroamérica y Sudamérica.

El Distrito Escolar de Hillsboro recuerda que esta celebración comenzó en 1968 como la Semana de la Herencia Hispana bajo el mandato del Presidente Lyndon Johnson y se promulgó como ley el 17 de agosto de 1988 bajo el mandato del Presidente Ronald Reagan abarcando un período de 30 días que comienza el 15 de septiembre y termina el 15 de octubre.

El Distrito Escolar de Hillsboro reconoce que las personas de ascendencia latina contribuyeron a nuestra prosperidad y cultura a lo largo de la historia del Distrito Escolar de Hillsboro.

El Distrito Escolar de Hillsboro honra la vibrante historia y las diversas culturas de la comunidad latina de Oregón como una parte central de la historia de nuestro estado y es compartida en todas las comunidades de Oregón.

El Distrito Escolar de Hillsboro celebra el lema de este año, "Siéntete orgulloso de tu pasado, abraza el futuro", el cual nos motiva a reflexionar sobre el legado de los personajes latinos que han influido en la historia de nuestra nación y que sirven hoy como líderes en todos los aspectos de nuestra vida nacional, desde el Tribunal Supremo y el Congreso hasta las reuniones de las mesas directivas en todos los Estados Unidos.

La Mesa Directiva del Distrito Escolar de Hillsboro proclama por la presente el mes del 15 de septiembre de 2020 al 15 de octubre de 2020 como:

MES DE LA HERENCIA LATINA

Exhortamos a todos los miembros de la comunidad a unirse a nosotros para reconocer las múltiples contribuciones y logros de los latinoamericanos a la prosperidad de nuestra comunidad.



Erika López, presidenta de la Mesa Directiva

AUDIENCE PARTICIPATION STATEMENT - NON-AGENDA TOPIC

Read at beginning of Audience Time:

Public participation in Board meetings is governed by Policy BDDH.

Visitors who wish to speak before the Board must complete an Intent to Speak card (available on the top of our District website, www.hsd.k12.or.us) and submit it to the Executive Assistant to the Board of Directors Rose Roman.

Comments concerning a published agenda item are limited to its designated place on the agenda, unless otherwise authorized by the Board. Comments about non-agenda items will be heard at this time.

Speakers should include their name and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose. Three minutes will be allowed for an individual comment; five minutes will be allowed for someone who is commenting on behalf of a group

Speakers may offer objective criticism of district operations and programs, but in public sessions the Board will not hear comments regarding any individual district staff member. Commendations involving staff members should be sent to the Superintendent. Channels for the Board's review of legitimate complaints involving individuals include Board policy KL—Public Complaints. If appropriate, the Board chair will connect the visitor with an administrator to receive comments regarding personnel. Any hearing conducted before the Board regarding personnel shall take place in an executive session.

The Board thanks all community members for their presence, and appreciates their input.

Public Input – Facilities Naming Process – ES28

September 22, 2020

Board members value the perspectives of staff, students, and community members, and are inviting public comment on the topic of Facilities Naming Process – ES28. During tonight’s meeting, the Board will listen to input provided by audience members regarding this topic.

This public input agenda item will be conducted as follows:

- Everyone who wants to provide comment to the Board regarding the Facilities Naming Process – ES28 must submit the Intent to Speak form online at www.hsd.k12.or.us.
- Each comment will be read to the Board and will be allowed up to three minutes per comment.
- An individual speaking on behalf of a group will be allowed five minutes.
- Questions will not be answered during this meeting. This is not a question-and-answer session, but an opportunity for the Board to receive public input regarding the Facilities Naming Process – ES28.
- Any questions that are generated will be recorded and answered at a later date. In order to receive responses to questions, you must provide your contact information.
- Anyone who does not have an opportunity to submit a comment for the meeting is welcome to submit written testimony to the Board secretary (romanr@hsd.k12.or.us) for the Board to review.

HILLSBORO SCHOOL DISTRICT
September 22, 2020
FACILITIES NAMING PROCESS - ES28

SITUATION

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These names are:

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- Ridgeview
- Sunset Ridge
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Board members present at the September 8 work session provided initial discussion regarding the names and decided to continue the discussion at the next Board meeting.

During tonight's work session, the Board of Directors will further discuss the presented names and select one or two finalists for discussion during the regular session. During the regular session, the Board will select a lone finalist to be placed on 30-day review, with the goal to approve the final selection at the October 27, 2020, Board meeting.

RECOMMENDATION

The Superintendent recommends the Board of Directors discuss the names presented and select one name to place on 30-day review.

I move that the Board of Director's select [Insert Name here] as the name for ES28 to be placed on 30-day review.

HILLSBORO SCHOOL DISTRICT 1J
September 22, 2020
ACCEPT GIFTS AND DONATIONS
(as of August 31, 2020)

SITUATION

District policy KH - Public Gifts to the District states that the District may receive donations of gifts that may serve to enhance and extend the work of the District, subject to Board approval. Individuals who desire to make contributions are encouraged to consider donations for equipment or services that are not likely to be acquired from public fund expenditures.

The purpose of this report is to describe to the Board the donations received that are valued at \$5,000 or more.

Donation of \$6,000 from Sonrise Church to Reedville Elementary School and Witch Hazel Elementary School to be used as follows:

- o \$3,000 to Reedville Elementary School for Technology peripherals and back to school supplies.
- o \$3,000 to Witch Hazel Elementary School for distance learning supplies.

RECOMMENDATION

The Superintendent recommends that the Board of Directors accept these donations.

I move that the Board of Directors accept the donation of \$6,000 from Sonrise Church to Reedville Elementary and Witch Hazel Elementary.

