

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
 June 21, 2022  
 District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

**1. WORK SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Jordan Beveridge, Information Technology Officer
See Eun Kim	Casey Waletich, Operations Officer
Erika Lopez, virtual	Michelle Morrison, Financial Officer
Monique Ward	Rose Roman, Executive Assistant to the Board
	Angela Adzima, Technology Support
<u>Student Representatives Present:</u>	John Garcia, Technology Support
Ceph Tronco	Ciara Hartzell, Technology Support
Kaylee Vazquez	Mary Kay Babcock, HEA Vice President
<u>Board Member Candidates Present:</u>	
Chris Adzima	
Patrick Maguire	
Kelly McLain	

- A. Call to Order  
 Board Chair Mark Watson called the work session to order at 4:33 PM
  
- B. Interview Candidates for Position 7 Vacancy
  - 1. Introduction  
 Board Chair Mark Watson introduced the interview process.
  
  - 2. Chris Adzima  
 Chris Adzima answered the questions set by the Board.
  
  - 3. Patrick Maguire  
 Patrick Maguire answered the questions set by the Board.
  
  - 4. Kelly McLain  
 Kelly McLain answered the questions set by the Board.
  
  - 5. Michael Smith  
 Michael Smith was not present. Board members viewed a video he submitted and read his responses to the interview questions.
  
- C. Board Discussion Time  
 Board Chair Mark Watson called for nominations. Director Lisa Allen nominated Chris Adzima. Director See Eun Kim nominated Patrick Maguire. Director Monique Ward nominated Michael Smith. Board Chair Mark Watson nominated Kelly McLain.

Board members discussed the candidates and the interviews. After discussion, Board Chair Mark Watson proposed that each Board state the candidate that they'd like to choose. Director Erika Lopez stated Patrick Maguire. Director Monique Ward stated Michael Smith. Director See Eun Kim stated Patrick Maguire. Vice Chair Nancy Thomas stated Patrick Maguire. Chair Mark Watson stated Patrick Maguire. Director Mark Watson asked the Executive Assistant to the Board of Directors Rose Roman to inform the candidates which candidate the Board would be moving forward for a vote in the Regular Session.

D. Recess Board Meeting

Board Chair Mark Watson recessed the meeting at 6:12 PM.

## 2. REGULAR SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Beth Graser, Communications Officer
See Eun Kim	Kona Lew-Williams, Human Resources Officer
Monique Ward	Michelle Morrison, Financial Officer
Patrick Maguire	Casey Waletich, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Michelle Chen	Becky Kingsmith, Director of Teaching and Learning
Ceph Tronco	Arcema Tovar, Director of Multilingual Programs
Kaylee Vazquez	Brooke Nova, Director of CCP and Student Support Networks
	Amanda Bethune, Career and College Pathways TOSA
	Rose Roman, Executive Assistant to the Board
<u>Others Present:</u>	Jeremy Carter, TOSA - OSP
Aron Carleson, HSF	Angela Adzima, Technology Support
	John Garcia Lopez, Technology Support
	Ciara Hartzell, Technology Support
	Jill Golay, HEA President
	Mary Kay Babcock, HEA President-Elect

- A. Call to Order and Flag Salute  
Board Chair Mark Watson reconvened the meeting at 7:01 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement  
Board Chair Mark Watson read a Land Acknowledgement.
- C. Recognitions / Proclamations  
1. Outgoing Student Representatives  
Superintendent Mike Scott and Chair Mark Watson read statements recognizing the student representatives to the Board of Directors.
- D. Oath of Office  
1. Accept Recommendation, Appoint Student Representatives to the Board of Directors, and Administer the Oath of Office  
Board Chair Mark Watson discussed the student representative interviews.

Director See Eun Kim MOVED, SECONDED by Director Lisa Allen, that the Board of Directors accept the recommendation of the interview committee, and appoint V Godoy, Ivette Alonso Garcia, and Cailey McGuire to serve as Student Representatives to the Board of Directors for the 2022-23 school year, and administer the oath of office.

The MOTION CARRIED (5-0).

No further discussion took place.

The three students provided video of themselves taking the Oath of Office.

2. Appoint New School Board Member

Board Chair Mark Watson discussed the interview process and thanked the candidates.

Director Nancy Thomas MOVED, SECONDED by Director See Eun Kim, to appoint Patrick Maguire to fill vacant position #7 on the Hillsboro School District Board of Directors through the end of the term on June 30, 2023.

The MOTION CARRIED (4-1). Director Monique Ward opposed.

No further discussion took place.

3. Administer the Oath of Office

Board Chair Mark Watson administered the Oath of Office.

I, Patrick Maguire, do solemnly affirm that I will support the Constitution of the United States, the Constitution of the State of Oregon and the laws thereof, and the policies of the Hillsboro School District 1J. During my term, I will faithfully and impartially discharge the duties of the Office of the School Board Member to the best of my ability.

E. Approval of Agenda

Director Nancy Thomas MOVED, SECONDED by Director Monique Ward, to approve the agenda as printed.

The MOTION CARRIED (5-0).

No further discussion took place.

F. Audience Time

One audience member, student Jenna Walkenhorst, requested to address the Board about advisory classes and submitted a petition. Joe Everton requested to speak to the Board but was not online or in the Board room when audience time took place.

G. Consent Agenda

*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Director Lisa Allen MOVED, SECONDED by Director Monique Ward to approve the Consent Agenda as printed.

The MOTION CARRIED (5-0).

No discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of May 24, 2022 Board Meeting
2. Approve Routine Personnel Matters

3. Approve Policies
  - a. D - Fiscal Management
    - 1) DJ: District Purchasing  
Presenter: Michelle Morrison
    - 2) DJ-AR: District Purchasing  
Presenter: Michelle Morrison
    - 3) DLC: Expense Reimbursements  
Presenter: Michelle Morrison
  - b. G -Personnel
    - 1) GBC-AR: Staff Ethics  
Presenter: Michelle Morrison
4. Approve Annual Clerk / Officer Designations
5. Approve Annual Depository, Auditor, Legal Counsel, Newspaper, and Agent Designations
6. Approve Crime Policy Coverage Limits
7. Establish 2022-23 Mileage Reimbursement Rate
8. Tuition Rates for Non-Resident Students
9. Approve 2022-23 Board Meeting Dates
10. Accept Gifts and Donation

#### H. Reports and Discussions

##### 1. Hillsboro Schools Foundation Annual Report

Aron Carleson of the Hillsboro Schools Foundation (HSF) introduced the HSF Board and thanked them for their service. She discussed the HSF Golf Tournament and Gala, as well as fundraising efforts. Career and College Pathways TOSA Amanda Bethune, Director of Multilingual Programs Arcema Tovar, and Director of Career and College Pathways and Student Support Networks Brooke Nova spoke and thanked the HSF for their efforts.

##### 2. First Reading - K-6 Health Materials Adoption

Director of Teaching and Learning Becky Kingsmith introduced the topic. Director of Multilingual Programs Arcema Tovar discussed the process for health materials review and update. OSP TOSA Jeremy Carter discussed the CCAC curriculum review opportunities, results of the reviews, pilot demographics, pilot results, adoption recommendation including pros/strengths and cons/weaknesses, and the recommended instructional package. Erin Hansen discusses classroom pilots, next steps, preliminary work plan including summer projects proposal. Assistant Superintendent Travis Reiman provided comments as submitted by Linda Osuna, CCAC chairperson, including graphically represented curriculum of our student body, demographics, abilities, bodies, better website, take home materials for families, pamphlets to guide learning process, and potential needs for some supplemental materials. Board members asked clarifying questions and provided comments. CCAC member Joe Everton requested to speak regarding the K-6 Health Materials Adoption. He expressed his support for the materials, voted to recommend the materials, saying that it is age appropriate, is aligned with his family values, and he is impressed with the materials.

##### 3. Financial Report

Financial Officer Michelle Morrison presented the Financial Report, and gave a special shout out to the Payroll Department and the Human Resources Department. She

highlighted robust Summer Special Programs funded this year. Board members asked clarifying questions.

4. Announce Budget Committee Vacancies  
Financial Officer Michelle Morrison announced the four Budget Committee positions.
  5. Announce Community Curriculum Advisory Committee Vacancies  
Assistant Superintendent Travis Reiman announced the Community Curriculum Advisory Committee Vacancies. Board members provided comment.
- I. Action Items
1. Adjust Appropriations  
Financial Officer Michelle Morrison presented the adjusted appropriations.  
  
Director Nancy Thomas MOVED, SECONDED by Director Lisa Allen, that the Board of Directors approve the adjusted appropriations for special revenue funds as listed.  
  
The MOTION CARRIED (5-0-1). Director Patrick Maguire abstained.  
  
No further discussion took place.
  2. Review Superintendent's Performance and Approve Performance Evaluation  
Board Chair Mark Watson discussed the Superintendent Evaluation and read the evaluation letter.  
  
Director Lisa Allen MOVED, SECONDED by Director See Eun Kim, that the Board of Directors commend the Superintendent for his leadership of the Hillsboro School District, and direct that the evaluation letter be placed in his personnel file.  
  
The MOTION CARRIED (6-0).  
  
No discussion took place.
  3. Approve Superintendent's Contract  
Board Chair Mark Watson discussed the Superintendent's Contract.  
  
Director Nancy Thomas MOVED, SECONDED by Director Lisa Allen, that the Board of Directors approve the individual contract with the Superintendent, effective July 1, 2022, through June 30, 2025.  
  
The MOTION CARRIED (6-0).  
  
Board Members provided comment.
  4. Acknowledge Gifts and Donations  
Financial Officer Michelle Morrison presented the donations.  
  
Director See Eun Kim MOVED, SECONDED by Director Monique Ward, that the Board of Directors acknowledge the donations listed.

The MOTION CARRIED (6-0).

Board members thanked the Hillsboro Schools Foundation.

5. Award Contract for Food and Supply Distributor  
Operations Officer Casey Waletich discussed the contract.

Director Nancy Thomas MOVED, SECONDED by Director Lisa Allen, that the Board of Directors award the contract for broadline distribution of supplies and materials to Sysco Portland for the 2022-23 school year and up to four (4) annual renewals.

The MOTION CARRIED (5-0-1). Director Patrick Maguire abstained.

Board members asked clarifying questions.

6. Elect Board Chair and Vice Chair  
Director Lisa Allen NOMINATED Director Mark Watson for the Board Chair position.

Director Mark Watson DECLARED the nominations closed.

Director Lisa Allen MOVED, SECONDED by Director See Eun Kim, that the Board of Directors elect Mark Watson for Chair of the Board of Directors.

The MOTION CARRIED (6-0).

No discussion took place.

Director Mark Watson NOMINATED Director Nancy Thomas for the Board Vice Chair position.

Director Mark Watson DECLARED the nominations closed.

Director Mark Watson MOVED, SECONDED by Director Monique Ward, that the Board of Directors elect Nancy Thomas for Vice Chair of the Board of Directors.

The MOTION CARRIED (6-0).

No further discussion took place.

- J. Recess Board Meeting; Convene Meeting of the Budget Committee  
Chair Mark Watson recessed the Board Meeting, and convened the Budget Committee at 8:34 PM

1. Local Contract Review Board: Public Testimony  
No public testimony was received.

- K. Hold Budget Hearing  
Financial Officer Michelle Morrison discussed the Budget.

Director Nancy Thomas MOVED, SECONDED by Director Lisa Allen, that the Board of Directors, adopt the Resolutions to Adopt the 2022-23 Budget, Appropriate the

2022-23 Budget, and Impose 2022-23 Taxes and Categorize the Levy, as shown in the June 21, 2022, Board meeting packet.

The MOTION CARRIED (5-0-1). Director Patrick Maguire abstained.

No further discussion took place.

- L. Adjourn Budget Hearing, Reconvene Board Meeting  
Chair Mark Watson recessed the Budget Committee Meeting, and convened the Board Meeting at 8:36 PM.
- M. HCU / HEA Reports  
Human Resources Officer Kona Lew-Williams provided comment on Jill Golay, outgoing HEA president. Jill Golay thanked Kona Lew-Williams for her comments and discussed her time serving as HEA President over the last six years. HCU President Melody Hansen welcomed Director Patrick Maguire and the new student representatives. She also discussed the dissatisfaction of Classified staff with the 2022-23 school calendar and highlighted the upcoming summer.
- N. Discussion Time
- 1) Superintendent's Time  
Superintendent Mike Scott thanked outgoing HEA President Jill Golay for her work over the last six years. He welcomed newly appointed Board member Patrick Maguire. He thanked Chair Mark Watson and Vice Chair Nancy Thomas for their work over the last year. He also thanked the Board for his evaluation, highlighted the role of the Cabinet and thanked the Board for their service over the last year.
  - 2) Board of Directors' Time  
Director Monique Ward declined to comment. Director Lisa Allen thanked Jill Golay for her time over the last 6 years, welcomed Mary Kay Babcock and Director Patrick Maguire, and thanked Chair Mark Watson and Vice Chair Nancy Thomas for serving as Chair and Vice Chair. Director See Eun congratulated the Class of 2022, thanked staff for their service to students, congratulated Director Patrick Maguire and thanked Superintendent Mike Scott for all of his work. Director Patrick Maguire thanked the Board and highlighted Union representatives. Vice Chair Nancy Thomas thanked Superintendent Mike Scott, thanked Jill Golay, welcomed HEA President Elect Mark Kay Babcock, expressed appreciation for union reps, welcomed Director Patrick Maguire, and thanked the Board for electing her for another year as Vice Chair. Chair Mark Watson thanked Superintendent Mike Scott, thanked the Board for another year as chair, thanked Jill Golay for her work, and welcomed Mary Kay Babcock and Director Patrick Maguire.
- O. Adjourn Meeting  
Chair Mark Watson adjourned the meeting at 8:59 PM.



Approved September 27, 2022