

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
 April 26, 2022  
 District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

**1. PUBLIC HEARING**

<u>Board Present:</u>	<u>Staff and Others Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen, virtual	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Kona Lew-Williams, Human Resources Officer
Erika Lopez	Beth Graser, Communications Officer
Yadira Martinez	Casey Waletich, Operations Officer
Monique Ward	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
<u>Student Reps Present:</u>	Michelle Morrison, Financial Officer
Ceph Tronco, virtual	Frank Caropelo, Executive Director of Schools
	Jeff Jones, Manager – Business Services
<u>Others Present:</u>	Angela Adzima, Technology Support
Brian Hungerford, Attorney	John Garcia Lopez, Technology Support
Ron Babcock, Complainant	Hugo Salmeron, Technology Support
	Rose Roman, Executive Assistant to the Board of Directors
	Sebastian Antonio Hernandez Viera, Language Liaison
	Idania Romo Diaz, Language Liaison

A. Call to Order Public Hearing

Board Chair Mark Watson called the meeting to order at 5:00 PM.

B. Public Hearing

Board Chair Mark Watson read a statement. Human Resources Officer Kona Lew-Williams gave a brief description of the complaint. Complainant Ron Babcock shared his appeal. Human Resources Officer Kona Lew-Williams, Assistant Superintendent Dayle Spitzer, and Executive Director of Schools Frank Caropelo provided a response. Board members asked clarifying questions.

Director Mark Watson MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors adopt the Step 2 decision regarding the complaint submitted by Mr. Ron Babcock.

The MOTION CARRIED (7-0).

C. Recess Public Hearing

Board Chair Mark Watson recessed the public hearing at 6:04 PM.

## 2. BUDGET HEARING

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen, virtual	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Beth Graser, Communications Officer
Erika Lopez	Kona Lew-Williams, Human Resources Officer
Monique Ward	Michelle Morrison, Financial Officer
Yadira Martinez	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Michelle Chen	Jeff Jones, Manager - Business Services
Ceph Tronco, virtual	Rose Roman, Executive Assistant to the Board
	Angela Adzima, Technology Support
<u>Budget Committee Members Present:</u>	Hugo Salmeron, Technology Support
Dawn Wallace	John Garcia Lopez, Technology Support
Michael Smith	Sebastian Antonio Hernandez Viera, Language Liaison
Kristine Adams-Wannberg	Idania Romo Diaz, Language Liaison
Kim Strelchen	

- A. Call to Order  
Board Chair Mark Watson called the budget committee meeting to order at 6:14 PM.
- B. Approve Proposed Agenda  
Board Chair Mark Watson moved, seconded by Vice Chair Nancy Thomas to approve the Budget Committee Agenda as printed.
- C. Committee Responsibilities, Roles, and Process  
Financial Officer Michelle Morrison discussed the committee responsibilities, roles, and processes.
- D. Election of Budget Committee Chair  
Director Lisa Allen nominated, Director Erika Lopez seconded, to nominate Board Chair Mark Watson as the Budget Committee Chair. No objections were heard, Board Chair Mark Watson was elected as the Budget Committee Chair.
- E. Budget Message  
Superintendent Mike Scott read the 2021-2022 Budget Message.
- F. Review Financial Outlook and Proposed Budget Document  
Financial Officer Michelle Morrison reviewed the HSD financial outlook and proposed budget document.
- G. Committee Discussion  
Budget Committee members asked clarifying questions.

H. Public Input

No public input received.

I. Additional Committee Discussion

No further discussion took place.

J. Possible Action

Director Mark Watson MOVED, SECONDED by Director Erika Lopez, that the Hillsboro School District 1J budget for 2022-23 in the aggregate amount of \$453,265,154 (total of all funds) be approved as proposed, and that the permanent tax rate of \$4.9749 per \$1,000 of assessed value be assessed in support of the General Fund.

Director Mark Watson further moved that tax levies totaling \$39,894,969 be approved for the debt service fund for the purpose of the retirement of bonded debt owed by the District.

The MOTION CARRIED (11-0).

K. Review Next Steps

Financial Officer Michelle Morrison discussed next steps.

L. Recess Board Meeting

Budget Committee Chair Mark Watson recessed at 7:03 PM.

### 3. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen, virtual	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Beth Graser, Communications Officer
Erika Lopez	Kona Lew-Williams, Human Resources Officer
Monique Ward	Michelle Morrison, Financial Officer
Yadira Martinez	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Michelle Chen	Adam Stewart, Capital Projects Officer
Ceph Tronco, virtual	Jim Peterson, Bond Construction Coordinator
Kaylee Vazquez	Sharon McCarty, Construction Mngt & Bond Team Support
	Rose Roman, Executive Assistant to the Board
<u>Others Present:</u>	Hugo Salmeron, Technology Support
Steve Callaway, Hillsboro Mayor	Jane Siguenza, Specialist - Bond Marketing
Piseth Pich, City of Hillsboro	

- A. Call to Order and Flag Salute  
Board Chair Mark Watson reconvened the meeting at 7:13 PM and led the Pledge of Allegiance.
  
- B. Land Acknowledgement  
Board Chair Mark Watson read a Land Acknowledgement.
  
- C. Recognitions / Proclamations
  1. Employee Recognition  
Capital Projects Officer Adam Stewart read an employee recognition of Jim Peterson, Bond Construction Coordinator. Matt Costigan from the Bonds Oversight Committee provided additional comment. Superintendent Mike Scott provided comments on Jim Peterson and his career with HSD.
  
  2. National School Nurses Week  
Director Yadira Martinez read the National Volunteer Week Proclamation.
  
  3. Asian American & Pacific Islander Heritage Month  
Director See Eun Kim read the Asian American & Pacific Islander Heritage Month Proclamation.
  
  4. Teacher Appreciation Week  
Director Lisa Allen read the Teacher Appreciation Week Proclamation.
  
- D. Approval of Agenda  
Director Erika Lopez MOVED, SECONDED by Director Yadira Martinez, to approve the agenda as printed.

The MOTION CARRIED (7-0).

No further discussion took place.

E. Audience Time

No audience members requested to address the Board.

F. Consent Agenda

*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Director Monique Ward MOVED, SECONDED by Director Mark Watson, to amend the Consent Agenda to remove policy JB: Equal Education Opportunity.

The MOTION CARRIED (7-0).

Director Erika Lopez MOVED, SECONDED by Director Nancy Thomas, to approve the Consent Agenda as amended.

The MOTION CARRIED (7-0).

No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of March 15, 2022 Board Meeting
2. Approve Minutes of April 12, 2022 Board Meeting
3. Approve Routine Personnel Matters
4. Approve Policies
  - a. G -Personnel
    - 1) GBL: Personnel Records
    - 2) GBLA: Disclosure of Information
  - ~~b. J -Students~~
    - 1) JB: Equal Educational Opportunity

G. Reports and Discussions

1. City of Hillsboro Levy Presentation

Hillsboro Mayor Steve Callaway and City of Hillsboro Public Information Officer Piseth Pich discussed the City of Hillsboro Public Safety Levy. Board members offered comment and asked questions.

2. Financial Report

Financial Officer Michelle Morrison presented the Financial Report. Board members thanked the Business Office for the work on the Budget presentation.

H. Action Items

1. Ratify Agreement with Hillsboro Classified United

Human Resources Officer Kona Lew-Williams discussed the process of bargaining with Hillsboro Classified United and highlighted the agreement reached. She thanked all who worked on the bargaining process. Board Chair

Mark Watson provided additional comment.

Director Nancy Thomas MOVED, SECONDED by Director See Eun Kim, that the Board of Directors approve the three-year collective bargaining agreement with Hillsboro Classified United, effective July 1, 2021, through June 30, 2024, as tentatively agreed to by the District bargaining team.

The MOTION CARRIED (7-0).

Director Yadira Martinez highlighted the additional of the bilingual stipend. Director Erika Lopez thanked Chair Mark Watson for participating on the committee. Student representatives provided comment.

2. Approve Purchase of Electric School Buses

Financial Officer Michelle Morrison discussed the purchase of two electrical school buses.

Director Erika Lopez MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors approve the purchase of two (2) vehicles for a total estimated cost of \$792,328.

The MOTION CARRIED (7-0).

Student Representative Michelle Chen applauded the efforts to add electric buses and asked questions. Chair Mark Watson highlighted Representative Janeen Sollman, Representative Susan McClain, and Senator Chuck Riley for their work. Superintendent Scott highlighted Chair Mark Watson and his contributions to the effort.

3. Acknowledge Gifts and Donations

Financial Officer Michelle Morrison discussed the donations received.

Director Nancy Thomas MOVED, SECONDED by Director Lisa Allen, that the Board of Directors acknowledge the donation of \$7,462.40 from the Orenco Booster Club to Orenco Elementary School for library materials and supplies, recess equipment, and Spanish library books, and the donation of \$6,394.55 from the North Plains PTO to North Plains Elementary School for computer purchases.

The MOTION CARRIED (7-0).

No further discussion took place.

4. Approve Policies

Director Mark Watson MOVED, SECONDED by Director Erika Lopez, that the Board of Directors approve policy JB: Equal Educational Opportunity.

The MOTION CARRIED (6-1). Director Monique Ward opposed.

No further discussion took place.

- I. HCU / HEA Reports

HEA Vice President Mary Kay Babcock introduced herself as HEA president elect. She highlighted the recruitment and retention of staff, discussed workload issues, salary concerns, and other HEA member concerns. She looked forward to the upcoming Proud to Be HSD festival. She thanked HEA President Jill Golay and Sarah Moskoff from the OEA. HCU President Melody Hansen discussed bargaining and the ratification of a contract. She highlighted the Century High School kitchen staff for overcoming obstacles, and year-end activities supported by Classified staff.
- J. Discussion Time
  - 1) NSBA Conference Report

Director See Eun Kim and Director Erika Lopez each shared their experiences at the NSBA conference in San Diego.
  - 2) Student Representatives' Time

Kaylee Vazquez discussed her attendance at the OASC conference in Seaside over the weekend, and highlighted the dual language program in the Hillsboro School District. Michelle Chen highlighted the student focus, values, diversity, equity and inclusion in the Hillsboro School District. She recognized teacher appreciation week in May, acknowledge the donation of books received at Orenco Elementary, and highlighted the return of assemblies at Glencoe High School and the feeling of moving back to normalcy. Ceph Tronco typed in the chat - No comment tonight- I am feeling sick and my voice is still recovering, but I would like to thank everyone who came to present.
  - 3) Superintendent's Time

Superintendent Mike Scott highlighted school visits, Career and College Pathways, and the Aerospace program. He looked forward to the upcoming WOU Scholars visit at Western Oregon University. He highlighted the agreement reached for an HCU contract and the work of Human Resources Officer Kona Lew-Williams, Financial Officer Michelle Morrison, Chair Mark Watson and HCU President Melody Hansen. He additionally thanked Financial Officer Michelle Morrison for her work with the Budget Committee.
  - 4) Board of Directors' Time

Director Lisa Allen highlighted teacher appreciation week, HCU bargaining agreement, and Financial Officer Michelle Morrison and the Business Office for the budget presentation. Director Erika Lopez wished a happy teacher appreciation week. Director See Eun Kim wished a happy teacher appreciation week. She highlighted the Crystal Apple Awards, applauded the WaCo Chamber, congratulated the 33 nominees, and 10 award recipients. She highlighted the Bond program and the energy incentives received. Director Yadira Martinez wished everyone happy teacher appreciation week. Director Monique Ward had a question about covid-19 testing for unvaccinated staff. Superintendent Mike Scott answered that unvaccinated staff will continue to be required to wear masks thru the end of the school year. She highlighted teacher appreciation week, and thanked staff for answering her questions. She appreciated the cordialness of disagreements, that she has a point of view different from others, and will continue to represent those who share her views. Vice Chair Nancy Thomas congratulated Mark Kay Babcock on her election as HEA president, and recognized teacher appreciation week. Chair Mark Watson wished everyone a happy teacher appreciation week, highlighted the NSBA reports, and the OSBA summer conference

in July. He discussed the work of being a Board member, congratulated Director Erika Lopez on being the new Chair on the OSBA Legislative Policy Committee, that lobbies for CSL and funding education in Oregon. He also highlighted the Crystal Apple Awards, WaCo chamber, nominees and winners.

K. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 8:41 PM.

Handwritten signatures of Mark Watson and Erika Lopez. Mark Watson's signature is on the left and Erika Lopez's signature is on the right.

Approved May 24, 2022