

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS
Administration Center, 3083 NE 49th Place, Hillsboro, OR 97124

Board Meeting Agenda
January 25, 2022
5:15 PM

An in-person audience of up to 42 people is allowed at this meeting, not including the Board and Cabinet. Once capacity is reached, additional people are invited to watch the meeting via the link provided on the HSD homepage www.hsd.k12.or.us. Masks are required for all persons, regardless of vaccination status. The estimated times listed below for specific agenda items are subject to change.

1. **5:15 PM - Executive Session**
 - A. Call to Order Executive Session
Presenter: Mark Watson
Time: 5:15 PM
 - B. ORS 192.660(2)(e) - Real Property Transaction
Presenter: Adam Stewart
Time: 5:15 PM, 30 minutes
 - C. ORS 192.660(2)(d) - Labor Negotiator Consultation
Presenter: Kona Lew-Williams
Time: 5:45 PM, 15 minutes
 - D. Recess Executive Session
Presenter: Mark Watson
Time: 6:00 PM
2. **6:00 PM - Work Session**
 - A. Call to Order
Presenter: Mark Watson
Time: 6:00 PM
 - B. Budget Update 7
Presenter: Michelle Morrison
Time: 6:00 PM, 30 minutes
 - C. COVID-19 Update 8
Presenters: Cabinet
Time: 6:30 PM, 15 minutes
 - D. Recess Board Meeting
Presenter: Mark Watson
Time: 6:45 PM
3. **7:00 PM - Regular Session**
 - A. Call to Order and Flag Salute
Presenter: Mark Watson
Time: 7:00 PM, 5 minutes
 - B. Land Acknowledgement 9
Presenter: Mark Watson
Time: 7:05 PM, 5 minutes
 - C. Proclamations
Presenter: Mark Watson
Time: 7:10 PM, 10 minutes
 1. School Board Recognition Month 10
Presenter: Mike Scott
 2. Black History Month 11

- Presenter: Nancy Thomas
3. School Bus Driver Appreciation Day
Presenter: Erika Lopez
 4. School Counselors Week
Presenter: Yadira Martinez
- D. Approval of Agenda
Presenter: Mark Watson
Time: 7:20 PM, 5 minutes
SAMPLE MOTION: *I move that the Board of Directors approve the Agenda as printed.*
- E. Audience Time
Presenter: Mark Watson
Time: 7:25 PM, 10 minutes
- F. Consent Agenda
Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.
Presenter: Mark Watson
Time: 7:35 PM, 5 minutes
SAMPLE MOTION: *I move that the Board of Directors approve the Consent Agenda as printed.*
1. Approve Minutes of December 7, 2021 Board Meeting
 2. Approve Minutes of January 11, 2022 Board Meeting
 3. Approve Routine Personnel Matters
 4. Approve Policies
 - a. A/B - Board Governance and Operations
 - 1) AC: Nondiscrimination
Presenter: Kona Lew-Williams
 - 2) AC-AR: Discrimination Complaint Procedure
Presenter: Kona Lew-Williams
 - 3) BBAA: Individual Board Member's Authority and Responsibilities
Presenter: Mike Scott
 - 4) BD/BDA: Board Meetings
Presenter: Mike Scott
 - 5) BDDH: Public Comment at Board Meetings
Presenter: Mike Scott
 - b. C - General School Administration
 - 1) CM: Compliance and Reporting on Standards
Presenter: Travis Reiman
 - c. D - Fiscal Management
 - 1) DJC: Bidding Requirements
Presenters: Casey Waletich / Michelle Morrison
 - 2) DLC-AR: Staff Expense Reimbursement
Presenter: Michelle Morrison
 - d. G - Personnel
 - 1) GBA: Equal Employment Opportunity
Presenter: Kona Lew-Williams
 - 2) GBEA: Workplace Harassment
Presenter: Kona Lew-Williams
 - 3) GBNA/JHFF: Suspected Sexual Conduct with Students and Reporting Requirements
Presenter: Kona Lew-Williams

- 4) GBNAB/JHFE: Suspected Abuse of a Child Reporting Requirements
Presenter: Kona Lew-Williams
- 5) GBNAB/JHFE-AR(1): Reporting of Suspected Abuse of a Child
Presenter: Kona Lew-Williams
- e. I - Instruction
 - 1) IA: Instructional Goals
Presenter: Travis Reiman
 - 2) IGBI: Bilingual Education
Presenter: Travis Reiman
 - 3) IGDJ: Interscholastic Activities
Presenter: Casey Waletich
 - 4) IJ: School Counseling Program
Presenter: Travis Reiman
 - 5) IB: Freedom of Expression
Presenter: Beth Graser
 - 6) IGBHA: Alternative Education Programs
Presenter: Dayle Spitzer
 - 7) IKFB: Graduation Exercises
Presenter: Dayle Spitzer
- f. J - Students
 - 1) JFCJ: Weapons in the Schools - Students
Presenter: Casey Waletich
 - 2) JHFE/GBNAB: Suspected Abuse of a Child Reporting Requirements
Presenter: Dayle Spitzer
 - 3) JHFE/GBNAB-AR(1): Reporting of Suspected Abuse of a Child
Presenter: Dayle Spitzer
 - 4) JHFF/GBNAA: Suspected Sexual Conduct with Students and Reporting Requirements
Presenter: Dayle Spitzer
- g. K/L - District-Community Relations
 - 1) KGBB: Firearms Prohibited
Presenter: Casey Waletich
- G. Reports and Discussion
 - 1. First Reading - High School Course Approval
Presenter: Travis Reiman
Time: 7:40 PM, 20 minutes
 - a. Aircraft Systems and Performance
 - b. Civic and Community Service II
 - c. Film Students
 - d. Introduction to Fire and Emergency Services
 - 2. 2022-2023 School Calendar - First Reading
Presenter: Kona Lew-Williams
Time: 8:00 PM, 10 minutes
 - 3. Financial Report
Presenter: Michelle Morrison
Time: 8:10 PM, 5 minutes
- H. Recess Board Meeting; Convene Meeting of the Local Contract Review Board
Presenter: Mark Watson

Time: 8:15 PM

1. Local Contract Review Board Hearing: Review Findings of Fact for Use of Design-Build Method for Replacement of the Domestic Water System and Plumbing Fixtures Below the Home Bleachers at Hare Field
Presenter: Adam Stewart
Time: 8:15 PM, 5 minutes
SAMPLE MOTION: *I move that the Board of Directors, acting in the capacity of the Local Contract Review Board, review and approve the Findings of Fact supporting the use of the Design-Build method for the domestic water pipe replacement project at Hare Field.*
2. Local Contractors Review Board: Review and Approve Findings of Fact for Special Procurements and Exception from Competitive Bidding, and Authorize a Specific Sole Source Procurement
Presenter: Jordan Beveridge / Michelle Morrison
Time: 8:20 PM, 5 minutes
SAMPLE MOTION: *I move that the Board of Directors, acting in the capacity of the Local Contract Review Board, approve the sole source procurement and Exemptions from Competitive Bidding, and authorize the purchase of Google Voice and G Suite for Education Enterprise Licenses from AmplifiedIT.*
3. Local Contract Review Board: Public Testimony
Presenter: Mark Watson
Time: 8:25 PM, 5 minutes
- I. Adjourn Meeting of the Local Contract Review Board; Reconvene Board Meeting
Presenter: Mark Watson
Time: 8:30 PM
- J. Action Items
 1. Declare Surplus Equipment
Presenter: Michelle Morrison
Time: 8:30 PM, 5 minutes
SAMPLE MOTION: *I move that the Board of Directors declare the two instruments surplus and authorize donation to a refurbishing specialist or community organization.*
 2. Approve Terms of Sale of 10.67 Acres to GLC-South Hillsboro, LLC
Presenter: Adam Stewart
Time: 8:35 PM, 5 minutes
SAMPLE MOTION: *I move that the Board of Directors approve the terms of the Purchase and Sale Agreement between GLC-South Hillsboro, LLC and the Hillsboro School District to sell 10.67 acres at a price of \$340,000 per acre for a total purchase price of \$3,627,800.*
 3. Award Contract for Replacement of Single Pane Windows with Insulated Windows at Groner Elementary, West Union Elementary and North Plains Elementary Schools
Presenter: Adam Stewart
Time: 8:40 PM, 5 minutes
SAMPLE MOTION: *I move that the Board of Directors award the contract for single pane window replacement at Groner Elementary, West Union Elementary and North Plains Elementary Schools to Five Star Builders in the amount of \$2,199,725.20.*
 4. Approve Purchase of School Buses
Presenter: Michelle Morrison

Time: 8:45 PM, 5 minutes

SAMPLE MOTION: I move that the Board of Directors approve the purchase of twelve (12) vehicles for a total estimated cost of \$1,808,268.

K. Policies - First Reading

Policies that are scheduled for first reading are included in the Board meeting packet. Staff members will not formally present the first reading of policies, unless the Board requests information that is not already included in the Board meeting packet. If no public comments or questions are received regarding these policies during the review period, they may be placed on the consent agenda for approval during the next regular meeting.

Presenter: Mike Scott

Time: 8:50 PM, 5 minutes

1. A/B - Board Governance and Operations
 - a. ACB: Every Student Belongs
Presenter: Francesca Sinapi
 - b. ACB-AR: Bias incident Complaint Procedure
Presenter: Francesca Sinapi
2. I - Instruction
 - a. IKF: Graduation Requirements
Presenter: Dayle Spitzer
 - b. IL: Assessment Program
Presenter: Jordan Beveridge
3. J - Students
 - a. JB: Equal Educational Opportunity
Presenter: Francesca Sinapi
 - b. JBB: Educational Equity
Presenter: Francesca Sinapi
 - c. JECB: Admission of Nonresident Students
Presenter: Dayle Spitzer
 - d. JFC: Student Conduct
Presenter: Dayle Spitzer
 - e. JFCF: Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence, or Domestic Violence - Student
Presenter: Dayle Spitzer

L. HCU / HEA Reports

Presenter: Mark Watson

Time: 8:55 PM, 10 minutes

M. Discussion Time

Time: 9:05 PM, 10 minutes

1. Student Representatives' Time
2. Superintendent's Time
3. Board of Directors' Time

N. Adjourn Regular Session

Presenter: Mark Watson

Time: 9:15 PM

O. Next Meetings of the Board of Directors

- February 8, 2022, Work Session
- February 22, 2022, Work / Regular Session

The complete Board meeting packet may be downloaded from the District website at: <https://www.hsd.k12.or.us/board>.

HILLSBORO SCHOOL DISTRICT 1J
January 25, 2022
BUDGET UPDATE

SITUATION

Each year, the District conducts periodic discussions with Budget Committee members about the current and future financial position of the District. This update is in preparation for building the 2022-23 District budget. The Committee members will review information regarding the current year budget, budget development, and details regarding specific resources. This update will be focused on the General Fund operating budget.

Date	Upcoming Activities
January 25, 2022	Budget update during Board Work Session (General Fund)
February 8, 2022	Budget update during Board Work Session (High School Success, Student Investment Account)
March 15, 2022	Budget update during Board Work Session (ESSER, ARP)
April 12, 2022	Budget update during Board Work Session (Bond)
April 26, 2022	Budget Committee Meeting: Committee members review proposed budget documents, receive Budget Message, and may approve the budget for Hearing.
May 5, 2022	Additional Budget Committee Meeting (if needed)
June 21, 2022	Budget Hearing: Board Adopts Budget, Makes Appropriations, Declares the Levy.
July 15, 2022	Levy Certified to Assessor, and Adopted Budgets distributed per Local Budget Law and district best practice.

RECOMMENDATION

The Superintendent recommends that the Budget Committee listen to this report and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
January 25, 2022
COVID-19 UPDATE

SITUATION

The Board of Directors will receive an update regarding the ongoing COVID-19 pandemic.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to the information and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J
BOARD OF DIRECTORS 2021-2022
LAND ACKNOWLEDGEMENT**

As we gather here today, we would like to take a moment to acknowledge that our district service area is on the occupied traditional homelands of the Atfalati Indigenous people, lands we now call Washington County and the State of Oregon.

We honor the Indigenous people whose traditional and ancestral homelands we stand on the Tualatin Kalapuya, Kathlamet, Clackamas, Tumwater, Molalla, bands of the Chinook and many other Indigenous nations of the Columbia River.

In remembering these communities, we honor their legacy, their lives, and their ancestors. We also recognize the urban Indigenous/Native/First Peoples community living in the metro area, which includes over 400 tribal nations.

The Hillsboro School District is committed to the recognition and education regarding tribal and local history and working with our local tribes in partnership.

PROCLAMATION

The Hillsboro School District Board of Directors establishes clear standards for student performance.

The Hillsboro School District Board of Directors ensure that student assessments are tied to established standards.

The Hillsboro School District Board of Directors are accountable to the community for operating schools that support student achievement.

The Hillsboro School District Board of Directors align school district resources to ensure that students meet standards.

The Hillsboro School District Board of Directors build collaborative relationships based on trust, teamwork, and shared accountability.

The Hillsboro School District Board of Directors are committed to continuous education and training on issues related to student achievement.

The Hillsboro School District does hereby declare its appreciation to the Board of Directors and proclaim the month of January 2022 to be:

SCHOOL BOARD RECOGNITION MONTH



I urge all community members to join me in recognizing the dedication and hard work of local school board members in preparing today's students for tomorrow's world.

A handwritten signature in black ink that reads "Mike Scott". The signature is written in a cursive, slightly slanted style.

Mike Scott, Superintendent

PROCLAMATION

The Hillsboro School District honors and acknowledges the central role of Black Americans in U.S. history.

The Hillsboro School District is committed to diversity, equity, and inclusion and rejects the long history of institutional racism towards Black Americans.

The Hillsboro School District pledges to stand against bigotry, intolerance, and hate, and follow the lead set by generations of Black Americans who have courageously lead us to the pursuit of equality.

The Hillsboro School District has been enriched by the diversity of perspective and experience of our Black community members, who have made valuable and long lasting contributions to our district.

The Board of Education of the Hillsboro School District do hereby proclaim the month of February 2022 to be:

BLACK HISTORY MONTH



We urge all community members to join us in recognizing the many contributions and achievements of Black Americans to the development of prosperity of our community.

Hillsboro School District Board of Directors

PROCLAMATION

The Hillsboro School District appreciates that without school bus drivers, many students would not have safe, reliable transportation to and from school.

The Hillsboro School District believes that it is important to salute and appreciate school bus drivers and recognize the invaluable contributions they make to education and safety.

The Hillsboro School District recognizes that each year bus drivers transport more than 13,000 students between home, school, and events safely.

The Hillsboro School District each year 190 school buses driven by dedicated drivers travel more than 1,600,000 miles.

The Hillsboro School District applauds bus drivers, along with trainers, support staff, dispatchers, mechanics and all staff in the transportation program who are committed every day to an outstanding safety record.

The Board of Education of the Hillsboro School District do hereby proclaim February 22, 2022 to be:

SCHOOL BUS DRIVER APPRECIATION DAY

We urge all community members to join us in recognizing the many contributions and achievements of school bus drivers to the Hillsboro School District community.

Hillsboro School District Board of Directors

