

**HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS**  
Administration Center, 3083 NE 49th Place, Hillsboro, OR

**Board Meeting Agenda**  
**April 13, 2021**  
**5:15 PM**

**1. 5:15 PM - Executive Session**

**On Google Meets**

- A. Call to Order Executive Session  
Presenter: Martin Granum  
Time: 5:15 PM
- B. ORS 192.660(2)(i) - Evaluation of the Superintendent  
Presenter: Mike Scott / Greg McKenzie  
Time: 5:15 PM, 30 minutes
- C. Recess Executive Session  
Presenter: Martin Granum  
Time: 5:45 PM

**2. 5:45 PM - Work Session**

**On Zoom**

- A. Call to Order  
Presenter: Martin Granum  
Time: 5:45 PM
- B. Budget Update 3  
Presenter: Michelle Morrison  
Time: 5:45 PM, 30 minutes
- C. Latino Parent Advisory Committee Report and Discussion 4  
Presenter: Travis Reiman / Olga Acuna  
Time: 6:15 PM, 30 minutes
- D. Learning Acceleration Plan 5  
Presenter: Travis Reiman / Dayle Spitzer  
Time: 6:45 PM, 20 minutes
- E. Human Resources Department Report 6  
Presenter: Kona Lew-Williams / Kim Bayer / Brian Haats  
Time: 7:05 PM, 15 minutes
- F. Boundary Adjustment Recommendation Atfalati Ridge and North Plains  
Elementary Schools  
Presenter: Adam Stewart  
Time: 7:20 PM, 10 minutes
- G. Elementary Language Arts Adoption Update  
Presenter: Dayle Spitzer / Arcema Tovar / Francesca Sinapi  
Time: 7:30 PM, 20 minutes
- H. Student Representatives Selection Process  
Presenter: Mike Scott  
Time: 7:50 PM, 10 minutes
- I. School Resource Officer Update  
Presenter: Mike Scott / Morgan Quimby / Alex Oh  
Time: 8:00 PM, 10 minutes

J. Return to In-Person Learning Information

Presenter: Mike Scott / Travis Reiman / Dayle Spitzer

Time: 8:10 PM, 30 minutes

K. Notice of Intent to Purchase

Presenter: Jordan Beveridge

Time: 8:40 PM, 5 minutes

L. Discussion Time

Presenter: Martin Granum

Time: 8:45 PM, 15 minutes

M. Adjourn Work Session

Presenter: Martin Granum

Time: 9:00 PM

3. Next Meetings of the Board of Directors

- April 27, 2021, Work / Regular Session
- May 11, 2021, Work Session

**HILLSBORO SCHOOL DISTRICT 1J**  
**April 13, 2021**  
**BUDGET UPDATE**

**SITUATION**

Each year, the District conducts periodic discussions with Budget Committee members about the current and future financial position of the District. This update is in preparation for building the 2021-22 District budget. The Committee members will review the latest information available regarding the 2020-21 budget development and discuss assumptions and timelines for the upcoming budget development cycle.

Items of interest include:

- Current year budget update
- Near and long-term forecast information
- Current service level (CSL) details
- An update on other funds (state grants, federal support)
- Next steps

**RECOMMENDATION**

The Superintendent recommends that the Budget Committee listen to this report and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**April 13, 2021**  
**LATINO PARENT ADVISORY COMMITTEE REPORT AND DISCUSSION**

**SITUATION**

The role of the Hillsboro School District's Latino Parent Advisory Committee (HSD Latino PAC) is to advise HSD staff members on matters concerning planning, developing, administering, and evaluating of the District's parent engagement program, and to consequently make recommendations regarding State policies and guidelines, project proposals, and other matters of interest to the Latino parent community.

Further, the Latino PAC collaborates and consults with the District's Office of Federal Programs, which receives federal funds under Every Student Succeeds Act (ESSA), to 1) raise achievement for low-income and/or otherwise disadvantaged children; 2) provide access and opportunities for parent involvement; 3) increase family engagement in schools; and 4) enhance collaboration between educators and parents.

PAC members are selected from schools serving high concentrations of students who are eligible to receive services under federal programs. To ensure ESSA-funded programs are well represented, the responsibility for recommending members for appointment is delegated to the District's PAC or the parent advisory committee area from which the member is selected.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**April 13, 2021**  
**LEARNING ACCELERATION PLAN**

**SITUATION**

This update will include an overview of the re-framing from “learning loss” to “learning acceleration,” including a preliminary list of strategies and programs we are coordinating in order to boost learning through the summer and into next school year.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to the update and ask any question they have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**April 13, 2021**  
**HUMAN RESOURCES DEPARTMENT REPORT**

**SITUATION**

Throughout the year, the Board will be presented with information regarding work that is being performed by various departments throughout the District. Tonight's report will provide information regarding the Human Resources department.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**April 13, 2021**  
**BOUNDARY ADJUSTMENT RECOMMENDATION**  
**ATFALATI RIDGE & NORTH PLAINS ELEMENTARY SCHOOLS**

**SITUATION**

With the upcoming opening of the new Atfalati Ridge Elementary School in the North Plains area this fall, there is a need to balance student enrollments between Atfalati Ridge and the existing North Plains Elementary School. The required boundary adjustment process was initiated in February 2021 and resulted in a proposed redrawing of school attendance boundaries in March 2021.

The attached report provides information about the boundary adjustment process, including selection and deliberation of the committee members and public comments. The proposed and current boundary maps are also attached for review and comparison.

**RECOMMENDATION**

The Superintendent recommends the Board of Directors read the attached report, ask any questions they may have, and review the proposed boundary map to finalize a decision at the April 27, 2021 Board meeting.

**REPORT ON BOUNDARY ADJUSTMENT PROCESS**  
**ATFALATI RIDGE & NORTH PLAINS ELEMENTARY SCHOOLS**  
**April 13, 2021**

**Introduction**

The 2017 Hillsboro School District Bond provided for a new school to be built in North Plains, specifically at 29174 NW King Street in the new Sunset Ridge development. Named Atfalati Ridge Elementary School (AFES), construction of the campus is scheduled to be completed by summer 2021 and opened to students in September 2021. Capacity of AFES is 600 students.

New development is also coming in just north of the existing North Plains Elementary School (NPES – capacity of 375 students). As the community continues to grow, the District expects to have both AFES and NPES serving the North Plains community with sufficient enrollment capacity for the next several years.

However, the addition of the new school does necessitate the redrawing of school attendance boundaries to balance current and projected enrollments between AFES and NPES.

**Process**

Following Board Policy JC: School Attendance Boundary Areas, the Superintendent initiated a boundary adjustment process in February 2021 to allow for community input. This included formation of a boundary adjustment process committee, comprising two Board members, three North Plains area parents, AFES and NPES principals, and District staff, which first met on February 25. Appendix 1 provides a list of committee members, meeting dates and the guiding principles for the process.

Throughout the process, meeting dates and solicitations for feedback from the community were publicized on the NPES and bond websites (i.e., photo rotator and announcements), the District's weekly "Hot News" e-newsletter and concomitant social media, and the NPES school newsletter. An online survey form was posted through March and linked from the NPES and bond websites. Printed survey forms and proposed map displays also were placed at the main entry to NPES. Other physical distribution was limited due to COVID-19 precautions and time constraints.

After reviewing Policy JC and guiding principles, committee members deliberated the draft proposals, raised questions about the impact of future enrollments on the boundaries, considered alternatives to boundary adjustments, and discussed comments received via the survey as well as community social media and neighborhood conversations. Several community members also were present at each of the meetings and had opportunities to provide their feedback.

Survey results, comments and staff responses as of March 31, 2021, are presented in Appendix 2.

### **Proposal**

On March 11, 2021, the third and final committee meeting, attending members unanimously recommended to present the Board with the final proposal of the attendance boundary map (Appendix 3). The current NPES boundary map is also included as Appendix 4 for comparison.

The proposed boundaries generally split the current NPES attendance area at Highway 26, Glencoe Road and Pumpkin Ridge Road. Students to the north of 26, west of Glencoe Road and roads west of Pumpkin Ridge Road will continue attending NPES. Students to the south of 26, east of Glencoe Road, along both sides of Pumpkin Ridge Road and east of it will attend AFES this fall. A small portion of Patterson Elementary School's attendance area, which currently does not have any District students, also was included to smooth out the southern AFES boundary lines. The Transportation Department will fine-tune its bus routes once a decision is made on the proposal.

The proposed boundaries also split the current NPES enrollments fairly evenly between AFES and NPES, with projected enrollment of approximately 215 students each. More information about 2021-22 kindergarten additions to enrollments will be forthcoming at upcoming kinder fairs.

**APPENDIX 1:  
BOUNDARY ADJUSTMENT PROCESS  
COMMITTEE MEMBERS, MEETING DATES & GUIDING PRINCIPLES**

**Members**

- Ariel Goodwin, North Plains parent
- Carol Hatfield, Executive Director of Transportation
- Danielle Johnson, incoming Principal of Atfalati Ridge Elementary
- Tom Luba, Director of Student Information and Evaluation
- Andrew Morris, North Plains parent
- Audrea Neville, Executive Director of Schools (elementary and middle)
- Becky Rios, Principal of North Plains Elementary
- Jane Siguenza, Bond Marketing Specialist
- Jaci Spross, School Board member
- Adam Stewart, Capital Projects Officer (committee chair)
- Mark Watson, School Board member
- Kevin Zuercher, North Plains parent

**Meeting dates (virtual):**

- February 25, 2021 – review process and first draft
- March 4, 2021 – review demographic data, refine draft
- March 11, 2021 – finalize proposal

Meeting summaries and videos may be found at: <https://www.hsd.k12.or.us/Page/6662>

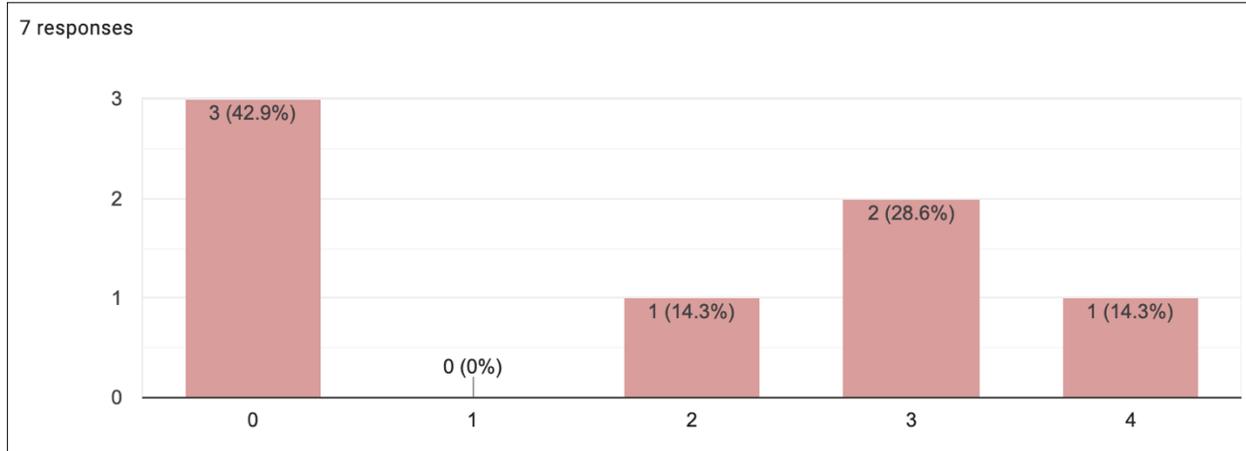
**Guiding Principles**

- Maintain existing feeder patterns – keep students in existing feeder group
- Minimize the numbers of schools and students impacted by boundary adjustments
- Minimize changes for families who have been impacted by past boundary adjustments
- Make adjustments for the long term to maintain boundaries for as long as possible
- Consider the transportation costs associated with any boundary adjustment
- Maintain existing neighborhoods
- Create an appeal/transfer process to allow students to stay at their current school, even if their neighborhood is moved to a new school through the boundary adjustment process
- Consider transfer requests to and from other District schools
- Consider equity in the boundary adjustment process

It is understood that some of these Guiding Principles can be mutually exclusive

## APPENDIX 2: BOUNDARY ADJUSTMENT PROCESS SURVEY RESULTS & COMMENTS

(Survey Results page is at <https://www.hsd.k12.or.us/site/default.aspx?PageID=6668>)



Strongly dislike/dislike = 3/7 = 43%

Neutral = 1/7 = 14%

Strongly like/like = 3/7 = 43%

Opinion	North Plains resident	AFES/NPES parent	Comments	Questions
0 - Strongly dislike	3	2	<ul style="list-style-type: none"> <li>As a parent, we should have the option of which school we want to enroll our child into if we are in the city boundary of north plains.</li> <li>I am not sure why we aren't sending all the kids to the new school and upgrading NPE. Then in 1-3 years when growth needs it, we can re-open NPE. This would save money on staffing, building maintenance and overhead costs of operating 2 schools at 25-36% capacity, and upgrade the old school that needs it desperately.</li> </ul>	<ul style="list-style-type: none"> <li>Why are 160 kids stuck in an asbestos ridden school in a state of disrepair?</li> </ul>
1 - Dislike				
2 - Neutral	1	1	<ul style="list-style-type: none"> <li>I have no major thoughts or concerns about the proposed boundaries</li> </ul>	<ul style="list-style-type: none"> <li>I do have a question for HSD on whether or not they've considered how the unavoidable smell that wafts over from the Recology compost facility right behind the school could impact daily life for students and faculty. Has this been considered? It's not a small issue and should be looked into, if it hasn't already.</li> </ul>
3 - Like	2	2	<ul style="list-style-type: none"> <li>My family and I live within the older part of North Plains. We are happy with the proposed boundary.</li> <li>I am fine with the boundaries however there are not a lot of childcare providers in the North plains area. I am concerned that if my children are in the new school area, they will not have the ability to get to their childcare provider. This is critical as my son has adhd and behaviors that make change a hard thing.</li> </ul>	<ul style="list-style-type: none"> <li>Will busing be provided to the local childcare providers in North Plains?</li> </ul>
4 - Strongly like	1	1		

## **STAFF RESPONSES**

### **NPES Upgrades/Renovations & Moving All Students Temporarily to AFES**

NPES will be receiving numerous renovations in summer 2021. These include safety and seismic upgrades in the building as well as a new playground where the portables currently reside (these will be moved to the Peter Boscow campus).

Over the past several months, from summer 2020 through January 2021, major projects were completed, including the new, stand-alone gymnasium (which also provides a community youth recreation resource), a new parent dropoff and parking lot, and a renovated bus dropoff and staff parking lot. The memorial baseball field also was refurbished.

In 2018, the building roof was upgraded and classrooms received new flexible furniture. In all, about \$12.2 million of bond funding will be invested in NPES. While these projects do not produce an entirely new school, they rejuvenate the campus to serve students, staff and the North Plains community for years to come.

As for temporarily moving all North Plains students to AFES, this option was considered but dropped for several reasons. Staffing, which is about 80% of our operational costs, would need to follow the students, wherever they are, and to ensure adequate teacher-student ratios. So, there would not be dramatic cost savings in this area. Transportation costs may be increased since most students will not be in the walking zone for AFES. Certain district program(s) may be housed at AFES to utilize the building beyond student education. Above all, having students move from school to school is known to be detrimental to their well-being and will disrupt school culture and community.

### **Child Care/Transportation**

We do understand your childcare concerns, which boundary changes can impact. An option is for parents to apply for alternate pickup and/or dropoff transportation to a childcare provider within their school attendance area (once transportation routes are finalized after the boundary process). More information and forms can be found on the [Transportation Department](#) page. Still to be determined is the availability of on-site after-school programs.

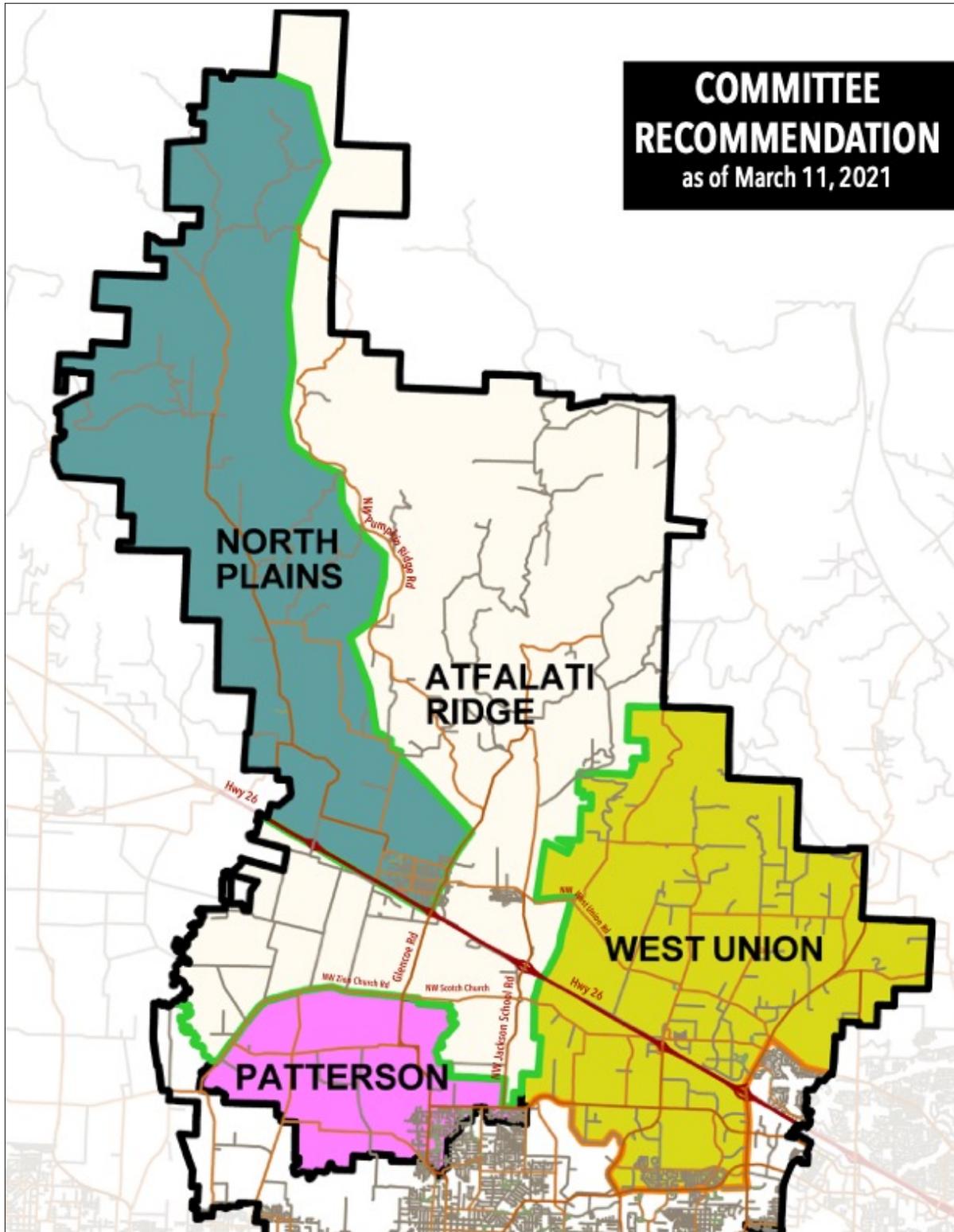
### **Open Enrollment**

Attendance boundaries are governed by School Board policies [JC](#) and [JECC](#) and their administrative rules, with the expectation that students attend the schools that they are assigned. HSD does not have an open enrollment process as it can greatly impact balancing of enrollments and equity, as well as the subsequent allocation of staffing and resources. Also, since HSD's boundaries incorporate not only North Plains and Hillsboro, but parts of Banks, Beaverton, Cornelius, Sherwood, and Portland as well, our policies must be applied equitably and consistently across the district. We would be unable to offer an open enrollment option for just one area.

### **Recology Facility Odors**

Like our neighbors in North Plains, our school can be impacted by the odors wafting from the Recology facility, depending on how the wind blows and when the compost is turned. However, this is beyond the district's control as the business operations are governed by state DEQ regulations. Our school's HVAC systems can filter out fine particulates, but not the odors. So, unfortunately, at this time, students and staff will need to get used to these smells and mitigate them as best as they can, just as they do at home. Recology does accept reports from neighbors about odor concerns. The phone number posted on their [website](#) is (503) 647-9489.

**APPENDIX 3:  
BOUNDARY ADJUSTMENT PROCESS  
ATTENDANCE BOUNDARY MAP PROPOSAL**



**APPENDIX 4:  
BOUNDARY ADJUSTMENT PROCESS  
CURRENT NORTH PLAINS BOUNDARY MAP**















