

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS
Administration Center, 3083 NE 49th Place, Hillsboro, OR 97124

Board Meeting Agenda
Tuesday, May 28, 2024
5:15 PM

Please note that the estimated times for specific items on Board meeting agendas are subject to change; if audience members wish to be present for specific agenda items, they are encouraged to arrive at least 15 minutes prior to the estimated time.

1. **5:15 PM - Work Session**

- A. Call to Order
Presenter: Mark Watson
Time: 5:15 PM
- B. City of Cornelius
Presenter: Mark Watson
Time: 5:15 PM, 45 minutes
- C. Student Services Department Overview: Meeting the Needs of Diverse Learners
Presenters: Brooke Nova / Elaine Fox
Time: 6:00 PM, 30 minutes
- D. Meet NWRESD Board of Directors Candidate
Presenter: Mark Watson
Time: 6:30 PM, 15 minutes
- E. Recess Work Session
Presenter: Mark Watson
Time: 6:45 PM

2. **7:00 PM - Regular Session**

- A. Call to Order and Flag Salute
Presenter: Mark Watson
Time: 7:00 PM, 5 minutes
- B. Land Acknowledgement
Presenter: Mark Watson
Time: 7:05 PM, 5 minutes
- C. Recognition / Proclamations
Presenter: Mark Watson
Time: 7:10 PM, 5 minutes
 - 1. LGBTQ2SIA+ Pride Month
Presenter: Mark Watson
- D. Approval of Agenda
Presenter: Mark Watson
Time: 7:15 PM, 5 minutes
SAMPLE MOTION: *I move that the Board of Directors approve the Agenda as printed.*
- E. Audience Time
Presenter: Mark Watson
Time: 7:20 PM, 5 minutes
- F. Consent Agenda
Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.
Presenter: Mark Watson

Time: 7:25 PM, 5 minutes

SAMPLE MOTION: I move that the Board of Directors approve the Consent Agenda as printed.

1. Approve Minutes of April 23, 2024, Board Meeting
 2. Approve Minutes of May 14, 2024, Board Meeting
 3. Approve Routine Personnel Matters
 4. Approve 2024-25 Board Meeting Dates
- G. Reports and Discussion
1. Hillsboro Schools Foundation Annual Report
Presenter: Aron Carleson
Time: 7:30 PM, 10 minutes
 2. Financial Report
Presenter: Michelle Morrison
Time: 7:40 PM, 5 minutes
- H. Action Items
1. Endorse NWRES D Board of Directors Candidate
Presenter: Mark Watson
Time: 7:45 PM, 5 minutes
SAMPLE MOTIONS: I move that the Board of Directors endorse / do not endorse the NWRES D Zone 3 candidate application as presented.
 2. Real Property Purchase and Sale Agreement Final Approval
Presenter: Michelle Morrison
Time: 7:50 PM, 5 minutes
SAMPLE MOTION: I move that the Board of Directors approve the Purchase and Sale Agreement and closing of the sale of this property after completion of due diligence and final negotiations.
 3. Approve the Temporary Construction Easement and Dedication Deed to the City of Hillsboro for Kinnaman Street Right of Way
Presenter: Michelle Morrison
Time: 7:55 PM, 5 minutes
SAMPLE MOTION: I move that the Board of Directors approve the Temporary Construction Easement and Dedication Deed for Right of Way to the City of Hillsboro for 23,887 square feet on the south side of the intersection of SE Kinnaman Street and SW 209th Avenue.
 4. Review Superintendent's Performance and Approve Performance Evaluation
Presenter: Mark Watson
Time: 8:00 PM, 10 minutes
SAMPLE MOTION: I move that the Board of Directors commend the Superintendent for his leadership of the Hillsboro School District, and direct that the evaluation letter be placed in his personnel file.
 5. Approve Superintendent's Contract
Presenter: Mark Watson
Time: 8:10 PM, 5 minutes
SAMPLE MOTION: I move that the Hillsboro School District Board of Directors approve the individual contract with the Superintendent, effective July 1, 2024, through June 30, 2027.
 6. 2023-24 Supplemental Budget Hearing and Resolution for Appropriations
Presenter: Michelle Morrison
Time: 8:15 PM, 5 minutes
SAMPLE MOTION: I move that the Board of Directors approve the 2023-24 Supplemental Budget Resolution that includes revised Appropriations for the purposes described by major Fund and Function.

7. Approve Nutrition Services 2024-25 Paid Pricing
 Presenter: Saideh Haghighi Khochkhou
 Time: 8:20 PM, 5 minutes
SAMPLE MOTION: I move that the Board of Directors approve proposed meal pricing effective July 1, 2024.
8. Award Produce Request for Proposal (RFP)
 Presenter: Saideh Haghighi Khochkhou
 Time: 8:25 PM, 5 minutes
SAMPLE MOTION: I move that the Board of Directors award the bid for supply and delivery of produce, with renewal options for up to four (4) additional years, to United Salad beginning the 2024-25 school year.
- I. Policies - First Reading
Policies that are scheduled for first reading are included in the Board meeting packet. Staff members will not formally present the first reading of policies, unless the Board requests information that is not already included in the Board meeting packet. If no public comments or questions are received regarding these policies during the review period, they may be placed on the consent agenda for approval during the next regular meeting.
 Presenter: Travis Reiman
 Time: 8:30 PM, 5 minutes
 1. A/B - Board Governance and Operations
 - a. AC: Nondiscrimination
 Presenter: Francesca Sinapi
 - b. BBF: Board Member Standards of Conduct
 Presenter: Travis Reiman
 - c. BBFC: Reporting of Suspected Abuse of a Child
 Presenter: Travis Reiman
 2. C - General School Administration
 - a. CB: District Superintendent
 Presenter: Travis Reiman
 - b. CBC: Superintendent's Contract and Benefits
 Presenter: Travis Reiman
 3. D - Fiscal Management
 - a. DJC: Bidding Requirements
 Presenter: Michelle Morrison
 - b. DJCA: Personal Service Contracts
 Presenter: Michelle Morrison
 4. E - Support Services
 - a. EBC: Emergency Plan and First Aid
 Presenter: Saideh Haghighi Khochkhou
 - b. EBCA: Safety Threats
 Presenter: Saideh Haghighi Khochkhou
 - c. EBCB: Emergency Procedure Drills and Instruction
 Presenter: Saideh Haghighi Khochkhou
 5. G - Personnel
 - a. GC: Licensed Staff Positions
 Presenters: Michelle Morrison / Kona Lew-Williams
 6. I - Instruction
 - a. IGBAF: Special Education - Individual Education Program (IEP)
 Presenter: Brooke Nova
 - b. IGBAF-AR: Special Education - Individual Education Program (IEP)
 Presenter: Brooke Nova

- c. IGBAG: Special Education - Procedural Safeguards
Presenter: Brooke Nova
 - 7. J - Students
 - a. JGAB: Use of Restraint or Seclusion
Presenter: Brooke Nova
 - b. JHFE/GBNAB: Suspected Abuse of a Child Reporting Requirements
Presenter: Audrea Neville
 - c. JHFE/GBNAB-AR(1): Reporting of Suspected Abuse of a Child
Presenter: Audrea Neville
- J. Information - Administrative Regulation Update
Presenter: Travis Reiman
 - 1. D - Fiscal Management
 - a. DJC-AR: Exemptions from Competitive Bidding and Special Procurements
Presenter: Michelle Morrison
 - b. DJCA-AR: Personal Service Contracts
Presenter: Michelle Morrison
 - 2. J - Students
 - a. JGAB-AR(1): Use of Restraint or Seclusion
Presenter: Brooke Nova
 - 3. K/L - District-Community Relations
 - a. KBA-AR: Public Records
Presenter: Beth Graser
- K. HCU / HEA Reports
Presenter: Mark Watson
Time: 8:20 PM, 10 minutes
- L. Discussion Time
Time: 8:30 PM, 10 minutes
 - 1. Student Representatives' Time
 - 2. Superintendent's Time
 - 3. Board of Directors' Time
- M. Adjourn Regular Session
Presenter: Mark Watson
Time: 8:40 PM
- N. Next Meetings of the Board of Directors
 - June 18, 2024, Work / Regular Session
 - July 2, 2024, Organization Meeting (Virtual)

The complete Board meeting packet may be downloaded from the District website at: <https://www.hsd.k12.or.us/board>.