

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
 August 3, 2021
 Virtual Board Retreat

1. Board Retreat

<u>Board Members Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Beth Graser, Communications Officer
Yadira Martinez	Kona Lew-Williams, Human Resources Officer
Monique Ward	Michelle Morrison, Financial Officer
Erika Lopez	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Ceph Tronco	Adam Stewart, Capital Projects Officer
Kaylee Vazquez	Rose Roman, Executive Assistant to the Board of Directors
Michelle Chen	Kelli Waibel, Tech Support

- A. Call to Order
Board Chair Mark Watson called the meeting to order at 8:10 AM.
- B. Team-Building Activity 1
Superintendent Mike Scott introduced the topic. Cabinet and Board introduced themselves.
- C. Facilitating Regular Session Discussion
Superintendent Mike Scott discussed the plan for the Board regular session in the afternoon.
- D. Strategic Plan Overview
Communications Officer Beth Graser discussed the current strategic plan, CIP goals, consultant scope of work, timelines, and facilitated discussion by Board members.
- E. Afterschool Programs
Assistant Superintendent Travis Reiman discussed the expansion of after school programs, goals, levels of programming, accountability metrics, family experience, scholarships, and access.
- F. School Mascots, Logos, and Facility Naming Policy Review
Operations Officer Casey Waletich discussed the Facility Naming Policy, including Board interest in expanding the policy, Miller Education Center naming/renaming update and the taskforce formed to discuss the potential renaming.
- G. Recess Meeting
Time: 10:29 AM

- H. Break

- I. Reconvene Meeting
Time: 10:42 AM

- J. Community Curriculum Advisory Committee (CCAC) Scope of Work for 2021-22
Assistant Superintendent Travis Reiman discussed the role of the CCAC. Board members provided input.

- K. Equity Overview 2021-22
Equity, Access and Engagement Officer Francesca Sinapi gave an overview of the equity work in HSD, including a review of past work, foundations, connections and support, and next steps.

- L. Board Goals
Board Chair Mark Watson and Superintendent Mike Scott discussed potential Board goals and Board members gave suggestions.

- M. Board Meeting Planning Document and Agenda Item Brainstorming
Board Chair Mark Watson and Superintendent Mike Scott discussed potential Board meeting topics and Board members gave suggestions.

- N. Board Meeting Format
Information Technology Officer Jordan Beveridge discussed past Board meeting processes, Meet/Zoom processes used during pandemic, and highlighted proposed 2021-22 processes.

- O. Board Professional Development Discussion
This topic was skipped due to time constraints.

- P. Teamwork / Communication
 - 1. Review Working Agreements
Board Chair Mark Watson and Superintendent Mike Scott sought feedback and took Board suggestions.

 - 2. Communication
Superintendent Mike Scott led the discussion and Board members discussed potential board updates for students, Friday updates, Interim Updates, Action Items in the body of the Board Update email.

- Q. Introduction of New Administrators
Human Resources Officer Kona Lew-Williams introduced new administrators to the Board.

- R. Recess Meeting
Time: 12:15 PM

- S. Lunch Break with New Administrators

- T. Reconvene Meeting

Time: 1:04 PM

- U. Team-Building Activity 2
This item was skipped due to time constraints.
- V. K-12 Instructional Focus
Assistant Superintendent Dayle Spitzer gave a brief overview of the instructional focus after the pandemic.
- W. Board Evaluation Discussion
This item was skipped due to time constraints.
- X. Bond Update
Capital Projects Officer Adam Stewart gave an update on Bond projects.
- Y. Adjourn Board Retreat
Board Chair Mark Watson adjourned the Board Retreat at 1:54 PM.

1. Board Regular Session

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Beth Graser, Communications Officer
Yadira Martinez	Kona Lew-Williams, Human Resources Officer
Monique Ward	Michelle Morrison, Financial Officer
Erika Lopez	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Ceph Tronco	Rose Roman, Executive Assistant to the Board of Directors
Kaylee Vazquez	Kelli Waibel, Tech Support
Michelle Chen	

- A. Call to Order and Flag Salute
Board Chair Mark Watson called the meeting to order at 2:08 PM.
- B. Land Acknowledgement
Board Chair Mark Watson read the HSD Land Acknowledgement.
- C. Recognitions and Proclamations
Director Yadira Martinez read the Latinx Heritage Month Proclamation in English and Spanish.
- D. Audience Time
Board Chair Mark Watson read the public comment script. Beth Graser led the audience participation. Eleven audience members spoke to the Board of Directors: Robert Stoddard, Sylvia Plaisted, Larry Dickinson, Kennebec Vial, Dorothy Vial, Bruce Wilson, Chantel Wilkinson, Sonja Feintech, Maria Bourassa, Cole Zuver, and Helios Kelly.
- E. Reports and Discussion
 1. Fall 2021 Update and Operations Plan Update
Superintendent Mike Scott started by addressing the audience and thanked them for attending and their comments. He discussed the past year and the guidance, the impact of non-compliance, liabilities to the District. Operations Officer Casey Waletich discussed the Facilities Department operational plan, staff training, communicable disease management plan, transportation plan, food service, distancing, PPE, hand washing and sanitizing. Assistant Superintendent Travis Reiman discussed operations considerations, food service, physical distancing, limited liability protection, and frequently asked questions. Information Technology Officer Jordan Beveridge discussed the 1:1 technology rollout, with info on secondary and elementary levels, technical support in place for staff, student and families.
- F. Discussion Time
Student Representatives' Time

Ceph Tronco thanked audience for sharing their viewpoints and the administration staff for including student representatives. Kaylee Vazquez expressed excitement about being on the Board, and thanked the audience who participated. Michelle Chen shared her appreciation for the experience, and excitement on being a part of the discussion.

Superintendent's Time

Superintendent Mike Scott thanked the audience for their attendance. He also expressed thanks to the Board for studying and considering information in order to make decisions.

Board of Directors' Time

Director Erika Lopez thanked the audience for their participation, thanked the student representative for engaging with the Board. Erika stated that she'd continue to advocate at the state level, and make sure that HSD is represented. She also thanked the HSD technology department for all of their work to make digital meetings possible. Erika expressed her appreciation for being reelected by the community. Director Monique Ward thanked the community for their input, expressed appreciation to the Superintendent and Cabinet for their work, and looked forward to the next four years. Director Lisa Allen welcomed the new student representative, and new Board members Nancy Thomas and Monique Ward. Director Yadira Martinez welcomed the new student representatives and board members, as well as congratulated Chair Mark Watson on officiating an all-day board retreat. She also looked forward to having her student in school full-time, and having her neighborhood school, McKinney Elementary, complete. Vice Chair Nancy Thomas thanked HSD staff for supporting the Board. Director See Eun thanked the HSD technology department and expressed her excitement for the opportunity to engage and host the public in person. She also acknowledge the Superintendent and Cabinet for their work to get students back into the classrooms, expressed her support for the proposal, and looked forward to students returning normally as soon as possible. Chair Mark Watson thanked the HSD technology department and thanked staff for all of their work. He welcomed the new student representatives, and Board members.

G. Adjourn Meeting

Board Chair Mark Watson adjourned the meeting at 4:44 PM.

The image shows two handwritten signatures in black ink. The signature on the left is 'Mark W. Watson' and the signature on the right is 'Roseanna L. Loman'. Both signatures are written in a cursive, flowing style.

Approved September 28, 2021