

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
 January 25, 2022
 District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. EXECUTIVE SESSION

Board Present:	Staff and Others Present:
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen, virtual	Dayle Spitzer, Assistant Superintendent, School Performance
Erika Lopez	Kona Lew-Williams, Human Resources Officer
Yadira Martinez, virtual	Beth Graser, Communications Officer
Monique Ward	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
Others Present:	Francesca Sinapi, Equity, Access and Engagement Officer
Ed Hayden	Michelle Morrison, Financial Officer
Kyle Hayden	Adam Stewart, Capital Projects Officer
	Rose Roman, Executive Assistant to the Board

A. Call to Order Executive Session

Board Chair Mark Watson called the meeting to order at 5:18 PM.

B. ORS 192.660(2)(e) – Real Property Transaction

Capital Projects Office Adam Stewart discussed real property transactions. Ed and Kyle Hayden provided supporting information.

C. ORS 192.660(2)(d) - Labor Negotiator Consultation

Human Resources Officer Kona Lew-Williams gave an update on labor negotiations. Financial Officer Michelle Morrison provided support information. Director Erika Lopez and Chair Mark Watson provide Board perspective from bargaining sessions.

D. Recess Executive Session

Board Chair Mark Watson moved the Board out of executive session and recessed the meeting at 6:00 PM.

2. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen - virtual	Dayle Spitzer, Assistant Superintendent, School Performance
Erika Lopez	Beth Graser, Communications Officer
Monique Ward	Kona Lew-Williams, Human Resources Officer
Yadira Martinez - virtual	Michelle Morrison, Financial Officer
	Casey Waletich, Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Information Technology Officer
Michelle Chen	Francesca Sinapi, Equity, Access and Engagement Officer
Ceph Tronco	Jeff Jones, Manager - Business Services
	Rose Roman, Executive Assistant to the Board of Directors
<u>Budget Committee Present:</u>	Sebastian Antonio Hernandez Viera, Language Liaison
Dawn Wallace	Angela Adzima, Technology Support
Michael Smith	Jill Golay, HEA President
Sarah Parsons	Melody Hansen, HCU President
Kristine Adams-Wannberg	
Monica Uribe	
Kim Strelchen	
Alexander Flores	

- A. Call to Order
Board Chair Mark Watson called the meeting to order at 6:09 PM
- B. Budget Update
Financial Officer Michelle Morrison gave a budget update including the budget development process, revenue assumptions, expenditure assumptions, general fund, total budget and general fund composition, other budget considerations, and proposed budget document changes. Board members and budget committee asked clarifying questions.
- C. COVID-19 Update
Travis Reiman gave an update. Beth Graser also provided additional information. Board Members and Student Representatives asked clarifying questions.
- D. Recess Board Meeting
Board Chair Mark Watson recessed at 6:55 PM.

3. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen - virtual	Dayle Spitzer, Assistant Superintendent, School Performance
Erika Lopez	Beth Graser, Communications Officer
Monique Ward	Kona Lew-Williams, Human Resources Officer
Yadira Martinez - virtual	Michelle Morrison, Financial Officer
	Casey Waletich, Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Information Technology Officer
Michelle Chen	Francesca Sinapi, Equity, Access and Engagement Officer
Ceph Tronco	Adam Stewart, Capital Projects Officer
Kaylee Vazquez	Olga Acuna, Executive Director of Federal Programs
	Lindsay Garcia, Executive Director of Schools
<u>Others Present:</u>	Becky Kingsmith, Director of Teaching and Learning
Linda Osuna, CCAC Co-Chair	Rose Roman, Executive Assistant to the Board of Directors
Emily Gothard, CCAC Co-Chair	Angela Adzima, Technology Support
Angela Vargas, CCAC Vice-Chair	

- A. Call to Order and Flag Salute
Board Chair Mark Watson reconvened the meeting at 7:05 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement
Board Chair Mark Watson read a Land Acknowledgement.
- C. Proclamations
1. School Board Recognition Month
Superintendent Mike Scott read the School Board Recognition Month Proclamation.
 2. Black History Month
Vice Chair Nancy Thomas read the Black History Month Proclamation.
 3. School Bus Driver Appreciation Day
Director Erika Lopez read the School Bus Driver Appreciation Day Proclamation.
 4. School Counselors Week
Director Yadira Martinez read the School Counselors Week Proclamation.
- D. Approval of Agenda
Director Erika Lopez MOVED, SECONDED by Director Monique Ward, to approve the agenda as printed.
- The MOTION CARRIED (6-0). No further discussion took place.
- E. Audience Time
Three audience members requested to address the Board. Jaci Spross, Hilary Uhlig, and Lily Donis spoke in support of approval of policy KGBB: Firearms Prohibited.

F. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Lisa Allen MOVED, SECONDED by Director Yadira Martinez, to approve the Consent Agenda as printed.

Director Monique Ward requested to have the following policies removed from the Consent Agenda.

- AC
- GBA
- GBEA
- IGDJ
- IJ
- KGBB

Director Lisa Allen withdrew her previous motion.

Director Erika Lopez MOVED, SECONDED by Director Monique Ward, to amend the Consent Agenda to remove policies AC, GBA, GBEA, IGDJ, IJ, and KGBB.

The MOTION CARRIED (6-0).

Director Lisa Allen MOVED, SECONDED by Director Erika Lopez, to approve the Consent Agenda as amended.

The MOTION CARRIED (6-0).

No discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of December 7, 2021 Board Meeting
2. Approve Minutes of January 11, 2022 Board Meeting
3. Approve Routine Personnel Matters
4. Approve Policies
 - a. A/B - Board Governance and Operations
 - 1) AC-AR: Discrimination Complaint Procedure
Presenter: Kona Lew-Williams
 - 2) BBAA: Individual Board Member's Authority and Responsibilities
Presenter: Mike Scott
 - 3) BD/BDA: Board Meetings
Presenter: Mike Scott
 - 4) BDDH: Public Comment at Board Meetings
Presenter: Mike Scott
 - b. C - General School Administration
 - 1) CM: Compliance and Reporting on Standards
Presenter: Travis Reiman
 - c. D - Fiscal Management
 - 1) DJC: Bidding Requirements
Presenters: Casey Waletich / Michelle Morrison
 - 2) DLC-AR: Staff Expense Reimbursement

- Presenter: Michelle Morrison
- d. G - Personnel
 - 1) GBNA/JHFF: Suspected Sexual Conduct with Students and Reporting Requirements
Presenter: Kona Lew-Williams
 - 2) GBNA/JHFE: Suspected Abuse of a Child Reporting Requirements
Presenter: Kona Lew-Williams
 - 3) GBNA/JHFE-AR(1): Reporting of Suspected Abuse of a Child
Presenter: Kona Lew-Williams
 - e. I - Instruction
 - 1) IA: Instructional Goals
Presenter: Travis Reiman
 - 2) IGBI: Bilingual Education
Presenter: Travis Reiman
 - 3) IB: Freedom of Expression
Presenter: Beth Graser
 - 4) IGBHA: Alternative Education Programs
Presenter: Dayle Spitzer
 - 5) IKFB: Graduation Exercises
Presenter: Dayle Spitzer
 - f. J - Students
 - 1) JFCJ: Weapons in the Schools - Students
Presenter: Casey Waletich
 - 2) JHFE/GBNA: Suspected Abuse of a Child Reporting Requirements
Presenter: Dayle Spitzer
 - 3) JHFE/GBNA-AR(1): Reporting of Suspected Abuse of a Child
Presenter: Dayle Spitzer
 - 4) JHFF/GBNA: Suspected Sexual Conduct with Students and Reporting Requirements
Presenter: Dayle Spitzer

G. Reports and Discussions

1. First Reading - High School Course Approval
Assistant Superintendent Travis Reiman introduced the topic. Director of Teaching and Learning Becky Kingsmith introduced the teachers. Teachers Lisa Pearson spoke on Civic and Community Service, Rhea Duncan spoke on Fire Science, Sheri Fisher spoke regarding Aerospace, and Lori Daliposon spoke on Film II. Angela Vargas and Emily Gothard spoke from the CCAC Committee. Board members and Student Representatives complimented the presentation and asked questions regarding the proposals.
2. 2022-2023 School Calendar - First Reading
Human Resources Officer Kona Lew-Williams presented the 2022-2023 Calendar. She highlighted key differences from the 2021-2022 calendar, and features of the 2022-23 proposed calendar. Board members asked clarifying questions.
3. Financial Report (see written report)
Financial Officer Michelle Morrison presented the Financial Report. She highlighted the Business Office attendance of Staff Listening Sessions.

H. Recess Board Meeting; Convene Meeting of the Local Contract Review Board
Board Chair Mark recessed the Board Meeting and Convene Meeting of the Local Contract Review Board at 8:29 PM

1. Local Contract Review Board Hearing: Review Findings of Fact for Use of Design-Build Method for Replacement of the Domestic Water System and Plumbing Fixtures Below the Home Bleachers at Hare Field
Capital Projects Officer Adam Stewart discussed the Finding of Fact.

Director Nancy Thomas MOVED, SECONDED by Director Erika Lopez, that the Board of Directors, acting in the capacity of the Local Contract Review Board, review and approve the Findings of Fact supporting the use of the Design-Build method for the domestic water pipe replacement project at Hare Field.

The MOTION CARRIED (6-0). No further discussion took place.

2. Local Contractors Review Board: Review and Approve Findings of Fact for Special Procurements and Exception from Competitive Bidding, and Authorize a Specific Sole Source Procurement
Technology Officer Jordan Beveridge presented the proposal.

Director Erika Lopez MOVED, SECONDED by Director Monique Ward, that the Board of Directors, acting in the capacity of the Local Contract Review Board, approve the sole source procurement and Exemptions from Competitive Bidding, and authorize the purchase of Google Voice and G Suite for Education Enterprise Licenses from AmplifiedIT.

The MOTION CARRIED (6-0). No further discussion took place.

3. Local Contract Review Board: Public Testimony
Chair Mark Watson opened the floor to public testimony. No Audience Member requested to submit Public Testimony
- I. Adjourn Meeting of the Local Contract Review Board; Reconvene Board Meeting
Board Chair Mark Watson adjourned the meeting of the Local Contract Review Board and Reconvene Board Meeting at 8:35 PM

J. Action Items

1. Declare Surplus Equipment
Financial Officer Michelle Morrison presented the surplus equipment.

Director Nancy Thomas MOVED, SECONDED by Director Erika Lopez that the Board of Directors declare the two instruments surplus and authorize donation to a refurbishing specialist or community organization.

The MOTION CARRIED (6-0). Board members asked clarifying questions.

2. Approve Terms of Sale of 10.67 Acres to GLC-South Hillsboro, LLC
Capital Project Officer Adam Stewart discussed the sale.

Director Nancy Thomas MOVED, SECONDED by Director Monique Ward, that the Board of Directors approve the terms of the Purchase and Sale Agreement between GLC-South Hillsboro, LLC and the Hillsboro School District to sell 10.67 acres at a price of \$340,000 per acre for a total purchase price of \$3,627,800.

The MOTION CARRIED (6-0). No further discussion took place.

3. Award Contract for Replacement of Single Pane Windows with Insulated Windows at Groner Elementary, West Union Elementary and North Plains Elementary Schools
Capital Project Officer Adam Stewart discussed the contract.

Director Nancy Thomas MOVED, SECONDED by Director Erika Lopez, that the Board of Directors award the contract for single pane window replacement at Groner Elementary, West Union Elementary and North Plains Elementary Schools to Five Star Builders in the amount of \$2,199,725.20.

The MOTION CARRIED (6-0). Board members asked clarifying questions. Mark Watson highlighted local and repeat vendors.

4. Approve Purchase of School Buses
Financial Officer Michelle Morrison discussed the purchase of school buses.

Director Erika Lopez MOVED, SECONDED by Director Monique Ward, that the Board of Directors approve the purchase of twelve (12) vehicles for a total estimated cost of \$1,808,268.

The MOTION CARRIED (6-0). Board members asked clarifying questions.

5. Approve Policies
 - a. Director Lisa Allen MOVED, SECONDED by Director Erika Lopez, that the Board of Directors approve policy AC: Nondiscrimination.

The MOTION CARRIED (5-1). Director Monique Ward opposed.

Board members and Student Representatives discussed policy AC: Nondiscrimination.

- b. Director Erika Lopez MOVED, SECONDED by Director Lisa Allen, that the Board of Directors approve policy GBA: Equal Employment Opportunity.

The MOTION CARRIED (5-1). Director Monique Ward opposed.

Board members and Student Representatives discussed policy GBA: Equal Employment Opportunity.

- c. Director Erika Lopez MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors approve policy GBEA: Workplace Harassment.

The MOTION CARRIED (5-1). Director Monique Ward opposed.

Board members and Student Representatives discussed policy GBEA: Workplace Harassment.

d. Director Erika Lopez MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors approve policy IGDJ: Interscholastic Activities.

The MOTION CARRIED (6-0).

Board members and Student Representatives discussed policy IGDJ: Interscholastic Activities.

e. Director Erika Lopez MOVED, SECONDED by Director Lisa Allen that the Board of Directors approve policy IJ: School Counseling Program.

The MOTION CARRIED (6-0).

Board members and Student Representatives discussed policy IJ: School Counseling Program.

f. Director Erika Lopez MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors approve policy KGBB: Firearms Prohibited.

The MOTION CARRIED (5-1). Director Monique Ward opposed.

Board members and Student Representatives discussed policy KGBB: Firearms Prohibited.

K. Policies – First Read

Superintendent Mike Scott presented the policy updates

1. A/B - Board Governance and Operations
 - a. ACB: Every Student Belongs
Presenter: Francesca Sinapi
 - b. ACB-AR: Bias incident Complaint Procedure
Presenter: Francesca Sinapi
2. I - Instruction
 - a. IKF: Graduation Requirements
Presenter: Dayle Spitzer
 - b. IL: Assessment Program
Presenter: Jordan Beveridge
3. J - Students
 - a. JB: Equal Educational Opportunity
Presenter: Francesca Sinapi
 - b. JBB: Educational Equity
Presenter: Francesca Sinapi
 - c. JECB: Admission of Nonresident Students
Presenter: Dayle Spitzer
 - d. JFC: Student Conduct
Presenter: Dayle Spitzer

- e. JFCF: Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence, or Domestic Violence - Student
Presenter: Dayle Spitzer

L. HCU / HEA Reports

HCU President Melody Hansen provided HCU update, discussed confusion on COVID protocols, Classified employees feeling lack of respect, not being replied to by Board members, establishment of a Staff Wellness Room, and asked for funding of these rooms across the District. HEA President Jill Golay highlighted the teachers who presented the course proposals, gave a bargaining update, the positive experiences of teachers at listening sessions, and highlighted Black History Month and the steps the HEA has taken on equity.

M. Discussion Time

1) Student Representatives' Time

Kaylee Vazquez reflected on the tough discussions this evening but said it shows that HSD stands with diverse students, HSD stands with the LGBTQIA community, and that she is proud of the decisions by the Board. She expressed appreciation for the presentations made, the different careers and pathways available and the student-first focus of the District. Michelle Chen acknowledged the evening's uncomfortable conversations and the importance of supporting and focusing on students and teachers. She thanked community members for coming to speak, and thanked teachers for working for students. Ceph Tronco thanked commenters, CCAC leaders, teachers who presented, HEA and HCU representatives. Ceph thanked the Board for providing a safe and respectful environment for discussion, pledged to continue to advocate for the LGBTQIA community.

2) Superintendent's Time

Superintendent Mike Scott wished the Board a happy Board appreciation month, and thanked the Board for having tough conversations. He highlighted licensed, classified and student listening sessions. Superintendent Scott addressed the evening's discrimination conversation complimenting the bravery of our students, the changes in law that require policy change, but also because of the values of the Hillsboro School District. He pledged to support all students, and apologized to all staff and students who were made to feel less than.

3) Board of Directors' Time

Director Yadira Martinez highlighted the policies that were approved to protect all HSD students and complimented the course proposals presented. Director Lisa Allen thanked everyone for the recognition for Board Appreciation month, thanked staff for their work and educating our kids and highlighted the course proposals. Additionally Director Allen stated that following the law is important, and expressed appreciation to the student representatives for being open and vulnerable. Director Erika Lopez discussed the evening's topics, the importance of mental and emotional health, and gave kudos to our student representatives. Director Monique Ward thanked everyone for the swag and support from schools, and thanked staff for answering her questions. Vice Chair Nancy Thomas highlighted the evening's courage conversations, thanked the student representatives for speaking their truth, thanked all the teachers, and organizations for making the Hillsboro School District an inclusive group. Chair Mark Watson thanked presenters of the course proposals, administration, classified and license staff. Additionally he thanked the Board and Student Representatives for the

heartfelt conversation, appreciated the bravery of the students, recognized that this work is uncomfortable, but expressed hope that it is understood that the Board and HSD is committed to Diversity, Equity, and Inclusion.

N. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 10:10 PM.

Handwritten signatures of Mark W. Watson and Kereanna D. Brown.

Approved February 22, 2022