

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS

Administration Center, 3083 NE 49th Place, Hillsboro, OR

Board Meeting Agenda

June 22, 2021

5:15 PM

1. 5:15 PM - Work Session

- A. Native American PAC Report 5
Presenter: Francesca Sinapi
Time: 5:15 PM, 30 minutes
- B. Board Chair and Vice Chair Election Update 6
Presenter: Mike Scott
Time: 5:45 PM, 10 minutes
- C. Discuss 2021-22 Board Meeting Dates 7
Presenter: Mike Scott
Time: 5:55 PM, 5 minutes
- D. Announce Budget Committee Vacancies 8
Presenter: Michelle Morrison
Time: 6:00 PM, 5 minutes
- E. Announce Community Curriculum Advisory Committee Vacancies 9
Presenter: Travis Reiman
Time: 6:05 PM, 5 minutes
- F. Comprehensive Sexuality Education (CSE) Biennial Approval Process Update 13
Presenter: Travis Reiman
Time: 6:10 PM, 15 minutes
- G. Summer Programs, Accelerated Learning Plan, and SIA/ESSER Fund Update 14
Presenter: Travis Reiman / Michelle Morrison
Time: 6:25 PM, 25 minutes
- H. Recess Board Meeting
Presenter: Erika Lopez
Time: 6:50 PM

2. 7:00 PM - Regular Session

- A. Call to Order and Flag Salute
Presenter: Erika Lopez
Time: 7:00 PM, 5 minutes
- B. Land Acknowledgement 15
Presenter: Erika Lopez
Time: 7:05 PM, 5 minutes
- C. Recognition and Appreciation
Presenter: Erika Lopez / Mike Scott
Time: 7:10 PM, 20 minutes
 - 1. Outgoing Student Representatives 38
 - 2. Outgoing Board Members
- D. Approval of Agenda
Presenter: Erika Lopez

SAMPLE MOTION: *I move that the Board of Directors approve the Agenda as printed.*

Time: 7:30 PM, 5 minutes

E. Audience Time

Presenter: Erika Lopez / Beth Graser

Time: 7:35 PM, 10 minutes

F. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Presenter: Erika Lopez

SAMPLE MOTION: *I move that the Board of Directors approve the Consent Agenda as printed.*

Time: 7:45 PM, 5 minutes

1. Approve Minutes of May 25, 2021 Board Meeting
 2. Approve Routine Personnel Matters
 3. Approve Policies
 - a. C - General School Administration
 - 1) CBA: Qualifications and Duties of the Superintendent
 - b. I - Instruction
 - 1) IIBGA: Electronic Communication System
 - 2) IIBGA-AR: Electronic Communication System
 - c. J: Students
 - 1) JGA: Corporal Punishment
 - 2) JHCA/JHCB: Immunizations, Physical Examinations, Vision Screening/Eye Examinations and Dental Screening
 4. Approve Annual Clerk / Officer Designations
 5. Approve Annual Depository, Auditor, Legal Counsel, Newspaper, and Agent Designations
 6. Approve Crime Policy Coverage Limits
 7. Establish 2021-22 Mileage Reimbursement Rate
 8. Tuition Rates for Non-Resident Students
- G. Recess Board Meeting; Convene Meeting of the Local Contract Review Board
- Presenter: Erika Lopez
- Time: 7:50 PM
- H. Approve Declaration of Emergency Replacement of Exhaust System in Science Classrooms at Hillsboro High School and Exemption from Competitive Bidding
- Presenter: Adam Stewart
- SAMPLE MOTION: *I move that the Board of Directors, acting in the capacity of the Local Contract Review Board, declare an emergency and exemption from competitive bidding requirements for replacement of exhaust system in science classrooms at Hillsboro High School prior to the start of the 2021-22 school year.***
- Time: 7:50 PM, 5 minutes
1. Public Testimony
- Presenter: Erika Lopez
- Time: 7:55 PM, 5 minutes
- I. Adjourn Meeting of the Local Contract Review Board; Reconvene Board Meeting
- Presenter: Erika Lopez

Time: 8:00 PM

J. Recess Board Meeting; Convene Meeting of the Budget Committee

Time: 8:00 PM

K. Hold Budget Hearing

Presenter: Erika Lopez / Michelle Morrison

Time: 8:00 PM, 10 minutes

L. Adjourn Budget Hearing, Reconvene Board Meeting

Presenter: Erika Lopez

Time: 8:10 PM

M. Action Items

1. Adopt Resolutions to Adopt the 2021-22 Budget, Appropriate the 2021-22 Budget, and Impose 2021-22 Taxes and Categorize the Levy

Presenter: Michelle Morrison

SAMPLE MOTION: *I move that the Board of Directors adopt the Resolutions to Adopt the 2021-22 Budget, Appropriate the 2021-22 Budget, and Impose 2021-22 Taxes and Categorize the Levy, as shown in the June 22, 2021, Board meeting packet.*

Time: 8:10 PM, 10 minutes

2. Adjust Appropriations

Presenter: Michelle Morrison

SAMPLE MOTION: *I move that the Board of Directors approve the adjusted appropriations for general and special revenue funds listed in the June 22, 2021 Board meeting packet.*

Time: 8:20 PM, 5 minutes

3. Authorization of After School Program Request for Proposal (RFP) and Advance Award

Presenter: Travis Reiman / Michelle Morrison

SAMPLE MOTION: *I move that the Board of Directors authorize the After School Program Request for Proposals and Advance Award of service contracts to organizations qualified through the Request for Proposal Process.*

Time: 8:25 PM, 5 minutes

4. Healthy and Safe Schools Plan

Presenter: Casey Waletich

SAMPLE MOTION: *I move that the Board of Directors approve the Healthy and Safe Schools Plan.*

Time: 8:30 PM, 10 minutes

5. Award Bid for Dairy Products

Presenter: Casey Waletich

SAMPLE MOTION: *I move that the Board of Directors award the bid for supply and delivery of dairy products, with renewal options for up to four (4) additional years, to Medosweet Farms beginning in the 2021-22 school year.*

Time: 8:40 PM, 5 minutes

6. Review Superintendent's Performance and Approve Performance Evaluation

Presenter: Erika Lopez / Martin Granum

SAMPLE MOTION: *I move that the Board of Directors commend the Superintendent for his leadership of the Hillsboro School District, and direct*

that the evaluation letter be placed in his personnel file.

Time: 8:45 PM, 10 minutes

7. Approve 2021-22 Board Meeting Dates

Presenter: Mike Scott

SAMPLE MOTION: *I move that the Board of Directors approve the Board meeting dates for the 2021-22 school year.*

Time: 8:55 PM, 5 minutes

8. Accept Gifts and Donations

Presenter: Michelle Morrison

SAMPLE MOTION: *I move that the Board of Directors accept the donation of \$5,370 from Ladd Acres PTA to Ladd Acres Elementary for purchase of library chairs, and the donation of \$5,000 from the Reser Family Foundation to Miller Education Center for the Real World Personal Finance Grant program.*

Time: 9:00 PM, 5 minutes

N. Reports and Discussion

1. Financial Report

Presenter: Michelle Morrison

Time: 9:05 PM, 5 minutes

O. Oath of Office

1. Administer the Oath of Office to Elected Board Members

Presenter: Erika Lopez

Time: 9:10 PM, 10 minutes

2. Appoint Student Representatives to the Board of Directors and

Administer the Oath of Office

Presenter: Erika Lopez

SAMPLE MOTION: *I move that the Board of Directors appoint Ceph Tronco, Kaylee Vazquez, and Jacquelin Perez to serve as Student Representatives to the Board of Directors for the 2021-22 school year, and administer the oath of office.*

Time: 9:20 PM, 10 minutes

P. HCU / HEA Reports

Time: 9:30 PM, 10 minutes

Q. Discussion Time

Time: 9:40 PM, 15 minutes

1. Student Representatives' Time

2. Superintendent's Time

3. Board of Directors' Time

R. Adjourn Regular Session

Presenter: Board Chair

Time: 9:55 PM

S. Next Meetings of the Board of Directors

-July 15, 2021, Work Session (tentative)

-August 3, 2021, Full-Day Retreat (tentative)

HILLSBORO SCHOOL DISTRICT 1J

June 22, 2021

NATIVE AMERICAN PARENT ADVISORY COMMITTEE (NA PAC) PRESENTATION

SITUATION

The role of the Hillsboro School District's Native American Parent Advisory Committee (NA PAC) is to advise HSD staff members on matters concerning planning, developing, administering, and evaluating of the District's Title VI program, and to consequently make recommendations regarding policies and practices, project proposals, and other matters of interest to the NA PAC.

NA PAC engages with families whose students have a tribal affiliation to gather input on district programs and services and to provide educational and other culturally specific opportunities that promote community and lifelong learning. The NA PAC also collaborates with the District's Office of Federal Programs, which receives federal funds under the Every Student Succeeds Act (ESSA), in order to: 1) raise student achievement; 2) provide access and opportunities for parent involvement; 3) increase family engagement in schools; and 4) enhance collaboration between educators and parents.

NA PAC members are parent volunteers generally representing schools serving high concentrations of students who are eligible to receive services under Title VI.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
June 22, 2021
BOARD CHAIR AND VICE CHAIR ELECTION UPDATE

SITUATION

According to Board policy BC/BCA – Board Organization/Board Organizational Meeting, the Board will elect a Chair and Vice Chair by July 31. In order to include newly elected Board members in the process, we propose that we hold a short meeting in July to elect the Chair and Vice Chair.

RECOMMENDATION

The Superintendent recommends that the Board listen to the information and ask any questions they have.

HILLSBORO SCHOOL DISTRICT 1J
June 22, 2021
DISCUSS 2021-22 BOARD MEETING DATES

SITUATION

The Board annually sets the schedule of Board meeting dates for the upcoming school year. Board meetings are usually held on the second and fourth Tuesdays of the month, with some exceptions to accommodate school breaks. Proposed meeting dates for the 2021-22 school year are provided below for Board discussion. The Board is scheduled to approve the 2021-22 meeting dates later this evening.

<u>Date</u>	<u>Meeting / Session</u>
Wednesday, July 14, 2021	Work Session
Tuesday, August 3, 2021	Full-Day Session (Retreat)
Tuesday, September 14, 2021	Work Session
Tuesday, September 28, 2021	Regular Session
Tuesday, October 12, 2021	Work Session
Tuesday, October 26, 2021	Regular Session
Tuesday, November 16, 2021	Regular Session
Tuesday, December 07, 2021	Regular Session
Tuesday, January 11, 2022	Work Session
Tuesday, January 25, 2022	Regular Session
Tuesday, February 8, 2022	Work Session
Tuesday, February 22, 2022	Regular Session
Tuesday, March 15, 2022	Regular Session
Tuesday, April 12, 2022	Work Session
Tuesday, April 26, 2022	Regular Session/Budget Committee Meeting
Thursday, May 5, 2022	Budget Committee Meeting
Tuesday, May 10, 2022	Work Session
Thursday, May 19, 2022	Budget Committee Meeting, if needed
Tuesday, May 24, 2022	Regular Session
Tuesday, June 21, 2022	Regular Session

RECOMMENDATION

The Superintendent recommends that the Board of Directors discuss the Board meeting schedule for the 2021-22 school year.

HILLSBORO SCHOOL DISTRICT 1J
June 22, 2021
ANNOUNCE BUDGET COMMITTEE VACANCIES

SITUATION

The Hillsboro School District Budget Committee consists of seven members appointed by the Board, plus the seven elected Board members. To be eligible for appointment, Budget Committee members must live and be registered to vote in the District; and must not be officers, agents, or employees of the District. The appointed positions are for three-year terms, with staggered expiration dates.

Policy DBEA: Budget Committee requires the public announcement of vacancies on the Budget Committee. Each June, the Board identifies and announces vacant Budget Committee positions. Applications from interested persons must be received by November 1, 2021. Such applications will include a signed statement that the applicant is willing to serve as a member of the Budget Committee and adhere to the policies of the District. The Board may appoint Budget Committee members for as many consecutive terms as are deemed appropriate.

In November, the Board will review the names of persons filing applications and persons who have served previously and are willing to be reappointed, and determine the selection process. At the Board meeting in December, the Board will appoint candidates to fill the vacant positions.

Two Budget Committee positions will expire on June 30, 2021:

<u>POSITION</u>	<u>EXPIRES</u>	<u>HELD BY</u>	<u>NOTES</u>
3	June 30, 2024	Nina Carlson	Nina Carlson was appointed to a three-year term in 2018.
4	June 30, 2024	Kristine Adams-Wannberg	Kristine Adams-Wannberg was appointed to complete a term vacated by Kyle Taylor in 2021. She has reapplied for the position.

*Oregon law provides that if an appointive member is unable to serve the full term for which the member was appointed, or an appointive member resigns prior to completion of the term, the governing body shall fill the vacancy by appointment for the unexpired term (ORS 294.414).

RECOMMENDATION

The Superintendent recommends that the Board of Directors announce the Budget Committee vacancies and direct the administration to publicize the vacancies.

HILLSBORO SCHOOL DISTRICT 1J
June 22, 2021
ANNOUNCE COMMUNITY CURRICULUM ADVISORY COMMITTEE VACANCIES

SITUATION

In accordance with policy IFF, the Board of Directors has established the Community Curriculum Advisory Committee (CCAC) to provide for community involvement in the development of the schools' curriculum and instructional programs, and input into those curricular areas identified by the Board. The CCAC consists of parents and/or community members who reside in the District attendance area, and includes student representation, as appropriate. The Board, in consultation with the CCAC chair and District staff, determines the number of participants that is sufficient to fulfill the responsibilities of the committee.

CCAC members are appointed by the Board. The term of service for CCAC members is two years, and terms are staggered so that one-half of members' terms end each year.

Each June, the Board identifies and announces vacant CCAC positions. Applications from interested persons must be received by September 7, 2021. Such applications will include a signed statement that the applicant is willing to serve as a member of the CCAC, and adhere to the policies of the District. CCAC members may apply for reinstatement and be appointed by the Board to serve as many consecutive terms as are deemed appropriate.

In September, the Board will review the names of persons filing applications, and persons who have served previously and are willing to be reappointed. During the first regular meeting in September, the Board will appoint persons to fill the vacant positions. The new members will be appointed in time to participate in the first 2021-22 CCAC meeting, which is scheduled for October 4, 2021.

In 2014, the Board agreed that the number of adult members serving on the committee in previous years (14) would serve as a baseline for the CCAC, with a goal of appointing four additional student members. If more or fewer qualified candidates apply, the Board, in consultation with District staff and the CCAC chair, will have the discretion to adjust the number of members, and define the process for appointing them.

Information regarding CCAC members who have remained active on the committee throughout the 2021-22 school year is provided below:

- Seven CCAC members have continuing terms
- Last year, the Board appointed both of the students who applied, for a total of four students. Three of the four participating students have graduated.
- CCAC members whose terms are ending have been invited to reapply.

At this time, CCAC leaders and District staff recommend that a combination of seven new and reinstated committee members and three new student members be appointed. Together with the seven continuing members whose terms will not expire until June 2022, this will result in a committee of 14 members plus five student members. The Board can adjust the number of appointees depending on the number of qualified applicants who apply.

District staff will continue to advertise CCAC openings during the summer, in order to recruit community members with diverse perspectives to serve on the committee.

RECOMMENDATION

The Superintendent recommends that the Board of Directors announce the Community Curriculum Advisory Committee vacancies, direct administration to publicize the vacancies, and nominate candidates by the September 2021 regular Board meeting session.

CCAC Demographics 2021

TOTAL Responses: 6 in Spanish, 7 in English

Geography: What elementary school attendance area do you live in?

Brookwood
Patterson (2)
Orencia
W. Verne McKinney
Tobias Elementary
Jackson
Eastwood
Indian Hills
West Union
Witch Hazel

Gender: What do you identify as your gender?

Male: 5
Female: 6
Transgender: 0
Gender Fluid: 0
Non-Binary: 1

Race(s): What do you identify as your race or multiracial identity groups?

White: 3
Hispanic/Latino: 1
Latino/a: 1
Caucasian: 1
Latino: 1
Hispano: 2
White w/ Spanish family history: 1
Asian American: 1

Education Level: What is your highest level of educational attainment?

Student: 1
High School Diploma/GED: 3
Career and Technical Training: 0
Some College: 3
Associate's Degree: 0
Bachelor's Degree: 3
Master's Degree: 4
Doctoral Degree: 0

Background in Education: What experiences do you have related to education?

- Some college, trade licensed and continuing education, PTA/PTO board member, Youth sports volunteer/board member, CCAC member multiple terms
- I have worked at a community college for 21 years
- I work in a field in which we provide resources for anyone who is interested in gaining knowledge.
- I used to work for a college.
- child of career HS math teacher, youth group leader/mentor, youth sports coach
- Soy un estudiante actual de Hillsboro High School *I am a student at Hilhi*
- Educacion elemental *Elementary Education*
- mother of 4 children, nursing degree- studied child development
- Taught Health Education classes for 20 years

Relationship to Students: What family roles do you play in the lives of HSD students?

I'm a student:	3
Parent or Guardian:	9
Grandparent:	0
Community Connection to Students:	3
Community partner to HSD:	1

Representation of Diverse Learners: I can speak to the interests and needs of the following traditionally underserved groups of students.

Students living in poverty:	5
English Learners:	6
Students from migrant families:	6
Students who are Talented and Gifted:	8
Students with special needs:	4
Students who identify as LGBTQ+:	3
Students experiencing homelessness:	2
Other: religious students:	1

Who do you think is missing from our table? What groups of students deserve representation? Who should we make sure learns about the opportunity to participate in the CCAC?

- Someone who has experienced homelessness. Current or former law enforcement/military member who has had to relocate their family,
- LGBTQ, disabilities
- Representation for Special needs and for those who require additional supports (example: ASL students)
- Students who are being home-schooled, private-schooled, or out-of-district transferred.
- Particularmente me gustaría ver padres representando otras nacionalidades. *I'd like to see parents that represent other nationalities.*

HILLSBORO SCHOOL DISTRICT 1J
June 22, 2021
COMPREHENSIVE SEXUALITY EDUCATION (CSE) BIENNIAL APPROVAL
PROCESS UPDATE

SITUATION

As required by [OAR Rule 581-022-2050](#), “Local school boards shall: Approve the [CSE] plan of instruction and require that it be reviewed and updated biennially in accordance with new scientific information and effective education strategies.”

This update will include the timeline and process for the biennial re-approval of our CSE plan of instruction by the Board.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to the report and ask any questions they have.

HILLSBORO SCHOOL DISTRICT 1J
June 22, 2021
SUMMER PROGRAMS, ACCELERATED LEARNING PLAN,
AND SIA/ESSER FUND UPDATE

SITUATION

The District has received three Oregon state grants to engage and support students during the summer: Summer Academic Support Grants (grades 9-12), Summer Enrichment Program Grants (grades K-8), and School Child Care Grants (K-5). Program activities under these grants are the first phase of the district's Accelerated Learning Plan.

The Accelerated Learning Plan is a comprehensive, district-wide plan to engage and accelerate learning for all students, specifically targeted to those with unfinished learning due to the pandemic. The activities will serve in concert under multiple funding sources to extend and amplify the efforts of the district to meet the needs of students while adhering to strategic goals and continuous improvement plan.

As authorized during the budget appropriation process, district leadership has engaged with multiple stakeholder groups to develop a detailed spending plan for the 2021-22 school year that includes Student Investment Account (SIA) and federal relief funds (ESSER, ARP). Each resource has specific restrictions on spending that increase the complexity of accessing the funds. Students will remain the center of planning throughout the upcoming school year and beyond, with the intent of leveraging funds to have the highest impact over the longest period of time.

RECOMMENDATION

The Superintendent recommends the Board of Directors to listen to the presentation and as any questions they may have, no motion is required.

**HILLSBORO SCHOOL DISTRICT 1J
BOARD OF DIRECTORS 2020-2021
LAND ACKNOWLEDGEMENT**

As we gather here today, even in this virtual setting, we would like to take a moment to acknowledge that our district service area is on the occupied traditional homelands of the Atfalati Indigenous people, lands we now call Washington County and the State of Oregon.

We thank them and their ancestors for being the original stewards of this land. We take this opportunity to offer gratitude for the opportunity to learn, work, and be a community on this land.

We also acknowledge the systemic policies of colonization that have led to genocide, relocation and assimilation that have impacted Indigenous and Native families, both past and present, and those who will be affected in the future.

According to Kalapuya tradition, people have lived here since time immemorial. Indigenous people still live here today, having persevered through US sponsored war displacement, genocide, and oppression.

We honor the Indigenous people whose traditional and ancestral homelands we stand on: the Tualatin Kalapuya, Kathlamet, Clackamas, Tumwater, Molalla, bands of the Chinook and many other indigenous nations of the Columbia River.

We believe it is important to acknowledge the ancestors of this place and to recognize that we are here because of the sacrifices forced upon them.

In remembering these communities, we honor their legacy, their lives, and their ancestors. We also recognize the urban Indigenous/Native/First Peoples community living in the metro area, which includes over 400 tribal nations.

HILLSBORO SCHOOL DISTRICT 1J

June 22, 2021

RECOGNITION AND APPRECIATION – OUTGOING STUDENT REPRESENTATIVES

SITUATION

Because the Board recognizes the value of students' input on matters that are important to them, Board members established a position of "Student Representative to the Board of Directors," beginning with the 2018-19 school year. Last June, Mya Smith from Century High School, Ilhaam Ikramullah from Liberty High School, and Devlin Knill of Liberty High School (member-at-large) were appointed to serve as the Student Representatives to the Board of Directors in the Hillsboro School District.

Throughout the year, Mya, Ilhaam and Devlin have invested countless hours, studying Board meeting materials and preparing to discuss agenda items; speaking to the interests of students, not only during Board meetings, but by advocating to legislators for adequate and stable school funding; and representing the District at a variety of events. Mya, Ilhaam and Devlin have served as liaisons, maintaining open channels of communication between the Board and students.

Mya, Ilhaam and Devlin's terms of service end this month, and we take this opportunity to thank them sincerely for their dedication and valuable service, and wish them success as they complete their high school education and move forward into their future endeavors.

RECOMMENDATION

It is recommended that the Superintendent and the Board of Directors recognize and thank Student Representatives Mya Smith, Ilhaam Ikramullah and Devlin Knill for their dedication and valuable service to the Hillsboro School District.

