

DRAFT

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

December 7, 2021

District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. EXECUTIVE SESSION

<u>Board Present:</u>	<u>Staff and Others Present:</u>
Mark Watson	Mike Scott, Superintendent
Nancy Thomas	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim - virtual	Dayle Spitzer, Assistant Superintendent, School Performance
Erika Lopez - virtual	Kona Lew-Williams, Human Resources Officer
Yadira Martinez - virtual	Beth Graser, Communications Officer
Monique Ward	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
	Michelle Morrison, Financial Officer
	Brian Haats, Director of Human Resources
	Rose Roman, Executive Assistant to the Board

A. Call to Order Executive Session

Board Chair Mark Watson called the meeting to order at 5:18 PM, and moved the Board into executive session under ORS 332.061(1)(b) - Matters Pertaining to or Examination of the Confidential Records of a Student

B. ORS 192.660(2)(b) - Consider Employee Discipline or Dismissal

Human Resources Officer Kona Lew-Williams introduced the topic, gave background information. Director of Human Resources Brian Haats gave specific information on the subject. Board members asked clarifying questions.

C. ORS 192.660(2)(d) - Labor Negotiator Consultation

Human Resources Officer Kona Lew-Williams gave an update on Licensed and Classified bargaining. Board members on the bargaining committees gave updates on the process. Board members asked clarifying questions.

D. Recess Executive Session

Board Chair Mark Watson moved the Board out of executive session and recessed the meeting at 5:49 PM.

2. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim - virtual	Dayle Spitzer, Assistant Superintendent, School Performance
Erika Lopez - virtual	Beth Graser, Communications Officer
Yadira Martinez - virtual	Kona Lew-Williams, Human Resources Officer
Monique Ward	Michelle Morrison, Financial Officer
	Casey Waletich, Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Information Technology Officer
Michelle Chen - virtual	Francesca Sinapi, Equity, Access and Engagement Officer
Ceph Tronco	Adam Stewart, Capital Projects Officer
Kaylee Vazquez	Olga Acuña, Executive Director of Federal Programs
	Marianna Roman, Family Outreach Liaison
<u>Others Present:</u>	Rose Roman, Executive Assistant to the Board of Directors
Sarah Pope, Deputy Superintendent	Jill Golay, HCU President
Matt Buckingham, Committee Chair	Hugo Salmeron, Technology Support
	Jeff Jones, Manager – Business Services

- A. Call to Order
Board Chair Mark Watson called the meeting to order at 5:53 PM
- B. Preschool for All - Washington County Update
Superintendent Mike Scott introduced the topic. Executive Director of Federal Programs Olga Acuña introduced Preschool For All. NWRESA Deputy Superintendent Sarah Pope discussed the program timeline. Board members asked clarifying questions.
- C. JFCJ: Weapons in Schools - Students, KGBB: Firearms Prohibited Policies Discussion
Board Chair Mark Watson gave background information and introduced the topic. Casey Waletich provided additional information. Student Representatives and Board members share thoughts.
- D. Bond Oversight Committee Report
Capital Projects Officer Adam Stewart introduced the topic. Bond Oversight Committee Chair Matt Buckingham provided additional insight on Bond projects.
- E. National School Boards Association Conference Planning
Board Chair Mark Watson introduced the topic. Vice Chair Nancy Thomas, Director See Eun Kim, Director Erika Lopez and Board Chair Mark Watson expressed interest in attending the NSBA conference.
- F. Recess Board Meeting
Board Chair Mark Watson recessed at 7:00 PM.

3. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson	Mike Scott, Superintendent
Nancy Thomas	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim - virtual	Dayle Spitzer, Assistant Superintendent, School Performance
Erika Lopez - virtual	Beth Graser, Communications Officer
Yadira Martinez - virtual	Kona Lew-Williams, Human Resources Officer
Monique Ward	Michelle Morrison, Financial Officer
	Casey Waletich, Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Information Technology Officer
Michelle Chen - virtual	Francesca Sinapi, Equity, Access and Engagement Officer
Ceph Tronco	Adam Stewart, Capital Projects Officer
Kaylee Vazquez	Olga Acuña, Executive Director of Federal Programs
	Jeff Jones, Manager – Business Services
<u>Others Present:</u>	Rose Roman, Executive Assistant to the Board
Larry Grant, Auditor - virtual	Hugo Salmeron, Technology Support
	John Garcia, Technology Support
	Ciara Hartzell, Technology Support
	Marianna Roman, Family Outreach Liaison

- A. Call to Order and Flag Salute
Board Chair Mark Watson reconvened the meeting at 7:12 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement
Board Chair Mark Watson read a Land Acknowledgement.
- C. Approval of Agenda
Director Monique Ward MOVED, SECONDED by Director Nancy Thomas, to approve the agenda as printed.
- The MOTION CARRIED (6-0). No further discussion took place.
- D. Audience Time
Two audience members requested to address the Board. Oregon State Representative Janeen Sollman and Hilary Uhlig of Moms Demand Action for Gun Sense in America spoke in support of firearms policies.
- E. Consent Agenda
Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Nancy Thomas MOVED, SECONDED by Director Erika Lopez, to approve the Consent Agenda as printed. Director Monique Ward requested to pull the policies from the Consent Agenda. Director Mark Watson MOVED, SECONDED by Director Nancy

Thomas to remove the policies from the Consent Agenda and amend the agenda to include the policies in the Action Item section in the agenda.

The MOTION CARRIED (6-0).

Director Nancy Thomas withdrew her original motion. Direct Nancy Thomas MOVED, SECONDED by Director Monique Ward, to approve the amended Consent Agenda.

The MOTION CARRIED (6-0). No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of November 16, 2021 Board Meeting
2. Approve Routine Personnel Matters
3. Accept Gifts and Donations

F. Action Items

1. Acknowledge Gifts and Donations

Director Nancy Thomas MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors acknowledge the donation of \$5,000 from Oregon Robotic Tournament & Outreach to Liberty High School for robotics team.

The MOTION CARRIED (6-0). No further discussion took place.

2. Eastwood Elementary Lot Line Adjust Resolution

Adam Stewart introduced the topic.

Director Monique Ward MOVED, SECONDED by Director See Eun Kim, that the Board of Directors approve Resolution No. 2021-12-7 to retitle the Eastwood Elementary School in the current School District entity's name and consolidate the three existing parcels into a single tax lot as required by the City of Hillsboro.

The MOTION CARRIED (6-0). No further discussion took place.

3. Accept Comprehensive Annual Financial Report for 2020-2021

Michelle Morrison presented the Comprehensive Annual Financial Report.

Director Erika Lopez MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors accept the Comprehensive Annual Financial Report for 2020-2021.

The MOTION CARRIED (6-0). Director Nancy Thomas thanked the Business Officer. Chair Mark Watson highlighted the work of the Business Office.

4. Award Contract for Secure Entry Vestibules

Capital Projects Officer Adam Stewart presented the contract.

Director Nancy Thomas MOVED, SECONDED by Director Monique Ward, that the Board of Directors award the contract for construction of Secure Entry Vestibules at Free Orchards Elementary School, Imlay Elementary School, Lincoln Street Elementary School, Orenco Elementary School, Patterson

Elementary School, Rosedale Elementary School, Witch Hazel Elementary School and the District Administration Center to InLine Construction in the amount of \$589,174.

The MOTION CARRIED (6-0). No further discussion took place.

5. Employee Dismissal

Kona Lew-Williams reminded the Board of the information they received in Executive Session.

Director Yadira Martinez MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors adopt the Superintendent's recommendation to dismiss Christine Oglesby on the grounds of insubordination and neglect of duty, effective December 7, 2021.

The MOTION CARRIED (6-0). No further discussion took place.

6. Adopt Budget Planning Calendar

Michelle Morrison highlighted the upcoming Budget meetings.

Director Nancy Thomas MOVED, SECONDED by Director Erika Lopez, that the Board of Directors adopt the planning calendar for the 2022-23 budget.

The MOTION CARRIED (6-0). No further discussion took place.

7. 2021-2022 Calendar Discussion

Superintendent Mike Scott gave background information. Human Resources Officer Kona Lew-Williams highlighted the proposed change in the 2021-22 Calendar.

Director Erika Lopez MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors adopt the revised 2021-2022 calendar.

Board members asked clarifying questions. Director Erika Lopez commended partnership between unions and administration, and the student social emotional learning and flexibility. Directors Nancy Thomas and Mark Watson also expressed support.

The MOTION CARRIED (6-0). Director Erika Lopez commended the partnership between HSD Administration and the unions for the best interest of staff and students. Director Nancy Thomas thanked staff for their work.

8. Approve Policies

Director Monique Ward shared her opinion on a "30 day review" process. Director Mark Watson discussed the policy approval process and read from policy BFC. Director Erika Lopez further qualified the process. Superintendent Mike Scott gave background information, and historical data.

Director Monique Ward MOVED, SECONDED by Director Erika Lopez, that the Board table the policies in order to give a 30-day review.

The MOTION CARRIED (5-1). Director Mark Watson voted no.

G. Reports and Discussions

1. Financial Report (see written report)

Financial Officer Michelle Morrison presented the Financial Report. Board members commended the Business Department and asked clarifying questions.

2. Bond Audit Report

Financial Officer Michelle Morrison presented the Bond Audit Report. Board members commended the Bond Work.

H. Information - Administrative Regulation Update

1. JECBA-AR: Admission of Exchange Students Procedures

Dayle Spitzer discussed the Exchange Student Procedures Policy.

I. Policies – First Read

Superintendent Mike Scott presented the policy updates

1. A/B - Board Governance and Operations

a. BBAA: Individual Board Member's Authority and Responsibilities

b. BD/BDA: Board Meetings

c. BDDH: Public Comment at Board Meetings

d. BDDH-AR: Public Comment at Board Meetings

2. D - Fiscal Management

a. DLC-AR: Staff Expense Reimbursement

3. G - Personnel

a. GBNA-AR: Hazing, Harassment, Intimidation, Bullying, Menacing or Cyberbullying Reporting Procedures - Staff

b. GBNAA/JHFF: Suspected Sexual Conduct with Students and Reporting Requirements

c. GBNAA/JHFF-AR: Suspected Sexual Conduct Report Procedures and Form

d. GBNAB/JHFE: Suspected Abuse of a Child Reporting Requirements

e. GBNAB/JHFE-AR(1): Reporting of Suspected Abuse of a Child

f. GBNAB/JHFE-AR(2): Abuse of a Child Investigations Conducted on District Premises

4. I - Instruction

a. IB: Freedom of Expression

b. IGBHA: Alternative Education Programs

c. IKFB: Graduation Exercises

5. J - Students

a. JFCJ: Weapons in the Schools - Students

b. JHFF/GBNAA: Suspected Sexual Conduct with Students and Reporting Requirements

c. JHFF/GBNAA-AR: Suspected Sexual Conduct Report Procedures and Form

d. JHFE/GBNAB-AR(1): Reporting of Suspected Abuse of a Child

Presenter: Dayle Spitzer

e. JHFE/GBNAB-AR(2): Abuse of a Child Investigations Conducted on District Premises

f. JHFE/GBNAB: Suspected Abuse of a Child Reporting Requirements

6. K/L - District-Community Relations

a. KGBB: Firearms Prohibited

J. HCU / HEA Reports

HEA President Jill Golay thanked Board members for meeting with her, highlighted bargaining, sub shortages, listening sessions.

HCU President Melody Hansen highlight classified resignations and retirements, down 10%, workload issues, read a statement from a classified staff member.

K. Discussion Time

1) Student Representatives' Time

Student Representatives Ceph Tronco, Kaylee Vazquez, and Michelle Chen shared student concerns.

2) Superintendent's Time

Superintendent Mike Scott highlighted student listening sessions, school visits, expressed appreciation for the adjustments made to the calendar, and thanked Board members for their time.

3) Board of Directors' Time

Director Erika Lopez thanked everyone for their work, highlighted student voices, and expressed thanks for the administration and union partnership. Director Yadira Martinez thanked everyone for the presentation and participation. Director See Eun Kim wished everyone a great holiday break. Director Monique Ward thanked the audience, staff, inquired about the CCAC meetings and wished everyone happy holidays. Director Nancy Thomas thanked everyone for coming out, thanked the unions and urged parents to have conversations with their children to reengage. Director Mark Watson gave a shout out to the Tech Department, highlighted fall and upcoming high school plays, and informed the Board that he will put his name in for House District 30.

L. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 8:38 PM.



Approve January 25, 2022