

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
 November 16, 2021  
 District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

**1. EXECUTIVE SESSION**

Board Present:	Staff and Others Present:
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Kona Lew-Williams, Human Resources Officer
Erika Lopez	Beth Graser, Communications Officer
Monique Ward	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
	Michelle Morrison, Financial Officer
	Frank Caropelo, Executive Director of Schools
	Rose Roman, Executive Assistant to the Board

A. Call to Order Executive Session

Board Chair Mark Watson called the meeting to order at 5:17 PM, and moved the Board into executive session under ORS 332.061(1)(b) - Matters Pertaining to or Examination of the Confidential Records of a Student

B. ORS 332.061(1)(b) - Matters Pertaining to or Examination of the Confidential Records of a Student

Staff explained the complaint received, the committee formed to review the complaint, and the review process for the complaint. Board members asked clarifying questions.

Director Mark Watson MOVED, SECONDED by Director See Eun Kim, to uphold the recommendation and decision of the committee. The MOTION CARRIED (5-0). Director Monique Ward abstained from voting.

C. Recess Executive Session

Board Chair Mark Watson moved the Board out of executive session and recessed the meeting at 5:43 PM.

**2. WORK SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Beth Graser, Communications Officer
Erika Lopez	Kona Lew-Williams, Human Resources Officer
Monique Ward	Michelle Morrison, Financial Officer
	Casey Waletich, Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Information Technology Officer
Michelle Chen	Francesca Sinapi, Equity, Access and Engagement Officer
Ceph Tronco	Angela Adzima, Technology Support
Kaylee Vazquez	John Garcia, Technology Support
	Rose Roman, Executive Assistant to the Board
	Ciara Hartzell, Technology Support
	Hugo Salmeron, Technology Support
	Daria Martin-Bigham, Education Liaison
	Catherine Jager, TOSA - OSP
	Mia Hocking, Resource Conservation Manager

- A. Call to Order  
Board Chair Mark Watson called the meeting to order at 5:46 PM.
  
- B. Native American PAC Presentation  
Equity, Access and Engagement Officer Francesca Sinapi introduced the topic. Daria Martin-Bigham and Catherine Jaeger discussed Title VI program, gave statistics on Native student in HSD including graduation data, introduced the new PAC board, and explained the lack of native resources in western Portland area.
  
- C. Discuss Budget Committee Applications / Introduce Applicants  
Financial Officer Michelle Morrison discussed the vacant Budget committee positions. Applicants Sarah Parsons, Alexander Flores, and Kristine Adams-Wannberg introduced themselves via Zoom. Board members cast their votes for Budget committee members.
  
- D. Proclamations / Land Acknowledgement Discussion  
Board Chair Mark Watson led a discussion on Proclamations and the current Land Acknowledgement. Board members asked clarifying questions.
  
- E. Resource Conservation Manager Introduction  
Operations Officer Casey Waletich introduced the topic and gave background information. Resource Conservation Manager Mia Hocking defined the position and outlined goals of the program.
  
- F. Board Room Technology Update  
Information Technology Officer Jordan Beveridge gave a brief update on Board Room technology.

- G. Recess Board Meeting  
Board Chair Mark Watson recessed at 7:01 PM.

### 3. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Beth Graser, Communications Officer
Erika Lopez	Kona Lew-Williams, Human Resources Officer
Monique Ward	Michelle Morrison, Financial Officer
	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Michelle Chen	Angela Adzima, Technology Support
Ceph Tronco	John Garcia, Technology Support
Kaylee Vazquez	Ciara Hartzell, Technology Support
	Rose Roman, Executive Assistant to the Board
	Hugo Salmeron, Technology Support

A. Call to Order and Flag Salute

Board Chair Mark Watson reconvened the meeting at 7:10 PM and led the Pledge of Allegiance.

B. Land Acknowledgement

Board Chair Mark Watson read a Land Acknowledgement.

C. Approval of Agenda

Director Erika Lopez MOVED, SECONDED by Director Lisa Allen, to approve the agenda as printed.

The MOTION CARRIED (6-0). Director Monique Ward asked why reasons are not listed on the resignations portion of Routine Personnel Matters. Superintendent Mike Scott reminded the Board that most staff information is confidential.

D. Audience Time

Four audience members, Zane Schnoor, Devlin Knill, Erin Davis, and Matt Rabe, addressed the Board regarding student safety at Liberty High School.

E. Consent Agenda

*Consent agenda items are distributed to Board members in advance for study and enacted with a single motion.*

Director Lisa Allen MOVED, SECONDED by Director See Eun Kim, to approve the Consent Agenda as printed.

The MOTION CARRIED (6-0). No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of October 26, 2021 Board Meeting
2. Approve Routine Personnel Matters

3. Declare Surplus Equipment and Authorize Disposal
4. Accept Gifts and Donations

F. Action Items

1. Acknowledge Gifts and Donations

Chair Mark Watson gave background information. Financial Officer Michelle Morrison discussed the donations.

Director Erika Lopez MOVED, SECONDED by Director Lisa Allen, that the Board of Directors acknowledge the donation of \$15,000 from Renaissance Charitable Foundation to Lenox Elementary School for general education, and the donation of \$5,000 from Witch Hazel PTA to Witch Hazel Elementary for water fountains.

The MOTION CARRIED (6-0). Vice Chair Nancy Thomas thanked the Witch Hazel PTA.

2. Elect Members to Oregon School Boards Association Board of Directors and Legislative Policy Committee

Mark Watson

Director Lisa Allen MOVED, SECONDED by Director Erika Lopez, that the Board of Directors cast its vote for Susan Greenberg for the OSBA Board of Directors position 15.

The MOTION CARRIED (5-1). Director Monique Ward opposed. No further discussion.

Director Lisa Allen MOVED, SECONDED by Director See Eun Kim, that the Board of Directors cast its vote for Mark Watson for the OSBA Legislative Policy Committee position 15.

The MOTION CARRIED (5-1). Director Monique Ward opposed. Director Lisa Allen thanked Chair Watson for representing the Hillsboro School District in Salem.

Director Erika Lopez MOVED, SECONDED by Director Lisa Allen, that the Board of Directors cast its vote for Becky Tymchuk for the OSBA Legislative Policy Committee position 16.

The MOTION CARRIED (5-1). Director Monique Ward opposed. Chair Watson recognized Becky Tychuk for her service on the Legislative Policy Committee.

Director Mark Watson MOVED, SECONDED by Director See Eun Kim, that the Board of Directors cast its vote for Erika Lopez for the OSBA Board of Directors position 20.

The MOTION CARRIED (5-1). Director Monique Ward opposed. Director Lisa Allen thanked Director Erika Lopez for continuing to serve in the important role. Vice Chair Nancy Thomas commented that it is important to have volunteers for state representation of our district. Chair Mark Watson thanked Director Erika Lopez for the countless hours she has spent volunteering.

Director Nancy Thomas MOVED, SECONDED by Director Erika Lopez, that the Board of Directors cast its vote for Marvin Lynn for the OSBA Legislative Policy Committee position 20.

The MOTION CARRIED (5-1). Director Monique Ward opposed.

3. Appoint Budget Committee Members

Financial Officer Michelle Morrison discussed the Budget committee appointment process.

Director Erika Lopez MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors appoint the slate of candidates identified during the work session to the three vacant positions on the Budget Committee, as follows:

- Appoint Sarah Parsons to position 3, which expires on June 30, 2024.
- Appoint Kristine Adams-Wannberg to position 4, which expires on June 30, 2024.
- Appoint Alexander Flores to position 7, which expires on June 30, 2022

The MOTION CARRIED (6-0). Director Erika Lopez thanked community members for their participation in Board committees.

4. OSAA Collective Sponsorship Application

Operations Officer Casey Waletich gave background information on the application.

Director See Eun Kim MOVED, SECONDED by Director Monique Ward, that the Board of Directors approve the Collective Sponsorship Application.

The MOTION CARRIED (6-0). Director Monique Ward asked if this decision will have an impact on swim meets. Operations Officer Casey Waletich informed that Board that other staff will be on hand when time conflicts arise.

G. Reports and Discussions

1. Financial Report (see written report)

Financial Officer Michelle Morrison presented the Financial Report.

H. Policies – First Read

Superintendent Mike Scott presented the policy updates

1. A/B - Board Governance and Operations
  - a. AC: Nondiscrimination
  - b. AC-AR: Discrimination Complaint Procedure
2. C - General School Administration
  - a. CM: Compliance and Reporting on Standards
3. D - Fiscal Management
  - a. DJC: Bidding Requirements
4. G - Personnel
  - a. GBA: Equal Employment Opportunity
  - b. GBEA: Workplace Harassment
5. I - Instruction

- a. IA: Instructional Goals
- b. IGBI: Bilingual Education
- c. IGDJ: Interscholastic Activities
- d. IJ: School Counseling Program

I. HCU / HEA Reports

HCU President Melody Hansen shared appreciation for staff and Board members. She gave a bargaining update and expressed the need to recruit new employees and substitutes, and retain current employees. HEA President Jill Golay highlighted American Ed week. She thanked parents for their work with students, for their support and volunteering. She thanked classified staff for their work and partnership ahead of education support professional day. She also provided an update on bargaining.

J. Discussion Time

1) Student Representatives' Time

Michelle Chen said she has heard from students and staff that do not feel safe in school, and is seeing an increase in fighting, harassment, and racism. Ceph Tronco said that not all students feel safe in school and thanked the community for coming to express their thoughts. Kaylee Vazquez thanked families and parents for coming and expressed confidence in the Board in addressing the issues relating to student and staff safety in school.

2) Superintendent's Time

Superintendent Mike Scott acknowledged the comments made by the audience, Board members and student representatives. Superintendent Scott said administrators are aware of the issues and that schools have a plan of action. He recognized that these issues are being talked about across the nation, and are not unique to this area. He also discussed staff fatigue, the potential of repurposing school days, removing secondary responsibilities, repurposing staff, and staff listening sessions.

3) Board of Directors' Time

Director Erika Lopez highlighted teacher shortages, promoted hiring and thanked student representatives for their participation. Director Monique Ward thanked the audience and wished everyone a Happy Thanksgiving. She asked if volunteers are being allowed in schools. Superintendent Mike Scott replied that volunteers are welcome. Director Lisa Allen echoed staff and volunteer needs, and reminded the audience that these issues are not unique to HSD. She thanked staff and wished them a happy American Education week. Director See Eun Kim thanked the audience for joining, stressed the importance of communication, sharing information with students, inquired about student listening sessions, and wished staff a happy American Education week. Vice Chair Nancy Thomas thanked the audience for their attendance. She thanked the parents and students of Liberty High School for sharing their concerns. Chair Mark Watson thanked everyone for their comments and thanked the audience for staying for the meeting. He personally thanked Devlin Knill for coming back and sharing his voice. Chair Watson assured patrons that HSD is working on creative solutions to the concerns raised.

K. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 8:25 PM.

Mark W. Waterhouse      Rebecca M. Linn

Approved December 7, 2021