

# HILLSBORO SCHOOL DISTRICT SECTION 504 PROCESS

Staff Concern

Parent/Family Request

Evidence of disability/impairment

Documentation of interventions and/or supports  
(as appropriate for the disability/impairment)

**School Team Meeting**  
(SST or Ad-Hoc)

Continue classroom  
supports, interventions &  
data collection

Consideration of Section  
504 Eligibility

Possible SPED evaluation -  
does level of impact require  
specialized instruction?

NO

Physical or mental  
impairment or disability?

NO

Limitation of 1+ Major Life Activity?

NO

Impact of limitation is rated  
Extreme or Severe?

Student is considered eligible  
under Section 504

Accommodation Plan is created

Annual review with school team  
and parent/family

3-Year re-eligibility meeting with  
school team and parent/family

