

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
 April 27, 2021
 District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. BUDGET COMMITTEE MEETING

<u>Board Present:</u>	<u>Staff Present:</u>
Erika Lopez, Chair	Mike Scott, Superintendent
Martin Granum, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim	Dayle Spitzer, Assistant Superintendent, School Performance
Yadira Martinez	Beth Graser, Chief Communications Officer
Jaci Spross	Kona Lew-Williams, Chief Human Resources Officer
Mark Watson	Michelle Morrison, Chief Financial Officer
	Casey Waletich, Chief Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Chief Information Technology Officer
Mya Smith	Olga Acuña, Director of Federal Programs
	Elaine Fox, Executive Director of Student Services
<u>Budget Committee Present:</u>	Saideh Haghighi, Director of Equity and Human Resources
Dawn Wallace	Audrea Neville, Executive Director of Schools
Michael Smith	Francesca Sinapi, Executive Director of Schools
Kevin Murphy	Brooke Nova, Director of CCP and Student Support Networks
Kristine Adams-Wannberg	Jeff Jones, Manager of Business Services
Monica Uribe	Justin Arey, Web Specialist/Designer
	Rose Roman, Executive Assistant to the Board
	Hugo Salmeron, Technology Support
	Melody Hansen, HCU

- I. Call to Order, Welcome
 Board Chair Erika Lopez called the meeting to order at 5:17 PM.

- II. Approve Proposed Agenda
 Director Martin Granum MOVED, SECONDED by Director Yadira Martinez, to approve the agenda as printed.
 The MOTION CARRIED (10-0). No further discussion took place.

- III. Committee Responsibilities, Roles and Process
 Chief Financial Officer Michelle Morrison discussed the Budget Committee roles and processes.

- IV. Election of Budget Committee Chair
 Director Martin Granum MOVED to elect See Eun Kim as Budget Committee Chair.
 The MOTION CARRIED (11-0). No further discussion took place.

- V. Budget Message
 Superintendent Mike Scott read his 2021-2022 Budget Message.

- VI. Review Budget outlook and Proposal
Chief Financial Officer Michelle Morrison discussed the budget outlook for Current Service Level (CSL), additional revenue assumptions, expenditure assumptions, fund balance feedback, long range forecast – governor’s budget, potential solutions for chronic underfunding, collective CSL support and investments, Student Investment Act (SIA) final proportionality, federal CARES funding for the biennium, other budget considerations, proposed budget document changes, and next steps.
- VII. Committee Discussion
Erika Lopez asked about federal funding and support for student social/emotional needs. Kristine Adams-Wannberg complimented the Budget document and the ending fund balance, and inquired about bargaining between the classified and licensed unions, and if there are any major PERS changes. Mark Watson asked how much the fund balance has changed the HSD credit rating.
- VII. Public Input
Budget Committee Chair read the Public Comments script. Chief Communications Officer Beth Graser read a statement submitted by Hillsboro Education Association.
- IX. Additional Committee Discussion
Chief Financial Officer Michelle Morrison read a statement submitted by Budget Committee member Kim Strelchen, who was not in attendance. Erika Lopez shared an experience with the Oregon Ways and Means committee and Board members not being allowed to testify, and encouraged budget committee members to contribute.
- X. Possible Action
Director Martin Granum MOVED, seconded by Mark Watson, moved that the Hillsboro School District 1J budget for 2021-22 in the aggregate amount of \$459,024,566 (total of all funds) be approved as proposed, and that the permanent tax rate of \$4.9749 per \$1,000 of assessed value be assessed in support of the General Fund. Director Martin Granum further moved that tax levies totaling \$39,590,776 be approved for the debt service fund for the purpose of the retirement of bonded debt owed by the District.
- The MOTION CARRIED (11-0). No further discussion took place.
- XI. Review Next Steps
Chief Financial Officer Michelle Morrison provided next steps for the approval of the 2021-22 Budget. Superintendent Mike Scott complimented Michelle Morrison and Manager of Business Services Jeff Jones for their work.
- XII. Adjourn
Budget Committee Chair See Eun Kim adjourned the Budget Committee Meeting at 6:21 PM.

2. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Erika Lopez, Chair	Mike Scott, Superintendent
Martin Granum, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim	Dayle Spitzer, Assistant Superintendent, School Performance
Yadira Martinez	Beth Graser, Chief Communications Officer
Jaci Spross	Kona Lew-Williams, Chief Human Resources Officer
Mark Watson	Michelle Morrison, Chief Financial Officer
	Casey Waletich, Chief Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Chief Information Technology Officer
Mya Smith	Olga Acuña, Director of Federal Programs
	Elaine Fox, Executive Director of Student Services
<u>Budget Committee Present:</u>	Saideh Haghighi, Director of Equity and Human Resources
Kevin Murphy	Audrea Neville, Executive Director of Schools
	Francesca Sinapi, Executive Director of Schools
	Brooke Nova, Director of CCP and Student Support Networks
	Justin Arey, Web Specialist/Designer
	Rose Roman, Executive Assistant to the Board
	Hugo Salmeron, Technology Support
	Melody Hansen, HCU

Board Chair Erika Lopez called the meeting to order at 6:21 PM.

- A. Discuss Recommendations for Student Representatives to the Board of Directors for the 2021-22 School Year
Directors Mark Watson and Jaci Spross discussed the student representative interviews, and student representative Mya Smith shared about the student meet and greet. Director Mark Watson named the suggested students – Ceph Tronco from Glencoe High School, Kaylee Vazquez Burgos from Hillsboro High School, and Jacquelin Perez Sanchez from the Miller Education Center.

- B. Return to In-Person Learning Update
Superintendent Mike Scott discussed the current plans made for Fall 2021. Assistant Superintendent Travis Reiman discussed county COVID-19 cases, the change in risk levels on in-person learning, and COVID-19 contact tracing and notification of cohorts. Assistant Superintendent Dayle Spitzer shared data from return to school surveys submitted by students and families. Chief Communications Officer Beth Graser gave an update on graduation plans and the communication going out on April 28.

- C. Recess Board Meeting
Board Chair Erika Lopez recessed at 6:51 PM.

3. REGULAR SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Erika Lopez, Chair	Mike Scott, Superintendent
Martin Granum, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim	Dayle Spitzer, Assistant Superintendent, School Performance
Yadira Martinez	Beth Graser, Chief Communications Officer
Jaci Spross	Kona Lew-Williams, Chief Human Resources Officer
Mark Watson	Michelle Morrison, Chief Financial Officer
	Casey Waletich, Chief Operations Officer
<u>Student Representatives Present:</u>	Adam Stewart, Capital Projects Officer
Mya Smith	Jordan Beveridge, Chief Information Technology Officer
	Olga Acuña, Director of Federal Programs
	Elaine Fox, Executive Director of Student Services
	Audrea Neville, Executive Director of Schools
	Francesca Sinapi, Executive Director of Schools
	Brooke Nova, Director of CCP and Student Support Networks
	Morgan Quimby, TOSA, Office for School Performance
	Alex Oh, Public Safety Chief
	Justin Arey, Web Specialist/Designer
	Rose Roman, Executive Assistant to the Board
	Hugo Salmeron, Technology Support
	Jill Golay, HEA President
	Melody Hansen, HCU

- A. Call to Order and Flag Salute
Board Chair Erika Lopez reconvened the meeting at 7:00 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement
Board Chair Erika Lopez read a Land Acknowledgement.
- C. Recognitions and Proclamations
Director See Eun Kim read the Asian Pacific American Heritage Month Proclamation.
Director Martin Granum read the School Nurses Appreciation Week Proclamation.
Director Mark Watson read the Teacher Appreciation Week Proclamation.
- D. Approval of Agenda
Director Mark Watson MOVED, SECONDED by Director Jaci Spross, to approve the agenda as printed.

The MOTION CARRIED (6-0). No further discussion took place.
- E. Audience Time
No audience members requested to address the Board regarding the following non-agenda items.

F. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Jaci Spross MOVED, SECONDED by Director Martin Granum, to approve the Consent Agenda as printed.

The MOTION CARRIED (6-0). No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of March 16, 2021 Board Meeting
2. Approve Minutes of April 13, 2021 Board Meeting
3. Approve Routine Personnel Matters
4. Approve Policies
 - a. I - Instruction
 - 1) IJ: School Counseling Program
 - 2) IJ-AR: Child Development Specialist Program
5. Authorize Application for 2021 Migrant Education Summer School

G. Action Items

1. Approve Boundary Adjustment

Capital Projects Officer Adam Stewart reminded the Board of the Boundary Committee recommendations.

Director Martin Granum MOVED, SECONDED by Director See Eun Kim, that the Board of Directors approve the North Plains Elementary/Atfalati Ridge boundaries as proposed by the Atfalati Ridge Boundary Committee.

The MOTION CARRIED (6-0).

Director Martin Granum thanked Adam Stewart and the committee for their work. Director Mark Watson thanked the community of North Plains for their work and involvement in the process.

2. Award Contracts

a. Award Contract for Elementary School #29 (South Hillsboro) Phase 1

Capital Projects Officer Adam Stewart presented the contract for site work at ES #29.

Director See Eun Kim MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors award the contract for Elementary School #29 Phase 1-Site Work project to The Saunders Company for the bid the amount of \$2,346,115.

The MOTION CARRIED (6-0). No further discussion took place.

3. School Resource Officer Intergovernmental Agreement Approval

Superintendent Mike Scott reminder the Board of the SRO process, and thanked TOSA Morgan Quimby and Public Safety Chief Alex Oh for their work.

Director Martin Granum MOVED, SECONDED by Director See Eun Kim, that the Board of Directors approve the School Resource Officer Intergovernmental

Agreement between the Hillsboro School District and the City of Hillsboro.

The MOTION CARRIED (6-0).

Director Yadira Martinez discussed her reservation about the process and complimented the work done. Chari Erika Lopez conveyed her appreciation to fellow Board members for their proactivity on the subject.

4. Approve Recommendations for Student Representatives to the Board of Directors for the 2021-22 School Year

Director Mark Watson MOVED, SECONDED by Director Jaci Spross, that the Board of Directors approve the interview team's recommendation that the following students be appointed on June 22, 2021 to serve as Student Representatives to the Board of Directors for the 2021-22 school year.

- Ceph Tronco from Glencoe High School
- Kaylee Vazquez Burgos from Hillsboro High School
- Jacquelin Perez Sanchez from Miller Education Center

The MOTION CARRIED (6-0).

Director Mark Watson thanked the seven qualified candidates. Director See Eun Kim thanked and commend the candidates for their applications. Chair Erika Lopez highlighted the process.

H. Reports and Discussions

1. Financial Report (see written report)

Chief Financial Officer Michelle Morrison presented the Financial Report.

2. Career and College Pathways (CCP): Focus on Pathways Center

Assistant Superintendent Dayle Spitzer thanked Brooke Nova for her leadership on the project and Director Yadira Martinez for her participation on the committee, discussed the last 12 months positives and challenges, CTE concentrator graduation rate, CTE growth over time, proven solutions, pathways center updates, the role and responsibilities of HSD as stewards of resources, 9th grade on/off-track. Director of CCP and Student Support Networks Brooke Nova discussed plans moving forward, the roadmap of options that lead to opportunities, planning tasks, plans in action, program investment needs, communication planning. Director Yadira Martinez shared experience on the committee and drew parallels to health care in the community.

I. Information

1. Administrative Regulation Update

I - Instruction

- a. IKFB-AR: Wearing Items of Cultural Significance in Graduation Exercises
Assistant Superintendent Dayle Spitzer discussed the AR.

J. HCU / HEA Reports

HCU President Melody Hansen shared appreciation for teachers, discussed the sub shortage, gave a shout out to custodial staff or other staff who covered for other their coworkers, highlighted Debbie Langworthy on the AFT board with Melody, and looked forward to returning to bargaining. HEA President Jill Golay gave an update of licensed work during the pandemic. She highlighted the anti-racist, anti-biased teacher coalition and looked forward to working with HSD on equity.

K. Discussion Time

1) Student Representatives' Time

Mya Smith thanked the Board for their work.

2) Superintendent's Time

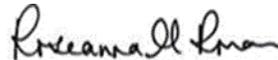
Superintendent Mike Scott thanked the Board and staff for their work on returning to in-person learning, for their work on SROs, and for the addition of the role of Student Representatives to the Board.

3) Board of Directors' Time

Director Jaci Spross thanked the Board for their work and expressed her desire to continue working for the Board. Director Mark Watson thanked staff for their flexibility and looking forward to participating in graduation and in-person Board meetings. Vice Chair Martin Granum shared his pride in HSD, the Board, and being involved in bargaining. Director See Eun Kim thanked the Board and staff for their hard work and highlighted Executive Assistant to the Board of Directors Rose Roman and Executive Assistant to the Superintendent Kathy Wilson for Administrative Professional Day. Director Yadira Martinez highlighted vaccinations and dental sealants at schools. Board Chair Erika Lopez highlighted the work of the district, cabinet, administration, schools, licensed and classified staff.

L. Adjourn Meeting

Chair Erika Lopez adjourned the meeting at 8:41 PM.



Approved May 25, 2021