

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
January 26, 2021  
District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

1. **WORK SESSION**

Board Present:

Erika Lopez, Chair  
Martin Granum, Vice Chair  
Lisa Allen  
See Eun Kim  
Yadira Martinez  
Jaci Spross  
Mark Watson

Staff Present:

Mike Scott, Superintendent  
Travis Reiman, Assistant Superintendent, Academic Services  
Dayle Spitzer, Assistant Superintendent, School Performance  
Beth Graser, Chief Communications Officer  
Kona Lew-Williams, Chief Human Resources Officer  
Michelle Morrison, Chief Financial Officer  
Casey Waletich, Chief Operations Officer  
Jordan Beveridge, Chief Information Technology Officer  
Olga Acuña, Director of Federal Programs  
Elaine Fox, Executive Director of Student Services  
Saideh Haghighi, Director of Equity and Human Resources  
Audrea Neville, Executive Director of Schools  
Francesca Sinapi, Executive Director of Schools  
Arcema Tovar, Director of Elementary Teaching & Learning  
Justin Arey, Web Specialist/Designer  
Rose Roman, Executive Assistant to the Board  
Corina Soriano, Technology Support

Student Representatives Present:

Devlin Knill  
Mya Smith  
Ilhaam Ikramullah

Board Chair Erika Lopez called the meeting to order at 5:16 PM

- A. Bilingual Program 2020-21 Update  
Assistant Superintendent Dayle Spitzer and Director of Elementary Teaching & Learning Arcema Tovar gave an update on Bilingual Programs.
- B. Support Services Report  
Chief Operations Officer Casey Waletich presented the Support Services report and thanked the Facilities staff for their work over the past year.
- C. Vaccination Update and Return to School Information  
Superintendent Mike Scott, Assistant Superintendent Travis Reiman, and Assistant Superintendent Dayle Spitzer gave an update on vaccinations and the return to hybrid instruction.
- D. March 16 Half-Day Retreat  
Due to time constraints, this agenda item was tabled.
- E. Recess Board Meeting  
Board Chair Erika Lopez recessed at 6:58 PM.

## 2. REGULAR SESSION

### Board Present:

Erika Lopez, Chair  
Martin Granum, Vice Chair  
Lisa Allen  
See Eun Kim  
Yadira Martinez  
Jaci Spross  
Mark Watson

### Student Representatives Present:

Devlin Knill  
Mya Smith  
Ilhaam Ikramullah

### Staff Present:

Mike Scott, Superintendent  
Travis Reiman, Assistant Superintendent, Academic Services  
Dayle Spitzer, Assistant Superintendent, School Performance  
Beth Graser, Chief Communications Officer  
Kona Lew-Williams, Chief Human Resources Officer  
Michelle Morrison, Chief Financial Officer  
Casey Waletich, Chief Operations Officer  
Jordan Beveridge, Chief Information Technology Officer  
Olga Acuña, Director of Federal Programs  
Elaine Fox, Executive Director of Student Services  
Audrea Neville, Executive Director of Schools  
Francesca Sinapi, Executive Director of Schools  
Justin Arey, Web Specialist/Designer  
Rose Roman, Executive Assistant to the Board  
Corina Soriano, Technology Support  
Jill Golay, HEA President  
Melody Hansen, HCU  
Debbie Langworthy, HCU  
Andrea Brock, Teacher  
Chris Winikka, Teacher  
Wayne Clift, Teacher  
Theresa Alexander, Teacher  
Kelly Purdy, Asst Coordinator Early Learning/Career/College  
Meghan McCaffrey, Teacher

- A. Call to Order and Flag Salute  
Board Chair Erika Lopez reconvened the meeting at 7:05 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement  
Board Chair Erika Lopez read a Land Acknowledgement.
- C. Recognitions and Proclamations  
Director Lisa Allen read the Black History Month Proclamation  
Director Martin Granum read the National School Counseling Week Proclamation.  
Director Mark Watson read the School Bus Driver Recognition Week.
- D. School Board Appreciation Month Proclamation  
Superintendent Mike Scott read the School Board Appreciation Month Proclamation.
- E. Approval of Agenda  
Director Martin Granum MOVED, SECONDED by Director Lisa Allen, to approve the agenda as printed.

The MOTION CARRIED (7-0).

No further discussion took place.

F. Audience Time

One audience members requested to address the Board regarding the following non-agenda items.

Arwen Nielson, a senior at Hillsboro High School submitted a comment and materials regarding internet safety to the Board.

G. Consent Agenda

*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Director Mark Watson MOVED, SECONDED by Director Martin Granum, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0).

No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of December 8, 2020, Board meeting
2. Approve Minutes of January 12, 2021 Board Meeting
3. Approve Routine Personnel Matters
3. Approve Policies G
  - a. G: Personnel
    - 1) GBN/JBA - Sexual Harassment
    - 2) GBN/JBA-AR(1) - Sexual Harassment Complaint Procedure
    - 3) GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure

H. Action Items

1. Approve Financing of School Buses

Michelle Morrison discussed the need to purchase additional school buses.

Director Martin Granum MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors approve the purchase of ten (10) vehicles on a three-year lease, with an annual payment of \$358,971.

The MOTION CARRIED (7-0).

No further discussion took place.

2. Student Activity Fee Suspension

Chief Financial Officer Michelle Morrison and Chief Operations Officer Casey Waletich discussed suspending the student activity fee schedule for the 2020-2021 school year.

I. Reports and Discussions

1. Financial Report (see written report)

Chief Financial Officer Michelle Morrison presented the Financial Report.

2. First Reading - High School Course Approval

Assistant Superintendent Travis Reiman introduced the topic and Kelly Purdy introduced the courses and instructors.

a. Meghan McCaffrey and Andrea Brock discussed the Graphic Design course. Board members asked questions.

b. Chris Winikka and Terry Alexander discussed the Exploring Computer Science course. Board members asked questions.

3. Graduation Rates

Assistant Superintendent Dayle Spitzer highlighted Hillsboro School District graduation rates.

J. Policies First Read

1. First Reading - Policies

a. G: Personnel

1) G: Federal Family and Medical Leave/State Family Medical Leave

Presenter: Kona Lew-Williams

2) GCPC/GDPC: Retirement of Staff

Presenter: Kona Lew-Williams

b. I - Instruction

1) IGBBC: Talented and Gifted Services

Presenter: Travis Reiman

2) IKFB: Graduation Exercises

Presenter: Dayle Spitzer

c. J: Students

1) JFCM: Threats of Violence

Presenter: Casey Waletich

2) JHFE: Reporting of Suspected Abuse of a Child

Presenter: Kona Lew-Williams

3) JHFE-AR(1): Reporting of Suspected Abuse of a Child

Presenter: Kona Lew-Williams

d. K/L - District-Community Relations

1) KL: Public Complaints

Presenter: Dayle Spitzer

K. HCU / HEA Reports

HCU President Melody Hansen gave a view of distance learning from Classified Staff point of view and expressed a desire for a Classified MOU

HEA President Jill Golay thanked the Board for their work and highlighted a donation made in their honor to the Oregon Education Association. She also discussed a January HEA survey.

L. Discussion Time

1) Student Representatives' Time

Mya Smith expressed appreciation for the topics discussed and thanked the Native American PAC for the beautiful necklaces.

Devlin Knill expressed concern about high school students being the last group to return to in-person learning.

Ilhaam Ikramullah also expressed her concern for high school students returning in the last group of in-person learning.

2) Superintendent's Time


Superintendent Mike Scott thanked the Board for tonight's conversation, highlighted Chief Information Technology Officer Jordan Beveridge and the HSD Technology department staff, and thanked the Board for their work.

3) Board of Directors' Time

Director Yadira Martinez expressed the desired to have students back in buildings and also the need to minimize the risk, and appreciation to district staff for their explanations. Director See Eun Kim expressed appreciation for the leadership and dedication of staff for keeping students as our top priority. Vice Chair Martin Granum thanked schools and the Native American PAC for the Board Appreciation gifts. Highlighted bargaining and Chair Erika Lopez being quoted in the media, and for her representation. Director Mark Watson highlighted Chair Erika Lopez testifying in front of a legislative committee and thanked Superintendent Mike Scott, staff and the student representatives for their work on the Board during the pandemic. Director Lisa Allen thanked teachers for the course proposals and spoke to the timeline for returning to in-person instruction. She reminded that the Board understands the need and want to return to school, and appreciated the advocacy by school districts at the state level for vaccinations. Director Jaci Spross expressed appreciation for the discussion and announced her intent to run for the Board of Directors again. Chair Erika Lopez thanked Director Mark Watson for his work on the Washington County Legislative Summit and the Legislative Policy Committee, and thanked Vice Chair Martin Granum for his work as Vice Chair and for responding to public comments. She also highlighted Chief Information Technology Officer Jordan Beveridge for his presence on the Cabinet and the student representatives for staying engaged and participating in meetings.

M. Adjourn Meeting

Chair Erika Lopez adjourned the meeting at 8:51 PM.



Approved February 23, 2021