

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
November 17, 2020  
District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

**1. WORK SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Erika Lopez, Chair	Mike Scott, Superintendent
Martin Granum, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Beth Graser, Chief Communications Officer
Yadira Martinez	Kona Lew-Williams, Chief Human Resources Officer
Jaci Spross	Michelle Morrison, Chief Financial Officer
Mark Watson	Adam Stewart, Capital Projects Officer
	Casey Waletich, Chief Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Chief Information Technology Officer
Devlin Knill	Olga Acuña, Director of Federal Programs
Mya Smith	Elaine Fox, Executive Director of Student Services
	Saideh Haghghi, Director of Equity and Human Resources
<u>Others Present:</u>	Audrea Neville, Executive Director of Schools
Matt Buckingham	Francesca Sinapi, Executive Director of Schools
	Justin Arey, Web Specialist/Designer
	Rose Roman, Executive Assistant to the Board
	Kelli Waibel, Technology Support
	Debbie Langworthy, HCU

Board Chair Erika Lopez called the meeting to order at 5:18 PM

- A. Legislative Priorities Input and Planning  
Chief Communications Officer Beth Graser discussed HSD legislative priorities
- B. Current Metrics and Planning  
Superintendent Mike Scott gave an overview of the current metrics at the State, County, and District level. Travis Reiman discussed work by HSD Nurses and working with Washington County Health Department. Casey Waletich discussed the athletics and activities happening, and the plans to continue. Elaine Fox discussed evaluations and plans to return to hybrid learning.
- C. Bond Oversight Committee Report  
Capital Projects Officer Adam Stewart and Citizens' Bond Oversight Committee Chair Matt Buckingham gave an update on Bond projects completed, in process, and future projects.
- D. Recess Board Meeting  
Board Chair Erika Lopez recessed at 6:16 PM.

## 2. REGULAR SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Erika Lopez, Chair	Mike Scott, Superintendent
Martin Granum, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Beth Graser, Chief Communications Officer
Yadira Martinez	Kona Lew-Williams, Chief Human Resources Officer
Jaci Spross	Michelle Morrison, Chief Financial Officer
Mark Watson	Casey Waletich, Chief Operations Officer
	Jordan Beveridge, Chief Information Technology Officer
<u>Student Representatives Present:</u>	Olga Acuña, Director of Federal Programs
Devlin Knill	Elaine Fox, Executive Director of Student Services
Mya Smith	Audrea Neville, Executive Director of Schools
	Francesca Sinapi, Executive Director of Schools
	Justin Arey, Web Specialist/Designer
	Rose Roman, Executive Assistant to the Board
	Kelli Waibel, Technology Support
	Jill Golay, HEA President
	Debbie Langworthy, HCU
	Melody Hansen, HCU

A. Call to Order and Flag Salute

Board Chair Erika Lopez reconvened the meeting at 6:31 PM and led the Pledge of Allegiance.

B. Approval of Agenda

Director Mark Watson MOVED, SECONDED by Director Yadira Martinez, to approve the agenda as printed.

The MOTION CARRIED (7-0).

No further discussion took place.

C. Audience Time

No audience members requested to address the Board regarding the following non-agenda items.

D. Consent Agenda

*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Director Mark Watson MOVED, SECONDED by Director Jaci Spross, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0).

No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of October 27, 2020, Board meeting
2. Approve Minutes of November 9, 2020, Board meeting
3. Approve Routine Personnel Matters
4. Oregon English Language Learners Report 2018-19
5. Approve Policies A-B, G, I, J, K/L
  - a. A/B: Board Governance and Operations
    - 1) AC: Nondiscrimination
    - 2) AC-AR: Discrimination Complaint Procedure
    - 3) BBFC: Reporting of Suspected Abuse of a Child
  - b. G: Personnel
    - 1) GBLA: Disclosure of Information
  - c. I: Instruction
    - 1) IGBAH AR: Special Education - Evaluation and Eligibility Procedures
  - d. J: Students
    - 1) JEA: Compulsory Attendance
    - 2) JECA: Admission of Resident Students
    - 3) JGE: Expulsion
    - 4) JHCC: Communicable Diseases - Student
    - 5) JHCC-AR: Communicable Diseases - Student
    - 6) JHCD/JHCDA: Medications
    - 7) JHCD/JHCDA-AR: Medications
  - e. K/L - District-Community Relations
    - 1) LBE: Public Charter Schools

E. Action Items

1. Accept Gifts and Donation

Chief Financial Officer Michelle Morrison presented the donations received by the HSD over \$5,000. Chief Communications Officer provided an overview of the work and donations of the Hillsboro Schools Foundation.

Director Martin Granum MOVED, SECONDED by Director Lisa Allen, that the Board of Directors accept the donation of \$10,000 from Ballmer Group of Goldman Sachs Philanthropy Fund to Farmington View Elementary school for Home Outreach for the Migrant Farm Community, \$5,071 from Imlay PTA to Imlay Elementary school for Chromebooks, and \$5,000 from the Oregon Community Foundation to the Hillsboro School District for the India Education Program.

The MOTION CARRIED (7-0).

No further discussion took place.

2. Student Investment Act Agreement

Michelle Morrison discussed the Student Investment Act Grant Agreement

Director Lisa Allen MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors approve the Student Investment Act Grant Agreement.

The MOTION CARRIED (7-0).

No further discussion took place.

F. Reports and Discussions

1. Financial Report (see written report)

Chief Financial Officer Michelle Morrison presented the Financial Report.

G. Policies First Read

Assistant Superintendent Travis Reiman discussed the new All Students Belong policy and administrative regulation.

a. A/B: Board Governance and Operations

1) ACB: All Students Belong

2) ACB-AR: Bias Incident Complaint Procedure

b. G: Personnel

1) GBDA: Expression of Milk or Breast-feed in the Workplace

2) GBEA: Workplace Harassment \*

3) GBEA-AR: Workplace Harassment Reporting and Procedure

4) GBEB: Communicable Diseases - Staff

5) GBEB-AR: Communicable Diseases - Staff

6) GBEDA: Drug and Alcohol Testing and Record Query - Transportation Personnel

7) GBEDA-AR: Drug and Alcohol Testing and Record Query - Transportation Personnel

c. J: Students

1) JHFF: Reporting Requirements Regarding Sexual Conduct with Students

2) JHFF/GBNAA: Reporting Requirements for Suspected Sexual Misconduct with Students

3) JHFF/GBNAA-AR: Suspected Sexual Conduct Report Procedures and Form

H. HCU / HEA Reports

HEA President Jill Golay spoke regarding American Ed Week and thanked fellow educators for their work, thanked Board members for their questions on virtual learning, and said she looked forward to bargaining. HCU President Melody Hansen spoke regarding Classified Staff in virtual learning and asked for consideration of Classified Staff during planning for return to in person learning.

I. Discussion Time

1) Student Representatives' Time

Mya Smith gave no comments. Devlin Knill thanked presenters, thanked teachers for their hard work, and expressed his support and appreciation for the All Student Belong policy.

2) Superintendent's Time

Superintendent Mike Scott informed the Board the bargaining starts tomorrow, and thanked HSD staff for their work.

3) Board of Directors' Time

Mark Watson expressed appreciation for the Bond video, supports canceling Bond tours, and looks forward to joint session with City of Hillsboro.

Jaci Spross pointed out that she learned from the Oregon English Language Report that TAG is only state funded, not federally.

Martin Granum saluted our educators.

Yadira Martinez said thank you to our educators, they are doing a wonderful job and accepting the challenges they face.


See Eun Kim wished a happy American Ed Week, looks forward to bargaining sessions conversation, and to joint discussion with City Council.

Lisa Allen expressed appreciation for our educators, our unsung heroes, all the other folks who make the education system go. She highlighted speaking to her son's Cub Scout troop with Rep. Janeen Sollman and thanked her fellow Board members.

Erika Lopez thanked the amazing educators and highlighted attending the OSBA Fall conference.

J. Adjourn Meeting

Chair Erika Lopez adjourned the meeting at 7:13 PM.



Approved December 8, 2020

**3. 7:30 PM - Joint Session with Hillsboro City Council**

<u>Board Present:</u>	<u>Staff Present:</u>
Erika Lopez, Chair	Mike Scott, Superintendent
Martin Granum, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Beth Graser, Chief Communications Officer
Yadira Martinez	Kona Lew-Williams, Chief Human Resources Officer
Jaci Spross	Michelle Morrison, Chief Financial Officer
Mark Watson	Adam Stewart, Capital Projects Officer
	Casey Waletich, Chief Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Chief Information Technology Officer
Devlin Knill	Morgan Quimby, TOSA
Mya Smith	Justin Arey, Web Specialist/Designer
	Rose Roman, Executive Assistant to the Board
<u>Others Present:</u>	
Chad Martin - WCSO	<u>City of Hillsboro Council Present:</u>
	Steve Callaway, Mayor
	Beach Pace, Councilor
	Rick Van Beveren, Councilor
	Kyle Allen, Councilor
	Anthony Martin, Councilor
	Olivia Alcaire, Councilor
	Fred Nachtigal, Councilor
	Robby Hammond, City Manager

**A. Welcome and Introductions**

Mayor Steve Callaway called the joint session to order at 7:48 PM.

Steve Callaway, Mayor and Erika Lopez, Board Chair introduced themselves and the Board and Council.

**B. City of Hillsboro Efforts Regarding Police Review and Community Engagement**

Robby Hammond, City Manager and Jim Coleman, Police Chief gave an update of the City of Hillsboro and Hillsboro Police Department efforts regarding police review and community engagement.

C. School Resource Officer Program Feedback

Superintendent Mike Scott and TOSA Morgan Quimby gave an update on the HSD SRO program and gave a preview of the draft MOU.

D. Combined Discussion School Resource Officer Program and Opportunities for Partnership

City Councilors, Board Members, Student Representatives and HSD staff discussed the SRO program in Hillsboro.

E. Adjourn Meeting

Mayor Steve Callaway adjourned the joint session at 9:45 PM.