

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
 March 15, 2022  
 District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

**1. EXECUTIVE SESSION**

<u>Board Present:</u>	<u>Staff and Others Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen, virtual	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Kona Lew-Williams, Human Resources Officer
Erika Lopez, virtual	Beth Graser, Communications Officer
Yadira Martinez, virtual	Jordan Beveridge, Information Technology Officer
Monique Ward	Francesca Sinapi, Equity, Access and Engagement Officer
	Michelle Morrison, Financial Officer
<u>Others Present:</u>	Rose Roman, Executive Assistant to the Board
Greg McKenzie	

A. Call to Order Executive Session

Board Chair Mark Watson called the meeting to order at 5:17 PM.

B. ORS 192.660(2)(i) - Evaluation of the Superintendent

Consultant Greg McKenzie gave an overview of the evaluation process and the save feature available for the survey. Board members discussed the survey and timeline for the evaluation process.

C. ORS 192.660(2)(d) - Labor Negotiator Consultation

Human Resources Officer Kona Lew-Williams and Financial Officer Michelle Morrison gave a brief update on labor negotiations.

D. Recess Executive Session

Board Chair Mark Watson moved the Board out of executive session and recessed the meeting at 6:06 PM.

## 2. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen, virtual	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Beth Graser, Communications Officer
Erika Lopez, virtual	Kona Lew-Williams, Human Resources Officer
Monique Ward	Michelle Morrison, Financial Officer
Yadira Martinez, virtual	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
<u>Student Representatives Present:</u>	Olga Acuna, Executive Director of Federal Programs
Michelle Chen	Carol Hatfield, Executive Director of Transportation
	Nate Roedel, Executive Director of Nutrition Services
<u>Budget Committee Members Present:</u>	Dave Peterson, Facilities Coordinator
Dawn Wallace	Rose Roman, Executive Assistant to the Board
Michael Smith	Hugo Salmeron, Technology Support
Kristine Adams-Wannberg	Sebastian Hernandez Viera, Language Liaison
Kim Strelchen	
Alexander Flores	

- A. Call to Order  
Board Chair Mark Watson called the meeting to order at 6:10 PM
- B. Budget Update  
Financial Officer Michelle Morrison presented the budget update. Board and budget committee members asked clarifying questions.
- C. Announce Interim Budget Committee Vacancy  
Financial Officer Michelle Morrison notified the Board of a vacancy on the Budget Committee, as Sarah Parson has offered her resignation due to moving out of state.
- D. Annual Support Services Report  
Superintendent Mike Scott introduced the report and staff. Nate Roedel discussed the Nutrition Services department, Dave Peterson discussed the Facilities department, and Carol Hatfield discussed the Transportation department.
- E. Recess Board Meeting  
Board Chair Mark Watson recessed at 6:44 PM.

### 3. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim	Dayle Spitzer, Assistant Superintendent, School Performance
Erika Lopez, virtual	Beth Graser, Communications Officer
Monique Ward	Kona Lew-Williams, Human Resources Officer
Yadira Martinez, virtual	Michelle Morrison, Financial Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Michelle Chen	Adam Stewart, Capital Projects Officer
Ceph Tronco	Olga Acuna, Executive Director of Federal Programs
Kaylee Vazquez	Brooke Nova, Director of CCP and Student Support Networks
	Jill Golay, HEA President
	Melody Hansen, HCU President
	Rose Roman, Executive Assistant to the Board of Directors
	Hugo Salmeron, Technology Support
	Sebastian Hernandez Viera, Language Liasion

- A. Call to Order and Flag Salute  
Board Chair Mark Watson reconvened the meeting at 7:00 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement  
Board Chair Mark Watson read a Land Acknowledgement.
- C. Proclamations
1. National Volunteer Week  
Director Monique Ward read the National Volunteer Week Proclamation.
- D. Approval of Agenda  
Director Yadira Martinez MOVED, SECONDED by Director Monique Ward, to approve the agenda as printed.
- The MOTION CARRIED (6-0). No further discussion took place.
- E. Audience Time  
No audience members requested to address the Board.
- F. Consent Agenda  
*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*
- Director Nancy Thomas MOVED, SECONDED by Director Monique Ward, to approve the Consent Agenda as printed.

The MOTION CARRIED (6-0). No discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of February 22, 2022 Board Meeting
2. Approve Routine Personnel Matters
3. Accept Gifts and Donations

G. Action Items

1. Award Contract for Walnut Street Transportation Center Improvements  
Capital Project Officer Adam Stewart presented the contract.

Director See Eun Kim MOVED, SECONDED by Director Erika Lopez, that the Board of Directors award the contract for improvements to the Walnut Street Transportation Center to Five Star Builders for the base bid amount of \$995,708 and bid alternate of \$12,050.

The MOTION CARRIED (6-0).

Board members asked clarifying questions.

2. Award Contract for Liberty High School Solar Project  
Capital Project Officer Adam Stewart presented the contract. Assistant Superintendent Travis Reiman added additional information.

Director Nancy Thomas MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors award the contract for the solar canopy at the Liberty High School Sustainable Agriculture Program to Ross Builders for the bid amount of \$1,352,384.

The MOTION CARRIED (6-0). No discussion took place.

3. Adopt Inter-District Transfers Plan  
Communications Officer Beth Graser presented the Inter-District Transfers Plan.

Director See Eun Kim MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors adopt the inter-district transfers plan.

The MOTION CARRIED (6-0).

Board members asked clarifying questions.

4. Adopt 2022-2023 School Calendar  
Human Resources Officer Kona Lew-Williams presented the 2022-2023 school calendar.

Director Monique Ward MOVED, SECONDED by Director Erika Lopez, that the Board of Directors adopt the proposed 2022-2023 School Calendar.

The MOTION CARRIED (6-0). No discussion took place.

5. Adopt 2021-2022 Drug, Alcohol and Tobacco Prevention Plan  
Brooke Nova presented the 2021-2022 Drug, Alcohol, and Tobacco Plan.

Director Nancy Thomas MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors adopt the 2021-2022 Drug, Alcohol and Tobacco Prevention Plan.

The MOTION CARRIED (6-0). No discussion took place.

6. Acknowledge Gifts and Donations  
Financial Officer Michelle Morrison presented the donation by the Patterson Booster Club.

Director Erika Lopez MOVED, SECONDED by Director Monique Ward, that the Board of Directors acknowledge the donation of \$11,000 from the Patterson Booster Club to Patterson Elementary School for library books.

The MOTION CARRIED (6-0). No discussion took place.

#### H. Reports and Discussions

1. COVID-19 Update

Superintendent Mike Scott discuss optional masking and reported that there was no additional information on COVID-19 to discuss.

2. Financial Report

Financial Officer Michelle Morrison presented the Financial Report.

#### I. Information - Administrative Regulation Update

1. E - Support Services

- a. EEAB-AR: School Bus Scheduling and Routing  
Presenter: Casey Waletich

2. G - Personnel

- a. GBA-AR: Veterans' Preference  
Presenter: Kona Lew-Williams
- b. GCBDA/GDBDA-AR(1): Family Leave  
Presenter: Kona Lew-Williams

3. I - Instruction

- a. IICC-AR: Volunteers  
Presenters: Kona Lew-Williams / Beth Graser

#### J. Policies - First Reading

1. G - Personnel

- a. GBL: Personnel Records  
Presenter: Kona Lew-Williams
- b. GBLA: Disclosure of Information  
Presenter: Kona Lew-Williams

2. J - Students

- a. JB: Equal Educational Opportunity  
Presenter: Francesca Sinapi

K. HCU / HEA Reports

HEA President Jill Golay introduced new HEA officers, Mary Kay Babcock, Angela Adzima, and Una Maher. She expressed her excitement at returning to the classroom and ended with a bargaining update. HCU President Melody Hansen looked forward to Spring Break, shared the classified staff perspective, and gave a bargaining update.

L. Discussion Time

1) Student Representatives' Time

Ceph Tronco thanked those who presented especially Classified, and HEA unions. Michelle Chen shared that some students were anxious about masking, but pleasantly surprised with the transition of masks not being required. Kaylee Vazquez acknowledge staff and shared her college application process, stating that she was accepted to the colleges she applied to and received scholarship offers.

2) Superintendent's Time

Superintendent Mike Scott congratulated Kaylee Vazquez. He acknowledged Classified Staff Appreciation week and thanked classified staff. He additionally highlighted academic conferences with Principals and recent school visits.

3) Board of Directors' Time

Director See Eun Kim congratulated Kaylee on her success, thanked Jill Golay for her work with HEA, and congratulated the new officers. She also highlighted a high school student listening session at Glencoe High School, and the candor of the students. Director Monique Ward thanked staff for their presentations, for answering her questions, and their assistance, and congratulated Kaylee Vazquez. Vice Chair Nancy Thomas congratulated Kaylee Vazquez, highlighted Glencoe High School theater performance Xanadu, and thanked Ceph Tronco for hosting her. She reminded everyone that children are struggling, and thanked the student reps for their efforts. Director Erika Lopez wished everyone a well-deserved Spring Break, thanked staff for presenting, and for their work. Director Yadira Martinez announced her resignation from the Board of Directors stating that it has been an honor to serve on the Board. She shared that she is currently training to be a dental therapist. Director Mark Watson stated that it has been an honor to serve with Director Martinez. He highlighted the City of Hillsboro levy, and informed Board members of the opportunity to formally endorse the levy. He also thanked to the HSD administrative team for their work during COVID-19.

M. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 7:56 PM.



Approved April 26, 2022