

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
 September 28, 2021  
 District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

**1. WORK SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Kona Lew-Williams, Human Resources Officer
Erika Lopez	Michelle Morrison, Financial Officer
Monique Ward	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Michelle Chen	Audrea Neville, Executive Director of Schools
Ceph Tronco	Lindsay Garcia, Executive Director of Schools
	Frank Caropelo, Executive Director of Schools
	Rose Roman, Executive Assistant to the Board
	Kelli Waibel, Technology Support
	Hugo Salmeron, Technology Support
	Jill Golay, HEA President
	Angela Adzima, HEA Professional Practice Chair

- A. Call to Order  
 Board Chair Mark Watson called the meeting to order at 5:16 PM.
  
- B. MEC Naming/Renaming  
 Operations Officer Casey Waletich discussed the MEC campus and showed a diorama of the building. Board members discussed the names and agreed to put all five names forward for consideration.
  
- C. Annual Student Investment Account (SIA) Report  
 Assistant Superintendent Travis Reiman gave a report on the SIA over the past year and next steps. Board members asked questions and Cabinet members answered.
  
- D. Committee Selection Process  
 Assistant Superintendent Travis Reiman discussed the applicants to the CCAC, and provided a recruitment strategy for gaining diversified candidates. Superintendent Mike Scott asked Board members to help recruit applicants. Board members discussed eliminating barriers for possible candidates, and recruitment techniques.
  
- E. Fall 2021 Update  
 Equity, Access and Engagement Officer Francesca Sinapi gave an update on the Welcome Back Connection meetings during the first week of school. Human Resources Officer Kona Lew-Williams gave a union bargaining negotiations update. Assistant Superintendent Dayle Spitzer discussed staff openings across the district. Technology Officer Jordan Beveridge gave an update of staff vaccination

percentages. Superintendent Mike Scott discussed ongoing and anticipated staff shortages. Operations Officer Casey Waletich further discussed ideas around student transportation.

F. Learning Acceleration Update

Assistant Superintendent Dayle Spitzer introduced the topic. Executive Director of Schools Lindsay Garcia discussed elementary literacy, math, What I Need (WIN), PLCs and action teams. Executive Director of Schools Audrea Neville discussed middle school 7 period day, electives, support classes, and advisory classes. Executive Director of Schools Frank Carapelo discussed high school advisory classes, grade level teams / on-track meetings, re-engagement in CCP/Arts/Activities, and credit attainment.

G. Student Device 1:1 Rollout and Management

This item was skipped due to time constraints.

H. Recess Board Meeting

Board Chair Mark Watson recessed at 7:01 PM.

## 2. REGULAR SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Kona Lew-Williams, Human Resources Officer
Erika Lopez	Michelle Morrison, Financial Officer
Monique Ward	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
<u>Student Representatives Present:</u>	Rose Roman, Executive Assistant to the Board
Michelle Chen	Kelli Waibel, Technology Support
Ceph Tronco	Hugo Salmeron, Technology Support
Kaylee Vazquez	Jill Golay, HEA President
	Melody Hansen, HCU President

A. Call to Order and Flag Salute

Board Chair Mark Watson reconvened the meeting at 7:11 PM and led the Pledge of Allegiance.

B. Land Acknowledgement

Board Chair Mark Watson read a Land Acknowledgement.

C. Proclamations

1. National Principals Month

Director Erika Lopez read the National Principals Month Proclamation.

2. Safe Schools Week

Director Nancy Thomas read the Safe Schools Week Proclamation.

D. Approval of Agenda

Director Lisa Allen MOVED, SECONDED by Director Erika Lopez, to approve the agenda as printed.

The MOTION CARRIED (6-0). No further discussion took place.

E. Consent Agenda

*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Director See Eun Kim MOVED, SECONDED by Director Erika Lopez, to approve the Consent Agenda as printed.

The MOTION CARRIED (6-0). No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of June 22, 2021, Board meeting
2. Approve Minutes of July 14, 2021, Board meeting

3. Approve Minutes of August 3, 2021, Board meeting
4. Approve Minutes of September 14, 2021, Board Meeting
5. Approve Routine Personnel Matters
6. Readopt Board / Superintendent Working Agreements

F. Audience Time

No audience members requested to address the Board regarding the following non-agenda items.

G. Public Testimony: MEC Naming/Renaming

No audience members requested to address the Board regarding the following non-agenda items.

H. Action Items

1. MEC Naming/Renaming  
Casey Waletich

Director Erika Lopez MOVED, SECONDED by Director Lisa Allen, that the Board of Directors select all five proposed names for MEC to be placed on 30-day review.

The MOTION CARRIED (6-0). Director Erika Lopez thanked Operations Officer Casey Waletich and staff for the work to rename MEC, Director Lisa Allen and Director Mark Watson seconded the thanks.

2. Nominate Member to OSBA Board of Directors - Position 20

Director Lisa Allen MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors nominate Erika Lopez for the OSBA Board of Directors position number 20.

The MOTION CARRIED (5-1). Director Monique Ward opposed.

Director Monique Ward asked why we are nominating her, if she is already on the State OSBA Board. Board Chair Mark Watson, Director Erika Lopez and Director Lisa Allen clarified the process. Director See Eun Kim thanked Director Erika Lopez for representing HSD at the State level. Board Chair Mark Watson thanked Director Erika Lopez for her service.

3. Nominate Member to OSBA Legislative Policy Committee - Position 15

Director Erika Lopez MOVED, SECONDED by Director See Eun Kim, that the Board of Directors nominate Mark Watson for the OSBA Legislative Policy Committee position number 15.

The MOTION CARRIED (5-1). Director Monique Ward opposed.

Director Lisa Allen and Director Erika Lopez thanked Board Chair Mark Watson for his service. Board Chair Mark Watson thanked the Board for the nomination.

4. Adopt Board Goals

Director Nancy Thomas MOVED, SECONDED by Director Lisa Allen, that the Board of Directors adopt their goals for the 2021-2022 school year.

The MOTION CARRIED (5-1). Director Monique Ward opposed.

Director Erika Lopez thanked staff for the RFP process and looked forward to working on these goals. Director Nancy Thomas asked if other big districts have lobbyists. Superintendent Mike Scott answered yes.

5. Brookwood Elementary Lot Line Adjust Resolution

Operations Office Casey Waletich explained the Lot Line Adjustment process.

Director Lisa Allen MOVED, SECONDED by Director Erika Lopez, that the Board of Directors approve Resolution No. 2021-001 to retitle the Brookwood Elementary School in the current School District entity's name, approve the conveyance of property to the residences on the west side of the school campus and approve the filing of a new deed for the campus reflecting the new lot lines.

The MOTION CARRIED (6-0).

Director Nancy Thomas asked if negotiations have happened with neighbors. Operations Office Casey Waletich explained that the District is conceding property to the neighbors, not the other way around and no negotiations were needed. Director Erika Lopez asked if this is the last action item for this property. Operations Officer Casey Waletich answered yes.

6. Hillsboro High School Bargain and Sale Deed for Lot Consolidation

Operations Officer Casey Waletich explained the process.

Director Erika Lopez MOVED, SECONDED by Director Monique Ward, that the Board of Directors approve the Hillsboro High School Bargain and Sale Deed for Lot Consolidation.

The MOTION CARRIED (6-0). No further discussion took place.

I. Reports and Discussions

1. Financial Report (see written report)

Chief Financial Officer Michelle Morrison presented the Financial Report.

J. Information - Administrative Regulation Update

Superintendent Mike Scott explained the policy administrative regulations.

1. EBCD-AR: Procedures for School/District Closure or Delayed Opening
2. JECB-AR(2): Tuition Rates for Nonresident Students

K. HCU / HEA Reports

HCU President Melody Hansen highlighted agreement on MOU to return to school, ongoing bargaining sessions, discussed classified staff shortages, substitute shortages, and supporting current staff. HEA President Jill Golay highlighted the ratification of an MOU for return to school, discussed Century School Based Health Clinic for staff COVID testing, and looked forward to the bargaining process.

L. Discussion Time

1) Student Representatives' Time

Michelle Chen highlighted Safe Schools week and thanked staff for the Accelerated Learning Update. Ceph Tronco and Kaylee Vazquez thanked the community members for being at the meeting.

2) Superintendent's Time

Superintendent Mike Scott shared HSD staff excitement of returning to classrooms. He thanked principals for balancing student safety and meeting educational needs. He additionally thanked Board Chair Mark Watson and Director Erika Lopez for their service on the state OSBA boards.

3) Board of Directors' Time

Director Erika Lopez gave a highlight of OSBA board, sharing that if elected she will service as Vice Chair and will chair the legislative committee. She thanked staff for their work to keep students engaged, asked community for grace as we work through changes. Director Monique Ward thanked staff for answering her questions and for their hard work. Director Lisa Allen thanked Principal Christy Walters at Witch Hazel Elementary for her leadership, as well as Director Erika Lopez and Board Chair Mark Watson for their service on the OSBA Boards. Director Allen reflected on her time spent on the Board and shared advice with new Board members. Director See Eun Kim looked forward to the day when COVID-19 isn't dominating the conversation. She thanked staff for meeting student needs and said they have been the light in dark times. Director Kim shared that the biggest learning from the last year is the importance of the never-ending focus on providing opportunities to our students and prioritizing their needs. Vice Chair Nancy Thomas thanked the people who came to the Board meeting and share that she is thrilled to be working on the Board. Board Chair Mark Watson thanked everyone for grace as he assumes the role of Board Chair.

M. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 8:09 PM.

Two handwritten signatures in cursive. The first signature is 'Mark W. Watson' and the second is 'Erika Lopez'.

Approved October 26, 2021