

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
 September 14, 2021  
 District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

1. **WORK SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
Erika Lopez	Beth Graser, Communications Officer
Yadira Martinez	Kona Lew-Williams, Human Resources Officer
Monique Ward	Michelle Morrison, Financial Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Casey Waletich, Operations Officer
Kaylee Vazquez	Francesca Sinapi, Equity, Access and Engagement Officer
Ceph Tronco	Justin Arey, Web Specialist/Designer
Michelle Chen	Rose Roman, Assistant to the Board
	Kelli Waibel, Technology Support
	Olga Acuña, Executive Director of Federal Programs
	Dorotea Lopez Perez, Education Liaison
	Marianna Roman, Family Outreach Liaison

A. Call to Order

Board Chair Mark Watson called the Board meeting into session at 5:16 PM.

B. Strategic Plan Consultant Selection and Process Overview

Communications Officer Beth Graser introduced Performance Fact Inc. Performance Fact Inc. staff introduced themselves and discussed the Strategic Planning process.

C. Latinx Parent Advisory Committee Report and Discussion

Equity, Access and Engagement Officer Francesca Sinapi introduced the PAC, Executive Director of Federal Programs Olga Acuña introduced Education Liaison Dorotea Lopez, and the PAC members presented. PAC members Francisca Alonso, Marisol Cariño, Marlen Olea, Guadalupe Sanchez, Diana Delgado, and Elizabeth Alonso spoke, along with students Areli Santos and Ashley Piñeda. Board members and student reps asked questions.

D. Fall Update

Assistant Superintendent Dayle Spitzer introduced the subject, discussed the first days of school, and enrollment data. Human Resources Officer Kona Lew-Williams gave an update from the HR department and negotiations with the unions, staff vaccination exceptions and protocols. Communications Officer Beth Graser defined Exemption vs Exception. Financial Officer Michelle Morrison discussed the vaccination documentation timeline. Assistant Superintendent Travis Reiman discussed state and county COVID-19 data, and a proposed COVID-19 screening pilot for K-12 students. Student Reps and Board members asked questions.

- E. Board Self-Evaluation Discussion  
Board Chair Mark Watson presented the Self Evaluation process, presented the possibility of skipping due to new Board members. Board members discussed the process and agreed to skip this year's self-evaluation. Superintendent Mike Scott discussed building a self-evaluation scheduled for the next several years.
- F. Board Goals Discussion  
Board members discussed newly suggested edits, and agreed on a set of goals to be brought forth for approval at the next regular session.
- G. Board Working Agreements Discussion  
Board members discussed edits, and agreed on working agreements for approval at the next regular session.
- H. Board Professional Development Discussion  
Superintendent Mike Scott discussed committee and professional development opportunities. Financial Officer Michelle Morrison discussed the Board budget, purchasing and reimbursement. Board members discussed attendance to NSBA conference, and OSBA and LPC Board nominations.
- I. Facilities Naming Process - Miller Education Center West  
Operations Officer Casey Waletich discussed the facilities renaming process. Board members discussed the name and the survey.
- J. Action Items  
1. Notice of Intent to Purchase - VOIP Phone System  
Information Technology Officer Jordan Beveridge presented the Notice of Intent to Purchase.  
  
Director Erika Lopez MOVED, SECONDED by Director Yadira Martinez that the Board of Directors acknowledge the Notice of Intent to Purchase by use of a cooperative purchasing agreement, under the authority of the State of Oregon (ORS 279A.215 Permissive Cooperative Procurements).  
  
The MOTION CARRIED (6-0). No further discussion took place.
2. Notice of Intent to Purchase - Microsoft  
Information Technology Officer Jordan Beveridge presented the Notice of Intent to Purchase.  
  
Director Nancy Thomas MOVED, SECONDED by Director Lisa Allen that the Board of Directors acknowledge the Notice of Intent to Purchase by use of a cooperative purchasing agreement, under the authority of the State of Oregon (ORS 279A.215 Permissive Cooperative Procurements).  
  
The MOTION CARRIED (6-0). No further discussion took place.
- K. Discussion Time  
1) Student Representatives' Time  
Michelle Chen, Ceph Tronco and Kaylee Vazquez each gave an update of the first week at school from the student perspective.

2) Superintendent's Time

Superintendent Mike Scott discussed anticipated transportation shortages, and supply chain issues with Nutrition Services. He highlighted the excitement of seeing kids in school all day every day.

3) Board of Directors' Time

Vice Chair Nancy Thomas discussed intentional effort in communicating with the public. Director Monique Ward passed and provided no additional comments. Director Erika Lopez expressed excitement about students returning to school. Director Yadira Martinez discussed getting ahead on issues such as transportation, lunch, and traffic, and expressed excitement of having her daughter back at school. Director Lisa Allen shared the teacher's perspective of returning to school, excitement of her own kids, thanked staff, and expressed hope to keep going this way the rest of the year. Chair Mark Watson expressed happiness to hear of students being back, and thanked everyone for sharing their stories. He thanked the Board for their grace, and thanked staff for their work.

L. Adjourn Meeting

The meeting was adjourned at 8:25 PM.

The image shows two handwritten signatures in black ink. The signature on the left is 'Mark W. Watson' and the signature on the right is 'Roseanna D. Lina'. Both signatures are written in a cursive, flowing style.

Approved September 28, 2021