

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS
Administration Center, 3083 NE 49th Place, Hillsboro, OR 97124

Board Meeting Agenda
Tuesday, June 21, 2022
4:30 PM

Please note that the estimated times for specific items on Board meeting agendas are subject to change; if audience members wish to be present for specific agenda items, they are encouraged to arrive at least 15 minutes prior to the estimated time.

1. **4:30 PM - Work Session**

- A. Call to Order
Presenter: Mark Watson
Time: 4:30 PM
- B. Interview Candidates for Position 7 Vacancy
Time: 4:30 PM
 - 1. Introduction
Presenter: Mark Watson
Time: 4:30 PM, 10 minutes
 - 2. Chris Adzima
Time: 4:40 PM, 30 minutes
 - 3. Patrick Maguire
Time: 5:10 PM, 30 minutes
 - 4. Kelly McLain
Time: 5:40 PM, 30 minutes
 - 5. Michael Smith
Please read written response in advance
Time: 6:10 PM, 5 minutes
- C. Board Discussion Time
Presenter: Mark Watson
Time: 6:15 PM, 30 minutes
- D. Recess Board Meeting
Presenter: Mark Watson
Time: 6:45 PM

2. **7:00 PM - Regular Session**

- A. Call to Order and Flag Salute
Presenter: Mark Watson
Time: 7:00 PM, 5 minutes
- B. Land Acknowledgement
Presenter: Mark Watson
Time: 7:05 PM, 5 minutes
- C. Recognition
Presenters: Mark Watson / Mike Scott
Time: 7:10 PM, 15 minutes
 - 1. Outgoing Student Representatives
- D. Oath of Office
 - 1. Accept Recommendation, Appoint Student Representatives to the Board of Directors, and Administer the Oath of Office
Presenter: Mark Watson
Time: 7:25 PM, 10 minutes

SAMPLE MOTION: *I move that the Board of Directors accept the*

recommendation of the interview committee, and appoint V Godoy, Ivette Alonso Garcia, and Cailey McGuire to serve as Student Representatives to the Board of Directors for the 2022-23 school year, and administer the oath of office.

2. Appoint New School Board Member

Presenter: Mark Watson

Time: 7:35 PM, 5 minutes

SAMPLE MOTION: I move to appoint _____ to fill vacant position #7 on the Hillsboro School District Board of Directors through the end of the term on June 30, 2023.

3. Administer the Oath of Office

Presenter: Mark Watson

Time: 7:40 PM, 5 minutes

SAMPLE OATH: I, _____, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Oregon and the laws thereof, and the policies of the Hillsboro School District 1J. During my term, I will faithfully and impartially discharge the duties of the Office of the School Board Member to the best of my ability, {so help me God *optional}.

- E. Approval of Agenda

Presenter: Mark Watson

Time: 7:45 PM, 5 minutes

SAMPLE MOTION: I move that the Board of Directors approve the Agenda as printed.

- F. Audience Time

Presenter: Mark Watson

Time: 7:50 PM, 5 minutes

- G. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Presenter: Mark Watson

Time: 7:55 PM, 5 minutes

SAMPLE MOTION: I move that the Board of Directors approve the Consent Agenda as printed.

1. Approve Minutes of May 24, 2022 Board Meeting

2. Approve Routine Personnel Matters

3. Approve Policies

- a. D - Fiscal Management

- 1) DJ: District Purchasing

Presenter: Michelle Morrison

- 2) DJ-AR: District Purchasing

Presenter: Michelle Morrison

- 3) DLC: Expense Reimbursements

Presenter: Michelle Morrison

- b. G -Personnel

- 1) GBC-AR: Staff Ethics

Presenter: Michelle Morrison

4. Approve Annual Clerk / Officer Designations

5. Approve Annual Depository, Auditor, Legal Counsel, Newspaper, and Agent Designations

6. Approve Crime Policy Coverage Limits

7. Establish 2022-23 Mileage Reimbursement Rate

8. Tuition Rates for Non-Resident Students
 9. Approve 2022-23 Board Meeting Dates
 10. Accept Gifts and Donation
- H. Reports and Discussion
1. Hillsboro Schools Foundation Annual Report
Presenter: Aron Carleson
Time: 8:00 PM, 10 minutes
 2. First Reading - K-6 Health Materials Adoption
Presenters: Travis Reiman / Becky Kingsmith / Arcema Tovar
Time: 8:10 PM, 20 minutes
 3. Financial Report
Presenter: Michelle Morrison
Time: 8:30 PM, 5 minutes
 4. Announce Budget Committee Vacancies
Presenter: Michelle Morrison
Time: 8:35 PM, 5 minutes
 5. Announce Community Curriculum Advisory Committee Vacancies
Presenter: Travis Reiman
Time: 8:40 PM, 5 minutes
- I. Action Items
1. Adjust Appropriations
Presenter: Michelle Morrison
Time: 8:45 PM, 5 minutes
SAMPLE MOTION: *I move that the Board of Directors approve the adjusted appropriations for special revenue funds as listed.*
 2. Review Superintendent's Performance and Approve Performance Evaluation
Presenter: Mark Watson
Time: 8:50 PM, 10 minutes
SAMPLE MOTION: *I move that the Board of Directors commend the Superintendent for his leadership of the Hillsboro School District, and direct that the evaluation letter be placed in his personnel file.*
 3. Approve Superintendent's Contract
Presenter: Mark Watson
Time: 9:00 PM, 5 minutes
SAMPLE MOTION: *I move that the Hillsboro School District Board of Directors approve the individual contract with the Superintendent, effective July 1, 2022, through June 30, 2025.*
 4. Acknowledge Gifts and Donations
Presenter: Michelle Morrison
Time: 9:05 PM, 5 minutes
SAMPLE MOTION: *I move that the Board of Directors acknowledge the donations listed.*
 5. Award Contract for Food and Supply Distributor
Presenter: Casey Waletich / Michelle Morrison
Time: 9:10 PM, 5 minutes
SAMPLE MOTION: *I move that the Board of Directors award the contract for broadline distribution of supplies and materials to Sysco Portland for the 2022-23 school year and up to four (4) annual renewals.*
 6. Elect Board Chair and Vice Chair
Presenter: Mark Watson
Time: 9:15 PM, 5 minutes
SAMPLE MOTION:

**-I nominate _____ for the Board Chair/Vice Chair position.
-I move to close the nominations for Board Chair/Vice Chair.
-I move that the Board of Directors elect _____ to the Board
Chair/Vice Chair position.**

- 7. Approve Policies {PLACEHOLDER}
Presenter: Mark Watson
Time: 9:20 PM, 5 minutes
- J. Recess Board Meeting; Convene Meeting of the Budget Committee
Presenter: Mark Watson
Time: 9:25 PM
- K. Hold Budget Hearing
Presenters: Mark Watson / Michelle Morrison
Time: 9:25 PM, 10 minutes
SAMPLE MOTION: I move that the Board of Directors adopt the Resolutions to Adopt the 2022-23 Budget, Appropriate the 2022-23 Budget, and Impose 2022-23 Taxes and Categorize the Levy, as shown in the June 21, 2022, Board meeting packet.
- L. Adjourn Budget Hearing, Reconvene Board Meeting
Presenter: Mark Watson
Time: 9:35 PM
- M. HCU / HEA Reports
Time: 9:35 PM, 10 minutes
- N. Discussion Time
Time: 9:45 PM, 15 minutes
 - 1. Student Representatives' Time
 - 2. Superintendent's Time
 - 3. Board of Directors' Time
- O. Adjourn Regular Session
Presenter: Board Chair
Time: 10:00 PM
- P. Next Meetings of the Board of Directors
 - August 2, 2022, Full-Day Retreat (tentative)
 - September 13, 2022, Work Session (tentative)

The complete Board meeting packet may be downloaded from the District website at: <https://www.hsd.k12.or.us/board>.