

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
 October 26, 2021
 District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. EXECUTIVE SESSION

Board Chair Mark Watson called the meeting to order at 5:18 PM, and moved the Board into executive session under ORS 192.660(2)(d) - Labor Negotiator Consultation and ORS 192.660(2)(e) - Real Property Transaction

<u>Board Present:</u>	<u>Staff and Others Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim - virtual	Kona Lew-Williams, Human Resources Officer
Yadira Martinez	Beth Graser, Communications Officer
Monique Ward	Casey Waletich, Operations Officer
Erika Lopez	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
<u>Others Present:</u>	Michelle Morrison, Financial Officer – virtual
Ed Hayden	Adam Stewart, Capital Projects Officer
Kyle Hayden	Rose Roman, Executive Assistant to the Board

A. ORS 192.660(2)(d) - Labor Negotiator Consultation

Human Resources Officer Kona Lew Williams gave an update on Labor Negotiations. Michelle Morrison discussed the financial position of the district. Director Erika Lopez gave highlights of Licensed Bargaining. Board Chair Mark Watson gave highlights of Classified Bargaining.

B. ORS 192.660(2)(e) - Real Property Transaction

Capital Projects Officer Adam Stewart gave background information. Realtors Kyle/Ed Hayden discussed potential real property transactions.

Board Chair Mark Watson moved the Board out of executive session and recessed the meeting at 6:06 PM.

2. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim - virtual	Beth Graser, Communications Officer
Erika Lopez	Kona Lew-Williams, Human Resources Officer
Yadira Martinez	Michelle Morrison, Financial Officer
Monique Ward	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
	Audrea Neville, Executive Director of Schools
	Frank Caropelo, Executive Director of Schools
	Lindsay Garcia, Executive Director of Schools
	Jill Golay, HEA President
	Marianna Roman, Family Outreach Liaison
	Rose Roman, Executive Assistant to the Board of Directors
	Kelli Waibel, Technology Support
	Hugo Salmeron, Technology Support

- A. Call to Order
Board Chair Mark Watson called the meeting to order at 6:09 PM.

- B. Community Curriculum Advisory Committee Selection Process
Assistant Superintendent Travis Reiman discussed the CCAC selection process. Eighteen candidates introduced themselves to the Board. Board members selected candidates to be appointed in the regular session.

- C. Fall 2021 Update
Information Technology Officer Jordan Beveridge gave a vaccination update. Assistant Superintendent Dayle Spitzer introduced student supports. Executive Director of Schools Lindsay Garcia discussed elementary student support. Executive Director of Schools Audrea Neville discussed middle school supports including team/department/grade level supports. Executive Director of Schools Frank Caropelo discussed on-track meetings, and proactive supports for students.

- D. Recess Board Meeting
Board Chair Mark Watson recessed at 7:02 PM.

3. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim - virtual	Beth Graser, Communications Officer
Erika Lopez	Kona Lew-Williams, Human Resources Officer
Yadira Martinez	Michelle Morrison, Financial Officer
Monique Ward	Casey Waletich, Operations Officer
	Jordan Beveridge, Information & Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
	Adam Stewart, Capital Projects Officer
	Jill Golay, HEA President
	Melody Hansen, HCU President
	Marianna Roman, Family Outreach Liaison
	Rose Roman, Executive Assistant to the Board of Directors
	Kelli Waibel, Technology Support
	Hugo Salmeron, Technology Support

A. Call to Order and Flag Salute

Board Chair Mark Watson reconvened the meeting at 7:13 PM and led the Pledge of Allegiance.

B. Land Acknowledgement

Board Chair Mark Watson read a Land Acknowledgement.

C. Proclamations

1. Native American Heritage Month

Director See Eun Kim read the Native American Heritage Month Proclamation.

2. American Education Week

Director Lisa Allen read the American Education Week Proclamation.

3. National Education Support Professionals Day

Director Monique Ward read the National Education Support Professionals Day Proclamation.

D. Approval of Agenda

Director Yadira Martinez MOVED, SECONDED by Director Lisa Allen, to approve the agenda as printed.

The MOTION CARRIED (7-0). No further discussion took place.

E. Audience Time

No audience members requested to address the Board.

F. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Lisa Allen MOVED, SECONDED by Director Yadira Martinez, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0). No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of September 28, 2021 Board Meeting
2. Approve Minutes of October 12, 2021 Board Meeting
3. Approve Routine Personnel Matters

G. Action Items

1. Appoint CCAC Members

Director Erika Lopez MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors appoint the slate of candidates identified during this evening's work session to the open positions on the CCAC, as follows:

Position 2: Angela Vargas

Position 5: Annie Tronco

Position 6: Debra Dority

Position 9: Joe Everton

Position 10: Linda Osuna

Position 11: Michael Smith

Position 13: Shira Long-Strand

The MOTION CARRIED (7-0). Director Erika Lopez thanked applicants and encouraged participation in other district committees.

2. Award Contract for New Elementary School in South Hillsboro
Capital Projects Officer Adam Stewart presented the bid.

Director Lisa Allen MOVED, SECONDED by Director Erika Lopez that the Board of Directors award the construction of a new 600-student elementary school in South Hillsboro to Kirby Nagelhout Construction in the amount of \$27,475,000.

The MOTION CARRIED (7-0). Board members asked clarifying questions.

3. Letter of Interest for Sale of Real Estate

Director Lisa Allen MOVED, SECONDED by Director Monique Ward, that the Board of Directors approve the terms of the Letter of Interest to sell 11.88 acres at a cost of \$340,000 per acre and to direct District staff and District Realtor to move forward with the development of a Purchase and Sale Agreement (PSA) to finalize the sale of the property.

The MOTION CARRIED (7-0). No further discussion took place.

4. MEC Naming/Renaming

Operations Officer Casey Waletich reviewed the 30-day review process.

Director Nancy Thomas MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors approve the naming and renaming of MEC West to: Oak Street Campus, Pathway Center, David Hill Building, Miller Community Center and Hillsboro Community Garden.

The MOTION CARRIED (7-0). No further discussion took place.

5. Accept Gifts and Donations

Financial Officer Michelle Morrison highlighted the donation from Kaiser Permanente. Communications Officer Beth Graser provided additional information on the donation. Assistant Superintendent Dayle Spitzer discussed the pilot process because of this donation.

Director Erika Lopez MOVED, SECONDED by Director Lisa Allen, that the Board of Directors accept the donation of \$24,999 from Kaiser Permanente to the Hillsboro School District for the Thriving Schools Playbook Activation.

The MOTION CARRIED (6-1). Director Monique Ward opposed.

Director Monique Ward asked clarifying questions. Director Nancy Thomas asked about the impact on next year.

H. Reports and Discussions

1. Financial Report (see written report)

Chief Financial Officer Michelle Morrison presented the Financial Report and pointed out an error in the reporting, clarifying that there was only one student incident, not four as shown in the Financial Report table.

2. Division 22 Assurances

Assistant Superintendent Travis Reiman gave an overview of the Division 22 processes. Director Nancy Thomas asked how HSD compares to other districts. Assistant Superintendent Travis Reiman reported that the information is reported on the ODE website, but not in a comparison method.

3. October 1st Enrollment

Human Resources Officer Kona Lew-Williams discussed data on the October 1, 2021 Enrollment Report. Director Monique Ward asked about the City View Charter School data included in the report. Superintendent Mike Scott clarified the relationship of City View Charter School to the HSD. Director Monique Ward asked about students at NWRESD. Human Resources Officer Kona Lew-Williams clarified SPED students enrollment. Board Chair Mark Watson thanked staff for being flexible, responsive and accommodating staffing issues.

4. Educator Evaluation Flexibility

Human Resources Officer Kona Lew-Williams discussed information received from ODE on the evaluation of contract educators, allowing administrators to

focus on probationary teachers. Superintendent Mike Scott discussed staffing shortages and the impact of the evaluation process. Directors asked clarifying questions.

I. Information - Administrative Regulation Update

Superintendent Mike Scott policy administrative regulations

1. KH-AR: Public Gifts to the District – Director Monique Ward pointed out a sentence structure issue.

J. HCU / HEA Reports

HEA President Jill Golay discussed hardships faced by teachers, staffing shortage, challenges that teachers are experiencing, ongoing bargaining and talks with HSD administrations on ways to support educators. HCU President Melody Hansen gave an update on staffing shortages, recruiting, and bargaining.

K. Discussion Time

1) Student Representatives' Time

No student representatives were present at this meeting.

2) Superintendent's Time

Superintendent Mike Scott recognized and thanked HSD bus drivers and Transportation staff, and highlighted School Bus Safety Week. He discussed community partnerships, and the reopening of the food pantry and accompanying vaccination event at Poynter Middle School. Superintendent Scott highlighted the beneficial student experience in our schools, and thanked our staff for their work.

3) Board of Directors' Time

Director Erika Lopez highlighted the play at Glencoe High School and other extracurricular activities, and gave a shout out to HSD staff for their efforts. Director Monique Ward thanked the audience for their attendance, and thanked staff for answering her questions and their timely responses. Director Lisa Allen wished everyone a safe and happy Halloween. Director See Eun Kim gave a shout out to Information Technology Officer Jordan Beveridge and the Technology department for making hybrid meetings possible. Director Yadira Martinez agreed that the student experience is the same as ever, highlighted McKinney spirit week, and thanked teachers. Board Vice Chair Nancy Thomas provided no comment. Board Chair Mark Watson thanked teachers and highlighted the Glencoe High School play that begins this week.

L. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 8:18 PM.



Approved November 16, 2021