

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
February 22, 2022  
District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

1. **EXECUTIVE SESSION**

Board Present:	Staff and Others Present:
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen, virtual	Kona Lew-Williams, Human Resources Officer
See Eun Kim	Beth Graser, Communications Officer
Erika Lopez	Casey Waletich, Operations Officer
Yadira Martinez, virtual	Jordan Beveridge, Information Technology Officer
Monique Ward	Francesca Sinapi, Equity, Access and Engagement Officer
	Michelle Morrison, Financial Officer
	Rose Roman, Executive Assistant to the Board of Directors

A. Call to Order Executive Session

Board Chair Mark Watson called the meeting to order at 5:17 PM.

B. ORS 192.660(2)(d) - Labor Negotiator Consultation

Human Resources Officer Kona Lew-Williams gave a bargaining update. Financial Officer Michelle Morrison provided additional information. Superintendent Mike Scott shared more perspective. Board members asked clarifying questions.

C. Recess Executive Session

Board Chair Mark Watson moved the Board out of executive session and recessed the meeting at 5:42 PM.

## 2. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen, virtual	Beth Graser, Communications Officer
See Eun Kim	Kona Lew-Williams, Human Resources Officer
Erika Lopez	Michelle Morrison, Financial Officer
Monique Ward	Casey Waletich, Operations Officer
Yadira Martinez - virtual	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
<u>Student Representatives Present:</u>	Brooke Nova, Director of CCP and Student Support Networks
Michelle Chen	Wendy Ramos, Director of Student Services
Ceph Tronco	Sarah Crane, Director of Student Services
	Elaine Fox, Executive Director of Student Services
	Tom Luba, Director of Student Information and Evaluation
	Heather Fix, TOSA - OSP
	Jenny Cary, TOSA - OSP
	Justine Green, Data Technician
	Rose Roman, Executive Assistant to the Board of Directors
	John Garcia, Technology Support
	Marianna Roman, Family Outreach Liaison

- A. Call to Order  
Board Chair Mark Watson called the meeting to order at 5:48 PM
- B. Discuss Student Representative Positions and Planning  
Superintendent Mike Scott discussed the student representative positions and interview process. Student representatives provided perspectives. Director Nancy Thomas, Director See Eun Kim, and Chair Mark Watson offered to participate in the interview committee.
- C. 2021-22 Drug, Alcohol, and Tobacco Prevention Plan  
Director of CCP and Student Support Networks Brooke Nova outlined the 2021-2022 Drug, Alcohol, and Tobacco Prevention Plan. Board members and student representatives asked clarifying questions.
- D. Community School Implementation  
Directors of Student Services Wendy Ramos and Sarah Crane gave an overview on Community School Implementation (CSI). Board members asked clarifying questions.
- E. State Health Grants  
Communications Officer Beth Graser gave an overview of the state health grants. Superintendent Mike Scott highlighted Chair Mark Watson's work in the legislature to get more funding. Financial Officer Michelle Morrison provided information on Medicaid Funding. Board members asked clarifying questions.

- F. COVID-19 Update  
This agenda item was tabled due to time constraints.
- G. Recess Board Meeting  
Board Chair Mark Watson recessed at 6:53 PM.

### 3. REGULAR SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen - virtual	Beth Graser, Communications Officer
See Eun Kim	Kona Lew-Williams, Human Resources Officer
Erika Lopez	Michelle Morrison, Financial Officer
Monique Ward	Casey Waletich, Operations Officer
Yadira Martinez - virtual	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
<u>Student Representatives Present:</u>	Adam Stewart, Capital Projects Officer
Michelle Chen	Tom Luba, Director of Student Information and Evaluation
Ceph Tronco	Nate Roedel, Executive Director of Nutrition Services
Kaylee Vazquez	Rose Roman, Executive Assistant to the Board of Directors
	John Garcia, Technology Support
<u>Others Present:</u>	
Dan Goldman, NWRES D Superintendent	
Lisa Poehlitz, NWRES D Director	

- A. Call to Order and Flag Salute  
Board Chair Mark Watson reconvened the meeting at 7:02 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement  
Board Chair Mark Watson read a Land Acknowledgement.
- C. Proclamations
1. Classified Employee Appreciation Week  
Director See Eun Kim read the Classified Employee Appreciation Week Proclamation.
  2. Women's History Month  
Director Lisa Allen read the Women's History Month Proclamation.
- D. Approval of Agenda  
Director Erika Lopez MOVED, SECONDED by Director See Eun Kim, to amend the agenda to include the COVID-19 update as agenda item E, tabled from the work session.
- The MOTION CARRIED (7-0).
- No further discussion took place.
- Director See Eun Kim MOVED, SECONDED by Director Monique Ward, to approve the amended agenda.
- The MOTION CARRIED (7-0).
- No further discussion took place.

- E. COVID-19 Update  
Superintendent Mike Scott gave an update on the mask mandate. Assistant Superintendent Travis Reiman provided additional information. Board members asked clarifying questions.
- F. Audience Time  
Seven audience members, Camille Hammond, Spencer Dickinson, Zach Adzima, Leah O'Dell, Sylvia Plaisted, Ashley Northam and Lynn Harris requested to address the Board.
- G. Consent Agenda  
*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Director Monique Ward requested that Approve High School Courses be removed from the consent agenda.

Director Erika Lopez MOVED, SECONDED by Director Monique Ward, to approve the amended Consent Agenda as printed.

The MOTION CARRIED (7-0).

No discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of January 25, 2022 Board Meeting
2. Approve Minutes of February 8, 2022 Board Meeting
3. Approve Extension and Non-Extension of Temporary, Probationary, and Contract Teachers and Administrators
4. Approve Policies
  - a. J - Students
    - 1) JECB: Admission of Nonresident Students  
Presenter: Dayle Spitzer
    - 2) JFC: Student Conduct  
Presenter: Dayle Spitzer
    - 3) JFCF: Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence, or Domestic Violence - Student  
Presenter: Dayle Spitzer

- H. Action Items
1. Adopt Resolution Approving Northwest Regional Education Service District Local Service Plan for 2022-2023  
Superintendent Mike Scott introduced NWRESD Superintendent Dan Goldman. Superintendent Goldman introduced NWRESD Director Lisa Poehlitz. Director Poehlitz and Superintendent Goldman presented the NWRESD Local Service Plan.

Director Erika Lopez MOVED, SECONDED by Director See Eun Kim, that the Board of Directors adopt the resolution approving the Northwest Regional Education Service District Local Service Plan for 2022-2023.

The MOTION CARRIED (7-0).

Board members asked clarifying questions. Director Lisa Allen thanked NWRESA Director Poehlitz for her service on the NWRESA Board and to the community.

2. Award Contract for Roofing Upgrades at Walnut St. Transportation Center  
Capital Project Officer Adam Stewart presented the contract.

Director See Eun Kim MOVED, SECONDED by Director Lisa Allen, that the Board of Directors award the contract for roofing upgrades at Walnut St. Transportation Center to Snyder Roofing for the bid amount of \$342,495.

The MOTION CARRIED (7-0).

No further discussion took place.

3. Award Contract for Hillsboro High School Exterior Painting Project  
Capital Project Officer Adam Stewart presented the contract.

Director Erika Lopez MOVED, SECONDED by Director Lisa Allen, that the Board of Directors award the contract for Hillsboro High School exterior painting project to Williamsen & Bleid for the base bid amount of \$168,761 and bid alternate #1 amount of \$45,739.

The MOTION CARRIED (7-0).

Board members asked clarifying questions and provided comment.

4. Award Contract for Improvements to Parent/Bus Drop-Off at Tobias Elementary School  
Capital Project Officer Adam Stewart presented the contract.

Director Mark Watson MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors award the contract for improvements to the Parent/Bus Drop-off at Tobias Elementary School and Bid Alternate #1 be awarded to Pihl, Inc. for the base bid amount of \$730,000 and Bid Alternative #1 amount of \$38,600.

The MOTION CARRIED (7-0).

Board members provided comment on the Bond projects.

5. Recess Board Meeting; Convene Meeting of the Local Contract Review Board  
Presenter: Mark Watson  
Time: 8:53 PM

- a. Approve Vendor Contract for Bulk Freezer / Warehouse Repair  
Operations Officer Casey Waletich presented the contract.

Director Erika Lopez MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors, acting in the capacity of the Local Contract Review Board,

approve the contract with Smith & Greene, in the amount of \$368,807 for construction of a bulk freezer and warehouse repairs.

The MOTION CARRIED (7-0).

Board members asked clarifying questions.

b. Adjourn Meeting of the Local Contract Review Board; Reconvene Board Meeting

Presenter: Mark Watson

Time: 8:55 PM

6. Declare Surplus Equipment and Authorize Disposal

Financial Officer Michelle Morrison presented the surplus equipment.

Director Yadira Martinez MOVED, SECONDED by Director Monique Ward, that the Board of Directors declare the nutrition services equipment surplus, and authorize the disposal in accordance with District Surplus Procedures.

The MOTION CARRIED (7-0).

No discussion took place.

7. Approve Policies

a. Director Mark Watson MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors approve policy ACB: Every Student Belongs.

The MOTION CARRIED (7-0).

Director Monique Ward asked clarifying questions. Board and Cabinet members provided additional information.

b. Director Mark Watson MOVED, SECONDED by Director Erika Lopez, that the Board of Directors approve policy ACB-AR: Bias incident Complaint Procedure.

The MOTION CARRIED (6-1). Director Monique Ward opposed.

Director Monique Ward asked clarifying questions. Board and Cabinet members provided additional information.

c. Director Mark Watson MOVED, SECONDED by Director Lisa Allen, that the Board of Directors approve policy IKF: Graduation Requirements.

The MOTION CARRIED (7-0).

Director Monique Ward asked clarifying questions. Cabinet and Board members provided additional information.

d. Director Mark Watson MOVED, SECONDED by Director Erika Lopez, that the Board of Directors approve policy IL: Assessment Program.

The MOTION CARRIED (7-0).

Director Monique Ward asked clarifying questions. Tom Luba provided additional information.

e. Director Mark Watson MOVED, SECONDED by Director Erika Lopez, that the Board of Directors approve policy JBB: Educational Equity.

The MOTION CARRIED (6-1). Director Monique Ward opposed.

Director Monique Ward asked clarifying questions. Cabinet and Board members provided additional information.

8. Approve High School Course

Assistant Superintendent Travis Reiman reminded the Board of the course proposals.

Director Mark Watson MOVED, SECONDED by Director Lisa Allen, that the Board of Directors approve the proposed courses Introduction to Fire & Emergency Services, Civic & Community Services 2, Film 1 and Film 2, and Aircraft System & Performance.

The MOTION CARRIED (6-1). Director Monique Ward opposed.

Director Monique Ward asked clarifying questions. Cabinet and Board members, and student representatives provided additional information.

H. Reports and Discussions

1. Financial Report (see written report)

Financial Officer Michelle Morrison presented the Financial Report.

2. Inter-District Transfer Plan Development

Communications Officer Beth Graser presented the Inter-District Transfer Plan. Board members asked clarifying questions.

3. 2022-2023 Adjusted School Calendar - First Reading

Human Resources Officer Kona Lew-Williams presented the 2022-2023 adjusted school calendar. Board members and student representatives asked clarifying questions and provided comment.

I. Information - Administrative Regulation Update

Superintendent Mike Scott presented the Information AR Update

1. LBE-AR: Public Charter School

Presenter: Michelle Morrison

J. HCU / HEA Reports

HCU Vice President Karla Brokaw highlighted Classified Appreciation Week, expressed frustrations of the classified support staff. HEA President Jill Golay appreciated the presentations, emphasized the crisis in the educational work force, highlighted the HSD hiring fair, and asked for support of teachers.



K. Discussion Time

1) Student Representatives' Time

Kaylee Vazquez thanked the Board and staff for looking out for the best interests of students and families. Michelle Chen shared her concerns on the cultural climate at school as well as thanked and appreciated teachers. Ceph Tronco thanked presenters, and highlighted spring theater presentations at each high school.

2) Superintendent's Time

Superintendent Mike Scott highlighted the passion and respect in the Hillsboro District.

2) Board of Directors' Time

Directors See Eun Kim, Director Erika Lopez, Director Monique Ward and Director Yadira Martinez did not provide additional comments. Director Lisa Allen highlighted Classified Appreciation week. Vice Chair Nancy Thomas expressed appreciation to licensed and classified staff. Chair Mark Watson thanked the HSD Administration team for their flexibility, and drive.

L. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 10:12 PM.



Approved March 15, 2022