

**HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS**  
Administration Center, 3083 NE 49th Place, Hillsboro, OR 97124

**Board Meeting Agenda**  
**November 16, 2021**  
**5:15 PM**

An in-person audience of up to 42 people is allowed at this meeting, not including the Board and Cabinet. Once capacity is reached, additional people are invited to watch the meeting via the link provided on the HSD homepage [www.hsd.k12.or.us](http://www.hsd.k12.or.us). Masks are required for all persons, regardless of vaccination status. The estimated times listed below for specific agenda items are subject to change.

1. **5:15 PM - Executive Session**
  - A. Call to Order Executive Session  
Presenter: Mark Watson  
Time: 5:15 PM
  - B. ORS 332.061(1)(b) - Matters Pertaining to or Examination of the Confidential Records of a Student  
Presenters: Mike Scott / Dayle Spitzer  
Time: 5:15 PM, 30 minutes
  - C. Recess Executive Session  
Presenter: Mark Watson  
Time: 5:45 PM
2. **5:45 PM - Work Session**
  - A. Call to Order  
Presenter: Mark Watson  
Time: 5:45 PM
  - B. Native American PAC Presentation 4  
Presenter: Francesca Sinapi  
Time: 5:45 PM, 30 minutes
  - C. Discuss Budget Committee Applications / Introduce Applicants 5  
Presenter: Michelle Morrison  
Time: 6:15 PM, 10 minutes
  - D. Proclamations / Land Acknowledgement Discussion 7  
Presenter: Mike Scott  
Time: 6:25 PM, 10 minutes
  - E. Resource Conservation Manager Introduction 9  
Presenter: Casey Waletich  
Time: 6:35 PM, 15 minutes
  - F. Board Room Technology Update 10  
Presenter: Jordan Beveridge  
Time: 6:50 PM, 5 minutes
  - G. Recess Board Meeting  
Presenter: Mark Watson  
Time: 6:55 PM
3. **7:00 PM - Regular Session**
  - A. Call to Order and Flag Salute  
Presenter: Mark Watson  
Time: 7:00 PM, 5 minutes
  - B. Land Acknowledgement 11  
Presenter: Mark Watson

- Time: 7:05 PM, 5 minutes
- C. Approval of Agenda  
 Presenter: Mark Watson  
 Time: 7:10 PM, 5 minutes  
**SAMPLE MOTION: I move that the Board of Directors approve the Agenda as printed.**
- D. Audience Time  
 Presenter: Mark Watson  
 Time: 7:15 PM, 10 minutes
- E. Consent Agenda  
*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*  
 Presenter: Mark Watson  
 Time: 7:25 PM, 5 minutes  
**SAMPLE MOTION: I move that the Board of Directors approve the Consent Agenda as printed.**
1. Approve Minutes of October 26, 2021 Board Meeting 12
  2. Approve Routine Personnel Matters 18
  3. Declare Surplus Equipment and Authorize Disposal
  4. Accept Gifts and Donations
- F. Action Items
1. Acknowledge Gifts and Donations  
 Presenter: Michelle Morrison  
 Time: 7:30 PM, 5 minutes  
**SAMPLE MOTION: I move that the Board of Directors acknowledge the donation of \$15,000 from Renaissance Charitable Foundation to Lenox Elementary School for general education, and the donation of \$5,000 from Witch Hazel PTA to Witch Hazel Elementary for water fountains.**
  2. Elect Members to Oregon School Boards Association Board of Directors and Legislative Policy Committee  
 Presenter: Mark Watson  
 Time: 7:35 PM, 10 minutes  
**SAMPLE MOTION: I move that Board of Directors cast its vote for...**
  3. Appoint Budget Committee Members  
 Presenter: Michelle Morrison  
 Time: 7:45 PM, 5 minutes  
**SAMPLE MOTION: I move that the Board of Directors appoint the slate of candidates identified during the work session to the three vacant positions on the Budget Committee as follows:**
  4. OSAA Collective Sponsorship Application  
 Presenter: Casey Waletich  
 Time: 7:50 PM, 5 minutes  
**SAMPLE MOTION: I move that the Board of Directors approve the Collective Sponsorship Application.**
- G. Reports and Discussion
1. Financial Report  
 Presenter: Michelle Morrison  
 Time: 7:55 PM, 5 minutes
- H. Policies - First Reading  
*Policies that are scheduled for first reading are included in the Board meeting packet. Staff members will not formally present the first reading of policies, unless the Board requests information that is not already*

*included in the Board meeting packet. If no public comments or questions are received regarding these policies during the review period, they may be placed on the consent agenda for approval during the next regular meeting.*

Presenter: Mike Scott

Time: 8:00 PM, 5 minutes

1. A/B - Board Governance and Operations
  - a. AC: Nondiscrimination  
Presenter: Kona Lew-Williams
  - b. AC-AR: Discrimination Complaint Procedure  
Presenter: Kona Lew-Williams
2. C - General School Administration
  - a. CM: Compliance and Reporting on Standards  
Presenter: Travis Reiman
3. D - Fiscal Management
  - a. DJC: Bidding Requirements  
Presenters: Casey Waletich / Michelle Morrison
4. G - Personnel
  - a. GBA: Equal Employment Opportunity  
Presenter: Kona Lew-Williams
  - b. GBEA: Workplace Harassment  
Presenter: Kona Lew-Williams
5. I - Instruction
  - a. IA: Instructional Goals  
Presenter: Travis Reiman
  - b. IGBI: Bilingual Education  
Presenter: Travis Reiman
  - c. IGDJ: Interscholastic Activities  
Presenter: Casey Waletich
  - d. IJ: School Counseling Program  
Presenter: Travis Reiman
- I. HCU / HEA Reports  
Presenter: Mark Watson  
Time: 8:05 PM, 10 minutes
- J. Discussion Time  
Time: 8:15 PM, 10 minutes
  1. Student Representatives' Time
  2. Superintendent's Time
  3. Board of Directors' Time
- K. Adjourn Regular Session  
Time: 8:25 PM
- L. Next Meetings of the Board of Directors
  - December 7, 2021, Work / Regular Session
  - January 11, 2022, Work Session

The complete Board meeting packet may be downloaded from the District website at: <https://www.hsd.k12.or.us/board>.

**HILLSBORO SCHOOL DISTRICT 1J**  
**November 16, 2021**  
**NATIVE AMERICAN PARENT ADVISORY COMMITTEE (PAC)**  
**REPORT AND DISCUSSION**

**SITUATION**

The role of the Hillsboro School District's Native American (NA) Parent Advisory Committee (PAC) is to advise HSD staff members on matters concerning planning, developing, administering, and evaluating of the District's Title VI program, and to consequently make recommendations regarding State policies and guidelines, project proposals, and other matters of interest to the NA PAC.

The NA PAC engages with families whose students have tribal affiliation to gather input on district programs and policies and to provide educational and other culturally specific opportunities that promote community and lifelong learning. The PAC also collaborates with the District's Office of Federal Programs, which receives federal funds under the Every Student Succeeds Act (ESSA), in order to: 1) raise achievement for low-income and/or otherwise disadvantaged children; 2) provide access and opportunities for parent involvement; 3) increase family engagement in schools; and 4) enhance collaboration between educators and parents.

PAC members are parent volunteers generally representing schools serving high concentrations of students who are eligible to receive services under Title VI.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**November 16, 2021**  
**DISCUSS BUDGET COMMITTEE APPLICATIONS / INTRODUCE APPLICANTS**

**SITUATION**

State law and policy DBEA provide for the establishment of a Budget Committee to review the District's proposed budget. The Hillsboro School District Budget Committee consists of seven members appointed by the Board, plus the seven elected Board members. To be eligible for appointment, Budget Committee members must live and be registered to vote in the District, and must not be officers, agents, or employees of the District. The appointed positions are for three-year terms, with staggered expiration dates.

Budget Committee positions 3 and 4 are currently vacant, having expired on June 30, 2021. Position 7 is open after a mid-term vacancy and expires on June 30, 2022. (Oregon law provides that if an appointive member is unable to serve the full term for which the member was appointed, or an appointive member resigns prior to completion of the term, the governing body shall fill the vacancy by appointment for the unexpired term (ORS 294.414).)

<u>POSITION</u>	<u>EXPIRES</u>	<u>WAS HELD BY</u>	<u>NOTES</u>
4	June 30, 2024	Nina Carlson	Nina Carlson has served multiple terms on the Budget Committee and did not reapply.
5	June 30, 2024	Kristine Adams-Wannberg	Kristine Adams-Wannberg was appointed to a mid-term vacancy for position 5 and has reapplied.
7	June 30, 2022	Kevin Murphy	Kevin Murphy became employed by the district and was required to vacate the position.

Vacancies on the Budget Committee were publicly announced in June, and applications were received through November 1, 2021. The following candidates submitted applications:

- [Sarah Parsons](#) (new applicant)
- [Alexander Flores](#) (new applicant)
- [Kristine Adams-Wannberg](#) (incumbent)

During tonight's work session, the Board is scheduled to review the Budget Committee applications, and applicants will have an opportunity to be introduced to Board members and share an interest statement. The Board will then select candidates for appointment during the regular session.

## **RECOMMENDATION**

The Superintendent recommends that the Board of Directors review and discuss the Budget Committee applications, meet the applicants, and select candidates for appointment during the regular session.

**Hillsboro School District**  
**November 16, 2021**  
**PROCLAMATIONS / LAND ACKNOWLEDGEMENT DISCUSSION**

**SITUATION**

The Board will review a draft list of Proclamation for the 2022 year. As a reminder, the following guidelines were used when constructing this list:

**Guidelines**

- Proclamations should reflect inclusiveness as related to the education of our students and the values of the community. Proclamations will recognize, celebrate and honor the diversity of our students, staff and community.
- Proclamations must have a district wide significance and demonstrate relevancy to the Hillsboro School District.

**Recommended Proclamations**

- |  |           |
|--|-----------|
| • School Board Appreciation Month              | January   |
| • Black History Month                          | February  |
| • National School Counseling Week              | February  |
| • School Bus Driver Recognition Day            | February  |
| • Classified Employee Appreciation Week        | March     |
| • Women’s History Month                        | March     |
| • National Volunteer Week                      | April     |
| • Asian & Pacific Islander Heritage Month      | May       |
| • Teacher Appreciation Week                    | May       |
| • National School Nurses Week                  | May       |
| • LGBTQ Pride Month                            | June      |
| • Latinx Heritage Month                        | September |
| • Safe Schools Month                           | October   |
| • National Principals Month                    | October   |
| • Native American Heritage Month               | November  |
| • American Education Week                      | November  |
| • National Education Support Professionals Day | November  |

Additionally, the Board will discuss the Land Acknowledgement verbiage that is currently being read at the beginning of regular session Board meetings.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors review and discuss the Proclamations draft and Land Acknowledgement.

**HILLSBORO SCHOOL DISTRICT 1J  
BOARD OF DIRECTORS 2021-2022  
LAND ACKNOWLEDGEMENT**

*As we gather here today, even in this virtual setting, we would like to take a moment to acknowledge that our district service area is on the occupied traditional homelands of the Atfalati Indigenous people, lands we now call Washington County and the State of Oregon.*

*We thank them and their ancestors for being the original stewards of this land. We take this opportunity to offer gratitude for the opportunity to learn, work, and be a community on this land.*

*We also acknowledge the systemic policies of colonization that have led to genocide, relocation and assimilation that have impacted Indigenous and Native families, both past and present, and those who will be affected in the future.*

*According to Kalapuya tradition, people have lived here since time immemorial. Indigenous people still live here today, having persevered through US sponsored war displacement, genocide, and oppression.*

*We honor the Indigenous people whose traditional and ancestral homelands we stand on: the Tualatin Kalapuya, Kathlamet, Clackamas, Tumwater, Molalla, bands of the Chinook and many other indigenous nations of the Columbia River.*

*We believe it is important to acknowledge the ancestors of this place and to recognize that we are here because of the sacrifices forced upon them.*

*In remembering these communities, we honor their legacy, their lives, and their ancestors. We also recognize the urban Indigenous/Native/First Peoples community living in the metro area, which includes over 400 tribal nations.*



**Hillsboro School District**  
**November 16, 2021**  
**RESOURCE CONSERVATION MANAGER INTRODUCTION**

**SITUATION**

The District's Resource Conservation Management program has been in place since the 2015-16 school year. Currently Mia Hocking leads this work for the District. She will provide an overview of the program and present information about the financial benefits of the District's Resource Conservation Management program.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**November 16, 2021**  
**BOARD ROOM TECHNOLOGY UPDATE**

**SITUATION**

Technology Services has continued to make adjustments to the audio visual system in the Board room to provide a better experience for both in-room and online participants and visitors.

Upgrades already completed:

- New and additional in-room speakers
- New in-room remote-controlled camera with zoom
- Audio system network connection
- New laptop, monitor and associated equipment to run online and in-room meeting
- New Microphone Cables

Planned upgrades:

- Mixer that allows individual microphone leveling
- Joystick to more easily control camera with preset zoom locations
- Updated microphones with longer necks

The Technology Services department is currently in search of a vendor to install and setup the equipment that has already been received.

Continued training on use of the system and appropriate mic placement while using masks and/or shields is needed to resolve most of the sound issues being reported by those watching the sessions online or listening to the recordings.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to the update and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J  
BOARD OF DIRECTORS 2021-2022  
LAND ACKNOWLEDGEMENT**

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**DRAFT**

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

October 26, 2021

District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

**1. EXECUTIVE SESSION**

Board Chair Mark Watson called the meeting to order at 5:18 PM, and moved the Board into executive session under ORS 192.660(2)(d) - Labor Negotiator Consultation and ORS 192.660(2)(e) - Real Property Transaction

<u>Board Present:</u>	<u>Staff and Others Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim - virtual	Kona Lew-Williams, Human Resources Officer
Yadira Martinez	Beth Graser, Communications Officer
Monique Ward	Casey Waletich, Operations Officer
Erika Lopez	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
<u>Others Present:</u>	Michelle Morrison, Financial Officer – virtual
Ed Hayden	Adam Stewart, Capital Projects Officer
Kyle Hayden	Rose Roman, Executive Assistant to the Board

**A. ORS 192.660(2)(d) - Labor Negotiator Consultation**

Human Resources Officer Kona Lew Williams gave an update on Labor Negotiations. Michelle Morrison discussed the financial position of the district. Director Erika Lopez gave highlights of Licensed Bargaining. Board Chair Mark Watson gave highlights of Classified Bargaining.

**B. ORS 192.660(2)(e) - Real Property Transaction**

Capital Projects Officer Adam Stewart gave background information. Realtors Kyle/Ed Hayden discussed potential real property transactions.

Board Chair Mark Watson moved the Board out of executive session and recessed the meeting at 6:06 PM.

## 2. **WORK SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim - virtual	Beth Graser, Communications Officer
Erika Lopez	Kona Lew-Williams, Human Resources Officer
Yadira Martinez	Michelle Morrison, Financial Officer
Monique Ward	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
	Audrea Neville, Executive Director of Schools
	Frank Caropelo, Executive Director of Schools
	Lindsay Garcia, Executive Director of Schools
	Jill Golay, HEA President
	Marianna Roman, Family Outreach Liaison
	Rose Roman, Executive Assistant to the Board of Directors
	Kelli Waibel, Technology Support
	Hugo Salmeron, Technology Support

- A. Call to Order  
Board Chair Mark Watson called the meeting to order at 6:09 PM.
  
- B. Community Curriculum Advisory Committee Selection Process  
Assistant Superintendent Travis Reiman discussed the CCAC selection process. Eighteen candidates introduced themselves to the Board. Board members selected candidates to be appointed in the regular session.
  
- C. Fall 2021 Update  
Information Technology Officer Jordan Beveridge gave a vaccination update. Assistant Superintendent Dayle Spitzer introduced student supports. Executive Director of Schools Lindsay Garcia discussed elementary student support. Executive Director of Schools Audrea Neville discussed middle school supports including team/department/grade level supports. Executive Director of Schools Frank Caropelo discussed on-track meetings, and proactive supports for students.
  
- D. Recess Board Meeting  
Board Chair Mark Watson recessed at 7:02 PM.

### 3. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim - virtual	Beth Graser, Communications Officer
Erika Lopez	Kona Lew-Williams, Human Resources Officer
Yadira Martinez	Michelle Morrison, Financial Officer
Monique Ward	Casey Waletich, Operations Officer
	Jordan Beveridge, Information & Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
	Adam Stewart, Capital Projects Officer
	Jill Golay, HEA President
	Melody Hansen, HCU President
	Marianna Roman, Family Outreach Liaison
	Rose Roman, Executive Assistant to the Board of Directors
	Kelli Waibel, Technology Support
	Hugo Salmeron, Technology Support

A. Call to Order and Flag Salute

Board Chair Mark Watson reconvened the meeting at 7:13 PM and led the Pledge of Allegiance.

B. Land Acknowledgement

Board Chair Mark Watson read a Land Acknowledgement.

C. Proclamations

1. Native American Heritage Month

Director See Eun Kim read the Native American Heritage Month Proclamation.

2. American Education Week

Director Lisa Allen read the American Education Week Proclamation.

3. National Education Support Professionals Day

Director Monique Ward read the National Education Support Professionals Day Proclamation.

D. Approval of Agenda

Director Yadira Martinez MOVED, SECONDED by Director Lisa Allen, to approve the agenda as printed.

The MOTION CARRIED (7-0). No further discussion took place.

E. Audience Time

No audience members requested to address the Board.

F. Consent Agenda

*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Director Lisa Allen MOVED, SECONDED by Director Yadira Martinez, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0). No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of September 28, 2021 Board Meeting
2. Approve Minutes of October 12, 2021 Board Meeting
3. Approve Routine Personnel Matters

G. Action Items

1. Appoint CCAC Members

Director Erika Lopez MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors appoint the slate of candidates identified during this evening's work session to the open positions on the CCAC, as follows:

*Position 2: Angela Vargas*

*Position 5: Annie Tronco*

*Position 6: Debra Dority*

*Position 9: Joe Everton*

*Position 10: Linda Osuna*

*Position 11: Michael Smith*

*Position 13: Shira Long-Strand*

The MOTION CARRIED (7-0). Director Erika Lopez thanked applicants and encouraged participation in other district committees.

2. Award Contract for New Elementary School in South Hillsboro  
Capital Projects Officer Adam Stewart presented the bid.

Director Lisa Allen MOVED, SECONDED by Director Erika Lopez that the Board of Directors award the construction of a new 600-student elementary school in South Hillsboro to Kirby Nagelhout Construction in the amount of \$27,475,000.

The MOTION CARRIED (7-0). Board members asked clarifying questions.

3. Letter of Interest for Sale of Real Estate

Director Lisa Allen MOVED, SECONDED by Director Monique Ward, that the Board of Directors approve the terms of the Letter of Interest to sell 11.88 acres at a cost of \$340,000 per acre and to direct District staff and District Realtor to move forward with the development of a Purchase and Sale Agreement (PSA) to finalize the sale of the property.

The MOTION CARRIED (7-0). No further discussion took place.

4. MEC Naming/Renaming

Operations Officer Casey Waletich reviewed the 30-day review process.

Director Nancy Thomas MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors approve the naming and renaming of MEC West to: Oak Street Campus, Pathway Center, David Hill Building, Miller Community Center and Hillsboro Community Garden.

The MOTION CARRIED (7-0). No further discussion took place.

5. Accept Gifts and Donations

Financial Officer Michelle Morrison highlighted the donation from Kaiser Permanente. Communications Officer Beth Graser provided additional information on the donation. Assistant Superintendent Dayle Spitzer discussed the pilot process because of this donation.

Director Erika Lopez MOVED, SECONDED by Director Lisa Allen, that the Board of Directors accept the donation of \$24,999 from Kaiser Permanente to the Hillsboro School District for the Thriving Schools Playbook Activation.

The MOTION CARRIED (6-1). Director Monique Ward opposed.

Director Monique Ward asked clarifying questions. Director Nancy Thomas asked about the impact on next year.

H. Reports and Discussions

1. Financial Report (see written report)

Chief Financial Officer Michelle Morrison presented the Financial Report and pointed out an error in the reporting, clarifying that there was only one student incident, not four as shown in the Financial Report table.

2. Division 22 Assurances

Assistant Superintendent Travis Reiman gave an overview of the Division 22 processes. Director Nancy Thomas asked how HSD compares to other districts. Assistant Superintendent Travis Reiman reported that the information is reported on the ODE website, but not in a comparison method.

3. October 1st Enrollment

Human Resources Officer Kona Lew-Williams discussed data on the October 1, 2021 Enrollment Report. Director Monique Ward asked about the City View Charter School data included in the report. Superintendent Mike Scott clarified the relationship of City View Charter School to the HSD. Director Monique Ward asked about students at NWRESD. Human Resources Officer Kona Lew-Williams clarified SPED students enrollment. Board Chair Mark Watson thanked staff for being flexible, responsive and accommodating staffing issues.

4. Educator Evaluation Flexibility

Human Resources Officer Kona Lew-Williams discussed information received from ODE on the evaluation of contract educators, allowing administrators to



focus on probationary teachers. Superintendent Mike Scott discussed staffing shortages and the impact of the evaluation process. Directors asked clarifying questions.

I. Information - Administrative Regulation Update

Superintendent Mike Scott policy administrative regulations

1. KH-AR: Public Gifts to the District – Director Monique Ward pointed out a sentence structure issue.

J. HCU / HEA Reports

HEA President Jill Golay discussed hardships faced by teachers, staffing shortage, challenges that teachers are experiencing, ongoing bargaining and talks with HSD administrations on ways to support educators. HCU President Melody Hansen gave an update on staffing shortages, recruiting, and bargaining.

K. Discussion Time

1) Student Representatives' Time

No student representatives were present at this meeting.

2) Superintendent's Time

Superintendent Mike Scott recognized and thanked HSD bus drivers and Transportation staff, and highlighted School Bus Safety Week. He discussed community partnerships, and the reopening of the food pantry and accompanying vaccination event at Poynter Middle School. Superintendent Scott highlighted the beneficial student experience in our schools, and thanked our staff for their work.

3) Board of Directors' Time

Director Erika Lopez highlighted the play at Glencoe High School and other extracurricular activities, and gave a shout out to HSD staff for their efforts. Director Monique Ward thanked the audience for their attendance, and thanked staff for answering her questions and their timely responses. Director Lisa Allen wished everyone a safe and happy Halloween. Director See Eun Kim gave a shout out to Information Technology Officer Jordan Beveridge and the Technology department for making hybrid meetings possible. Director Yadira Martinez agreed that the student experience is the same as ever, highlighted McKinney spirit week, and thanked teachers. Board Vice Chair Nancy Thomas provided no comment. Board Chair Mark Watson thanked teachers and highlighted the Glencoe High School play that begins this week.

L. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 8:18 PM.

**HILLSBORO SCHOOL DISTRICT 1J**  
**November 16, 2021**  
**APPROVE ROUTINE PERSONNEL MATTERS**

The Superintendent recommends the Board of Directors:

A. Ratify the acceptance of the resignation of the following licensed personnel:

**Laura Creek**

Assignment: 1.0 FTE Science Teacher  
Location: Century High School  
Effective Date: December 14, 2021

**Tamara Glem**

Assignment: 1.0 FTE 3<sup>rd</sup> Grade Teacher  
Location: Imlay Elementary School  
Effective Date: January 2, 2022

**Kendra Morato**

Assignment: 1.0 FTE Math Teacher  
Location: Liberty High School  
Effective Date: November 10, 2021

**Sherry Morin**

Assignment: 1.0 FTE Social Learning Center Teacher  
Location: Reedville Elementary School  
Effective Date: January 4, 2022

**Micah Wilson**

Assignment: 1.0 FTE 6<sup>th</sup> Grade Teacher  
Location: Hillsboro Online Academy  
Effective Date: November 30, 2021

B. Approve the employment of the following licensed personnel in the 2020-21 school year:

**Morgan Acker**

Education: MA – Pacific University, Forest Grove, OR  
Experience: 4 years  
Assignment: 0.4 FTE 2<sup>nd</sup> Grade Teacher – Jackson Elementary School

**Jack Buchanan**

Education: BA – Northern Arizona University, Flagstaff, AZ  
Experience: None  
Assignment: 1.0 FTE Science Teacher – Evergreen Middle School

**Lynette Gross**

Education: MA – Grand Canyon University, Phoenix, AZ  
Experience: 15 years  
Assignment: 1.0 FTE 3<sup>rd</sup> Grade Teacher – Hillsboro Online Academy

**LaShaun Garrett**

Education: MA – Martin University, Indianapolis, IN  
Experience: 7 years  
Assignment: 1.0 FTE Child Development Specialist – North Plains Elementary School & Atfalati Ridge Elementary School

**Taylor Guenther**

Education: BA – Eastern Oregon University, La Grande, OR  
Experience: None  
Assignment: 1.0 FTE 6<sup>th</sup> Grade Teacher – Indian Hills Elementary School

**Benjamin Gulick**

Education: MA – Eastern Michigan University, Ypsilanti, MI  
Experience: None  
Assignment: 0.833 FTE EL Specialist – Century High School

**Vanessa Hancock**

Education: MA – Western Oregon University, Monmouth, OR  
Experience: 2 years  
Assignment: 1.0 FTE 5<sup>th</sup> Grade Teacher – West Union Elementary School

**Sarah Harwood**

Education: MA – Western Governors University, Salt Lake City, UT  
Experience: None  
Assignment: 1.0 FTE 6<sup>th</sup> Grade Teacher – Rosedale Elementary School

**Lindsay Hehn**

Education: MA – George Fox University, Newberg, OR  
Experience: 6 years  
Assignment: 1.0 FTE Language Arts Teacher – Hillsboro Online Academy

**Jennifer Lawler**

Education: BA – Rowan University, Glassboro, NJ  
Experience: 10 years  
Assignment: 0.375 FTE Student Success Coach – Patterson Elementary School

**Molly Lueck**

Education: BA – California State University, Camarillo, CA  
Experience: 1 year  
Assignment: 1.0 FTE 6<sup>th</sup> Grade Teacher – Groner K-8 School

**David Morales Brooks**

Education: MA – Washington State University, Vancouver, WA  
Experience: 1 year  
Assignment: 1.0 FTE 6<sup>th</sup> Grade Dual Language Teacher – Reedville Elementary School

**Breeana Malloy**

Education: MA – Pacific University, Forest Grove, OR  
Experience: 2 years  
Assignment: 1.0 FTE Health and PE Teacher – Century High School

**Mackenzie Sibert**

Education: No Degree Yet  
Experience: None  
Assignment: 1.0 FTE General Education Specialist – Miller Education Center

**Christopher Thurley**

Education: MA – Concordia University, Portland, OR  
Experience: 25 years  
Assignment: 1.0 FTE Social Studies Teacher – Evergreen Middle School

**Micah Wilson**

Education: MA – Warner Pacific University, Portland, OR  
Experience: None  
Assignment: 1.0 FTE 6<sup>th</sup> Grade Teacher – Hillsboro Online Academy

- C. Approve the employment of the following licensed personnel in the 2020-21 school year, who have held temporary status:

**Elizabeth Acosta**

Education: BA – The University of Toledo, Toledo, OH  
Experience: 2 years  
Assignment: 1.0 FTE Math/Science Teacher – R.A. Brown Middle School

**Mark Anderson**

Education: MA – University of Illinois at Urbana, Champaign, IL  
Experience: 2 years  
Assignment: 0.9 FTE Music/Band Teacher – Free Orchards Elementary School

**Asusena Arreola**

Education: BA – Portland State University, Portland, OR  
Experience: 1 year  
Assignment: 1.0 FTE Dual Language Kindergarten Teacher –  
Mooberry Elementary School

**Natalie Barrow Hodgson**

Education: BA – California State University, Fullerton, CA  
Experience: 7 years  
Assignment: 1.0 FTE Intermediate Classroom Teacher – Lincoln  
Street Elementary School

**Krista Becker**

Education: MA – Portland State University, Portland, OR  
Experience: 2 years  
Assignment: 1.0 FTE 3rd/4th Grade Teacher – Atfalati Ridge  
Elementary School

**Kyle Blum**

Education: MA – University of Portland, Portland, OR  
Experience: 4 years  
Assignment: 1.0 FTE Intermediate Classroom Teacher – Brookwood  
Elementary School

**Cristina Botella Gonzalez**

Education: MA – University of Valencia, Valencia, Spain  
Experience: 21 years  
Assignment: 1.0 FTE Language Arts Teacher - Dual Language –  
South Meadows Middle School

**Nini Bui**

Education: MA – Portland State University, Portland, OR  
Experience: 1 year  
Assignment: 1.0 FTE Art Teacher – Poynter Middle School

**Patrick Callahan**

Education: MA – Concordia University, Portland, OR  
Experience: 1 year  
Assignment: 1.0 FTE Kindergarten Teacher – Ladd Acres Elementary  
School

**Donald Clemson**

Education: MA – Lesley University, Cambridge, MA  
Experience: 27 years  
Assignment: 0.5 FTE Instructional Coach – Lincoln Street Elementary  
School

**Brynna Close**

Education: BA – Pacific University, Forest Grove, OR  
Experience: None  
Assignment: 1.0 FTE Kindergarten Teacher – Orenco Elementary School

**Joann Conroy**

Education: BA – Oregon State University, Corvallis, OR  
Experience: 31 years  
Assignment: 0.4 FTE 2nd Grade Teacher – Jackson Elementary School

**Jade Contreras**

Education: BA – George Fox University, Newberg, OR  
Experience: None  
Assignment: 1.0 FTE 3rd Grade Teacher – Rosedale Elementary School

**Kayla Cosman**

Education: MA – Concordia University, Portland, OR  
Experience: 3 years  
Assignment: 1.0 FTE 2nd Grade Teacher – West Union Elementary School

**Maria Cuevas Trol**

Education: BA – University of Zaragoza, Spain  
Experience: 12 years  
Assignment: 1.0 FTE 2nd Grade Dual Language Teacher – Minter Bridge Elementary School

**Janelle Del Castillo**

Education: MA – Pacific University, Forest Grove, OR  
Experience: None  
Assignment: 1.0 FTE Kindergarten Teacher – Minter Bridge Elementary School

**Antonio De Los Santos Vega**

Education: MA – Unidad 282 de la Universidad Pedagogica Nacional  
Experience: 6 years  
Assignment: 1.0 FTE Dual Language 5th/6th Grade Teacher – Eastwood Elementary School

**Connor Dunham**

Education: MA – George Fox University, Newberg, OR  
Experience: 1 year  
Assignment: 1.0 FTE Math Teacher – Hillsboro High School

**Zaynab Elmi**

Education: MA – San Diego State University, San Diego, CA  
Experience: 6 years  
Assignment: 1.0 FTE Student Success Coach – Rosedale and Brookwood Elementary Schools

**Char Evanson**

Education: BA – University of Northern Colorado, Greeley, CO  
Experience: 8 years  
Assignment: 1.0 FTE 1st Grade Teacher – West Union Elementary School

**Barbara Furstenberg**

Education: N/A  
Experience: 37 years  
Assignment: 1.0 FTE Social Studies Teacher – Glencoe High School

**Mark Ganter**

Education: MA – George Fox University, Newberg, OR  
Experience: 2 years  
Assignment: 1.0 FTE PE Teacher – Evergreen Middle School

**Natalie Genter-Gilmore**

Education: MA – George Fox University, Newberg, OR  
Experience: 1 year  
Assignment: 1.0 FTE Classroom Teacher – Tobias Elementary School

**John Gibbs**

Education: N/A  
Experience: 28 years  
Assignment: 1.0 FTE Science Teacher – Glencoe High School

**Holly Goritz**

Education: MA – Portland State University, Portland, OR  
Experience: 5 years  
Assignment: 1.0 FTE Preschool Teacher – Liberty High School

**Jeffrey Gower**

Education: MA – N/A  
Experience: 22 years  
Assignment: 1.0 FTE Academic Options Teacher – Century High School

**Hannah Hange**

Education: MA – Kent State University, Kent, OH  
Experience: 5 years

Assignment: 0.4 FTE Speech-Language Pathologist – Hillsboro High School

**James Harris**

Education: BA – Oregon State University, Corvallis, OR  
Experience: 31 years  
Assignment: 0.67 FTE Social Studies Teacher – South Meadows Middle School

**Suzanne Hawthorne**

Education: MA – George Fox University, Newberg, OR  
Experience: 1 year  
Assignment: 1.0 FTE Kindergarten Teacher – Hillsboro Online Academy

**Nicole Heil**

Education: MA – Loma Linda University, Loma Linda, CA  
Experience: 11 years  
Assignment: 0.6 FTE Speech-Language Pathologist – West Union Elementary School

**Keri Imada**

Education: BA – Oregon State University, Corvallis, OR  
Experience: 3 years  
Assignment: 1.0 FTE 4th Grade Teacher – Orenco Elementary School

**Zachary James**

Education: BA – Oregon State University, Corvallis, OR  
Experience: 1 year  
Assignment: 1.0 FTE EL Specialist – Hillsboro High School

**Kim Jansen**

Education: MA – Pacific University, Forest Grove, OR  
Experience: 2 years  
Assignment: 1.0 FTE Intermediate Classroom Teacher – McKinney Elementary School

**Ashley Jennings**

Education: MA – San Francisco State University, San Francisco, CA  
Experience: 1 year  
Assignment: 1.0 FTE Secondary Resource Specialist – R.A. Brown Middle School

**Anita Jensen**

Education: MA – Portland State University, Portland, OR  
Experience: 2 years



Assignment: 1.0 FTE Speech-Language Pathologist – Ladd Acres Elementary and Century High Schools

**Paula Jones**

Education: MA – George Fox University, Newberg, OR  
Experience: 1 year  
Assignment: 1.0 FTE 3rd Grade Teacher – Rosedale Elementary School

**Joseph Kira**

Education: BA – University of Hawaii at Manoa, Honolulu, HI  
Experience: 17 years  
Assignment: 1.0 FTE PE/Health Teacher – Hillsboro High School

**Roseanna Ling Ho**

Education: MA – University of Oregon, Eugene, OR  
Experience: 3 years  
Assignment: 1.0 FTE Kindergarten Teacher – McKinney Elementary School

**Melinda Lloyd**

Education: BA – Brigham Young University, Provo, UT  
Experience: 2 years  
Assignment: 1.0 FTE Intermediate Classroom Teacher – McKinney Elementary School

**Daniel Martin Bellido**

Education: BA – University of Zaragoza, Zaragoza, Spain  
Experience: 21 years  
Assignment: 1.0 FTE 2nd Grade Dual Language Teacher – Lincoln Street Elementary School

**Michael Martin**

Education: MA – Portland State University, Portland, OR  
Experience: None  
Assignment: 1.0 FTE Graphic Design Teacher – Evergreen Middle School

**Heather Mason**

Education: MA – University of Northern Iowa, Cedar Falls, IA  
Experience: None  
Assignment: 1.0 FTE Speech-Language Pathologist – R.A. Brown and Evergreen Middle Schools

**Janae May**

Education: MA – American College of Education, Indianapolis, IN  
Experience: 2 years

Assignment: 1.0 FTE Preschool Teacher – Poynter Middle School

**Heather Meeuwsen**

Education: MA – Pacific University, Forest Grove, OR  
Experience: 2 years  
Assignment: 1.0 FTE 6th Grade Teacher – West Union Elementary School

**Rachelle Mejia**

Education: MA – Pacific University, Forest Grove, OR  
Experience: None  
Assignment: 1.0 FTE TOSA - OSP - Early Learning – Office for School Performance

**Susan Morris**

Education: BA – Western Governors University, Salt Lake City, UT  
Experience: 1 year  
Assignment: 1.0 FTE 5th Grade Teacher – Imlay Elementary School

**Michael O'Connor**

Education: BA – Oregon State University, Corvallis, OR  
Experience: 25 years  
Assignment: 1.167 FTE Industrial Engineering Teacher – Glencoe High School

**Kenneth Ollis**

Education: MA – Lewis & Clark College, Portland, OR  
Experience: 1 year  
Assignment: 1.0 FTE School Counselor – Hillsboro Online Academy

**Trudy Perkins**

Education: MA – Portland State University, Portland, OR  
Experience: 1 year  
Assignment: 1.0 FTE Math Teacher – Glencoe High School

**Brynn Quine**

Education: MA – University of Phoenix, Tempe, AZ  
Experience: 1 year  
Assignment: 1.0 FTE Intermediate Classroom Teacher – Minter Bridge Elementary School

**Alyssa Rainey**

Education: MA – George Fox University, Newberg, OR  
Experience: None  
Assignment: 1.0 FTE Kindergarten Teacher – Orenco Elementary School

**Courtney Rempel**

Education: MA – George Fox University, Newberg, OR  
Experience: None  
Assignment: 1.0 FTE Health and PE Teacher – Hillsboro High School

**Andrea Reohr**

Education: BA – College of Oneonta, Oneonta, NY  
Experience: 4 years  
Assignment: 1.0 FTE Behavior Specialist – West Union Elementary School

**Makaylee Rios**

Education: MA – Portland State University, Portland, OR  
Experience: 1 year  
Assignment: 1.0 FTE Elementary Classroom Teacher – Quatama Elementary School

**Emely Rojas**

Education: MA – Manhattanville College, Harrison, NY  
Experience: 2 years  
Assignment: 1.0 FTE School Counselor – Lincoln Street Elementary School

**Megan Sakauye**

Education: MA – University of Portland, Portland, OR  
Experience: 1 year  
Assignment: 1.0 FTE 1st Grade Dual Language Teacher – W.L. Henry Elementary School

**Evelyn Salvatierra**

Education: MA – Pacific Oaks College, Pasadena, CA  
Experience: None  
Assignment: 1.0 FTE Dual Language Preschool Teacher – Reedville Elementary School

**Samantha Satterlee**

Education: MA – George Fox University, Newberg, OR  
Experience: 1 year  
Assignment: 1.0 FTE 2nd Grade Teacher – Hillsboro Online Academy

**Oluwaseun(Shay) Sheller**

Education: MA – Portland State University, Portland, OR  
Experience: None  
Assignment: 1.0 FTE Social Communication Center Teacher – Brookwood Elementary School

**Sidra Siddiqui**

Education: MA – Portland State University, Portland, OR  
Experience: 2 years  
Assignment: 1.0 FTE 4th Grade Teacher – Indian Hills Elementary School

**Annette Snyder**

Education: MA – Pacific Lutheran University, Tacoma, WA  
Experience: 8 years  
Assignment: 0.5 FTE School Counselor – Hillsboro Online Academy

**Kayla Stevens**

Education: BA – Western Oregon University, Monmouth, OR  
Experience: 1 year  
Assignment: 1.0 FTE Intermediate Classroom Teacher – McKinney Elementary School

**Malinda Teague**

Education: MA – Concordia University, Portland, OR  
Experience: 2 years  
Assignment: 1.0 FTE General Education Specialist – Eastwood Elementary School

**Rebecca Tengs**

Education: MA – Pacific University, Forest Grove, OR  
Experience: None  
Assignment: 1.0 FTE 3rd Grade Teacher – Farmington View Elementary School

**Kearston Wiggins**

Education: MA – Western Governors University, Salt Lake City, UT  
Experience: None  
Assignment: 1.0 FTE 3rd Grade Teacher – Eastwood Elementary School

**Shannon Witman**

Education: MA – Salem State University, Salem, MA  
Experience: 14 years  
Assignment: 1.0 FTE Language Arts Teacher – Liberty High School

**Linda Wolf**

Education: MA – Portland State University, Portland, OR  
Experience: 36 years  
Assignment: 1.0 FTE Science Teacher – Glencoe High School

**HILLSBORO SCHOOL DISTRICT 1J**  
**November 16, 2021**  
**DECLARE SURPLUS EQUIPMENT AND AUTHORIZE DISPOSAL**

**SITUATION**

Policy DN: Disposal of District Property requires the Board to declare District property as surplus and authorize its disposal when such property is no longer useful to the District, unsuitable for use, too costly to repair, or obsolete.

District Transportation Services staff have identified a bus that is no longer useful to the District, but may be used by another local government agency for emergency training purposes. Staff recommends donating the bus to the Hillsboro Fire Department.

- % Bus #152 is a 2005 Thomas Built, 84-passenger Transit Style School Bus.
- % It is powered by a 2004 engine model year CAT C7 – 230HP diesel engine.
- % It is one of the 40 remaining “Gross Polluter” buses in the District fleet that must be removed by January 1, 2025.
- % It is scheduled to be decommissioned by the close of 2021.

**RECOMMENDATION**

The Superintendent recommends the Board of Directors declare Bus #152 surplus, and authorize the donation to the Hillsboro Fire Department for emergency training purposes.







































