

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS
Administration Center, 3083 NE 49th Place, Hillsboro, OR

Board Meeting Agenda
May 25, 2021
5:15 PM

1. 5:15 PM - Executive Session

On Google Meets

- A. Call to Order Executive Session
Presenter: Erika Lopez
Time: 5:15 PM
- B. ORS 192.660(2)(i) - Evaluation of the Superintendent
Presenter: Erika Lopez / Martin Granum
Time: 5:15 PM, 30 minutes
- C. Recess Executive Session
Presenter: Erika Lopez
Time: 5:45 PM

2. 5:45 PM - Work Session

- A. Citizen Bond Oversight Committee Report 4
Presenter: Adam Stewart / Matt Buckingham
Time: 5:45 PM, 30 minutes
- B. Board Leadership Planning 5
Presenter: Erika Lopez
Time: 6:15 PM, 10 minutes
- C. Non-Union Employee Salary Discussion 6
Presenter: Kona Lew-Williams / Michelle Morrison
Time: 6:25 PM, 15 minutes
- D. In-Person Learning Update 7
Presenters: Travis Reiman / Dayle Spitzer / Beth Graser
Time: 6:40 PM, 10 minutes
- E. Recess Board Meeting
Presenter: Erika Lopez
Time: 6:50 PM

3. 7:00 PM - Regular Session

- A. Call to Order and Flag Salute
Presenter: Erika Lopez
Time: 7:00 PM, 5 minutes
- B. Land Acknowledgement 8
Presenter: Erika Lopez
Time: 7:05 PM, 5 minutes
- C. Recognitions and Proclamations
Presenter: Erika Lopez
Time: 7:10 PM, 5 minutes
 - 1. LGBTQ Pride Month 9
Presenter: Lisa Allen
- D. Approval of Agenda
Presenter: Erika Lopez

SAMPLE MOTION: *I move that the Board of Directors approve the Agenda as printed.*

Time: 7:15 PM, 5 minutes

E. Audience Time

Presenter: Erika Lopez / Beth Graser

Time: 7:20 PM, 10 minutes

F. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Presenter: Erika Lopez

SAMPLE MOTION: *I move that the Board of Directors approve the Consent Agenda as printed.*

Time: 7:30 PM, 5 minutes

1. Approve Minutes of April 27, 2021 Board Meeting 10
2. Approve Minutes of May 11, 2021 Board Meeting 39
3. Approve Routine Personnel Matters
4. Approve High School Courses: Translation and Interpretation

G. Action Items

1. School Resource Officer Intergovernmental Agreement Approval

Presenters: Mike Scott / Morgan Quimby / Alex Oh

SAMPLE MOTION: *I move that the Board of Directors approve the School Resource Officer Intergovernmental Agreement between the Hillsboro School District and the Washington County Sheriff's Office.*

Time: 7:35 PM, 5 minutes

2. Award Contract for Hillsboro High School Concrete Replacement

Presenter: Adam Stewart

SAMPLE MOTION: *I move that the Board of Directors award the contract for Hillsboro High School Concrete Replacement project to 5 Star Builders for the base bid amount of \$455,228.71.*

Time: 7:40 PM, 5 minutes

3. Authorization of Summer Childcare RFP and Advance Award

Presenter: Michelle Morrison

SAMPLE MOTION: *I move that the Board of Directors authorize the Summer Childcare Request for Proposals and Advance Award of service contracts to organizations qualified through the Request for Proposal Process.*

Time: 7:45 PM, 5 minutes

4. Approve Salary Adjustments for Non-Union Employees

Presenter: Kona Lew-Williams / Michelle Morrison

SAMPLE MOTION: *I move that the Board of Directors approve the 2021-2024 individual contracts with executive management, administrators, confidential, and supervisory-technical employees.*

Time: 7:50 PM, 10 minutes

H. Reports and Discussion

1. Financial Report

Presenter: Michelle Morrison

Time: 8:00 PM, 5 minutes

I. Policies - First Reading

Policies that are scheduled for first reading are included in the Board meeting

packet. Staff members will not formally present the first reading of policies, unless the Board requests information that is not already included in the Board meeting packet. If no public comments or questions are received regarding these policies during the review period, they may be placed on the consent agenda for approval during the next regular meeting.

Presenter: Mike Scott

Time: 8:05 PM, 5 minutes

1. C - General School Administration
 - a. CBA: Qualifications and Duties of the Superintendent
Presenter: Kona Lew-Williams
2. I - Instruction
 - a. IIBGA: Electronic Communication System
Presenter: Jordan Beveridge
 - b. IIBGA-AR: Electronic Communication System
Presenter: Jordan Beveridge
3. J - Students
 - a. JGA: Corporal Punishment
Presenter: Dayle Spitzer
 - b. JHCA/JHCB: Immunizations, Physical Examinations, Vision Screening/Eye Examinations and Dental Screening
Presenter: Travis Reiman

J. HCU / HEA Reports

Time: 8:10 PM, 10 minutes

K. Discussion Time

Time: 8:20 PM, 10 minutes

1. Student Representatives' Time
2. Superintendent's Time
3. Board of Directors' Time

L. Adjourn Regular Session

Time: 8:30 PM

M. Next Meetings of the Board of Directors

- June 22, 2021, Work / Regular Session

HILLSBORO SCHOOL DISTRICT 1J
May 25, 2021
CITIZEN BOND OVERSIGHT COMMITTEE REPORT TO SCHOOL BOARD

SITUATION

As part of the 2017 bond campaign, the District committed to the formation of a Citizen's Bond Oversight Committee. The purpose and authority of the Oversight Committee is to convene quarterly, or as needed, to review progress on projects detailed in the Hillsboro School District Bond Measure 34-278. The Committee will review progress and monitor program spending and construction schedules. A written report describing program progress will be prepared for each Committee meeting. The written report will be shared with the Board of Directors and will be published on the Hillsboro School District website.

Tonight, the Hillsboro School Board of Directors will receive a report from the Citizen's Bond Oversight Committee Chairman Matt Buckingham. Mr. Buckingham and Capital Projects Officer Adam Stewart will provide information regarding summer 2021 bond projects, schedules and budgets and answer Board members' questions regarding the bond program and Citizen Bond Oversight Committee activities.

RECOMMENDATION

The Superintendent recommends the Board of Directors listen to this report and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
May 25, 2021
BOARD LEADERSHIP PLANNING

SITUATION

The Board takes time each year to discuss the election of officers for the subsequent year. The election of Chair and Vice Chair will take place during the Board meeting in June. All seven Board members are eligible to run for office. The Board Chair will facilitate a discussion that allows each Board member to express an interest in running for office, and gives Board members an opportunity to ask questions, express the qualities they would like to see in the Chair and Vice Chair, and consider the decisions they must make for leadership.

RECOMMENDATION

The Superintendent recommends that the Board of Directors discuss Board leadership planning for 2021-22.

HILLSBORO SCHOOL DISTRICT 1J
May 25, 2021
NON-UNION EMPLOYEE SALARY ADJUSTMENTS DISCUSSION

SITUATION

The executive management staff, administrators, confidential, and supervisory-technical employees are not included in a bargaining unit. Annually, the Board authorizes their compensation after receiving recommendations from the Superintendent. Per state public meeting laws (42 Op Atty Gen 362 [1982]), salaries for non-union employees may not be discussed in executive session. The Board is scheduled to take action regarding compensation for non-union employees during tonight's regular session.

The District has undergone a comprehensive compensation review for all executive management, administrators, confidential, and supervisory-technical employees to determine whether or not Hillsboro is competitive for recruitment and retention purposes. As a result of the process, a detailed recommendation to adjust positions has been shared.

The compensation review comparison was conducted by a third party and included pulling salary and benefit information from districts that were similar to either size and/or geographic area. These included Portland, Tigard-Tualatin, Sherwood, Beaverton, Forest Grove, North Clackamas, Eugene, and Salem-Keizer. The study sought to compare compensation with like positions.

The current Memorandum of Agreement (MOA) will remain in status quo for the Cost of Living Adjustments (COLA) and insurance benefits until we reach agreement with the licensed union. Once an agreement is reached, the non-represented staff will receive the same COLA as the licensed staff. Effective July 1, 2021, all other elements of the MOA will go into effect for non-represented staff. The duration of the next MOA will be for a three year period effective July 1, 2021 thru June 30, 2024.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
May 25, 2021
IN-PERSON LEARNING UPDATE

SITUATION

The Board will receive an update on in-person learning, summer programming, graduation planning, and plans for Fall 2021.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to the update and ask any questions they have.

**HILLSBORO SCHOOL DISTRICT 1J
BOARD OF DIRECTORS 2020-2021
LAND ACKNOWLEDGEMENT**

As we gather here today, even in this virtual setting, we would like to take a moment to acknowledge that our district service area is on the occupied traditional homelands of the Atfalati Indigenous people, lands we now call Washington County and the State of Oregon.

We thank them and their ancestors for being the original stewards of this land. We take this opportunity to offer gratitude for the opportunity to learn, work, and be a community on this land.

We also acknowledge the systemic policies of colonization that have led to genocide, relocation and assimilation that have impacted Indigenous and Native families, both past and present, and those who will be affected in the future.

According to Kalapuya tradition, people have lived here since time immemorial. Indigenous people still live here today, having persevered through US sponsored war displacement, genocide, and oppression.

We honor the Indigenous people whose traditional and ancestral homelands we stand on: the Tualatin Kalapuya, Kathlamet, Clackamas, Tumwater, Molalla, bands of the Chinook and many other indigenous nations of the Columbia River.

We believe it is important to acknowledge the ancestors of this place and to recognize that we are here because of the sacrifices forced upon them.

In remembering these communities, we honor their legacy, their lives, and their ancestors. We also recognize the urban Indigenous/Native/First Peoples community living in the metro area, which includes over 400 tribal nations.

PROCLAMATION

The Hillsboro School District celebrates the first presidential proclamation recognizing the Transgender Day of Visibility issued by President Joe Biden in March of 2021.

The Hillsboro School District recognizes that the struggle for dignity and equality for lesbian, gay, bisexual, transgender and questioning (LGBTQ) people is reflected in the tireless dedication of advocates and allies who strive to forge a more inclusive society.

The Hillsboro School District understands that LGBTQ individuals, including those who live in our local communities, face discrimination simply for being who they are and for who they love and there remains much work to do to extend the promise of our country to every person.

The Hillsboro School District commemorates the landmark Supreme Court decision of 2015 guaranteeing marriage equality in all 50 States was a historic victory for LGBTQ Americans and continues to affirm our belief that we are all more free when we are treated as equals.

The Hillsboro School District celebrates that the month of June is nationally recognized as a time to celebrate contributions of the LGBTQ community to our society and collective history.

The Board of Education of the Hillsboro School District do hereby proclaim the month of June 2021 to be:

LGBTQ PRIDE MONTH



We urge all community members to join us in recognizing the many contributions and achievements of the LGBTQ community to the development and prosperity of our society.



Erika Lopez, Board Chair

DRAFT

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

April 27, 2021

District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. BUDGET COMMITTEE MEETING

<u>Board Present:</u>	<u>Staff Present:</u>
Erika Lopez, Chair	Mike Scott, Superintendent
Martin Granum, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim	Dayle Spitzer, Assistant Superintendent, School Performance
Yadira Martinez	Beth Graser, Chief Communications Officer
Jaci Spross	Kona Lew-Williams, Chief Human Resources Officer
Mark Watson	Michelle Morrison, Chief Financial Officer
	Casey Waletich, Chief Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Chief Information Technology Officer
Mya Smith	Olga Acuña, Director of Federal Programs
	Elaine Fox, Executive Director of Student Services
<u>Budget Committee Present:</u>	Saideh Haghighi, Director of Equity and Human Resources
Dawn Wallace	Audrea Neville, Executive Director of Schools
Michael Smith	Francesca Sinapi, Executive Director of Schools
Kevin Murphy	Brooke Nova, Director of CCP and Student Support Networks
Kristine Adams-Wannberg	Jeff Jones, Manager of Business Services
Monica Uribe	Justin Arey, Web Specialist/Designer
	Rose Roman, Executive Assistant to the Board
	Hugo Salmeron, Technology Support
	Melody Hansen, HCU

- I. Call to Order, Welcome
Board Chair Erika Lopez called the meeting to order at 5:17 PM.

- II. Approve Proposed Agenda
Director Martin Granum MOVED, SECONDED by Director Yadira Martinez, to approve the agenda as printed.
The MOTION CARRIED (10-0). No further discussion took place.

- III. Committee Responsibilities, Roles and Process
Chief Financial Officer Michelle Morrison discussed the Budget Committee roles and processes.

- IV. Election of Budget Committee Chair
Director Martin Granum MOVED to elect See Eun Kim as Budget Committee Chair.
The MOTION CARRIED (11-0). No further discussion took place.

- V. Budget Message
Superintendent Mike Scott read his 2021-2022 Budget Message.

- VI. Review Budget outlook and Proposal
Chief Financial Officer Michelle Morrison discussed the budget outlook for Current Service Level (CSL), additional revenue assumptions, expenditure assumptions, fund balance feedback, long range forecast – governor’s budget, potential solutions for chronic underfunding, collective CSL support and investments, Student Investment Act (SIA) final proportionality, federal CARES funding for the biennium, other budget considerations, proposed budget document changes, and next steps.
- VII. Committee Discussion
Erika Lopez asked about federal funding and support for student social/emotional needs. Kristine Adams-Wannberg complimented the Budget document and the ending fund balance, and inquired about bargaining between the classified and licensed unions, and if there are any major PERS changes. Mark Watson asked how much the fund balance has changed the HSD credit rating.
- VII. Public Input
Budget Committee Chair read the Public Comments script. Chief Communications Officer Beth Graser read a statement submitted by Hillsboro Education Association.
- IX. Additional Committee Discussion
Chief Financial Officer Michelle Morrison read a statement submitted by Budget Committee member Kim Strelchen, who was not in attendance. Erika Lopez shared an experience with the Oregon Ways and Means committee and Board members not being allowed to testify, and encouraged budget committee members to contribute.
- X. Possible Action
Director Martin Granum MOVED, seconded by Mark Watson, moved that the Hillsboro School District 1J budget for 2021-22 in the aggregate amount of \$459,024,566 (total of all funds) be approved as proposed, and that the permanent tax rate of \$4.9749 per \$1,000 of assessed value be assessed in support of the General Fund. Director Martin Granum further moved that tax levies totaling \$39,590,776 be approved for the debt service fund for the purpose of the retirement of bonded debt owed by the District.
- The MOTION CARRIED (11-0). No further discussion took place.
- XI. Review Next Steps
Chief Financial Officer Michelle Morrison provided next steps for the approval of the 2021-22 Budget. Superintendent Mike Scott complimented Michelle Morrison and Manager of Business Services Jeff Jones for their work.
- XII. Adjourn
Budget Committee Chair See Eun Kim adjourned the Budget Committee Meeting at 6:21 PM.

2. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Erika Lopez, Chair	Mike Scott, Superintendent
Martin Granum, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim	Dayle Spitzer, Assistant Superintendent, School Performance
Yadira Martinez	Beth Graser, Chief Communications Officer
Jaci Spross	Kona Lew-Williams, Chief Human Resources Officer
Mark Watson	Michelle Morrison, Chief Financial Officer
	Casey Waletich, Chief Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Chief Information Technology Officer
Mya Smith	Olga Acuña, Director of Federal Programs
	Elaine Fox, Executive Director of Student Services
<u>Budget Committee Present:</u>	Saideh Haghighi, Director of Equity and Human Resources
Kevin Murphy	Audrea Neville, Executive Director of Schools
	Francesca Sinapi, Executive Director of Schools
	Brooke Nova, Director of CCP and Student Support Networks
	Justin Arey, Web Specialist/Designer
	Rose Roman, Executive Assistant to the Board
	Hugo Salmeron, Technology Support
	Melody Hansen, HCU

Board Chair Erika Lopez called the meeting to order at 6:21 PM.

- A. Discuss Recommendations for Student Representatives to the Board of Directors for the 2021-22 School Year
Directors Mark Watson and Jaci Spross discussed the student representative interviews, and student representative Mya Smith shared about the student meet and greet. Director Mark Watson named the suggested students – Ceph Tronco from Glencoe High School, Kaylee Vazquez Burgos from Hillsboro High School, and Jacquelin Perez Sanchez from the Miller Education Center.
- B. Return to In-Person Learning Update
Superintendent Mike Scott discussed the current plans made for Fall 2021. Assistant Superintendent Travis Reiman discussed county COVID-19 cases, the change in risk levels on in-person learning, and COVID-19 contract tracing and notification of cohorts. Assistant Superintendent Dayle Spitzer shared data from return to school surveys submitted by students and families. Chief Communications Officer Beth Graser gave an update on graduation plans and the communication going out on April 28.
- C. Recess Board Meeting
Board Chair Erika Lopez recessed at 6:51 PM.

3. REGULAR SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Erika Lopez, Chair	Mike Scott, Superintendent
Martin Granum, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim	Dayle Spitzer, Assistant Superintendent, School Performance
Yadira Martinez	Beth Graser, Chief Communications Officer
Jaci Spross	Kona Lew-Williams, Chief Human Resources Officer
Mark Watson	Michelle Morrison, Chief Financial Officer
	Casey Waletich, Chief Operations Officer
<u>Student Representatives Present:</u>	Adam Stewart, Capital Projects Officer
Mya Smith	Jordan Beveridge, Chief Information Technology Officer
	Olga Acuña, Director of Federal Programs
	Elaine Fox, Executive Director of Student Services
	Audrea Neville, Executive Director of Schools
	Francesca Sinapi, Executive Director of Schools
	Brooke Nova, Director of CCP and Student Support Networks
	Morgan Quimby, TOSA, Office for School Performance
	Alex Oh, Public Safety Chief
	Justin Arey, Web Specialist/Designer
	Rose Roman, Executive Assistant to the Board
	Hugo Salmeron, Technology Support
	Jill Golay, HEA President
	Melody Hansen, HCU

- A. Call to Order and Flag Salute
Board Chair Erika Lopez reconvened the meeting at 7:00 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement
Board Chair Erika Lopez read a Land Acknowledgement.
- C. Recognitions and Proclamations
Director See Eun Kim read the Asian Pacific American Heritage Month Proclamation.
Director Martin Granum read the School Nurses Appreciation Week Proclamation.
Director Mark Watson read the Teacher Appreciation Week Proclamation.
- D. Approval of Agenda
Director Mark Watson MOVED, SECONDED by Director Jaci Spross, to approve the agenda as printed.

The MOTION CARRIED (6-0). No further discussion took place.
- E. Audience Time
No audience members requested to address the Board regarding the following non-agenda items.

F. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Jaci Spross MOVED, SECONDED by Director Martin Granum, to approve the Consent Agenda as printed.

The MOTION CARRIED (6-0). No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of March 16, 2021 Board Meeting
2. Approve Minutes of April 13, 2021 Board Meeting
3. Approve Routine Personnel Matters
4. Approve Policies
 - a. I - Instruction
 - 1) IJ: School Counseling Program
 - 2) IJ-AR: Child Development Specialist Program
5. Authorize Application for 2021 Migrant Education Summer School

G. Action Items

1. Approve Boundary Adjustment

Capital Projects Officer Adam Stewart reminded the Board of the Boundary Committee recommendations.

Director Martin Granum MOVED, SECONDED by Director See Eun Kim, that the Board of Directors approve the North Plains Elementary/Atfalati Ridge boundaries as proposed by the Atfalati Ridge Boundary Committee.

The MOTION CARRIED (6-0).

Director Martin Granum thanked Adam Stewart and the committee for their work. Director Mark Watson thanked the community of North Plains for their work and involvement in the process.

2. Award Contracts

a. Award Contract for Elementary School #29 (South Hillsboro) Phase 1

Capital Projects Officer Adam Stewart presented the contract for site work at ES #29.

Director See Eun Kim MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors award the contract for Elementary School #29 Phase 1-Site Work project to The Saunders Company for the bid the amount of \$2,346,115.

The MOTION CARRIED (6-0). No further discussion took place.

3. School Resource Officer Intergovernmental Agreement Approval

Superintendent Mike Scott reminder the Board of the SRO process, and thanked TOSA Morgan Quimby and Public Safety Chief Alex Oh for their work.

Director Martin Granum MOVED, SECONDED by Director See Eun Kim, that the Board of Directors approve the School Resource Officer Intergovernmental

Agreement between the Hillsboro School District and the City of Hillsboro.

The MOTION CARRIED (6-0).

Director Yadira Martinez discussed her reservation about the process and complimented the work done. Chari Erika Lopez conveyed her appreciation to fellow Board members for their proactivity on the subject.

4. Approve Recommendations for Student Representatives to the Board of Directors for the 2021-22 School Year

Director Mark Watson MOVED, SECONDED by Director Jaci Spross, that the Board of Directors approve the interview team's recommendation that the following students be appointed on June 22, 2021 to serve as Student Representatives to the Board of Directors for the 2021-22 school year.

- Ceph Tronco from Glencoe High School
- Kaylee Vazquez Burgos from Hillsboro High School
- Jacquelin Perez Sanchez from Miller Education Center

The MOTION CARRIED (6-0).

Director Mark Watson thanked the seven qualified candidates. Director See Eun Kim thanked and commend the candidates for their applications. Chair Erika Lopez highlighted the process.

H. Reports and Discussions

1. Financial Report (see written report)

Chief Financial Officer Michelle Morrison presented the Financial Report.

2. Career and College Pathways (CCP): Focus on Pathways Center

Assistant Superintendent Dayle Spitzer thanked Brooke Nova for her leadership on the project and Director Yadira Martinez for her participation on the committee, discussed the last 12 months positives and challenges, CTE concentrator graduation rate, CTE growth over time, proven solutions, pathways center updates, the role and responsibilities of HSD as stewards of resources, 9th grade on/off-track. Director of CCP and Student Support Networks Brooke Nova discussed plans moving forward, the roadmap of options that lead to opportunities, planning tasks, plans in action, program investment needs, communication planning. Director Yadira Martinez shared experience on the committee and drew parallels to health care in the community.

I. Information

1. Administrative Regulation Update

I - Instruction

a. IKFB-AR: Wearing Items of Cultural Significance in Graduation Exercises

Assistant Superintendent Dayle Spitzer discussed the AR.

J. HCU / HEA Reports

HCU President Melody Hansen shared appreciation for teachers, discussed the sub shortage, gave a shout out to custodial staff or other staff who covered for other their coworkers, highlighted Debbie Langworthy on the AFT board with Melody, and looked forward to returning to bargaining. HEA President Jill Golay gave an update of licensed work during the pandemic. She highlighted the anti-racist, anti-biased teacher coalition and looked forward to working with HSD on equity.

K. Discussion Time

1) Student Representatives' Time

Mya Smith thanked the Board for their work.

2) Superintendent's Time

Superintendent Mike Scott thanked the Board and staff for their work on returning to in-person learning, for their work on SROs, and for the addition of the role of Student Representatives to the Board.

3) Board of Directors' Time

Director Jaci Spross thanked the Board for their work and expressed her desire to continue working for the Board. Director Mark Watson thanked staff for their flexibility and looking forward to participating in graduation and in-person Board meetings. Vice Chair Martin Granum shared his pride in HSD, the Board, and being involved in bargaining. Director See Eun Kim thanked the Board and staff for their hard work and highlighted Executive Assistant to the Board of Directors Rose Roman and Executive Assistant to the Superintendent Kathy Wilson for Administrative Professional Day. Director Yadira Martinez highlighted vaccinations and dental sealants at schools. Board Chair Erika Lopez highlighted the work of the district, cabinet, administration, schools, licensed and classified staff.

L. Adjourn Meeting

Chair Erika Lopez adjourned the meeting at 8:41 PM.

DRAFT

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

May 11, 2021

Virtual Meeting

2. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Erika Lopez, Chair	Mike Scott, Superintendent
Martin Granum, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
Yadira Martinez	Beth Graser, Chief Communications Officer
Jaci Spross	Kona Lew-Williams, Chief Human Resources Officer
Mark Watson	Michelle Morrison, Chief Financial Officer
	Casey Waletich, Chief Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Chief Information Technology Officer
Mya Smith	Francesca Sinapi, Executive Director of Schools
	Olga Acuña, Director of Federal Programs
<u>Black Village Family Action Com:</u>	Elaine Fox, Executive Director of Student Services
David Steinhauer	Saideh Haghighi, Director of Equity and Human Resources
Anna Woiwor-Bradley	Audrea Neville, Executive Director of Schools
Nancy Thomas	Arcema Tovar, Director of Elementary Teaching & Learning
Jahmai Cherry	Becky Kingsmith, Director of Secondary Teaching & Learning
Jelana Canfield	Sarah Crane, Director of Student Services
	Morgan Quimby, TOSA, Office for School Performance
	Alex Oh, Public Safety Chief
	Rose Roman, Executive Assistant to the Board of Directors
	Justin Arey, Web Specialist/Designer
	Hugo Salmeron, Technology Support
	Angie Jimenez Morales, Translator
	Sebastian Hernandez Viera, Translator

- A. Call to Order
Board Chair Erika Lopez called the work session to order at 5:57 PM.

- B. Black Village Family Advisory Committee Report and Discussion
Executive Director of Schools Francesca Sinapi introduced the BVFAC. Jahmai Cherry gave an update on the group. David Steinhauer spoke on community engagement, and listening to the student voice/experience. Anna Woiwor-Bradley spoke on outreach. Jelana Canfield spoke about the project for Black History month. Board members asked questions and thanked the BVFAC for their continued work in the district and the community.

- C. Chromebook Filtering Information
Chief Information Technology Officer Jordan Beveridge gave a presentation on student chromebook filtering and general student account archiving.

- D. Discuss 2020-21 Board Goals
Superintendent Mike Scott introduced the topic. Assistant Superintendent Travis Reiman discussed SIP and SIA plans. Chief Communications Officer Beth Graser discussed the HSD Strategic Plan. Board members each discussed their thought on future goals.
- E. Instruction to Reach All Learners
Assistant Superintendent Dayle Spitzer introduced the topic. Director of Secondary Teaching & Learning Becky Kingsmith shared objectives, instructional best practices and how they support all learners, learning objectives – content and language, instructional strategies, multiple modes of sharing what students have learned, and formative/summative assessment. Director of Student Services Sarah Crane asked Board to write down what they think of Instruction to reach all learners means, scaffolding and differentiation, and monitoring and adjusting in real time. Director of Elementary Teaching & Learning Arcema Tovar discussed the three tiers of instruction, beginning with the end in mind, responding if standards aren't met, and the idea of exit tickets.
- F. School Resource Officer Update
Superintendent Mike Scott introduced the topic. TOSA Morgan Quimby highlighted differences between the Washington County Sheriffs Office and the Hillsboro Police Department Intergovernmental Agreements.
- G. In-Person Learning Update
Superintendent Mike Scott gave an update on State level discussions. Assistant Superintendent Travis Reiman shared Washington County covid-19 data, learning acceleration plan, summer plans, ODE summer grant funds, project template for K-8 Summer School Plan Submissions, networking of partners, and highlights. Chief Communications Officer Beth Graser discussed graduation updates, and preparations for drive-up and traditional in-person models, and vaccination updates, including student clinic attendance.
- H. Discussion Time
Mya Smith emphasized and thanked the Board for their care about the student voice. Superintendent Mike Scott wished Board members good luck in the upcoming elections. Director Yadira Martinez wished Board members good luck next Tuesday in the elections. Director Mark Watson expressed appreciation for the roll call vote done lately, and recommends they continue. Director Lisa Allen gave a reminder of when ballots are due, and highlighted the HSD election. Director Jaci Spross commended HSD on being trailblazers in many instances. Board Chair Erika Lopez echoed fellow Board member sentiments.
- I. Adjourn Meeting
Chair Erika Lopez recessed the meeting at 8:27 PM.

